

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

APRIL 05, 2023
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

**Public Advisory: The Council Chamber in City Hall
is now open to the public.**

COVID-19 Notice

The City Council has returned to in-person hybrid meetings. The City Council asks that when attending City meetings, persons socially distance as best they can and be courteous to those who continue to choose to wear a mask.

How to Observe and Participate in the Meeting:

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting www.cityofarcata.org and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:
<https://us06web.zoom.us/j/85303267372>

2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. *67 1-669-900-6833
2. Enter Meeting ID: 853 0326 7372
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

I. LAND ACKNOWLEDGMENT

II. FLAG SALUTE

III. ROLL CALL

IV. CEREMONIAL MATTERS

- A. Certificate of Appreciation for Julie Vaissade-Elcock for Her 14-1/4 Years of Service on the City of Arcata's Planning Commission.**
- B. Certificate of Appreciation to Vanessa Metz for Her 21 Years of Service on the City of Arcata's Wetlands and Creeks Committee.**
- C. Certificate of Appreciation for Sue Cashman for her 11 Years of Service on the City of Arcata's Transportation Safety Committee**
- D. Proclamation in Recognition of the 2023 *Godwit Days Spring Migration Bird Festival*, April 13-16, 2023.**
- E. Proclamation in Recognition of the *Week of the Young Child*, April 1-7, 2023.**
- F. Proclamation in Recognition of *Sexual Assault Awareness Month*, April 2023.**

V. REPORT BY COMMISSION/COMMITTEE

A. Annual Report from the Wetlands and Creeks Committee.

VI. EARLY ORAL COMMUNICATIONS

The City Council values your comments. This 15-minute time period allows people to address the Council on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral communications the Council may respond to statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers may be limited to two minutes. There will also be time for the public to comment specifically on each agenda item and again at the end of the meeting under item number XII (12).

VII. N/A

VIII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve the Minutes of the City Council Meeting of March 1, 2023.**
- B. Approve the Minutes of the City Council Meeting of March 15, 2023.**
- C. Bi-Weekly Report on Disbursements.**
- D. Approve the Project Plans and Award a Construction Contract for the Redwood Park Improvement Project Phase 1 to Mobley Construction DBA MCI in the Amount of \$349,003.00 (Base Bid + Additive Alternative No. 1); Authorize the City Engineer to Increase the Contract Amount by up to \$69,800.60, (20 Percent, for a Total Amount Not to Exceed \$418,803.60) to Allow for Any Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**
- E. Approve the Purchase of One Elgin RegenX Street Sweeper, and Award Contract to Owen Equipment in the Amount of \$353,731.70, Including Tax; and Authorize the City Manager to Execute All Applicable Documents.**
- F. Adopt Resolution No. 223-45, a Resolution of the City Council of the City of Arcata Authorizing Approval to Apply for the California Energy Commission 1% Interest Loan and Find the Project Exempt from CEQA Pursuant to California Code of Regulations, Title 14, Section 15301.**

- G. Adopt Resolution No. 223-46 Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Following Project: A&MRTS Free Fares in the Amount of \$14,000.**
- H. Request the Annual Engineer's Report and Preparation of Notices to Declare the City's Intention to Continue to Levy and Collect Assessments of Existing Assessment Districts to Include Mad River Parkway Business Center Landscape Maintenance Assessment District, Windsong Subdivision Landscape Maintenance Assessment District and Janes Creek Meadow Landscape Maintenance Assessment District.**

IX. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

X. OLD BUSINESS

- A. Receive a Report on the Mad River Community Hospital's Special Considerations.**

This report addresses the background on the Mad River Community Hospital's special considerations in the City's General Plan and Land Use Code. It also describes the process needed to amend the special considerations and/or rezone the property for other uses. This report comes at the request of the Council.

RECOMMENDATION:

Staff recommends the Council receive a report on the zoning and land use designations for the Mad River Community Hospital and provide direction as necessary.

XI. NEW BUSINESS

- A. Provide Direction to the Planning Commission Regarding the Timeline for the Strategic Infill Redevelopment Program.**

The sitting members of the Council directed staff at their March 1 meeting to redirect the efforts to develop the Form-Based Code (Code) away from the scheduled public engagement events that were planned in the scope approved in January 2023, (and have been drawing few new residents to the process), and to focus on the preparation of a draft of the Code for public review as soon as possible. The sitting members further directed the Planning Commission to provide a recommendation on the Gateway element of the General Plan along with the non-Gateway General Plan updates and new Code by July of 2023. This is consistent with timelines established in 2022 and shared with the Council in 2022, January 2023, and discussed most recently by the Council during on March 1, 2023. Because only those Councilmember who are eligible to participate in the Gateway element discussion were part of the most recent review of the timeline,

some members of the public, and a Planning Commissioner, have raised procedural concerns about the Council's direction. This item is to review milestones established to meet this timeline and to reconsider or ratify the Council's direction from the March 1, 2023, meeting.

RECOMMENDATION:

Staff recommends:

- 1) The full Council provide direction to staff and the Planning Commission regarding the timeline for producing a public review draft of, and recommendation for, the General Plan update; and
- 2) The Council members that are not otherwise conflicted provide direction to staff and the Planning Commission regarding the timeline for producing a public review draft of, and recommendation for, the Gateway Area Plan Element and its associated Form-Based Code.

XII. ORAL AND WRITTEN COMMUNICATIONS

XIII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

XIV. DATES OF FUTURE MEETINGS

- A. Confirm the 2023/2024 Fiscal Year Budget Study Session, Tuesday, May 9, 2023, at 6:00 p.m., in the Council Chamber.**

XV. CLOSED SESSION

XVI. CLOSED SESSION REPORTS

XVII. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 223-07)



CERTIFICATE OF APPRECIATION

for

JULIE VAISSADE-ELCOCK

for Her 14¹/₄ Years of Service to the City of Arcata

WHEREAS, Julie Vaissade-Elcock served the community of Arcata for 14¹/₄ years in two terms of service on the Planning Commission, the first running June 2006 through July 2015 and the second running November 2018 through March 2023; and

WHEREAS, Julie has served both as Chair and Vice-Chair, in addition to Commissioner; and

WHEREAS, Julie was balanced in her review of matters before the Commission and was known for her ability to listen openly and balance all evidence before making decisions; and

WHEREAS, Julie was always prepared having committed the time to study the agendas and packets (sometimes with a fine-toothed editors comb!); and

WHEREAS, Julie returned to the Commission because her dedication to the community and knowledge of the planning process was invaluable to the long-range planning work involved in the General Plan update; and

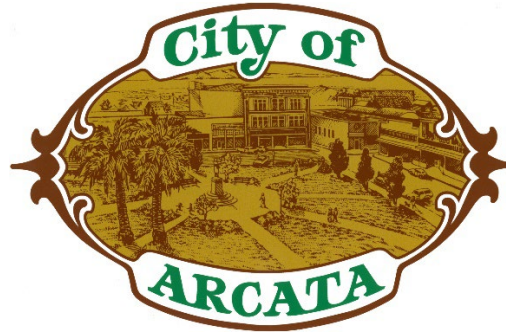
WHEREAS, Julie's vast knowledge of housing markets, real estate, and development combined with her proactive, solution-oriented approach to the Commission's work, was an asset and a benefit to the planning process and the projects and plans approved by the Commission; and

WHEREAS, we appreciate all she gave back to this community and she will be missed;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCATA hereby expresses its appreciation to Julie Vaissade-Elcock for serving the people of Arcata for 14¹/₄ years. We wish her all the best and commemorate her release from duty as of March 6, 2023.

Dated: April 5, 2023

Sarah Schaefer, Mayor



CERTIFICATE OF APPRECIATION

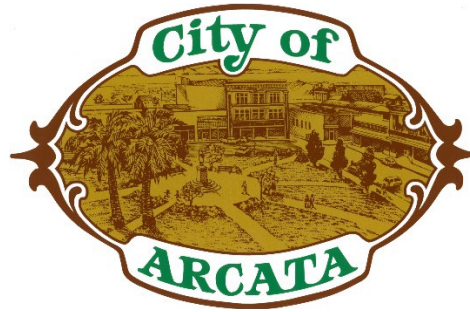
Presented to

VANESSA METZ

The City Council of the City of Arcata hereby recognizes and thanks Vanessa Metz for her 21 years of service on the Arcata Wetlands and Creeks Committee. As a water quality expert in her professional capacity, Vanessa brought her expertise to her role on the Committee to provide valuable insight on countless projects and policy recommendations. She has always demonstrated a dedicated passion for protection of Arcata's wetlands and creeks over her years of service. In addition to her strong technical background, Vanessa has a keen eye for detail and contributed as a thoughtful editor to several of the City's written planning documents, both large and small. The Council expresses its sincere appreciation for her guidance, support and work to benefit our entire community.

Dated: April 5, 2023

*Sarah Schaefer
Mayor*



CERTIFICATE OF APPRECIATION

Presented to

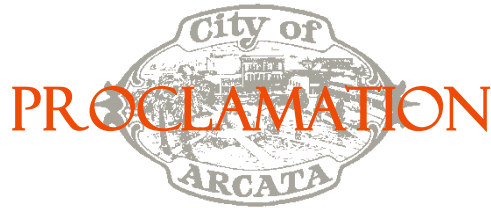
SUE CASHMAN

Sue Cashman was appointed to the Transportation Safety Committee on November 16, 2011. During her tenure, Sue provided valuable input on the City's bicycle and pedestrian improvements projects and policies related to bicycles and pedestrians. She participated and represented the Transportation Safety Committee at various public meetings on many City projects, such as Rails with Trails, the Foster Avenue Extension, the Annie and Mary Trail project and the Old Arcata Road project. She also provided key insights and feedback on bicycle infrastructure on City streets.

The City Council of the City of Arcata hereby recognizes and thanks Sue Cashman for her eleven (11) years of service to the people of Arcata on the Transportation Safety Committee. The Council expresses its sincere appreciation for her contributions and selfless work to benefit our entire community.

Dated: April 5, 2023

*Sarah Schaefer
Mayor*



in Recognition of the 2023

GODWIT DAYS

SPRING MIGRATION BIRD FESTIVAL

April 13–16, 2023

WHEREAS, about 85 million Americans enjoy observing, photographing or feeding wild birds and a 2011 U.S. Fish and Wildlife Service study found that birdwatchers contributed about \$32 billion to the U.S. economy; and

WHEREAS, birding is the 15th most popular outdoor activity, just below bicycling. About 18 million birders take trips exclusively to commune with other birders or count birds by sight or sound; and

WHEREAS, the Godwit Days Spring Migration Bird Festival showcases the area's rich diversity of birds, normally attracting tourists from all over the United States, and makes Humboldt County a birding destination; and

WHEREAS, Godwit Days has attracted over 350 registered participants in past years, with over 50 percent of whom came from out of the area; and

WHEREAS, eco-tourism continues to be an important contributing segment of the North Coast economy. Humboldt Bay, its river estuaries, the region's mountains, coniferous forests, and rugged ocean coast habitats offer a variety of bird species for viewing that surpasses the total bird species counts of 40 states and 10 Canadian provinces.

NOW, THEREFORE BE IT PROCLAIMED that the City Council of the City of Arcata hereby recognizes the Humboldt County businesses and residents who are participating in the **2023 Godwit Days Spring Migration Bird Festival**, as well as future birding visitors to the Pacific North Coast. May they be inspired to migrate back just as the birds have been doing for centuries.

Dated: April 5, 2023

Sarah Schaefer
Mayor



in Recognition of
THE WEEK OF THE YOUNG CHILD
April 1–7, 2023

WHEREAS, Northcoast Children’s Services (NCS) and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child from April 1–7 2023; and

WHEREAS, Head Start and Early Head Start programs nationally serve over one million low-income children up to 5-years-old, with Northcoast Children’s Services programs serving over 600 children locally; and

WHEREAS, Northcoast Children’s Services, founded as a parent cooperative in 1969, has served young children in our community for over 50 years; and

WHEREAS, NCS Head Start & Early Head Start and state funded programs support the neediest children and families. The program’s success rests in the leadership of parents, and support from local businesses, municipalities, community members, and neighbors; and

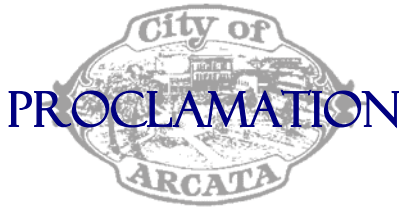
WHEREAS, these organizations are working to improve early learning opportunities and literacy programs that can provide a foundation of learning for children in Arcata and throughout Humboldt County; and

WHEREAS, teachers and others who make a difference in the lives of young children in Arcata deserve thanks and recognition, and public policies that support early learning for all young children are crucial to their futures.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Arcata hereby recognizes the week of April 1–7, 2023 as **THE WEEK OF THE YOUNG CHILD** and encourages our community to make an investment in early childhood education because “Early Years Are Learning Years.”

Date: April 5, 2023

Sarah Schaefer
 Mayor



PROCLAMATION

in Recognition of
SEXUAL ASSAULT AWARENESS MONTH
April 2023

WHEREAS, sexualized violence affects children, youth, adults and elders of all genders from all racial, cultural and economic backgrounds with public health and social justice implications for every person in Arcata; and

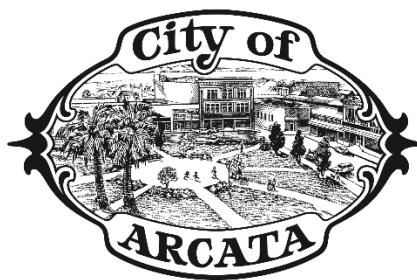
WHEREAS, staff and volunteers of the North Coast Rape Crisis Team provide 24-hour services to survivors and their significant others and encourages every person to end sexualized violence by providing prevention education and awareness raising programs throughout Humboldt and Del Norte Counties; and

WHEREAS, no one person, organization, agency or community can eliminate sexual assault on their own but can, through collaboration and partnership, work together to support those impacted, improve responses and ensure that survivors are not re-victimized.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Arcata reaffirms its commitment to the North Coast Rape Crisis Team and its vision— “A world without violence” and acknowledges April 2023 as **SEXUAL ASSAULT AWARENESS MONTH**.

Dated: April 5, 2023

Sarah Schaefer
 Mayor



CITY OF ARCATA WETLANDS AND CREEKS COMMITTEE 2022 ANNUAL REPORT TO THE CITY COUNCIL

For Presentation to the Arcata City Council
April 5, 2023

Committee Members:

Bob Brown, Chair
Jeremy Svehla, Vice-Chair
Justin Hawkins (Sep.-Dec. 2022)
Krystle Heaney (Jan.-Jun. 2022)
Chris McAuliffe
Vanessa Metz
John "Jack" Murphy (Jan.-Nov. 2022)
Wes Smith

Staff Liaisons:

Emily Benvie, Deputy Director, Environmental Services Department
Morguine Sefcik, Environmental Programs Manager, Environmental Services Department



30 Years
1992-2022

The Wetlands and Creeks Committee was established in 1992. The Committee serves in an advisory capacity to the City Council, City Manager and City staff in matters related to policies, management and projects affecting creeks, wetland and tideland resources in Arcata. Additionally, the Wetlands and Creeks Committee considers the perspective of open space and agricultural values since the Open Space and Agriculture Committee has been dissolved. Its seven members, appointed by the City Council, serve overlapping three-year terms and represent various areas of expertise, knowledge/interest. The City's Environmental Services Deputy Director, Emily Benvie, and new Environmental Programs Manager, Morguine Sefcik, serve as staff liaisons for the Committee. The Committee meets bi-monthly and held six meetings during 2022.

The Committee reviewed and/or made recommendations on the following items:

A. Committee Goals for FY 2022/23:

1. Support staff in implementation of the Municipal Separate Storm Sewer System (MS4) Permit (including stormwater education and outreach).
2. Maintain presence on Measure A Ad-Hoc Group and re-visit priority funding list twice per year.
3. Continue to review and provide policy recommendations to support habitat, water quality, and climate resiliency (including Local Coastal Program Update, Strategic Infill Redevelopment Program).
4. Explore HSU partnership opportunities and support staff in development of paid, unpaid, and/or standardized internship opportunity focused on protection of Arcata's wetlands and creeks resources.
5. Support City staff in sea level rise adaptation planning and implementation efforts, including review of Thriving Earth Exchange research.
6. Support staff in development of long-term management plan for City-owned Jacoby Creek Gannon Slough Wildlife Area complex.
7. Explore options for inter-committee information sharing and idea exchange with the Wetlands and Creeks Committee (i.e. share goals with other committees, invite other Committee members and/or provide updates to other Committees).
8. Explore subcommittee formation to support staff as needed and feasible (i.e. grant proposals).

B. Annual Goals for FY 2023/24:

1. Based on several efforts outlined in Section E. Public Outreach, the Committee decided to revise and expand goal six from FY 2022/23 to include additional restoration plans/efforts in the City. The new goal for FY 2023/24 is to provide support for development and updates to local restoration plans, e.g., Jacoby Creek Gannon Slough Wildlife Area complex, Creeks Management Plan, and Jolly Giant Creek Rehabilitation Plan. All other goals from FY 2022/23 will remain the same for FY 2023/24.

C. Wetlands and Creeks - Policies/Ordinances/General Plan Elements

1. The Committee received presentations from Community Development Director David Loya on the Gateway Area Plan and provided feedback on wetlands and creek-related policies in the Plan. (3/15/22, 9/20/22)
2. The Committee reviewed the Open Space Element and provided feedback on the wetlands and creek-related policies and implementation measures in the Element. (11/15/22)
3. The Committee reviewed the Resource Conservation and Management Element and provided initial feedback on the wetlands and creek-related policies and implementation measures in the Element. (11/15/22)
4. The Committee received a presentation from Community Development Director David Loya on the status of the City's Local Coastal Program (LCP). (3/15/22)

D. Management of City-owned Wetlands and Creeks

1. The Committee received regular updates from staff on progress of creek and wetland restoration and management projects and programs, including:
 - a. Beith Creek livestock crossing bridge project
 - b. Fickle Hill Creek riparian exclusion fencing repair.
 - c. Invasive plant removal project in Sunnybrae Park
 - d. Jacoby Creek Enhancement Project collaboration update
 - e. South I Street Boat Launch Project
 - f. Fish and water quality monitoring in Janes Creek
 - g. Drainage maintenance projects along Old Arcata Road and Ericson Court
 - h. Jolly Giant Creek restoration strategy concept proposal ideas
 - i. Jolly Giant Creek water quality sampling in partnership with the North Coast Regional Water Quality Control Board
 - j. City of Arcata's MS4 Permit from the Water Board and annual report progress. (9/20/22)
 - k. Progress on the City's application for a California Coastal Commission LCP grant to fund a sea level rise vulnerability assessment and capital improvement project adaptation plan for Arcata's shoreline. (11/15/22)
 - l. Updates on the City's Wastewater Treatment Facility Phase I upgrades (7/19/22, 9/20/22)
 - m. Update on the Wildlife Conservation Board (WCB) and State Park grant awards for Carlson Park developments and access to Mad River. (7/19/22, 9/20/22)
 - n. Thriving Earth Exchange's progress on a sea level rise habitat transition conceptual model project (1/18/22)

E. Public Outreach

1. The Committee received a report from staff on the history of restoration projects/activities in Jolly Giant Creek spanning the period from 1980s to present. (7/19/22)
2. Community member Scott McBain offered to assist the City with developing a Jolly Giant Creek restoration strategy, including writing grant proposals for funding such a project. (7/19/22, 11/15/22)
3. The Committee received updates and provided input on the contract between the City and

Cal Poly Humboldt for professor and student conducted fish and water quality monitoring in Janes Creek. (9/20/22, 11/15/22) This effort is funded by Measure A, which was a top priority of the Committee.

4. The Committee received an update on a volunteer workday in Sunnybrae Park with Cal Poly Humboldt students to remove invasive plants. (11/15/22)

F. Measure A Special Tax Expenditures for Fiscal Year 2022/23

1. The Committee received a report on the progress of the Open Space, Parks and Trails Special Tax (Measure A) priorities and outcomes. The Committee nominated two representatives (Justin Hawkins and Jeremy Svehla) to serve on the Measure A Ad Hoc Group to provide oversight of use of Measure A funds. (11/15/22)
2. The Committee recommended transferring the Measure A FY 22/23 funding that was previously approved for an invasive species inventory to a new project in Jolly Giant Creek to conduct fish and water quality monitoring to support future project implementation. (11/15/22)
3. The Committee nominated the appraisal and option agreement guarantee for the Christie Property Acquisition for the Ad Hoc Group's consideration for FY 23/24 funding. (11/15/22)

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER

MARCH 01, 2023

A regular meeting of the City Council of the City of Arcata was held on the above date at 6:00 p.m. as a hybrid meeting, via teleconference utilizing Zoom Video Communications and in person, with Mayor Schaefer presiding. Notice of this meeting was posted on February 24, 2023. PRESENT: Schaefer, Matthews, Atkins-Salazar, Stillman, White. ABSENT: None. STAFF PRESENT: City Manager Diemer, Chief of Police Ahearn, Director of Community Development Loya, Director of Environmental Services Sinkhorn, City Engineer Khatri, Chief of Police Ahearn, IT and Digital Media Specialist Carrillo, City Clerk Dory.

LAND ACKNOWLEDGMENT

Mayor Schaefer read a statement acknowledging that Arcata (Goudi'ni) sat on ancestral Wiyot land.

FLAG SALUTE

Mayor Schaefer led the Pledge of Allegiance.

CEREMONIAL MATTERS

A. Proclamation Recognizing March 8, 2023, as *International Women's Day*.

Councilmember White read the proclamation and presented it to Carilyn Hammer and Martha Hart from the Women's International League for Peace and Freedom (WILPF), who thanked the Council and spoke about upcoming events in a week-long festival in honor of International Women's Day.

B. Proclamation in Recognition of *Girl Scout Week*, March 12–18, 2023.

Mayor Schaefer read the proclamation and presented it to Sarah Boyd representing Troops 10627 and 90018, who thanked the Council and spoke of the upcoming cookie sales campaign and the activities it supported.

C. Proclamation in Recognition of *Sunshine Week*, March 12–18, 2023.

Councilmember Matthews read the proclamation and presented it to Jessica Schlachter, Vice President of the League of Women Voters of Humboldt County, who thanked the Council and encouraged others to participate in democracy by voting.

REPORT BY COMMISSION/COMMITTEE

A. Annual Report from the Economic Development Committee.

Chairperson Serg Mihaylo from the Economic Development Committee presented an oral version of the Committee's annual report.

EARLY ORAL COMMUNICATIONS

Mayor Schaefer invited public comment.

Anton Souza urged the Council to consider making Ross Street a cul-de-sac at Grant Avenue or a one-way street with speed bumps.

Minutes Acceptance: Minutes of Mar 1, 2023 6:00 PM (CONSENT CALENDAR)

March 1, 2023

Roman Fiero requested the City remove the Earth Flag from its current location above the United States Flag.

Peggy Martinez said the current bus system in Arcata was unwieldy resulting in people using their cars instead of riding the bus. She advocated for improvements to the system.

Fred Weis said he would share his friend's successful model for affordable workforce housing.

Nancy Pelletier thanked the Council for assisting Arcata House Partnership (AHP) to open an extreme weather shelter during the past week. She thanked Darlene Spoor of AHP and her staff for their stellar work.

Joanne McGarry requested the D Street Neighborhood Center be opened as an extreme weather shelter.

Gregory Daggett cautioned against erecting concrete buildings with the advent of sea level rise. He explained that buildings four stories or taller would have to be concrete buildings.

Mayor Schaefer closed Early Oral Communications.

CONSENT CALENDAR

Councilmember Matthews removed item F from the Consent Calendar for further discussion.

Mayor Schaefer invited public comment.

Joanne McGarry requested items D, G, and H be removed from the Consent Calendar for further discussion.

Mayor Schaefer closed the public comment period.

ON MOTION BY STILLMAN, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED THE CONSENT CALENDAR FOR MARCH 1, 2023, WITH THE EXCEPTION OF THE FOLLOWING ITEMS: D. ADOPT ORDINANCE NO. 1564, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCATA AMENDING THE ARCATA MUNICIPAL CODE TO ADJUST COUNCILMEMBER SALARY, TITLE II (ADMINISTRATION), CHAPTER 1 (COUNCIL), SECTION 2010 (SALARIES OF THE CITY COUNCIL MEMBERS); WAIVE READING OF THE TEXT AND CONSENT TO READ BY TITLE ONLY; F. ADOPT RESOLUTION NO. 223-40 INCORPORATING A LIST OF PROJECTS FOR FISCAL YEAR 2023/2024 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT; G. AWARD A CONTRACT IN THE AMOUNT OF \$245,161 TO GHD, INC., FOR ENVIRONMENTAL COMPLIANCE AND MONITORING FOR THE ARCATA WASTEWATER TREATMENT FACILITY PHASE I IMPROVEMENT PROJECT; AUTHORIZE THE CITY MANAGER TO INCREASE THE CONTRACT AMOUNT BY UP TO \$47,315 (20 PERCENT, FOR A TOTAL OF \$292,476); AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL

March 1, 2023

APPLICABLE DOCUMENTS; AND H. APPROVE THE APPOINTMENT OF MEREDITH MATTHEWS TO THE BOARD POSITION FOR THE HUMBOLDT/DEL NORTE HAZARDOUS MATERIALS RESPONSE JOINT POWERS AUTHORITY, AND ALEX STILLMAN TO THE HOMELESSNESS AND HOUSING WORKING GROUP FOR THE REMAINDER OF THE 2023 ASSIGNMENT YEAR. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- A. Approve the Minutes of the City Council Meeting of February 7, 2023.**
- B. Approve the Minutes of the City Council Meeting of February 15, 2023.**
- C. Bi-Weekly Report on Disbursements.**
- D. Item VIII-D was moved to Items Removed from Consent Calendar.**
- E. Adopt Ordinance No. 1552, An Ordinance of the City Council of the City of Arcata Adding Chapter 5 (Residential Rental Inspection Program), to Title VIII (Building Regulations) of the Arcata Municipal Code; Waive Reading of the Text and Consent to Read by Title Only.**
- F. Item VIII-F was moved to Items Removed from Consent Calendar.**
- G. Item VIII-G was moved to Items Removed from Consent Calendar.**
- H. Item VIII-H was moved to Items Removed from Consent Calendar.**
- I. Adopt Resolution No. 223-41, Authorizing Application to CalHome for a Homebuyer Assistance Program in the Amount of \$490,286.**

ITEMS REMOVED FROM CONSENT CALENDAR

- D. Adopt Ordinance No. 1564, an Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code to Adjust Councilmember Salary, Title II (Administration), Chapter 1 (Council), Section 2010 (Salaries of the City Council Members); Waive Reading of the Text and Consent to Read by Title Only.**

Mayor Schaefer invited public comment.

Joanne McGarry requested that items involving money not be put on the Consent Calendar.

Mayor Schaefer closed the public comment period.

ON MOTION BY STILLMAN, SECONDED BY ATKINS-SALAZAR, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED ORDINANCE NO. 1564, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCATA AMENDING THE ARCATA MUNICIPAL CODE TO ADJUST COUNCILMEMBER SALARY, TITLE II (ADMINISTRATION), CHAPTER 1 (COUNCIL), SECTION 2010 (SALARIES OF THE CITY COUNCIL MEMBERS); WAIVED READING OF THE TEXT AND CONSENTED TO READ BY TITLE ONLY. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

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F. Adopt Resolution No. 223-40 Incorporating a List of Projects for Fiscal Year 2023/2024 to be Funded by SB 1: The Road Repair and Accountability Act.

On inquiry by Councilmember Matthews, City Engineer Khatri said this funding could be used for any road maintenance project the City had planned. In this instance, it was decided to put this funding toward paving on Old Arcata Road and speed feedback signs on Janes Road, H Street, and V Street.

Mayor Schaefer invited public comment. None was received. Mayor Schaefer closed the public comment period.

ON MOTION BY MATTHEWS, SECONDED BY STILLMAN, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED RESOLUTION NO. 223-40 INCORPORATING A LIST OF PROJECTS FOR FISCAL YEAR 2023/2024 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

G. Award a Contract in the Amount of \$245,161 to GHD, Inc., for Environmental Compliance and Monitoring for the Arcata Wastewater Treatment Facility Phase I Improvement Project; Authorize the City Manager to Increase the Contract Amount by up to \$47,315 (20 Percent, for a Total of \$292,476); and Authorize the City Manager to Execute All Applicable Documents.

Mayor Schaefer invited public comment.

Joanne McGarry requested that items involving the Wastewater Treatment Facility Improvement Project not be placed on the Consent Calendar. She asked for an explanation of this agenda item.

Mayor Schaefer closed the public comment period.

Director of Environmental Services Sinkhorn said this item was relative to the Arcata Wastewater Treatment Facility Improvement Project, Phase I. She said the recommendation was to award a contract for environmental monitoring and compliance before and during construction. She said the item was within the project's budget and the City's adopted budget for fiscal year 2022/2023.

ON MOTION BY STILLMAN, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL AWARDED A CONTRACT IN THE AMOUNT OF \$245,161 TO GHD, INC., FOR ENVIRONMENTAL COMPLIANCE AND MONITORING FOR THE ARCATA WASTEWATER TREATMENT FACILITY PHASE 1 IMPROVEMENT PROJECT; AUTHORIZED THE CITY MANAGER TO INCREASE THE CONTRACT AMOUNT BY UP TO \$47,315 (20 PERCENT FOR A TOTAL OF \$292,476) TO ALLOW FOR ANY UNFORESEEN CONTINGENCIES AND ADDITIONAL WORK AS NECESSARY, AND AUTHORIZED THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

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H. Approve the Appointment of Meredith Matthews to the Board Position for the Humboldt/Del Norte Hazardous Materials Response Joint Powers Authority, and Alex Stillman to the Homelessness and Housing Working Group for the Remainder of the 2023 Assignment Year.

Mayor Schaefer invited public comment.

Joanne McGarry asked for an explanation of this agenda item.

Mayor Schaefer closed the public comment period.

Councilmember Matthews explained that she was originally appointed to the Homelessness and Housing Working Group, but that group's meeting time conflicted with her work schedule. Therefore, she and Councilmember Stillman agreed to swap the Homelessness and Housing Working Group appointment with the Board Position for the Humboldt/Del Norte Hazardous Materials Response Joint Powers Authority.

ON MOTION BY STILLMAN, SECONDED BY ATKINS-SALAZAR, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL APPROVED THE APPOINTMENT OF MEREDITH MATTHEWS TO THE BOARD POSITION FOR THE HUMBOLDT/DEL NORTE HAZARDOUS MATERIALS RESPONSE JOINT POWERS AUTHORITY, AND ALEX STILLMAN TO THE HOMELESSNESS AND HOUSING WORKING GROUP FOR THE REMAINDER OF THE 2023 ASSIGNMENT YEAR. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

OLD BUSINESS

A. Receive an Update on the Gateway Area Plan Engagement Process.

Councilmembers Stillman and Atkins-Salazar recused themselves from the discussion on this item because they each owned property just outside the boundaries of the Gateway Area. They left the Chamber at 6:52 p.m.

Director of Community Development Loya shared a list of 26 outreach events held before the release of the draft Gateway Area Plan. He said that since release of the document, the City had held more than 130 events including committee meetings, Planning Commission meetings, and community events and workshops. He showed a list of specific concerns for which the Planning Commission wanted follow-up information. He listed the work that had taken place so far in 2023 and work that was upcoming. He shared the General Plan Update review calendar. He also shared a calendar of work for the remainder of 2023 into the Spring of 2024.

****Councilmember White said she felt recording of the SIRP study sessions/outreach events was necessary. She also asked that the Council consider reimbursing community members for recording of the form-based code study session on February 11, 2023. She asked that all recordings be housed on the City's SIRP web page YouTube channel, if possible. She inquired if there would be a summary or analysis from Survey 1 and other surveys? She asked about the status of a planned**

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study session to be held in the Creamery District. Finally, she asked if there were plans to include the Latinx community in this engagement.

Director Loya responded that the City had contracted with Blank and Oram Equity Partners, LLC to do outreach to under-represented communities.

Councilmember Matthews said she would like to have some of the form-based code completed for people to review and postpone any more meetings until afterward to get input.

Director Loya said it was reasonable if the Council wanted to shift gears on the scope and instead of conducting additional workshops, redirect and have the code developed. He said he felt staff had information to be able to inform the form-based code based on the 130-plus events held to date.

Mayor Schaefer agreed that it would be helpful to have form-based code to review and asked if it was feasible to get a draft code from Ben Noble before June.

Director Loya said he would have to confer with Mr. Noble.

On inquiry by Mayor Schaefer, Director Loya said it was the plan to have at least one final engagement meeting after the draft code was available.

On inquiry by Councilmember Matthews, Director Loya explained that the environmental analysis was intended to get down to a level of detail so that most projects could be ministerially administered. He noted there was no CEQA requirement associated with allowed uses and that when uses were discretionary, and the Planning Commission or City Council had to weigh findings to decide if they could approve a project, then there was a CEQA analysis requirement. He said the way the draft had been released to the community called for ministerial review of projects that were consistent with the form-based code. He said that to the degree the Council did not retain ministerial pathways, the form-based code gave the City some control over projects that may come in where there was a myriad of state laws that exempted those projects from local review.

Mayor Schaefer invited public comment.

Gregory Daggett expressed his lack of confidence that the City would perform the appropriate studies when drafting the Environmental Impact Report (EIR). He was also concerned with items being identified as "not significant" in the EIR.

Peggy Martinez asked that more outreach be directed toward persons with disabilities. She expressed concern that public transit was not being adequately addressed.

James Becker stated the form-based code workshops and surveys had been meaningful. He asked that park-in-lieu fees stay within the Gateway Area and requested that a requirement for privately-owned public spaces be applied to four-story buildings under 30,000 square feet.

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Fred Weis distributed a set of drawings of four-story buildings at 10th and K Streets. He spoke about the value of 3-D models. He spoke in favor of Gateway Area walks, round-table meetings, and open houses. He proposed a decision be made about the L Street corridor.

Joanne McGarry spoke in favor using different methods to get more people engaged.

Melody Meyer expressed her concern about the housing shortage in Arcata. She said she felt there would be more public engagement if a draft code was presented for people to review and comment on.

Rebecca Buckley-Stein, Managing Attorney at Legal Services of Northern California, encouraged the Council to direct staff to include housing affordability requirements in the Gateway Area Plan.

Cathy Chandler-Klein recommended that public engagement not go on for too long. She asked that covered bicycle parking be prioritized as a requirement, as well as barriers along bike lanes.

Lisa Pelletier agreed that mandatory inclusionary zoning or affordability requirements should be included in the Plan.

Mayor Schaefer closed the public comment period.

Director Loya responded there was full intent to have inclusionary zoning requirement in the plan. He said staff had completed mandatory consultations with the tribes and was having ongoing discussions with the tribes about how to integrate concepts they had into the Plan. He said staff was happy to do more walks and that the public could contact the Community Development Department and request a presentation be brought to them. He explained that there was a robust emphasis on propping up and supporting alternative transportation modes, including bus service. He said that park in-lieu fees still applied throughout the entire plan area and the city. He confirmed that the environmental studies being conducted included noise, air quality, etc.

Councilmember White suggested staff contact The Lighthouse or Tri-County Independent Living to assist in engaging the disabled community.

Councilmember Matthews said it was important to stick to the timelines and said the Council wanted to hear from the Planning Commission with its decisions by the first meeting in July. She said she would like to see some kind of written draft of the form-based code sooner rather than later. She reiterated that the public could still get in touch with the Council or staff to schedule walks or meetings.

Mayor Schaefer asked for some portion of the form-based code before that draft date to see how ideas translated into the actual code.

RECESS: The Council recessed from 8:29 to 8:36 p.m.

Councilmembers Stillman and Atkins-Salazar returned to the Council Chamber at 8:36 p.m.

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NEW BUSINESS**A. Adopt Resolution No. 223-34, a Resolution of the City Council of the City of Arcata Adopting Homebuyer Downpayment Assistance for Community Land Trust Acquisition Only Program Guidelines and Authorizing a Budget Appropriation to Fund the Program in the Amount of \$100,000.**

Director of Community Development Loya recommended the Council adopt Resolution No. 223-34 and appropriate funds to run a home buyer down-payment assistance program for Community Land Trust properties. The program would provide approximately 20-percent loans to buyers so they could purchase the Community Land Trust homes. He said this would provide a short-term fix and allow more time for a detailed analysis of what a sustainable Community Land Trust would look like.

WHITE MOVED AND STILLMAN SECONDED TO ADOPT RESOLUTION NO. 223-34, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA ADOPTING EMERGENCY HOMEBUYER ASSISTANCE FOR COMMUNITY LAND TRUST ACQUISITION-ONLY PROGRAM GUIDELINES AND AUTHORIZING A BUDGET APPROPRIATION TO FUND THE PROGRAM IN THE AMOUNT OF \$100,000.

Mayor Schaefer invited public comment.

Fred Weis asked if a property would retain its affordability requirement if it became a rental.

Sherri agreed with the action to continue the program for home ownership.

Mayor Schaefer closed the public comment period.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

ORAL AND WRITTEN COMMUNICATIONS

Mayor Schaefer invited public comment.

Jim Becker spoke in favor of designating the L Street corridor as a linear park.

Gregory Daggett cautioned that new construction needed to take place on the appropriate type of soil in order to survive a large earthquake.

Joanne McGarry urged all in the community to "do the right thing." She asked for a moment in silence in remembrance of two recently deceased houseless women.

Fred Weis reported on his friend's work-force housing model in another state suggesting it could be a template for Arcata.

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Mayor Schaefer closed the public comment period.

COUNCIL AND STAFF REPORTS

Councilmember Stillman reported on her attendance at a meeting of the Board of Directors of Humboldt Transit Authority (HTA). She asked that the Council agendaize a discussion of having HTA take over some of the management of the A&MRTS. She also asked for an agenda item to discuss the zoning of the Mad River Community Hospital property.

Councilmember White reported on a ride along she did with the Arcata Police Department. She also reported on her attendance at meetings of the Board of Directors of the Redwood Region Economic Development Commission and the Homelessness and Housing Working Group, as well as a special meeting in Eureka on homelessness and encampments. She requested the Council agendaize a request to discuss the flow of traffic on Ross Street and Grant Avenue.

Mayor Schaefer reported on her attendance at a meeting of Equity Arcata and the Board of Directors of Redwood Coast Energy Authority.

Councilmember Matthews reported out from the Chamber of Commerce Leadership Awards dinner. She announced the Chamber Mixer to be held on Thursday, March 2, 2023, would be at Humboldt Haberdashery.

Councilmember Atkins-Salazar reported on her attendance at a meeting of the Humboldt County Association of Governments. She reported on activities of Arcata Main Street. She thanked Arcata House Partnership for the extended days of the extreme weather shelter.

DATES OF FUTURE MEETINGS

- A. **Annual Goals-Setting Study Session, Tuesday March 7, 2023, at 6:00 p.m., in the Council Chamber.**

BY GENERAL CONSENSUS, THE COUNCIL CONFIRMED IT WOULD HOLD ITS ANNUAL GOALS-SETTING SESSION ON TUESDAY, MARCH 7, 2023, AT 6:00 P.M., IN THE COUNCIL CHAMBER.

- B. **Joint Study Session with the Planning Commission on Sea Level Rise, Tuesday, March 28, 2023, at 6:00 p.m., in the Council Chamber.**

BY GENERAL CONSENSUS, THE COUNCIL CONFIRMED IT WOULD HOLD A JOINT STUDY SESSION WITH THE PLANNING COMMISSION ON SEA LEVEL RISE ON TUESDAY, MARCH 28, 2023, AT 6:00 P.M., IN THE COUNCIL CHAMBER.

- C. **Fiscal Year 2023/2024 Budget Study Session, Tuesday, May 9, 2023, at 6:00 p.m., in the Council Chamber.**

BY GENERAL CONSENSUS, THE COUNCIL CONFIRMED IT WOULD HOLD ITS FISCAL YEAR 2023/2024 BUDGET STUDY SESSION ON TUESDAY, MAY 9, 2023, AT 6:00 P.M., IN THE COUNCIL CHAMBER.

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ADJOURNMENT

The meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Bridget Dory
City Clerk

**On March 15, 2023, the City Council directed the minutes be amended for Old Business item A. Receive an Update on the Gateway Area Plan Engagement Process, and brought back to it at a future date for approval. The amended text is shown in blue font.

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**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER

MARCH 15, 2023

SPECIAL MEETING

A special meeting of the City Council of the City of Arcata was held on the above date at 5:30 p.m. as a hybrid meeting, via teleconference utilizing Zoom Video Communications and in person, with Mayor Schaefer presiding. Notice of this meeting was posted on March 10, 2023. PRESENT: Schaefer, Matthews, Atkins-Salazar, Stillman, White. ABSENT: None. STAFF PRESENT: City Manager Diemer, Deputy Director of Environmental Services—Community Services Benvie, IT and Digital Media Specialist Carrillo, City Clerk Dory.

PUBLIC COMMENT

Mayor Schaefer invited public comment.

Joanne McGarry recommended the Council appoint new committee members who were visionaries.

Mayor Schaefer closed the public comment period.

COMMITTEE INTERVIEWS

A. Interview Two Candidates to Fill Two Vacancies on the Wetlands and Creeks Committee for a Term Beginning Immediately and Ending March 31, 2024, and a Term Beginning April 1, 2023, and Ending March 31, 2026.

The City Council interviewed Emma Held and Steven Railsback for two vacancies on the Wetlands and Creeks Committee.

ADJOURNMENT

The meeting was adjourned at 5:58 p.m.

REGULAR MEETING

A regular meeting of the City Council of the City of Arcata was held on the above date at 6:02 p.m. as a hybrid meeting, via teleconference utilizing Zoom Video Communications and in person, with Mayor Schaefer presiding. Notice of this meeting was posted on March 10, 2023. PRESENT: Schaefer, Matthews, Atkins-Salazar (left at 7:53 p.m.), Stillman, White. ABSENT: None. STAFF PRESENT: City Manager Diemer, Director of Community Development Loya, Director of Environmental Services Sinkhorn, Finance Director Miller, City Engineer Khatri, Chief of Police Ahearn, Assistant City Engineer Caisse, Deputy Director of Environmental Services—Community Services Benvie, IT and Digital Media Specialist Carrillo, City Clerk Dory.

LAND ACKNOWLEDGMENT

Mayor Schaefer read a statement acknowledging that Arcata (Goudi'ni) sat on ancestral Wiyot Land.

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FLAG SALUTE

Mayor Schaefer led the Pledge of Allegiance.

AGENDA MODIFICATION

STILLMAN MOVED AND WHITE SECONDED TO CONTINUE AGENDA ITEM XI-E., RECEIVE A REPORT ON THE MAD RIVER COMMUNITY HOSPITAL'S SPECIAL CONSIDERATION, TO THE CITY COUNCIL'S REGULAR MEETING OF APRIL 5, 2023.

Mayor Schaefer invited public comment. There was none. Mayor Schaefer closed the public comment period.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

CEREMONIAL MATTERS

A. Certificate of Appreciation for Dave Couch for His 36 Years of Service to the City of Arcata.

Councilmember Stillman read the Certificate of Appreciation and presented it to retiree David Couch who said he had enjoyed a great career at a great place to work.

B. Proclamation in Recognition of Welcome Home Vietnam Veterans Day, March 29, 2023.

Councilmember Atkins-Salazar read the proclamation and presented it to Logan Rosselli, College Core Fellow working with the Arcata Veterans Hall, who accepted the proclamation on the Arcata Veterans Hall's behalf.

C. Proclamation in Recognition of World Rotaract Week, March 13-19, 2023.

Mayor Schaefer read the proclamation and presented it to Matthew Cendejas from Lost Coast Rotaract who spoke about its focus and mission.

D. Proclamation in Recognition of March for Meals Month, March 2023.

Councilmember Matthews read the proclamation.

EARLY ORAL COMMUNICATIONS

Mayor Schaefer invited public comment.

Joanne McGarry gave suggestions regarding the Land Acknowledgment statement and the order of the agenda, and spoke about eco-machines and decentralized wastewater systems for new development.

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Fred Weis acknowledged Julie Vaissade-Elcock's work as a Planning Commissioner. He noted that inclusionary zoning was not included in the Gateway Area Plan. He asked if the upcoming Sea Level Rise Study Session would be recorded, and if not if the Council could allocate \$175 to record it.

Gregory Daggett said he hadn't seen that the City was including environmental justice in local land use planning in any of its documents.

Kent Sawatzky recommended the Council find out when the City's liability insurance would be re-evaluated so that it would know as soon as possible what its new premiums would be as the result of recent payouts.

Mayor Schaefer closed Early Oral Communications.

CONSENT CALENDAR

Councilmember White removed items A and G from the Consent Calendar for further discussion.

Mayor Schaefer invited public comment.

Joanne McGarry removed items C, D, E, and I from the Consent Calendar for further discussion.

Mayor Schaefer closed the public comment period.

ON MOTION BY STILLMAN, SECONDED BY ATKINS-SALAZAR, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED THE CONSENT CALENDAR FOR MARCH 15, 2023, WITH THE EXCEPTION OF THE FOLLOWING ITEMS: A. APPROVE THE MINUTES OF THE CITY COUNCIL MEETING OF MARCH 1, 2023; C. APPROVE THE PROJECT PLANS AND AWARD A CONSTRUCTION CONTRACT FOR THE ARCATA SOUTH I STREET BOAT LAUNCH FACILITY IMPROVEMENT PROJECT (REBID) TO MERCER-FRASER COMPANY IN THE AMOUNT OF \$672,721.00 (BASE BID + ADDITIVE ALTERNATIVE NO. 2); D. ADOPT RESOLUTION NO. 223-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA AMENDING THE CLASS AND PAY RESOLUTION—MANAGEMENT, MID-MANAGEMENT, CONFIDENTIAL & APPOINTED EMPLOYEES [TO CORRECT A TYPOGRAPHICAL ERROR TO SALARY RANGE C177, STEP 2]; E. REAPPOINT MICHAEL FURNISS, ERIN KELLY AND YANA VALACHOVIC TO THE FOREST MANAGEMENT COMMITTEE FOR TERMS ENDING MARCH 31, 2026; G. REAPPOINT CHRISTIAN FIGUEROA TO THE PLANNING COMMISSION FOR A TERM ENDING MARCH 31, 2027; AND I. ADOPT RESOLUTION NO. 223-42 ACCEPTING A FEE TITLE INTEREST IN ASSESSOR'S PARCEL NO. (APN) 505-251-011 AND A PUBLIC ACCESS EASEMENT OVER A PORTION OF APN 505-251-013 FROM HUMBOLDT STATE UNIVERSITY REAL ESTATE HOLDINGS OR SUCCESSOR IN INTEREST AND RESCIND RESOLUTION NO. 223-08. AYES:

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SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- A. Item VIII-A was moved to Items Removed from Consent Calendar.**
- B. Bi-Weekly Report on Disbursements.**
- C. Item VIII-C was moved to Items Removed from Consent Calendar.**
- D. Item VIII-D was moved to Items Removed from Consent Calendar.**
- E. Item VIII-E was moved to Items Removed from Consent Calendar.**
- F. Reappoint Mishka Straka to the Transportation Safety Committee (TSC) for a Term Expiring March 31, 2026.**
- G. Item VIII-G was moved to Items Removed from Consent Calendar.**
- H. Appoint Guy Aronoff to the Transactions and Use Tax Oversight Committee for a Term Expiring September 30, 2026.**
- I. Item VIII-I was moved to Items Removed from Consent Calendar.**

ITEMS REMOVED FROM CONSENT CALENDAR

- A. Approve the Minutes of the City Council Meeting of March 1, 2023.**

Councilmember White clarified with the rest of the Council that its direction at its March 1, 2023, meeting regarding the Gateway Area Plan, was that there be some form-based code created to assist in further engagement, and that the Council receive an update in July on the General Plan update.

City Manager Diemer said the original scope of work with Ben Noble included three sets of two-meetings each open to the public to receive public input, with a follow-up workshop on a Saturday with the Planning Commission to go through its material and draft recommendations. She said the plan now was to use that fourth meeting for the Planning Commission to provide as much input as it could to Ben Noble to move forward in developing the form-based code. Then, public engagement would continue with that code.

Mayor Schaefer invited public comment.

Fred Weis voiced his objection that the minutes of March 1, 2023, did not reflect action taken by the Council. He presented his version of how the minutes could read.

Mayor Schaefer closed the public comment period.

ON MOTION BY STILLMAN, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL DIRECTED THE MINUTES BE AMENDED AND BROUGHT BACK ON APRIL 5, 2023, FOR APPROVAL. AYES:

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SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- C. Approve the Project Plans and Award a Construction Contract for the Arcata South I Street Boat Launch Facility Improvement Project (REBID) to Mercer-Fraser Company in the Amount of \$672,721.00 (Base Bid + Additive Alternative No. 2); Authorize the City Engineer to Increase the Contract Amount by up to \$100,908.15, (15 Percent, for a Total Not to Exceed \$773,629.15) to Allow for Any Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**

Mayor Schaefer invited public comment.

Joanne McGarry asked for clarification of this item and asked if the Coastal Commission had approved the project.

Mayor Schaefer closed the public comment period.

Assistant City Engineer Caisse said the majority of this item was being funded by a Division of Boating and Waterways grant and consisted of a new floating boat launch facility. He said all permits had been received. He explained that the project was bid once before and the bids were over the budget, so it had been re-bid.

ON MOTION BY STILLMAN, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL APPROVED THE PROJECT PLANS AND AWARDED A CONSTRUCTION CONTRACT FOR THE ARCATA SOUTH I STREET BOAT LAUNCH FACILITY IMPROVEMENTS PROJECT (REBID) TO MERCER-FRASER COMPANY IN THE AMOUNT OF \$672,721.00 (BASE BID + ADDITIVE ALTERNATIVE NO. 2); AUTHORIZED THE CITY ENGINEER TO INCREASE THE CONTRACT AMOUNT BY UP TO \$100,908.15, (15 PERCENT, FOR A TOTAL NOT TO EXCEED \$773,629.15) TO ALLOW FOR ANY UNFORESEEN CONTINGENCIES; AND AUTHORIZED THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- D. Adopt Resolution No. 223-43, A Resolution of the City Council of the City of Arcata Amending the Class and Pay Resolution—Management, Mid-Management, Confidential & Appointed Employees [to Correct a Typographical Error to Salary Range C177, Step 2].**

Mayor Schaefer invited public comment.

Joanne McGarry asked about the typographical error.

Mayor Schaefer closed the public comment period.

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City Manager Diemer explained that in the class and pay resolution, two numbers were transposed in Step 2 for salary range C177.

ON MOTION BY MATTHEWS, SECONDED BY WHITE, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED RESOLUTION NO. 223-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA AMENDING THE CLASS AND PAY RESOLUTION—MANAGEMENT, MID-MANAGEMENT, CONFIDENTIAL & APPOINTED EMPLOYEES [TO CORRECT A TYPOGRAPHICAL ERROR TO SALARY RANGE C177, STEP 2]. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

E. Reappoint Michael Furniss, Erin Kelly and Yana Valachovic to the Forest Management Committee for Terms Ending March 31, 2026.

Mayor Schaefer invited public comment.

Joanne McGarry commented that sometimes this committee held meetings in the forest, and she wanted to make sure there was good notification of the meeting being held in the forest and that the public was invited.

Mayor Schaefer closed the public comment period.

ON MOTION BY MATTHEWS, SECONDED BY STILLMAN, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL REAPPOINTED MICHAEL FURNISS, ERIN KELLY AND YANA VALACHOVIC TO THE FOREST MANAGEMENT COMMITTEE FOR TERMS ENDING MARCH 31, 2026. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

G. Reappoint Christian Figueroa to the Planning Commission for a Term Ending March 31, 2027.

Councilmember White thanked Planning Commissioner Christian Figueroa for his service.

ON MOTION BY STILLMAN, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL REAPPOINTED CHRISTIAN FIGUEROA TO THE PLANNING COMMISSION FOR A TERM ENDING MARCH 31, 2027. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

I. Adopt Resolution No. 223-42 Accepting a Fee Title Interest in Assessor's Parcel No. (APN) 505-251-011 and a Public Access Easement over a Portion of APN 505-251-013 from Humboldt State University Real Estate Holdings or Successor in Interest and Rescind Resolution No. 223-08.

Mayor Schaefer invited public comment.

Joanne McGarry asked for more information on this item.

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Mayor Schaefer closed the public comment period.

Deputy Director of Environmental Services—Community Services Benvie said that through this item the City would be acquiring a 1.3-acre parcel that would expand the Arcata Marsh and Wildlife Sanctuary and help complete one of the final Coastal Development Permit Conditions of the McDaniel Slough Restoration Project—to secure an additional public access point.

ON MOTION BY STILLMAN, SECONDED BY MATTHEWS, AND WITH A UNANIMOUS VOICE VOTE, THE COUNCIL ADOPTED RESOLUTION NO. 223-42 ACCEPTING A FEE TITLE INTEREST IN ASSESSOR'S PARCEL NO. (APN) 505-251-011 AND A PUBLIC ACCESS EASEMENT OVER A PORTION OF APN 505-251-013 FROM HUMBOLDT STATE UNIVERSITY REAL ESTATE HOLDINGS OR SUCCESSOR IN INTEREST AND RESCIND RESOLUTION NO. 223-08. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

NEW BUSINESS

- A. Appoint Up to Two New Members to the Wetlands and Creeks Committee for a Term Beginning Immediately and Ending March 31, 2024, and a Term Beginning April 1, 2023, and Ending March 31, 2026.**

ATKINS-SALAZAR MOVED AND STILLMAN SECONDED TO APPOINT TO THE WETLANDS AND CREEKS COMMITTEE STEVEN RAILSBACK FOR A TERM BEGINNING IMMEDIATELY AND ENDING MARCH 31, 2024, AND EMMA HELD FOR A TERM BEGINNING APRIL 1, 2023, AND ENDING MARCH 31, 2026.

Mayor Schaefer invited public comment.

Sherri asked for the second candidate's name.

Mayor Schaefer closed the public comment period.

Mayor Schaefer responded that one of the candidates was Emma Held.

THE MOTION PASSED ON A UNANIMOUS VOICE VOTE. AYES: SCHAEFER, MATTHEWS, ATKINS-SALAZAR, STILLMAN, WHITE. NOES: NONE. ABSENT: NONE. ABSTENTIONS: NONE.

- B. Receive a Presentation on CalPERS Pension Update from GovInvest.**

Finance Director Miller introduced Ira Somer from GovInvest who gave a detailed presentation on the status of the City's CalPERS Pension holdings. He described the basic concept as being that money going into CalPERS would equal money being paid out by CalPERS. He said funds came from three sources: employee contributions, employer contributions and investments, with the largest portion coming from investments. He explained how lower investment income

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resulted in higher contributions required from the City. He said investment income in the last two years had been abysmal resulting in the City's current unfunded accrued liability estimate of \$29.61 million.

Mayor Schaefer invited public comment.

Gregory Daggett wondered how this liability would get paid.

Kent Sawatzky asked how inflation was calculated into this. He said the City needed to be conservative in its budgeting.

Jane Woodward suggested this be the topic of a study session. She recommended the Councilmembers become educated about budgeting and economics.

Mayor Schaefer closed the public comment period.

RECESS: The Council recessed from 7:44 to 7:53 p.m.

Councilmember Atkins-Salazar left the meeting at 7:53 p.m.

C. Consider Adopting Resolution No. 223-44, A Resolution of the City Council of the City of Arcata Accepting the Mid-Year Budget Review and Approving Associated Budget Revisions for the Fiscal Year 2022-23.

Finance Director Miller said there were minor changes being made to the budget for unanticipated expenditures and a new project. She listed the major changes as: \$30,000 for an extreme weather shelter; \$30,000 for a Josiah Lawson mural; \$355,000 to pre-order a new street sweeper; \$195,000 for grant expenditures for Carlson Park; \$185,000 for a deficit in the Information Technology budget; and \$193,000 for increased utility expenses. She said the City's total expenditures were \$79 million with revenues of \$65 million, resulting in a \$13 million shortfall. She attributed the shortfall to grant revenue timing. She said there was \$4.7 million in water system capital expenditures and that was being covered by reserves from the water fund; the rest of the shortfall was the result of new street sweeper budgeting. She reported that the general fund reserves balance was 58 percent of total expenditures, and the City's policy was to maintain a minimum of 25 percent. She gave the status of all the enterprise funds. She said the budget for revenues was \$1.1 million more than anticipated. She reported that there were significant challenges coming forward for which the City needed to plan, including a reduction in sales tax and transient occupancy tax revenues.

Councilmember Matthews asked that the Council receive a report on the allocation given to Arcata Main Street and asked that receipt of budget reports from Arcata Main Street be agendaized.

BY GENERAL CONSENSUS, THE COUNCIL CANCELED THE CITY COUNCIL OFFICE REMODEL PROJECT.

Minutes Acceptance: Minutes of Mar 15, 2023 6:00 PM (CONSENT CALENDAR)

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Mayor Schaefer invited public comment.

Gregory Daggett pointed out the importance of street sweeping to keep garbage from the streets out of the waterways and keep the City in compliance with its Regional Stormwater Pollution Prevention Plan.

Joanne McGarry suggested that putting a lot of effort, time, energy, people, and money toward the unhoused population would benefit the community. She also suggested reviewing what the City was contributing to Arcata Main Street and the Chamber of Commerce.

Fred Weis thanked Finance Director Miller for a clear, concise, and easy-to-understand presentation.

Mayor Schaefer closed the public comment period.

ON MOTION BY MATTHEWS, SECONDED BY STILLMAN, AND WITH A FOUR-TO-ZERO VOICE VOTE WITH ONE ABSENCE, THE COUNCIL ADOPTED RESOLUTION NO. 223-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA TO AMEND RESOLUTION NO. 223-01 ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2022-23. AYES: SCHAEFER, MATTHEWS, STILLMAN, WHITE. NOES; NONE. ABSENT: ATKINS-SALAZAR. ABSTENTIONS: NONE.

D. Approve Proposed Amendments to Humboldt Waste Management Authority's (HWMA) Joint Powers Agreement and Direct the Mayor to Execute the Restated and Amended Agreement.

Deputy Director of Environmental Services—Community Services Benvie explained that the amendments to the Joint Powers Agreement were to accommodate SB 1383's mandate for organics diversion. She stated this amendment would establish flow control so that Humboldt Waste Management Authority could move forward with establishing an organics recycling infrastructure.

Mayor Schaefer invited public comment.

Joanne McGarry expressed her support for the regional approach to this complicated issue.

Gregory Daggett said that a lot of recyclables ended up in the landfill and asked how much of the local recycling was really being recycled.

Mayor Schaefer closed the public comment period.

ON MOTION BY MATTHEWS, SECONDED BY STILLMAN, AND WITH A FOUR-TO-ZERO VOICE VOTE WITH ONE ABSENCE, THE COUNCIL DIRECTED THE MAYOR TO EXECUTE THE RESTATED AND AMENDED JOINT POWERS AGREEMENT WITH HUMBOLDT WASTE MANAGEMENT AUTHORITY. AYES:

Minutes Acceptance: Minutes of Mar 15, 2023 6:00 PM (CONSENT CALENDAR)

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SCHAEFER, MATTHEWS, STILLMAN, WHITE. NOES: NONE. ABSENT: ATKINS-SALAZAR. ABSTENTIONS: NONE.

ORAL AND WRITTEN COMMUNICATIONS

Mayor Schaefer invited public comment.

Fred Weis asked if the Council was interested in making a decision on the L Street couplet. He urged the Council to watch the Planning Commission meetings.

Gregory Daggett asked who would be the presenters at the upcoming March 28, 2023, study session on sea level rise.

Joanne McGarry advocated for decentralized wastewater treatment and expressed her concern about unhoused people.

Ken Sawatzky encouraged the City to move its wastewater treatment plant. He predicted a recession or depression.

Mayor Schaefer closed Oral and Written Communications.

COUNCIL AND STAFF REPORTS

City Manager Diemer announced that the two new electric buses would be in service the following week.

Mayor Schaefer announced that the Council members would be attending a CivicWell Policymakers Conference March 16-19, 2023.

Councilmember White announced Playhouse Arts' Ninth Street location that provided an opportunity for the unhoused to do art and get out of the weather. She said the extreme weather shelter would be closing for maintenance. She reported she and Mayor Schaefer had been working with local organizations to try to find resources for the unhoused. She put in a request to allocate \$175 for recording the upcoming study session on sea level rise.

Mayor Schaefer reported further on the current work of faith-based and other local organizations to find resources for the unhoused.

DATES OF FUTURE MEETINGS

- A. Joint Study Session with the Planning Commission on Sea Level Rise, Tuesday, March 28, 2023, at 6:00 p.m., in the Council Chamber.**

BY GENERAL CONSENSUS, THE COUNCIL CONFIRMED IT WOULD HOLD A JOINT STUDY SESSION WITH THE PLANNING COMMISSION ON SEA LEVEL RISE ON TUESDAY, MARCH 28, 2023, AT 6:00 P.M., IN THE COUNCIL CHAMBER.

Minutes Acceptance: Minutes of Mar 15, 2023 6:00 PM (CONSENT CALENDAR)

March 15, 2023

B. Fiscal Year 2023/2024 Budget Study Session, Tuesday, May 9, 2023, at 6:00 p.m., in the Council Chamber.

BY GENERAL CONSENSUS, THE COUNCIL CONFIRMED IT WILL HOLD ITS FISCAL YEAR 2023/2024 BUDGET STUDY SESSION ON TUESDAY, MAY 9, 2023, AT 6:00 P.M., IN THE COUNCIL CHAMBER.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Bridget Dory
City Clerk

Minutes Acceptance: Minutes of Mar 15, 2023 6:00 PM (CONSENT CALENDAR)



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: Tabatha Miller, Finance Director

PREPARER: Matthew Morgan, Finance Office Manager

DATE: March 28, 2023

TITLE: **Bi-Weekly Report on Disbursements.**

RECOMMENDATION:

It is recommended that the Council approve the disbursements listing for the period March 4, 2023, through March 24, 2023.

INTRODUCTION:

Pursuant to Section 37208 of the California Government Code, checks drawn in payment of demands certified by the City Finance Director as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

DISCUSSION:

The attached Disbursements Listing lists the checks and electronic payments that have been paid for the period identified above. The Finance Director certifies that the disbursements were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the checks and electronic payments.

BUDGET/FISCAL IMPACT:

The disbursements presented were drawn in payment of demands included within the adopted budget.

ATTACHMENTS:

A. Cash Disbursements 3.4.23 to 3.24.23 (PDF)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249367	UB*05501	Keller Tess	661-00-00-21000	6.71	3/10/2023
249368	UB*05499	McGowan Mark	661-00-00-21000	77.44	3/10/2023
249369	UB*05500	Robles Ellana	661-00-00-21000	29.16	3/10/2023
249370	ADVEN020	Adventure Playground Systems INCV	101-50-81-57611	557.26	3/10/2023
249370	ADVEN020	Adventure Playground Systems INCV	101-00-00-21090	(557.26)	3/10/2023
249370	ADVEN020	Adventure Playground Systems INCV	101-50-81-57611	10,643.00	3/10/2023
249371	AMSCH010	Amschl-Meiriss Melissa Ann	101-10-03-51770	675.00	3/10/2023
249372	ARCAT320	Recology Arcata	212-30-11-55400	344.76	3/10/2023
249373	ARCAT580	Arcata Stationers	101-40-21-53300	(18.25)	3/10/2023
249373	ARCAT580	Arcata Stationers	101-30-31-53300	(33.96)	3/10/2023
249373	ARCAT580	Arcata Stationers	101-30-31-53300	21.07	3/10/2023
249373	ARCAT580	Arcata Stationers	101-40-21-53300	290.90	3/10/2023
249373	ARCAT580	Arcata Stationers	101-20-07-53300	726.65	3/10/2023
249373	ARCAT580	Arcata Stationers	101-20-07-53220	705.14	3/10/2023
249373	ARCAT580	Arcata Stationers	661-60-64-53300	216.57	3/10/2023
249373	ARCAT580	Arcata Stationers	662-60-67-53300	62.78	3/10/2023
249373	ARCAT580	Arcata Stationers	101-10-03-53300	50.87	3/10/2023
249374	ARCAT620	Arcata Used Tire & Wheel	771-50-57-54600	20.00	3/10/2023
249374	ARCAT620	Arcata Used Tire & Wheel	771-50-57-54600	20.00	3/10/2023
249374	ARCAT620	Arcata Used Tire & Wheel	771-50-57-51770	30.00	3/10/2023
249375	ATKIN997	Atkins-Salazar Stacy	101-10-01-51400	316.56	3/10/2023
249376	BRANT010	Brant Electric	212-30-11-55400	377.82	3/10/2023
249377	BRIGH010	Bright Idea Shops LLC	205-60-87-54200	17.43	3/10/2023
249377	BRIGH010	Bright Idea Shops LLC	101-00-00-21090	(17.43)	3/10/2023
249377	BRIGH010	Bright Idea Shops LLC	205-60-87-54200	205.00	3/10/2023
249378	BUBENIKC	Bubenik Corbyn	207-50-45-51400	366.00	3/10/2023
249379	BUGPR010	Bug Press	101-40-21-53300	396.03	3/10/2023
249379	BUGPR010	Bug Press	101-40-21-53300	645.58	3/10/2023
249380	BUSIN005	Business Card	204-40-21-51420	201.82	3/10/2023
249381	CALTE010	Caltest Analytical Lab	662-60-67-51742	624.00	3/10/2023
249382	CAMPT010	Campton Electric Supply	101-50-85-55300	241.22	3/10/2023
249383	DAYWI010	Day Management Corporation	101-40-21-57800	47,333.03	3/10/2023
249383	DAYWI010	Day Management Corporation	101-40-21-57800	4,812.74	3/10/2023
249383	DAYWI010	Day Management Corporation	101-40-21-57800	31,848.07	3/10/2023
249383	DAYWI010	Day Management Corporation	101-40-21-57800	28,050.59	3/10/2023
249384	EUREK080	Eureka-Humboldt Fire Extinguisher	101-50-85-51770	182.17	3/10/2023
249385	EUREK130	Eureka Ready Mix Concrete Co Inc	662-50-65-53800	191.40	3/10/2023
249386	GELIN010	Gelinas James Inc.	101-10-15-51430	14,000.00	3/10/2023
249387	GHDIN010	GHD Inc.	662-50-65-57500	366.35	3/10/2023
249387	GHDIN010	GHD Inc.	210-50-45-51770	67,603.39	3/10/2023
249388	HACHC010	Hach Chemical Company	662-60-67-53500	85.33	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-55400	22.76	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	18.42	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	30.79	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-53600	49.88	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-53600	52.03	3/10/2023
249389	HENSE010	Hensels Hardware	205-60-87-54200	109.53	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	24.30	3/10/2023
249389	HENSE010	Hensels Hardware	205-60-87-54200	63.54	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-53600	52.03	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-55400	24.93	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	123.96	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-54200	32.53	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-53600	36.93	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	1.07	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	24.24	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-55400	9.75	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-54200	43.38	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-53600	31.42	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-55400	269.04	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-81-54200	11.69	3/10/2023
249389	HENSE010	Hensels Hardware	101-50-85-55400	2.15	3/10/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249390	HOOVE020	Hooven & Company Excavating	662-60-67-55400	9,200.00	3/10/2023
249391	HUMBO010	Humboldt Bay Municipal Water District	661-60-64-54000	126,690.61	3/10/2023
249392	HUMBO107	Humboldt County Sheriff	101-40-25-52528	4,388.00	3/10/2023
249393	HUMBO200	Humboldt Termite & Pest Control	212-30-11-55400	153.00	3/10/2023
249394	INFOS010	Infosend Inc	662-60-67-51770	531.09	3/10/2023
249394	INFOS010	Infosend Inc	661-60-64-51770	531.10	3/10/2023
249394	INFOS010	Infosend Inc	661-60-64-53100	1,239.35	3/10/2023
249394	INFOS010	Infosend Inc	662-60-67-53100	1,239.35	3/10/2023
249395	LACKEYSC	Lackey Scott	207-50-45-51400	366.00	3/10/2023
249396	LEXIS020	LexisNexis Risk Data Management Inc	101-40-21-55300	50.00	3/10/2023
249396	LEXIS020	LexisNexis Risk Data Management Inc	101-40-21-52522	750.00	3/10/2023
249397	LINCO010	The Lincoln National Life Insurance Company	101-00-00-22206	2,042.25	3/10/2023
249398	LOSTC010	Lost Coast Communications Inc.	101-10-15-51300	180.00	3/10/2023
249399	MADRI060	Mad River Union	101-10-15-51300	84.00	3/10/2023
249400	MATTH995	Matthews Meredith	101-10-01-51400	141.00	3/10/2023
249401	MENDE010	Mendes Supply Co	212-30-11-55400	105.84	3/10/2023
249401	MENDE010	Mendes Supply Co	101-50-85-53600	4,037.92	3/10/2023
249401	MENDE010	Mendes Supply Co	212-30-11-55400	104.21	3/10/2023
249401	MENDE010	Mendes Supply Co	101-50-85-55300	100.23	3/10/2023
249402	MILLE020	Miller Farms Nursery Inc	101-50-81-55300	28.00	3/10/2023
249402	MILLE020	Miller Farms Nursery Inc	101-50-81-55300	0.20	3/10/2023
249402	MILLE020	Miller Farms Nursery Inc	101-00-00-21090	(0.20)	3/10/2023
249403	MILLY010	The Mill Yard	101-50-81-55400	18.59	3/10/2023
249403	MILLY010	The Mill Yard	205-60-87-54200	7.58	3/10/2023
249403	MILLY010	The Mill Yard	101-50-81-55400	7.58	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	212-30-11-55400	84.69	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	212-30-11-55400	84.69	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	212-30-11-55400	84.69	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	207-50-45-51770	10.85	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	662-60-67-54200	10.85	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	84.98	3/10/2023
249404	MISSI010	Mission Linen Ind.Inc.	662-60-67-51500	118.22	3/10/2023
249405	MUNIM010	Munimetrix Inc	101-10-05-51770	79.98	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	118.50	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	199.20	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	37.50	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	39.75	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	171.20	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	171.20	3/10/2023
249406	NORMA010	Norman's Dry Cleaners	101-40-21-51500	33.15	3/10/2023
249407	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	300.00	3/10/2023
249407	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	125.00	3/10/2023
249407	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	350.00	3/10/2023
249408	NORTH330	Northern Humboldt U.H.S.D	664-60-73-51770	150.81	3/10/2023
249408	NORTH330	Northern Humboldt U.H.S.D	207-50-45-51770	150.82	3/10/2023
249408	NORTH330	Northern Humboldt U.H.S.D	662-60-67-51770	150.81	3/10/2023
249409	PURCELLN	Purcell Nick	207-50-45-51400	366.00	3/10/2023
249410	REDWO040	Redwood Teen Challenge	664-60-73-54455	200.00	3/10/2023
249410	REDWO040	Redwood Teen Challenge	664-60-73-54455	200.00	3/10/2023
249411	SCHAE999	Schaefer Sarah	101-10-01-51400	141.00	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	498.54	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	180.20	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	701.37	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	29.28	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	70.26	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	23.00	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	48.13	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	84.94	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	16.59	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	242.48	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	33.67	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	(83.74)	3/10/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	7.79	3/10/2023
249412	SCHIR010	NAPA Auto Parts of Arcata	771-50-57-54400	10.21	3/10/2023
249413	SCOTTCHA	Scott Chad	661-60-64-51400	131.00	3/10/2023
249414	STATE010	Statewide Traffic Safety & Signs Inc.	207-50-48-54200	10,502.80	3/10/2023
249415	STILLMAA	Stillman Alex	101-10-01-51400	141.00	3/10/2023
249416	SUDDE010	Optimum	775-10-71-51210	258.90	3/10/2023
249416	SUDDE010	Optimum	775-10-71-51210	61.76	3/10/2023
249416	SUDDE010	Optimum	775-10-71-51210	232.61	3/10/2023
249417	TEHAM010	Tehama Tire	771-50-57-54600	1,021.59	3/10/2023
249418	TETRA010	WN Tetrault & Co Inc	771-50-57-51770	89.00	3/10/2023
249419	USABL010	USA Blue Book	662-60-67-51728	0.71	3/10/2023
249419	USABL010	USA Blue Book	662-60-67-51728	132.45	3/10/2023
249419	USABL010	USA Blue Book	101-00-00-21090	(0.71)	3/10/2023
249419	USABL010	USA Blue Book	662-60-67-51728	119.60	3/10/2023
249419	USABL010	USA Blue Book	662-60-67-51728	0.84	3/10/2023
249419	USABL010	USA Blue Book	101-00-00-21090	(0.84)	3/10/2023
249419	USABL010	USA Blue Book	662-60-67-53500	110.98	3/10/2023
249420	WECOIO10	Weco Industries LLC	662-50-65-55300	830.00	3/10/2023
249420	WECOIO10	Weco Industries LLC	662-50-65-55300	517.98	3/10/2023
249421	WESTEO20	Western Chain Saw	205-60-87-54300	300.00	3/10/2023
249421	WESTEO20	Western Chain Saw	666-60-51-55400	180.69	3/10/2023
249422	WHITE996	White Kimberley	101-10-01-51400	141.00	3/10/2023
249423	ZUMAR010	Zumar Industries Inc	209-50-55-54200	1,519.19	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	205-60-87-51900	1,850.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	101-50-81-51900	3,608.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	661-60-64-51900	624.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	207-50-45-51900	208.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	101-50-85-51900	3,204.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	245-30-35-51900	260.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	666-60-51-51900	2,890.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	101-50-61-51900	810.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	663-50-91-51900	810.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	662-60-67-51900	1,880.00	3/10/2023
249424	ARCAT280	Arcata Fire Protection District	212-30-11-51900	1,984.00	3/10/2023
249425	ARCAT320	Recology Arcata	664-60-73-54454	15,909.46	3/10/2023
249426	ARVAL010	Arcata Valley West BLVD LP	230-30-13-58001	809,441.76	3/10/2023
249427	att030	A. T. & T.	775-10-71-51200	72.23	3/10/2023
249428	ATTCALNE	AT&T	101-40-21-51200	95.05	3/10/2023
249428	ATTCALNE	AT&T	775-10-71-51200	680.72	3/10/2023
249429	BOTSC998	Botsch Robyn	101-00-00-23070	50.00	3/10/2023
249430	BRIGH010	Bright Idea Shops LLC	231-50-81-57600	332.01	3/10/2023
249431	BROWNTAR	Brown Taron	204-40-21-51420	124.99	3/10/2023
249432	CALLE010	Call-Em-All LLC	101-20-07-54200	180.00	3/10/2023
249433	CASSCO10	Cassaro's Catering	101-10-15-51430	368.90	3/10/2023
249433	CASSCO10	Cassaro's Catering	101-10-15-51430	100.00	3/10/2023
249433	CASSCO10	Cassaro's Catering	101-10-15-51430	50.00	3/10/2023
249433	CASSCO10	Cassaro's Catering	101-10-15-51430	640.15	3/10/2023
249434	CHAND010	Chandler Asset Management	245-00-00-44100	293.09	3/10/2023
249434	CHAND010	Chandler Asset Management	101-00-00-44100	2,202.62	3/10/2023
249435	COLLE997	College of the Redwoods	205-60-87-51720	75.00	3/10/2023
249435	COLLE997	College of the Redwoods	666-60-51-57400	75.00	3/10/2023
249436	FRANCO11	Franchise Tax Board	101-00-00-22109	78.17	3/10/2023
249437	HASSLER	Hassler Jed	207-50-45-51500	224.54	3/10/2023
249438	JACOB020	Jacoby Creek Water Dist	661-00-00-46711	1,984.20	3/10/2023
249439	KTPRI010	Pence Christopher	101-10-15-54200	1,163.64	3/10/2023
249440	LAND-010	Land-Weber Ellen	662-60-67-54200	180.00	3/10/2023
249441	OPERA010	Operating Engineers No 3	101-00-00-22113	1,769.00	3/10/2023
249442	PERSLONG	PERS Long Term Care	101-00-00-22202	84.38	3/10/2023
249443	RAYMO010	UBEO West LLC	101-40-21-53300	283.97	3/10/2023
249443	RAYMO010	UBEO West LLC	775-10-71-53300	863.88	3/10/2023
249443	RAYMO010	UBEO West LLC	101-20-07-53210	168.90	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22204	2,002.00	3/10/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

Check No.	Vendor No.	Vendor Name	GL Account	Amount	Date
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	143.20	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	3,204.23	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-50-41-50990	(4.70)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	15,845.80	3/10/2023
249444	REMIF010	R.E.M.I.F.	662-50-65-50990	(7.05)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-30-11-50990	(2.73)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	56.84	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-30-31-50990	(7.05)	3/10/2023
249444	REMIF010	R.E.M.I.F.	244-30-35-50990	(108.55)	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	672.00	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-30-11-50990	(325.65)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-25-50990	(9.10)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	15,845.80	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	144,989.00	3/10/2023
249444	REMIF010	R.E.M.I.F.	211-30-13-50990	(107.40)	3/10/2023
249444	REMIF010	R.E.M.I.F.	207-50-45-50990	(7.05)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-25-50990	(48.10)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	146,664.00	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22204	2,079.35	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	(9.10)	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	7,181.20	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22204	584.59	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22204	584.59	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	18.20	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	(18.20)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	11,066.31	3/10/2023
249444	REMIF010	R.E.M.I.F.	211-30-13-50990	(13.65)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	4.55	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-10-01-50990	(18.20)	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	868.81	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	28.42	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	3,204.23	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	(192.40)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	4.55	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-25-50990	(876.50)	3/10/2023
249444	REMIF010	R.E.M.I.F.	661-50-63-50990	(9.40)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	(725.00)	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	216.21	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	(56.84)	3/10/2023
249444	REMIF010	R.E.M.I.F.	662-60-67-50990	(2.35)	3/10/2023
249444	REMIF010	R.E.M.I.F.	255-30-14-50990	(108.55)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	837.00	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	(3,040.00)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	35.80	3/10/2023
249444	REMIF010	R.E.M.I.F.	207-50-48-50990	(4.70)	3/10/2023
249444	REMIF010	R.E.M.I.F.	211-30-13-50990	(1,628.25)	3/10/2023
249444	REMIF010	R.E.M.I.F.	244-30-35-50990	(7.16)	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	7,181.20	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	868.81	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	(48.10)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	9.10	3/10/2023
249444	REMIF010	R.E.M.I.F.	663-50-91-50990	(2.35)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	18.20	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22204	(36.40)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	(725.00)	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22203	14.21	3/10/2023
249444	REMIF010	R.E.M.I.F.	559-00-00-24059	216.21	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-40-21-50990	18.20	3/10/2023
249444	REMIF010	R.E.M.I.F.	101-00-00-22205	10,949.30	3/10/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249444	REMIF010	R.E.M.I.F.F.	101-00-00-22203	4.55	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	244-30-35-50990	(0.91)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-00-00-22205	143.20	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-30-11-50990	(2.35)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-00-00-22203	4.55	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-30-11-50990	(21.48)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	559-00-00-24059	96.20	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-40-21-50990	(56.84)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-40-21-50990	(876.50)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-00-00-22205	143.20	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-00-00-22203	4.55	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	255-30-14-50990	(7.16)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	101-40-21-50990	(18.20)	3/10/2023
249444	REMIF010	R.E.M.I.F.F.	255-30-14-50990	(0.91)	3/10/2023
249445	RUSSOODDE	Russo Oded	101-50-85-51500	250.00	3/10/2023
249446	SECRE010	Secretary Of State	205-60-87-51720	20.00	3/10/2023
249446	SECRE010	Secretary Of State	666-60-51-57400	20.00	3/10/2023
249448	SLOAN997	Sloan Pam	101-00-00-23070	300.00	3/10/2023
249449	STATE080	SWRCB	666-60-51-51900	2,734.00	3/10/2023
249450	TAQUE999	Taqueria La Barca	101-00-00-23070	300.00	3/10/2023
249451	WHITE990	White Alec	570-00-00-24157	182.00	3/10/2023
249452	USBAN005	US Bank	661-50-63-53300	0.99	3/14/2023
249452	USBAN005	US Bank	101-10-03-54200	5.00	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	81.36	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	11.46	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	877.77	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	19.99	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	280.99	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	13.01	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	528.34	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	161.65	3/14/2023
249452	USBAN005	US Bank	661-60-64-53300	21.92	3/14/2023
249452	USBAN005	US Bank	207-50-45-51500	19.28	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	381.53	3/14/2023
249452	USBAN005	US Bank	771-50-57-54200	19.33	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	473.82	3/14/2023
249452	USBAN005	US Bank	662-60-67-51500	236.31	3/14/2023
249452	USBAN005	US Bank	207-50-45-53300	36.05	3/14/2023
249452	USBAN005	US Bank	771-50-57-54300	68.53	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	297.20	3/14/2023
249452	USBAN005	US Bank	664-60-73-51300	50.00	3/14/2023
249452	USBAN005	US Bank	205-60-87-51600	87.21	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	131.01	3/14/2023
249452	USBAN005	US Bank	101-40-21-51400	133.06	3/14/2023
249452	USBAN005	US Bank	662-60-67-51400	834.20	3/14/2023
249452	USBAN005	US Bank	775-10-71-55300	24.94	3/14/2023
249452	USBAN005	US Bank	662-60-67-57800	378.00	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	21.69	3/14/2023
249452	USBAN005	US Bank	662-50-65-54200	105.17	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	723.00	3/14/2023
249452	USBAN005	US Bank	661-60-64-53300	77.03	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	46.00	3/14/2023
249452	USBAN005	US Bank	775-10-71-51770	391.25	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	211.18	3/14/2023
249452	USBAN005	US Bank	101-10-15-51300	60.00	3/14/2023
249452	USBAN005	US Bank	661-60-64-53500	65.22	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	10.08	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	169.00	3/14/2023
249452	USBAN005	US Bank	101-50-85-54200	195.54	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	160.00	3/14/2023
249452	USBAN005	US Bank	207-50-45-54700	57.67	3/14/2023
249452	USBAN005	US Bank	662-50-65-54200	17.27	3/14/2023

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City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249452	USBAN005	US Bank	664-60-73-51300	20.00	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	249.54	3/14/2023
249452	USBAN005	US Bank	661-60-64-54200	27.11	3/14/2023
249452	USBAN005	US Bank	207-50-45-54200	4.33	3/14/2023
249452	USBAN005	US Bank	662-60-67-51400	39.00	3/14/2023
249452	USBAN005	US Bank	771-50-57-51770	110.00	3/14/2023
249452	USBAN005	US Bank	101-50-85-57800	214.25	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	21.69	3/14/2023
249452	USBAN005	US Bank	661-50-63-54200	262.84	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	19.99	3/14/2023
249452	USBAN005	US Bank	775-10-71-51200	0.99	3/14/2023
249452	USBAN005	US Bank	101-30-31-51400	65.10	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	40.09	3/14/2023
249452	USBAN005	US Bank	101-10-03-54200	29.28	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	21.94	3/14/2023
249452	USBAN005	US Bank	207-50-45-54200	42.04	3/14/2023
249452	USBAN005	US Bank	771-50-57-54300	35.48	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	16.47	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	23.85	3/14/2023
249452	USBAN005	US Bank	101-10-01-51400	1,725.00	3/14/2023
249452	USBAN005	US Bank	101-40-21-51500	62.93	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	76.99	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	118.87	3/14/2023
249452	USBAN005	US Bank	101-50-41-55300	54.10	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	245.20	3/14/2023
249452	USBAN005	US Bank	101-30-31-51400	54.24	3/14/2023
249452	USBAN005	US Bank	101-50-81-54200	297.20	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	14.09	3/14/2023
249452	USBAN005	US Bank	661-60-64-54200	4.98	3/14/2023
249452	USBAN005	US Bank	662-60-67-54300	575.05	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	33.10	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	173.58	3/14/2023
249452	USBAN005	US Bank	775-10-71-51200	21.17	3/14/2023
249452	USBAN005	US Bank	662-60-67-53600	97.79	3/14/2023
249452	USBAN005	US Bank	661-50-63-54200	159.07	3/14/2023
249452	USBAN005	US Bank	666-60-51-51400	80.00	3/14/2023
249452	USBAN005	US Bank	101-10-15-51600	60.00	3/14/2023
249452	USBAN005	US Bank	101-50-81-54200	168.00	3/14/2023
249452	USBAN005	US Bank	101-50-85-55400	46.94	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	54.66	3/14/2023
249452	USBAN005	US Bank	771-50-57-54300	74.73	3/14/2023
249452	USBAN005	US Bank	662-60-67-53500	(103.08)	3/14/2023
249452	USBAN005	US Bank	661-50-63-54300	188.45	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	16.47	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	125.78	3/14/2023
249452	USBAN005	US Bank	662-60-67-55300	15.18	3/14/2023
249452	USBAN005	US Bank	661-50-63-54300	17.65	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	318.57	3/14/2023
249452	USBAN005	US Bank	207-50-45-54200	148.65	3/14/2023
249452	USBAN005	US Bank	101-40-21-51500	195.25	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	31.45	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	87.41	3/14/2023
249452	USBAN005	US Bank	771-50-57-54200	192.61	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	104.14	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	68.86	3/14/2023
249452	USBAN005	US Bank	101-50-61-57300	226.09	3/14/2023
249452	USBAN005	US Bank	662-60-67-53100	48.03	3/14/2023
249452	USBAN005	US Bank	101-50-85-55400	(45.99)	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	19.28	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	26.03	3/14/2023
249452	USBAN005	US Bank	207-50-45-54200	25.13	3/14/2023
249452	USBAN005	US Bank	552-00-00-24022	50.00	3/14/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249452	USBAN005	US Bank	204-40-21-51420	(125.78)	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	11.92	3/14/2023
249452	USBAN005	US Bank	661-60-64-53300	33.57	3/14/2023
249452	USBAN005	US Bank	101-40-21-51400	103.03	3/14/2023
249452	USBAN005	US Bank	207-50-45-55300	23.11	3/14/2023
249452	USBAN005	US Bank	664-60-73-54454	520.80	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	196.65	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	67.25	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	8.24	3/14/2023
249452	USBAN005	US Bank	101-10-15-54200	23.73	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	177.94	3/14/2023
249452	USBAN005	US Bank	101-50-41-55300	125.86	3/14/2023
249452	USBAN005	US Bank	101-50-85-55400	104.13	3/14/2023
249452	USBAN005	US Bank	205-60-87-54200	29.28	3/14/2023
249452	USBAN005	US Bank	662-60-67-53300	77.03	3/14/2023
249452	USBAN005	US Bank	101-30-11-51782	117.18	3/14/2023
249452	USBAN005	US Bank	101-50-81-55400	82.72	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	59.24	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	32.54	3/14/2023
249452	USBAN005	US Bank	662-60-67-57800	428.50	3/14/2023
249452	USBAN005	US Bank	101-50-85-55400	34.67	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	5.09	3/14/2023
249452	USBAN005	US Bank	101-40-21-51200	69.95	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	39.04	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	(225.78)	3/14/2023
249452	USBAN005	US Bank	661-50-63-54200	27.11	3/14/2023
249452	USBAN005	US Bank	101-10-15-51300	40.00	3/14/2023
249452	USBAN005	US Bank	666-60-51-54200	160.00	3/14/2023
249452	USBAN005	US Bank	101-40-21-51200	138.88	3/14/2023
249452	USBAN005	US Bank	771-50-57-54200	101.12	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	109.36	3/14/2023
249452	USBAN005	US Bank	101-40-21-51400	133.06	3/14/2023
249452	USBAN005	US Bank	771-50-57-53300	5.74	3/14/2023
249452	USBAN005	US Bank	661-60-64-54200	29.28	3/14/2023
249452	USBAN005	US Bank	212-30-11-55400	55.00	3/14/2023
249452	USBAN005	US Bank	661-50-63-53300	216.92	3/14/2023
249452	USBAN005	US Bank	661-60-64-53600	97.79	3/14/2023
249452	USBAN005	US Bank	101-10-15-54200	20.07	3/14/2023
249452	USBAN005	US Bank	662-50-65-54300	14.09	3/14/2023
249452	USBAN005	US Bank	661-50-63-53300	96.57	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	30.89	3/14/2023
249452	USBAN005	US Bank	101-30-31-51770	43.00	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	103.03	3/14/2023
249452	USBAN005	US Bank	101-50-81-54200	586.64	3/14/2023
249452	USBAN005	US Bank	662-50-65-54200	38.71	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	288.00	3/14/2023
249452	USBAN005	US Bank	101-50-85-55400	45.99	3/14/2023
249452	USBAN005	US Bank	552-00-00-24022	18.45	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	10.41	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	(131.01)	3/14/2023
249452	USBAN005	US Bank	205-60-87-54200	297.94	3/14/2023
249452	USBAN005	US Bank	771-50-57-54700	82.36	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	67.22	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	27.06	3/14/2023
249452	USBAN005	US Bank	207-50-45-51770	44.80	3/14/2023
249452	USBAN005	US Bank	771-50-57-54600	197.70	3/14/2023
249452	USBAN005	US Bank	101-10-01-51400	1,725.00	3/14/2023
249452	USBAN005	US Bank	552-00-00-24022	100.00	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	63.93	3/14/2023
249452	USBAN005	US Bank	662-60-67-53500	231.68	3/14/2023
249452	USBAN005	US Bank	101-60-89-54200	358.78	3/14/2023
249452	USBAN005	US Bank	662-60-67-57800	426.67	3/14/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249452	USBAN005	US Bank	209-50-55-54200	156.02	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	42.00	3/14/2023
249452	USBAN005	US Bank	775-10-71-55300	37.96	3/14/2023
249452	USBAN005	US Bank	101-30-31-51770	2.00	3/14/2023
249452	USBAN005	US Bank	101-30-31-51770	2.00	3/14/2023
249452	USBAN005	US Bank	207-50-45-54200	20.44	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	45.56	3/14/2023
249452	USBAN005	US Bank	775-10-71-51210	60.00	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	168.00	3/14/2023
249452	USBAN005	US Bank	101-40-21-51200	224.49	3/14/2023
249452	USBAN005	US Bank	775-10-71-57800	30.28	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	58.70	3/14/2023
249452	USBAN005	US Bank	661-60-64-51400	133.26	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	225.78	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	45.56	3/14/2023
249452	USBAN005	US Bank	101-50-61-57300	855.48	3/14/2023
249452	USBAN005	US Bank	661-60-64-51600	550.00	3/14/2023
249452	USBAN005	US Bank	771-50-57-53500	54.21	3/14/2023
249452	USBAN005	US Bank	662-60-67-53500	6.50	3/14/2023
249452	USBAN005	US Bank	771-50-57-53300	42.60	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	9.74	3/14/2023
249452	USBAN005	US Bank	101-40-21-51600	320.00	3/14/2023
249452	USBAN005	US Bank	661-50-63-54200	417.94	3/14/2023
249452	USBAN005	US Bank	224-40-21-54200	111.08	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	319.06	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	321.05	3/14/2023
249452	USBAN005	US Bank	207-50-45-54200	54.21	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	107.42	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	303.44	3/14/2023
249452	USBAN005	US Bank	661-60-64-54200	60.74	3/14/2023
249452	USBAN005	US Bank	662-50-65-54200	25.18	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	248.81	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	7.53	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	51.47	3/14/2023
249452	USBAN005	US Bank	209-50-55-54300	48.73	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	335.81	3/14/2023
249452	USBAN005	US Bank	661-60-64-53300	218.49	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	25.00	3/14/2023
249452	USBAN005	US Bank	204-40-21-51420	325.81	3/14/2023
249452	USBAN005	US Bank	664-60-73-51300	168.00	3/14/2023
249452	USBAN005	US Bank	101-60-79-55300	457.02	3/14/2023
249452	USBAN005	US Bank	207-50-45-54300	25.84	3/14/2023
249452	USBAN005	US Bank	662-60-67-51600	297.00	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	77.04	3/14/2023
249452	USBAN005	US Bank	101-50-85-55400	408.60	3/14/2023
249452	USBAN005	US Bank	662-60-67-51500	103.05	3/14/2023
249452	USBAN005	US Bank	101-60-89-54200	799.40	3/14/2023
249452	USBAN005	US Bank	775-10-71-51200	82.68	3/14/2023
249452	USBAN005	US Bank	771-50-57-54400	223.27	3/14/2023
249452	USBAN005	US Bank	662-60-67-55300	93.01	3/14/2023
249452	USBAN005	US Bank	775-10-71-51200	14.95	3/14/2023
249452	USBAN005	US Bank	662-60-67-51500	19.44	3/14/2023
249452	USBAN005	US Bank	775-10-71-55300	174.76	3/14/2023
249452	USBAN005	US Bank	101-50-81-55300	16.27	3/14/2023
249452	USBAN005	US Bank	101-40-21-54200	46.63	3/14/2023
249452	USBAN005	US Bank	101-30-31-51770	50.00	3/14/2023
249452	USBAN005	US Bank	662-60-67-55300	43.64	3/14/2023
249452	USBAN005	US Bank	662-60-67-54200	13.00	3/14/2023
249452	USBAN005	US Bank	205-60-87-54200	21.69	3/14/2023
249452	USBAN005	US Bank	101-10-15-51400	599.00	3/14/2023
249452	USBAN005	US Bank	661-60-64-55300	105.31	3/14/2023
249452	USBAN005	US Bank	775-10-71-51200	14.81	3/14/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249452	USBAN005	US Bank	101-50-85-57800	444.66	3/14/2023
249452	USBAN005	US Bank	101-40-21-51770	14.00	3/14/2023
249452	USBAN005	US Bank	101-50-85-57800	142.24	3/14/2023
249452	USBAN005	US Bank	209-50-55-54200	16.47	3/14/2023
249452	USBAN005	US Bank	775-10-71-55300	54.24	3/14/2023
249453	UB*05503	Bindel Inc. DBA IMS	661-00-00-21000	29.62	3/24/2023
249454	UB*05505	Lively Skyler	661-00-00-21000	31.02	3/24/2023
249455	UB*05504	Polansky Arlene	661-00-00-21000	55.60	3/24/2023
249456	UB*05502	Toney Blake	661-00-00-21000	22.02	3/24/2023
249457	ADVANO10	Advanced Security Systems	101-50-85-51770	150.00	3/24/2023
249458	ALTIZERK	Altizer Keith	101-40-21-51400	138.00	3/24/2023
249459	ARCAT340	Arcata House Partnership	224-30-13-51770	32,962.88	3/24/2023
249459	ARCAT340	Arcata House Partnership	224-30-13-51770	152,884.49	3/24/2023
249460	ATTCALNE	AT&T	101-40-21-52522	365.96	3/24/2023
249461	B&BPO010	B & B Portable Toilets	101-50-81-55600	231.02	3/24/2023
249461	B&BPO010	B & B Portable Toilets	101-50-81-55600	130.08	3/24/2023
249461	B&BPO010	B & B Portable Toilets	662-60-67-55400	121.63	3/24/2023
249461	B&BPO010	B & B Portable Toilets	101-50-81-55600	394.54	3/24/2023
249461	B&BPO010	B & B Portable Toilets	101-50-81-55600	389.74	3/24/2023
249461	B&BPO010	B & B Portable Toilets	662-60-67-55400	368.20	3/24/2023
249461	B&BPO010	B & B Portable Toilets	662-60-67-55400	161.76	3/24/2023
249462	BRANTO10	Brant Electric	101-50-85-57800	1,133.00	3/24/2023
249463	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	3/24/2023
249463	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	3/24/2023
249463	BUDDY010	Buddy's Auto Center	101-40-23-51762	55.00	3/24/2023
249463	BUDDY010	Buddy's Auto Center	101-40-23-51762	300.00	3/24/2023
249463	BUDDY010	Buddy's Auto Center	101-40-23-51762	60.00	3/24/2023
249463	BUDDY010	Buddy's Auto Center	101-40-23-51762	60.00	3/24/2023
249464	CADEP040	CA Dep Of Justice	101-10-15-52524	98.00	3/24/2023
249464	CADEP040	CA Dep Of Justice	101-60-89-52524	64.00	3/24/2023
249464	CADEP040	CA Dep Of Justice	101-40-21-52524	1,035.00	3/24/2023
249464	CADEP040	CA Dep Of Justice	101-40-21-51770	385.00	3/24/2023
249465	CALIF020	California Heating	101-50-85-51770	271.71	3/24/2023
249466	CALTE010	Caltest Analytical Lab	662-60-67-51742	556.80	3/24/2023
249467	CAMPT010	Campton Electric Supply	101-50-85-55300	562.36	3/24/2023
249468	COMMU020	Community Reinvestment Fund Inc.	255-30-14-51770	279.75	3/24/2023
249468	COMMU020	Community Reinvestment Fund Inc.	259-30-14-51770	279.75	3/24/2023
249469	CUMMI020	Cummins Sales and Service	662-60-67-55300	236.14	3/24/2023
249469	CUMMI020	Cummins Sales and Service	771-50-57-55100	200.31	3/24/2023
249470	DAVID020	Davidson Bros Lock & Safe	101-50-85-51770	91.01	3/24/2023
249471	EELRIO10	Eel River Transportation & Sal	101-40-23-51762	8,241.45	3/24/2023
249471	EELRIO10	Eel River Transportation & Sal	101-40-23-51762	3,074.55	3/24/2023
249472	EUREK120	Eureka Rubber Stamp	101-40-21-51500	142.57	3/24/2023
249473	FEDER010	Fedex	662-60-67-53100	111.65	3/24/2023
249473	FEDER010	Fedex	662-60-67-53100	112.60	3/24/2023
249474	FRANCO11	Franchise Tax Board	101-00-00-22109	31.52	3/24/2023
249475	GISWOO10	GIS Workshop LLC	661-50-63-51770	1,883.50	3/24/2023
249475	GISWOO10	GIS Workshop LLC	207-50-45-51770	1,883.50	3/24/2023
249475	GISWOO10	GIS Workshop LLC	771-50-57-51770	1,883.50	3/24/2023
249475	GISWOO10	GIS Workshop LLC	662-50-65-51770	1,883.50	3/24/2023
249476	HENSE010	Hensels Hardware	212-30-11-55400	121.42	3/24/2023
249476	HENSE010	Hensels Hardware	212-30-11-55400	38.57	3/24/2023
249476	HENSE010	Hensels Hardware	101-40-21-54200	65.00	3/24/2023
249477	HOFFMANB	Hoffman Brian	101-40-21-51400	207.00	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	661-50-63-51770	526.50	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	101-50-81-51770	526.50	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	207-50-45-51770	526.50	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	662-60-67-51770	526.50	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	662-60-67-51770	874.73	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	662-50-65-51770	874.72	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	207-50-45-51770	874.72	3/24/2023
249478	HSIWOO10	HSI Workplace Compliance Solutions Inc	101-50-81-51770	874.72	3/24/2023

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City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249478	HSIW0010	HSI Workplace Compliance Solutions Inc	661-50-63-51770	874.72	3/24/2023
249478	HSIW0010	HSI Workplace Compliance Solutions Inc	666-60-51-51770	874.72	3/24/2023
249478	HSIW0010	HSI Workplace Compliance Solutions Inc	661-60-64-51770	874.72	3/24/2023
249479	HSUSP010	Sponsored Programs Foundation	662-60-67-51728	3,908.49	3/24/2023
249480	HUMBO108	Humboldt County Sheriff	101-00-00-22109	2.33	3/24/2023
249481	HUMBO200	Humboldt Termite & Pest Control	101-50-85-51770	62.00	3/24/2023
249482	MADRI010	American Hospital Management	101-40-21-51770	105.00	3/24/2023
249483	MCKIN040	McKinleyville Community Servic	661-60-64-54000	1,431.93	3/24/2023
249484	MCMAS010	McMaster-Carr	662-60-67-55300	162.68	3/24/2023
249484	MCMAS010	McMaster-Carr	662-60-67-55300	177.07	3/24/2023
249484	MCMAS010	McMaster-Carr	662-60-67-55300	437.99	3/24/2023
249485	MENDE010	Mendes Supply Co	101-50-85-55300	121.27	3/24/2023
249485	MENDE010	Mendes Supply Co	101-50-85-53600	51.23	3/24/2023
249485	MENDE010	Mendes Supply Co	212-30-11-55400	142.27	3/24/2023
249485	MENDE010	Mendes Supply Co	101-50-85-53600	51.23	3/24/2023
249485	MENDE010	Mendes Supply Co	212-30-11-55400	256.33	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-00-00-21090	(0.64)	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-50-81-57613	0.64	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-50-81-55300	60.32	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-00-00-21090	(4.54)	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	592.10	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-50-81-57613	92.84	3/24/2023
249486	MILLE020	Miller Farms Nursery Inc	101-50-81-55400	4.54	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	662-60-67-51500	100.80	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	662-60-67-54200	10.85	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	207-50-45-53600	10.00	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	207-50-45-53600	41.23	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	661-60-64-51500	107.84	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	207-50-45-53600	187.04	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	662-60-67-54200	10.85	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	662-60-67-51500	99.00	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	662-60-67-54200	10.85	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	207-50-45-51770	10.85	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	212-30-11-55400	84.69	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	207-50-45-53600	288.00	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	162.52	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	212-30-11-55400	84.69	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	661-60-64-51500	158.57	3/24/2023
249487	MISSI010	Mission Linen Ind.Inc.	771-50-57-51500	81.46	3/24/2023
249488	MOTOR010	Motorola Solutions Inc	101-40-21-55300	868.00	3/24/2023
249489	MOUNT010	Mountain View Paving Inc.	662-50-65-53800	5,199.10	3/24/2023
249490	MUNIC010	Municipal Maintenance Equipment Inc	662-50-65-55300	1,045.80	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	130.90	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	25.00	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	42.50	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	130.90	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	50.00	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	42.50	3/24/2023
249491	NORTH140	North Coast Journal Inc	101-10-15-51300	25.00	3/24/2023
249492	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	162.00	3/24/2023
249492	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	162.00	3/24/2023
249492	NORTH150	Northcoast Laboratories Inc	662-60-67-51770	228.00	3/24/2023
249492	NORTH150	Northcoast Laboratories Inc	662-60-67-51742	300.00	3/24/2023
249492	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	275.00	3/24/2023
249492	NORTH150	Northcoast Laboratories Inc	661-60-64-51742	140.00	3/24/2023
249493	OCCUP020	American Hospital Management	101-10-15-51702	341.25	3/24/2023
249493	OCCUP020	American Hospital Management	101-10-15-51702	422.50	3/24/2023
249493	OCCUP020	American Hospital Management	101-10-15-51702	580.00	3/24/2023
249494	ORTEGACH	Ortega Chris	101-40-21-51400	207.00	3/24/2023
249495	PERSLONG	PERS Long Term Care	101-00-00-22202	84.38	3/24/2023
249496	PHOEN010	Phoenix Group Information Systems	101-40-23-54200	280.00	3/24/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249496	PHOEN010	Phoenix Group Information Systems	101-40-23-54200	265.00	3/24/2023
249497	PITNE010	Pitney Bowes Postage By	101-20-07-56505	329.50	3/24/2023
249497	PITNE010	Pitney Bowes Postage By	101-20-07-53110	3,030.00	3/24/2023
249498	SCHIL010	Schillinger Jakob	101-50-81-57613	7,930.00	3/24/2023
249499	SUNNY010	Sunnybrae Animal Clinic	101-40-25-52528	298.35	3/24/2023
249500	TEHAM010	Tehama Tire	771-50-57-54600	433.04	3/24/2023
249501	THATC010	Thatcher Company of California Inc	662-60-67-53500	15,435.20	3/24/2023
249501	THATC010	Thatcher Company of California Inc	662-60-67-53500	(4,000.00)	3/24/2023
249501	THATC010	Thatcher Company of California Inc	662-60-67-53500	(10,850.00)	3/24/2023
249501	THATC010	Thatcher Company of California Inc	662-60-67-53500	28,331.00	3/24/2023
249502	THRIF010	Thrifty Supply Company	101-50-85-57300	3,262.43	3/24/2023
249502	THRIF010	Thrifty Supply Company	661-60-64-55300	1,209.56	3/24/2023
249502	THRIF010	Thrifty Supply Company	661-60-64-55300	853.54	3/24/2023
249503	UNITE080	United Rentals Inc	661-50-63-55300	288.92	3/24/2023
249503	UNITE080	United Rentals Inc	661-50-63-55300	3,399.00	3/24/2023
249504	USABL010	USA Blue Book	662-60-67-53500	(121.40)	3/24/2023
249504	USABL010	USA Blue Book	662-60-67-53500	234.96	3/24/2023
249504	USABL010	USA Blue Book	662-60-67-53500	151.31	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	67.32	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	121.87	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	207.58	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	775.71	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	692.93	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	352.93	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,730.94	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	670.81	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	112.07	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	1,372.48	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	65.52	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	460.97	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	269.16	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	46.29	3/24/2023
249505	VALLE030	Valley Pacific Petroleum Services Inc	771-50-57-54700	373.49	3/24/2023
249506	VISU010	Samson Noah	663-50-91-57800	5,764.75	3/24/2023
249507	ACCUR010	Accurate Testing Services	101-10-15-51705	100.00	3/24/2023
249507	ACCUR010	Accurate Testing Services	101-10-15-51705	100.00	3/24/2023
249507	ACCUR010	Accurate Testing Services	101-10-15-51705	100.00	3/24/2023
249508	AMWIN010	AmWINS Group Benefits Inc./REMIF	101-00-00-22203	1,506.00	3/24/2023
249509	ARCAT580	Arcata Stationers	101-20-07-57800	860.68	3/24/2023
249510	att030	A. T. & T.	775-10-71-51200	37.12	3/24/2023
249511	BALDW999	Baldwin Blomstrom Wilkinson & Associates Inc	205-60-87-51770	1,553.66	3/24/2023
249512	CASSC010	Cassaro's Catering	101-10-15-51430	50.00	3/24/2023
249512	CASSC010	Cassaro's Catering	101-10-15-51430	100.00	3/24/2023
249512	CASSC010	Cassaro's Catering	101-10-15-51430	322.79	3/24/2023
249512	CASSC010	Cassaro's Catering	101-10-15-51430	621.16	3/24/2023
249513	CATHCART	Cathcart Kolbe	212-30-11-54200	183.18	3/24/2023
249514	CBO999	California Building Officials	101-30-31-51400	176.13	3/24/2023
249515	COFFE999	Coffey Powell	101-00-00-44210	42.00	3/24/2023
249515	COFFE999	Coffey Powell	101-00-00-23070	50.00	3/24/2023
249515	COFFE999	Coffey Powell	101-00-00-44230	28.25	3/24/2023
249516	DENTL999	Dentler Dennis	101-00-00-23070	300.00	3/24/2023
249517	DIAMO010	Diamond Nancy	101-10-09-51771	12,629.50	3/24/2023
249517	DIAMO010	Diamond Nancy	101-10-09-51771	1,100.00	3/24/2023
249517	DIAMO010	Diamond Nancy	101-10-09-54200	80.80	3/24/2023
249518	EUREK100	Eureka Oxygen Company	662-60-67-51770	237.62	3/24/2023
249519	GARCI599	Garcia Victor	101-30-31-51400	230.00	3/24/2023
249520	HDSL0010	HdL Software LLC	101-20-07-55300	7,726.17	3/24/2023
249520	HDSL0010	HdL Software LLC	101-20-07-55300	3,180.00	3/24/2023
249521	HUMBO025	Humboldt County Clerk Recorder	101-30-31-51770	5.00	3/24/2023
249522	HUMBO130	Humboldt Lodging Alliance Inc.	101-00-00-41410	860.68	3/24/2023
249523	JACKS997	Jackson Johanna	101-00-00-23070	50.00	3/24/2023
249524	KTPRI010	Pence Christopher	661-60-64-53300	48.83	3/24/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
249525	MCMJUR010	McMurray & Sons Inc.	101-50-85-51770	150.00	3/24/2023
249526	NETTR010	Net Transcripts Inc.	101-40-21-51770	45.77	3/24/2023
249527	NORTH140	North Coast Journal Inc	101-30-31-51770	25.00	3/24/2023
249528	NORTH150	Northcoast Laboratories Inc	662-50-65-51770	290.00	3/24/2023
249529	O&MIN999	O&M Industries	212-30-11-55400	181.00	3/24/2023
249530	OLSON010	Olson Matthew	101-60-89-51710	207.00	3/24/2023
249531	PACIF020	Pacific Gas & Electric Co	662-60-67-51100	6.60	3/24/2023
249531	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	2.43	3/24/2023
249531	PACIF020	Pacific Gas & Electric Co	101-50-41-51100	47.17	3/24/2023
249531	PACIF020	Pacific Gas & Electric Co	101-50-81-51100	474.27	3/24/2023
249532	PITNE010	Pitney Bowes Postage By	101-20-07-56505	183.55	3/24/2023
249532	PITNE010	Pitney Bowes Postage By	101-20-07-56505	11.43	3/24/2023
249532	PITNE010	Pitney Bowes Postage By	101-20-07-56505	134.52	3/24/2023
249533	RAYMO010	UBEO West LLC	101-40-21-53300	580.55	3/24/2023
249533	RAYMO010	UBEO West LLC	775-10-71-53300	1,029.69	3/24/2023
249533	RAYMO010	UBEO West LLC	101-20-07-53210	168.89	3/24/2023
249534	RCMA999	Redwood Coast MTB Assoc	101-00-00-23070	300.00	3/24/2023
249535	REDWO100	Redwood Region Audubon Society	662-60-67-51720	170.00	3/24/2023
249536	REMIF010	R.E.M.I.F.	101-00-00-22206	372.04	3/24/2023
249537	SINNOTTS	Sinnott Scott	661-60-64-51500	206.15	3/24/2023
249538	STATE110	SWRCB	662-60-67-57602	365.00	3/24/2023
249539	SUDDE010	Optimum	775-10-71-51210	60.36	3/24/2023
249540	SUDDE020	Optimum	775-10-71-51210	685.00	3/24/2023
249540	SUDDE020	Optimum	775-10-71-51200	967.64	3/24/2023
249540	SUDDE020	Optimum	101-40-21-51200	415.00	3/24/2023
249541	USBAN003	US Bank Equipment Finance	775-10-71-53300	215.92	3/24/2023
249541	USBAN003	US Bank Equipment Finance	101-40-21-53300	230.97	3/24/2023
249542	USBAN010	US Bank	881-30-12-56310	1,500.00	3/24/2023
249543	WINKL010	Winkel & Floyd	224-30-13-55700	6,500.00	3/24/2023
249544	OPENG010	OpenGov Inc	775-10-71-51790	52,677.00	3/24/2023
310755	Payroll	Payroll	Misc	903.57	3/10/2023
310756	Payroll	Payroll	Misc	1,066.35	3/10/2023
310757	Payroll	Payroll	Misc	260.92	3/10/2023
310758	Payroll	Payroll	Misc	411.99	3/10/2023
310759	Payroll	Payroll	Misc	600.36	3/10/2023
310760	Payroll	Payroll	Misc	1,335.42	3/10/2023
310761	Payroll	Payroll	Misc	2,037.83	3/10/2023
310762	Payroll	Payroll	Misc	664.58	3/10/2023
310763	Payroll	Payroll	Misc	828.10	3/10/2023
310764	Payroll	Payroll	Misc	1,099.38	3/10/2023
310765	Payroll	Payroll	Misc	550.82	3/10/2023
310766	Payroll	Payroll	Misc	218.07	3/10/2023
310767	Payroll	Payroll	Misc	97.73	3/10/2023
310768	Payroll	Payroll	Misc	170.53	3/10/2023
310769	Payroll	Payroll	Misc	29.35	3/10/2023
310770	Payroll	Payroll	Misc	73.88	3/10/2023
310771	Payroll	Payroll	Misc	29.56	3/10/2023
310772	Payroll	Payroll	Misc	349.60	3/10/2023
310773	Payroll	Payroll	Misc	672.21	3/10/2023
310774	Payroll	Payroll	Misc	132.98	3/10/2023
310775	Payroll	Payroll	Misc	588.19	3/10/2023
310776	Payroll	Payroll	Misc	130.22	3/10/2023
310777	Payroll	Payroll	Misc	94.02	3/10/2023
310778	Payroll	Payroll	Misc	106.02	3/10/2023
310779	Payroll	Payroll	Misc	271.97	3/10/2023
310780	Payroll	Payroll	Misc	44.32	3/10/2023
310781	Payroll	Payroll	Misc	147.76	3/10/2023
310782	Payroll	Payroll	Misc	894.50	3/24/2023
310783	Payroll	Payroll	Misc	1,522.90	3/24/2023
310784	Payroll	Payroll	Misc	278.91	3/24/2023
310785	Payroll	Payroll	Misc	260.92	3/24/2023
310786	Payroll	Payroll	Misc	552.51	3/24/2023

Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)

City of Arcata Bi-Weekly Report on Cash Disbursements 3/4/2023-3/24/2023

<u>Check No.</u>	<u>Vendor No.</u>	<u>Vendor Name</u>	<u>GL Account</u>	<u>Amount</u>	<u>Date</u>
310787	Payroll	Payroll	Misc	654.69	3/24/2023
310788	Payroll	Payroll	Misc	1,864.84	3/24/2023
310789	Payroll	Payroll	Misc	632.37	3/24/2023
310790	Payroll	Payroll	Misc	865.61	3/24/2023
310791	Payroll	Payroll	Misc	1,057.06	3/24/2023
310792	Payroll	Payroll	Misc	767.35	3/24/2023
310793	Payroll	Payroll	Misc	97.73	3/24/2023
310794	Payroll	Payroll	Misc	186.05	3/24/2023
310795	Payroll	Payroll	Misc	44.02	3/24/2023
310796	Payroll	Payroll	Misc	250.28	3/24/2023
310797	Payroll	Payroll	Misc	441.39	3/24/2023
310798	Payroll	Payroll	Misc	15.04	3/24/2023
ACH	PERS010	PERS	Misc	58,317.88	3/24/2023
ACH	PERS010	PERS	MISC	64,684.26	3/10/2023
ACH	PERS020	CalPERS	Misc	174,389.09	3/10/2023
ACH	PAYR010	Payroll Deductions ACH	Misc	68,827.36	3/10/2023
ACH	PAYR010	Payroll Deductions ACH	Misc	115,203.60	3/24/2023
ACH	PAYR010	Payroll Deductions ACH	Misc	46,038.07	3/10/2023
ACH	Payroll	Payroll	Misc	239,945.54	3/10/2023
ACH	Payroll	Payroll	Misc	239,050.69	3/24/2023

Total	3,081,596.78
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Attachment: A. Cash Disbursements 3.4.23 to 3.24.23 (4153 : Disbursements Listing)



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: David Caisse, Assistant City Engineer

DATE: March 28, 2023

TITLE: **Approve the Project Plans and Award a Construction Contract for the Redwood Park Improvement Project Phase 1 to Mobley Construction DBA MCI in the Amount of \$349,003.00 (Base Bid + Additive Alternative No. 1); Authorize the City Engineer to Increase the Contract Amount by up to \$69,800.60, (20 Percent, for a Total Amount Not to Exceed \$418,803.60) to Allow for Any Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Approve the project plans and award a construction contract for the Redwood Park Improvement Project Phase 1 to Mobley Construction DBA MCI in the amount of \$349,003.00 (Base Bid + Additive Alternative No. 1);
- 2) Authorize the City Engineer to increase the contract amount by up to \$69,800.60, (20 percent, for a total amount not to exceed \$418,803.60) to allow for any unforeseen contingencies; and
- 3) Authorize the City Manager to execute all applicable documents.

INTRODUCTION:

This project is listed on the City's Capital Improvements Program (CIP) list. This phase (Phase 1) of the project includes improvements to the existing playground area and a new bicycle pump track. Future phases of work at Redwood Park may include improvements to the basketball court, outdoor performance space, and parking areas (for both the Redwood Park Road and Park Drive entrances). This project was advertised on March 1, 2023 and bids were opened on March 23, 2023.

BACKGROUND:

This project includes various improvements within Redwood Park informed by the Redwood Park Master Plan effort in 2019-2020. The improvements for this phase are primarily located at the southern side of the park near the existing playground area. Although the playground area will be completely renovated as part of this phase, the equipment and surfacing material are not included as part of this contract and will be secured through a separate cooperative purchasing agreement. If

awarded, this current contract would include the site preparation needed in order to install the surfacing material and playground equipment. In addition, this contract includes new sidewalks, improved drainage, a new accessible parking stall and a new bicycle pump track (Additive Alternate No.1).

DISCUSSION:

Sealed bids were received until 11:00 a.m. on March 23, 2023. Five (5) sealed bids were received by the deadline:

Sr. No.	Contractor Name	Base Bid	Additive Alternate No. 1	Total Bid Amount (Base Bid + Add. Alt 1)
1	R.A.O. Construction Co.	\$265,940.00	\$185,650.00	\$451,590.00
2	G R Sundberg, Inc.	\$289,264.00	\$144,930.00	\$434,194.00
3	Mercer-Fraser Company	\$269,160.00	\$121,460.00	\$390,620.00
4	Mobley Construction DBA MCI	\$208,538.00	\$140,465.00	\$349,003.00
5	Hooven & Co., Inc	\$275,306.00	\$193,390.00	\$468,696.00

Please see Attachment A, an itemized bid tabulation sheet, for a summary of bids received.

It is recommended the Council award a contract to the lowest bidder, MCI. If a contract is presently awarded, work will commence on or after April 24, 2023, and should be completed within 60 working days after starting.

ENVIRONMENTAL REVIEW (CEQA):

The California Environmental Quality Act (CEQA) determination for the Redwood Park Improvements portion of the project is a categorical exemption pursuant to CEQA Guidelines Section 15303, 15304 and 15332. A Notice of Exemption was recorded in January 2021.

BUDGET/FISCAL IMPACT:

The Redwood Park Improvement Project is supported through a grant from the Infill & Infrastructure Grant (IIG) program and the a State Parks Per Capita Grant. ARPA funds were also allocated by the City Council for this project and will be utilized for a subsequent playground equipment purchase.

The contract bid amount is within the budget allocation for the 2022/2023 Fiscal Year. This project is budgeted as follows:

Account Number/Agency Responsible	Amount	Account Name
231-50-81-57600	\$171,051.00	Infill Infrastructure Grant (IIG)
101-50-81-57600	\$177,952.00	CA State Parks Grant

If contingency funds are needed, they will be funded out of the same accounts.

ATTACHMENTS:

BID SUMMARY_Redwood Park Improvement Project (PDF)
Redwood Park Improvement Project Phase I Plans (PDF)

Add. Alt. #1 - Plans for Arcata Pump Track (Dec2022) (PDF)

Bid Summary
Agency: City of Arcata
Project: Redwood Park Improvement Project Phase I (2023)
Bid Opening Date: Thursday, March 23, 2023 11 a.m.

Item No.	Description	Quantity	Units	RAO Construction		GR Sundberg		Mercer-Fraser Company		MCI Construction		Hooven & Co Inc	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization and Demobilization	1	LS	\$15,000.00	\$15,000.00	\$12,700.00	\$12,700.00	\$16,000.00	\$16,000.00	\$18,000.00	\$18,000.00	\$3,200.00	\$3,200.00
2	Construction Staking	1	LS	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$16,820.00	\$16,820.00	\$7,100.00	\$7,100.00
3	Water Pollution Control	1	LS	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$20,000.00	\$20,000.00	\$2,000.00	\$2,000.00	\$6,500.00	\$6,500.00
4	Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$1,100.00	\$1,100.00	\$8,000.00	\$8,000.00	\$3,000.00	\$3,000.00	\$4,100.00	\$4,100.00
5	Clearing and Grubbing	1	LS	\$25,000.00	\$25,000.00	\$8,000.00	\$8,000.00	\$25,000.00	\$25,000.00	\$3,500.00	\$3,500.00	\$5,600.00	\$5,600.00
6	Earthwork (90 CY of cut/ 120 CY of fill)	1	LS	\$15,000.00	\$15,000.00	\$27,500.00	\$27,500.00	\$15,000.00	\$15,000.00	\$10,500.00	\$10,500.00	\$47,200.00	\$47,200.00
7	Miscellaneous Demolition and Disposal	1	LS	\$25,000.00	\$25,000.00	\$18,500.00	\$18,500.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$16,000.00	\$16,000.00
8	Class II Aggregate Base (Sub base preparation)	223	CY	\$150.00	\$33,450.00	\$136.00	\$30,328.00	\$165.00	\$36,795.00	\$100.00	\$22,300.00	\$134.00	\$29,882.00
9	Park Underdrain System	656	LF	\$75.00	\$49,200.00	\$56.00	\$36,736.00	\$45.00	\$29,520.00	\$53.00	\$34,768.00	\$49.00	\$32,144.00
11	Minor Concrete - 4" Thick Sidewalk (includes thickened edge)	4,400	SF	\$14.00	\$61,600.00	\$26.00	\$114,400.00	\$13.00	\$57,200.00	\$15.00	\$66,000.00	\$22.00	\$96,800.00
12	Minor Concrete - 6" Thick ADA Parking Stall	380	SF	\$21.00	\$7,980.00	\$31.50	\$11,970.00	\$40.00	\$15,200.00	\$35.00	\$13,300.00	\$22.00	\$8,360.00
13	Root Barrier	100	LF	\$55.00	\$5,500.00	\$83.00	\$8,300.00	\$26.00	\$2,600.00	\$15.00	\$1,500.00	\$21.00	\$2,100.00
14	Truncated Domes	110	SF	\$50.00	\$5,500.00	\$56.00	\$6,160.00	\$3.50	\$385.00	\$18.00	\$1,980.00	\$45.00	\$4,950.00
15	Resetting Drinking Fountain and Drain System	1	LS	\$1,500.00	\$1,500.00	\$1,450.00	\$1,450.00	\$2,700.00	\$2,700.00	\$1,000.00	\$1,000.00	\$900.00	\$900.00
16	Thermoplastic Pavement Striping	120	LF	\$40.00	\$4,800.00	\$20.00	\$2,400.00	\$23.00	\$2,760.00	\$18.50	\$2,220.00	\$38.00	\$4,560.00
17	Thermoplastic Pavement Markings	30	SF	\$47.00	\$1,410.00	\$64.00	\$1,920.00	\$50.00	\$1,500.00	\$45.00	\$1,350.00	\$177.00	\$5,310.00
18	Salvage and Reinstall (E) Roadside Sign	1	EA	\$1,000.00	\$1,000.00	\$300.00	\$300.00	\$1,500.00	\$1,500.00	\$300.00	\$300.00	\$600.00	\$600.00
Total Base Bid As Written on Submitted Bid Schedule				\$265,940.00		289,264.00		\$269,160.00		\$208,538.00		\$275,306.00	
Actual Total Base Bid (Calculated based on submitted unit price for each item.)				\$265,940.00		\$289,264.00		\$269,160.00		\$208,538.00		\$275,306.00	

Additive Alternative #1

Item No.	Description	prox. Quant	Units	RAO Construction		GR Sundberg		Mercer-Fraser Company		MCI Construction		Hooven & Co Inc	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
AA#1	Class II Aggregate Base (Material + Delivery Only)(Track Base)	425	CY	\$60.00	\$25,500.00	\$43.00	\$18,275.00	\$50.00	\$21,250.00	\$45.00	\$19,125.00	\$69.00	\$29,325.00
AA#2	Class II Aggregate Base (Installation Only)(Track Base)	425	CY	\$70.00	\$29,750.00	\$39.00	\$16,575.00	\$22.00	\$9,350.00	\$80.00	\$34,000.00	\$75.00	\$31,875.00
AA#3	Class II Aggregate Base (Material + Delivery Only)(Track Features)	350	CY	\$60.00	\$21,000.00	\$43.00	\$15,050.00	\$48.00	\$16,800.00	\$45.00	\$15,750.00	\$68.00	\$23,800.00
AA#4	Class II Aggregate Base (Installation Only)(Track Features)	350	CY	\$80.00	\$28,000.00	\$95.00	\$33,250.00	\$48.00	\$16,800.00	\$80.00	\$28,000.00	\$91.00	\$31,850.00
AA#5	Hot Mix Asphalt (Material + Delivery Only) (Track Surface)	70	TN	\$200.00	\$14,000.00	\$140.00	\$9,800.00	\$197.00	\$13,790.00	\$150.00	\$10,500.00	\$225.00	\$15,750.00
AA#6	Hot Mix Asphalt (Installation Only) (Track Surface)	70	TN	\$100.00	\$7,000.00	\$412.00	\$28,840.00	\$244.00	\$17,080.00	\$250.00	\$17,500.00	\$122.00	\$8,540.00
AA#7	Earthwork	1	LS	\$40,000.00	\$40,000.00	\$8,800.00	\$8,800.00	\$12,500.00	\$12,500.00	\$5,000.00	\$5,000.00	\$18,500.00	\$18,500.00
AA#8	Storm Drain Pipe (12" CPP)	70	LF	\$120.00	\$8,400.00	\$72.00	\$5,040.00	\$66.00	\$4,620.00	\$50.00	\$3,500.00	\$171.00	\$11,970.00
AA#9	Storm Drain Pipe (6" Perforated)	70	LF	\$100.00	\$7,000.00	\$80.00	\$5,600.00	\$66.00	\$4,620.00	\$57.00	\$3,990.00	\$154.00	\$10,780.00
AA#10	Washed Drain Rock	10	CY	\$125.00	\$1,250.00	\$120.00	\$1,200.00	\$125.00	\$1,250.00	\$60.00	\$600.00	\$405.00	\$4,050.00
AA#11	Fencing (Split Rail)	50	FL	\$75.00	\$3,750.00	\$50.00	\$2,500.00	\$68.00	\$3,400.00	\$50.00	\$2,500.00	\$139.00	\$6,950.00
Total Additive Alternative #1 as Written on Submitted Bid Schedule				\$185,650.00		\$144,930.00		\$121,460.00		\$140,465.00		\$193,390.00	
Actual Total Additive Alternative #1 (Calculated on submitted unit price for each item)				\$185,650.00		\$144,930.00		\$121,460.00		\$140,465.00		\$193,390.00	

GRAND TOTAL (Base Bid + Additive Alternative #1)				\$451,590.00		\$434,194.00		\$390,620.00		\$349,003.00		\$468,696.00	
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Attachment: BID SUMMARY_Redwood Park Improvement Project (4154 : Award Bid to MCI Construction for the Redwood Park Improvement

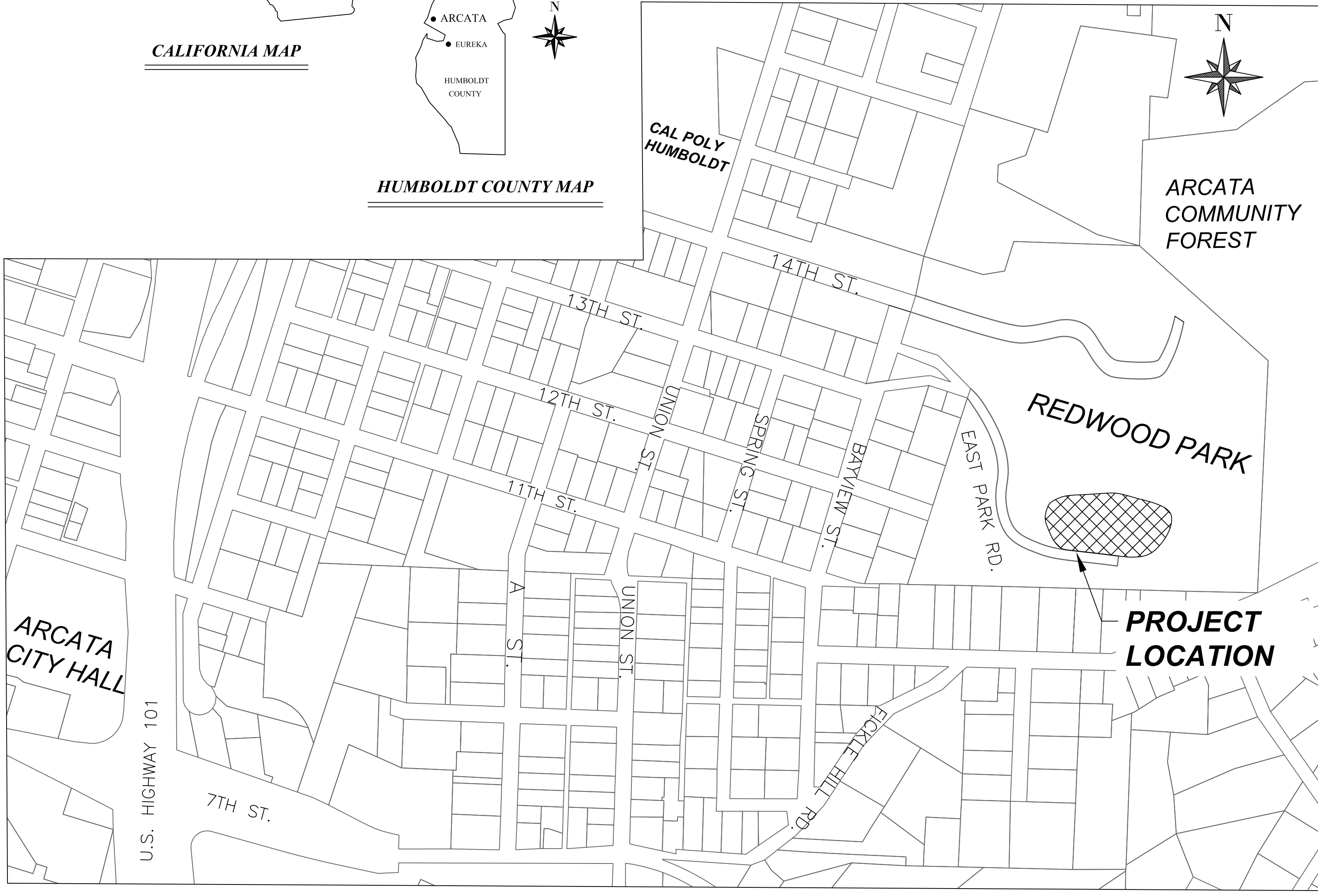
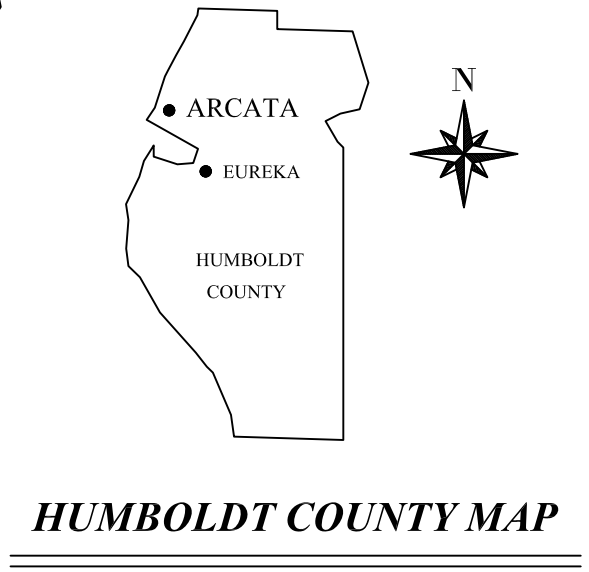
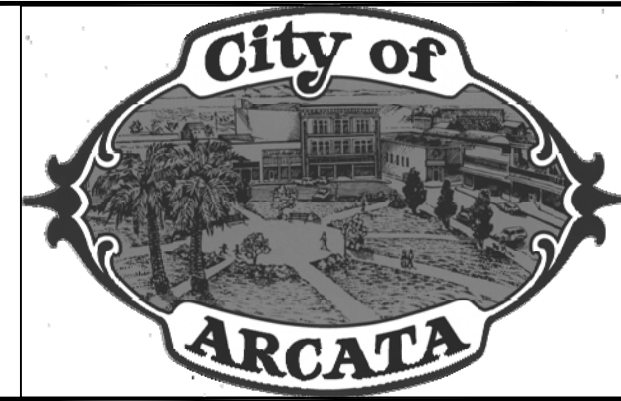


CITY OF ARCATA, ENGINEERING DEPARTMENT

REDWOOD PARK IMPROVEMENT PROJECT, 2023

PHASE I

No.	Revision/Issue	Date



LOCATION MAP
SCALE: 1"=250'

SHEET	DESCRIPTION
G-001	TITLE AND INDEX
G-002	NOTES
C-101	EXISTING SITE CONDITIONS AND DEMO PLAN
C-102	SITE PLAN
C-103	GRADING AND DRAINAGE PLAN
C-301	TYPICAL SECTIONS
C-501	STANDARD DETAILS
C-502	STANDARD DETAILS

APPROVALS		
CITY OF ARCATA EMILY SINKHORN DIRECTOR OF ENVIRONMENTAL SERVICES	(707) 825-2163	_____ DATE
CITY OF ARCATA DAVID CAISSE, RCE 80962 ASSISTANT CITY ENGINEER	(707) 825-2175	_____ DATE
CITY OF ARCATA NETRA KHATRI, RCE 75428 CITY ENGINEER	(707) 825-2173	_____ DATE

TITLE AND INDEX	REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I
------------------------	--

Project Address	
490 PARK RD	
Designed By	
MAKANI AIU	
Drawn By	
MAKANI AIU	
Checked By	
DAVID CAISSE, RCE # 80962	
Approved By	
N. B. KHATRI, RCE #75428	

Date	Sheet
2/24/2023	G-001
Scale	
NTS	

Attachment: Redwood Park Improvement Project Phase I Plans (4154 : Award Bid to MCI Construction for the Redwood Park Improvement Project (Phase I))

GENERAL NOTES

- 1. PUMP TRACK NOT PART OF THIS PLAN SET
2. CONTRACTOR AGREES TO ASSUME SOLE AND COMPLETE CONTROL OF THE JOB SITE DURING THE COURSE OF THE WORK, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY...

IN CASES WHERE MONUMENTS HAVE BEEN IDENTIFIED IN ADVANCE BY THE CITY OR OTHERS, AND NOTED ON THE PLANS, CONTRACTOR SHALL MARK OR IDENTIFY LOCATIONS PRIOR TO ANY DISTURBANCE FOR PROTECTION OR PERPETUATION DURING THE PROJECT...

ALL WORK INVOLVING INITIAL SEARCHING AND IDENTIFICATION OF MONUMENTS, INCLUDING THEIR SURVEYED LOCATIONS, IS TO BE DONE BY OR UNDER THE DIRECTION OF A LICENSED SURVEYOR...

MONUMENTS NOT SHOWN ON PLANS THAT ARE ENCOUNTERED DURING THE PROJECT ARE TO BE PROTECTED. STOP WORK NEAR THE MONUMENT AND NOTIFY THE PROJECT ENGINEER, CONTRACTOR MUST ENLIST A LICENSED LAND SURVEYOR TO SURVEY THE EXISTING LOCATION OF THE MONUMENT...

COSTS ASSOCIATED WITH FAILURE TO COMPLY WITH THESE PROVISIONS WILL BE BORNE BY THE CONTRACTOR.

UTILITY NOTES

- 1. THE CONTRACTOR SHALL COORDINATE UTILITY CONSTRUCTION WORK WITH THE OWNER OF SAID UTILITY.
2. THE LAYOUT OF PIPING MAY BE ADJUSTED AS REQUIRED TO MEET FIELD CONDITIONS WITH THE APPROVAL OF THE CITY'S REPRESENTATIVE.

GRADING NOTES

- 1. DESIGN GRADES AND ELEVATIONS AVAILABLE FOR AWARDED CONTRACTOR
2. ALL GRADING WORK SHALL FOLLOW THE SLOPES AND GRADES SHOWN ON THE GRADING AND DRAINAGE PLAN UNLESS OTHERWISE APPROVED BY THE CITY'S REPRESENTATIVE.

TRAFFIC CONTROL NOTES

- 1. TRAFFIC SAFETY AND CONTROL MEASURES SHALL BE USED AS SET FORTH IN THE CALIFORNIA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (CAMUTCD), CURRENT EDITION.

EROSION AND SEDIMENT CONTROL NOTES

- 1. EROSION AND SEDIMENT CONTROL WORK SHALL CONFORM TO PROVISIONS SET FORTH IN THE FOLLOWING:
A. SECTION 21 "EROSION CONTROL" OF THE CALTRANS STANDARD SPECIFICATIONS, CURRENT EDITION.
B. CALTRANS CONSTRUCTION SITE BMP (BEST MANAGEMENT PRACTICES) FIELD AND TROUBLESHOOTING MANUAL, LATEST EDITION.

Table with 2 columns: Code (e.g., EC-2, EC-4, SE-1) and Description (e.g., PRESERVATION OF EXISTING VEGETATION, HYDROSEEDING, SILT FENCE)

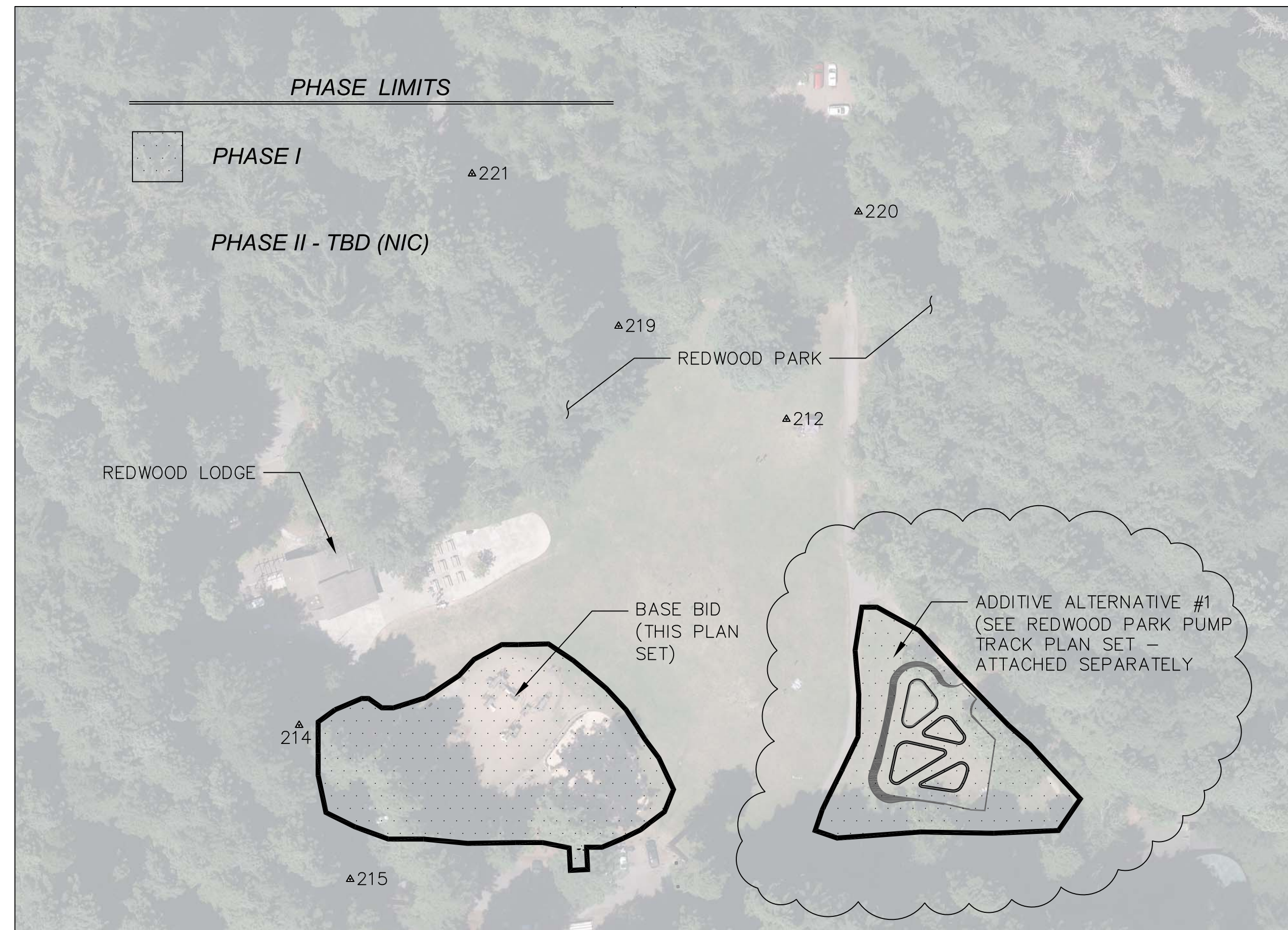
UNDERGROUND FACILITIES NOTE

INFORMATION PERTAINING TO EXISTING UNDERGROUND FACILITIES AS SHOWN HEREIN IS FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL AGENCIES INVOLVED AND SHALL LOCATE ALL FACILITIES PRIOR TO EXCAVATION IN ANY AREA.

CALL USA: 811 (1-800-227-2600)

CONTROL POINTS FROM POINTS WEST SURVEYING CO. OCTOBER 2015

Table with 6 columns: Stationing (e.g., 212, 214, 215), Easting (e.g., 2206819.74), Northing (e.g., 5988692.81), Elevation (e.g., 246.43), and Description (e.g., SET 12IN SPIKE)



ABBREVIATIONS

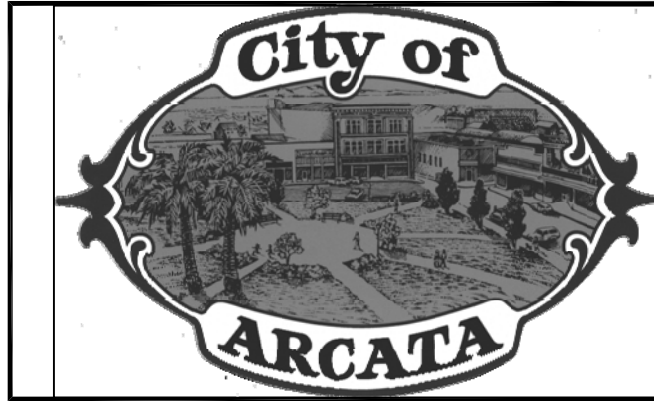
Table listing abbreviations and their meanings: AB AGGREGATE BASE, AC ASPHALT CONCRETE PAVING, AGG AGGREGATE, @ AT, BFP BACK FLOW PREVENTION DEVICE, etc.

LEGEND

Table listing symbols and their meanings: SS (E) GRAVITY SEWER LINE, (S) (E) SEWER MANHOLE, (N) DRAIN CLEANOUT, etc.



Revision/Issue table with columns: No., Revision/Issue, Date



NOTES section with vertical text: REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I

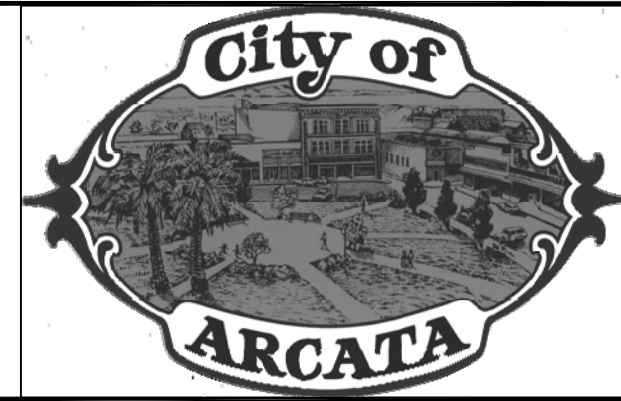
Project information table: Project Address (490 PARK RD), Designed By (MAKANI AIU), Drawn By (MAKANI AIU), Checked By (DAVID CAISSE, RCE # 80962), Approved By (N. B. KHATRI, RCE #75428)

Date (2/24/2023), Sheet (G-002), Scale (NTS)

Attachment: Redwood Park Improvement Project Phase I Plans (4154 : Award Bid to MCI Construction for the Redwood Park Improvement Project (Phase I))



No.	Revision/Issue	Date



EXISTING SITE CONDITIONS AND DEMOLITION PLAN

REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I

Project Address: 490 PARK RD

Designed By: MAKANI AIU

Drawn By: MAKANI AIU

Checked By: DAVID CAISSE, RCE # 80962

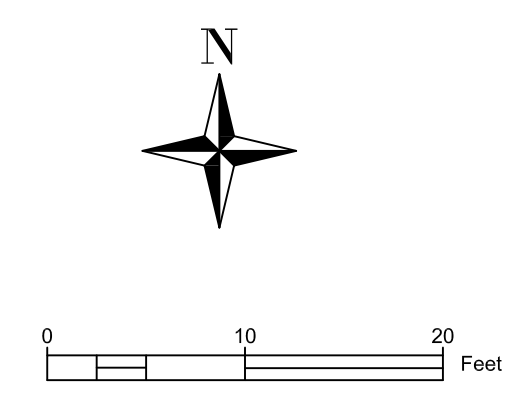
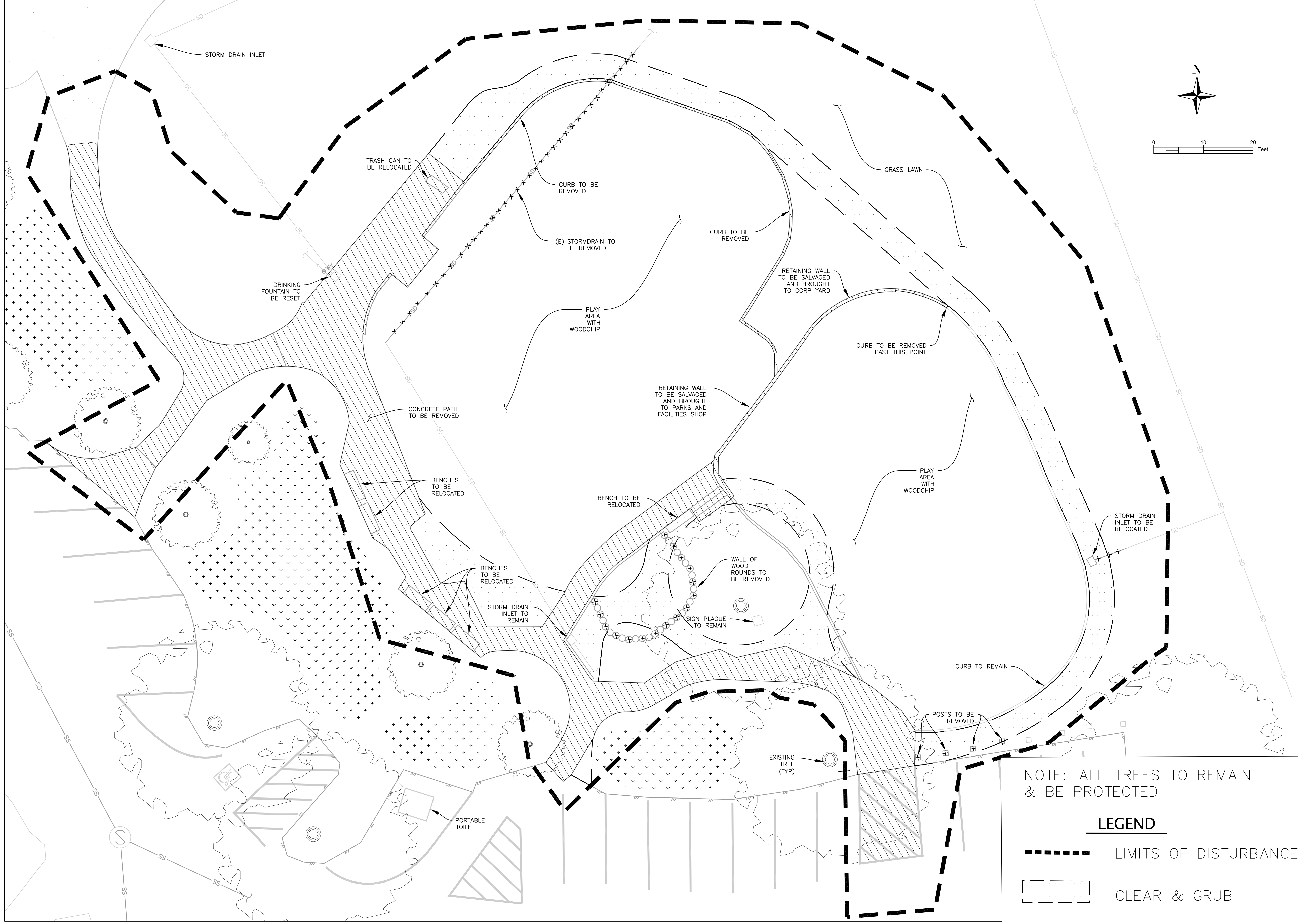
Approved By: N. B. KHATRI, RCE #75428

Date: 2/24/2023

Scale: 1"=10'

Sheet: C-101

SHEET 3 OF 8 SHEETS



NOTE: ALL TREES TO REMAIN & BE PROTECTED

LEGEND

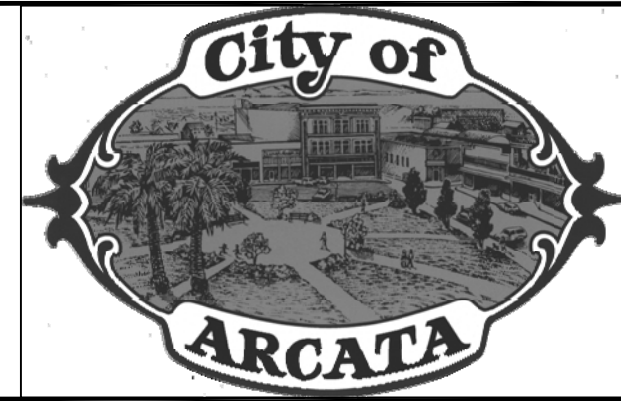
- LIMITS OF DISTURBANCE
- ▨ CLEAR & GRUB
- ▩ REMOVE CONCRETE/AC

EXISTING SITE CONDITIONS AND DEMO PLAN
SCALE: 1"=10'

Attachment: Redwood Park Improvement Project Phase I Plans (4154 : Award Bid to MCI Construction for the Redwood Park Improvement Project (Phase 1))



No.	Revision/Issue	Date



SITE PLAN

Project Name: **REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I**

Project Address: 490 PARK RD

Designed By: MAKANI AIU

Drawn By: MAKANI AIU

Checked By: DAVID CAISSE, RCE # 80962

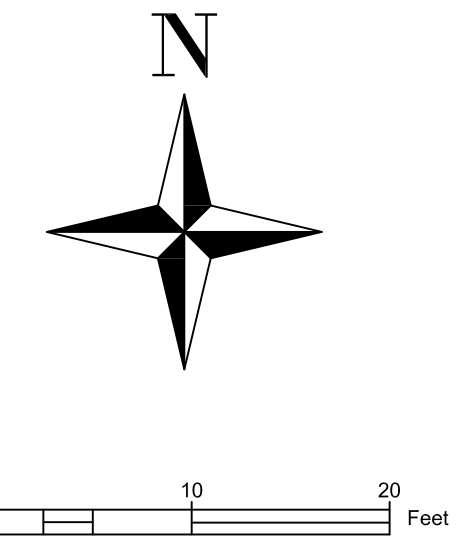
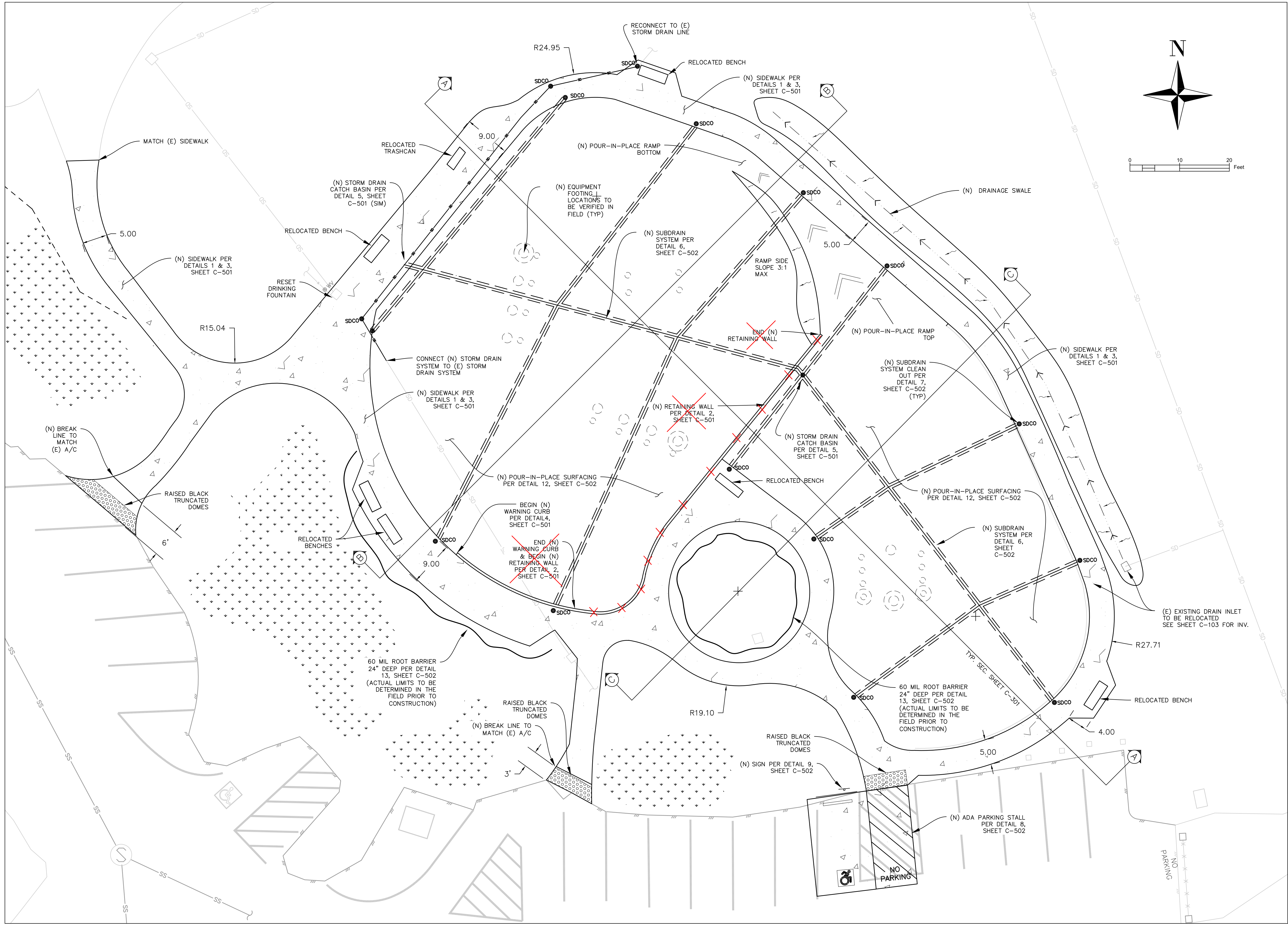
Approved By: N. B. KHATRI, RCE #75428

Date: 2/24/2023

Scale: 1"=10'

SHEET 4 OF 8 SHEETS

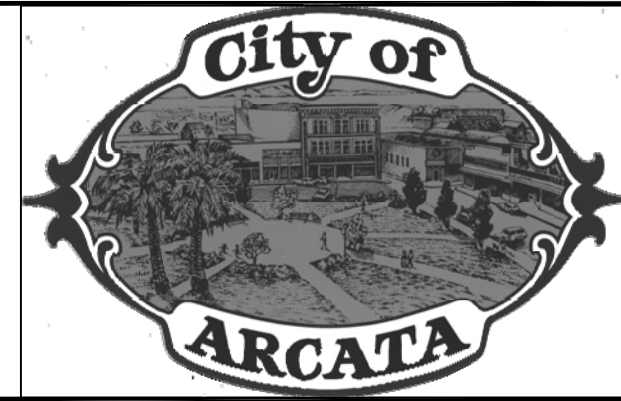
Attachment: Redwood Park Improvement Project Phase I Plans (4154 : Award Bid to MCI Construction for the Redwood Park Improvement Project (Phase 1))



SITE PLAN
SCALE: 1"=10'



No.	Revision/Issue	Date



GRADING AND DRAINAGE PLAN

REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I

Attachment: Redwood Park Improvement Project Phase I Plans (4154 - Award Bid - to MCI Construction for the Redwood Park Improvement Project (Phase I))

Project Address
490 PARK RD

Designed By
MAKANI AIU

Drawn By
MAKANI AIU

Checked By
DAVID CAISSE, RCE # 80962

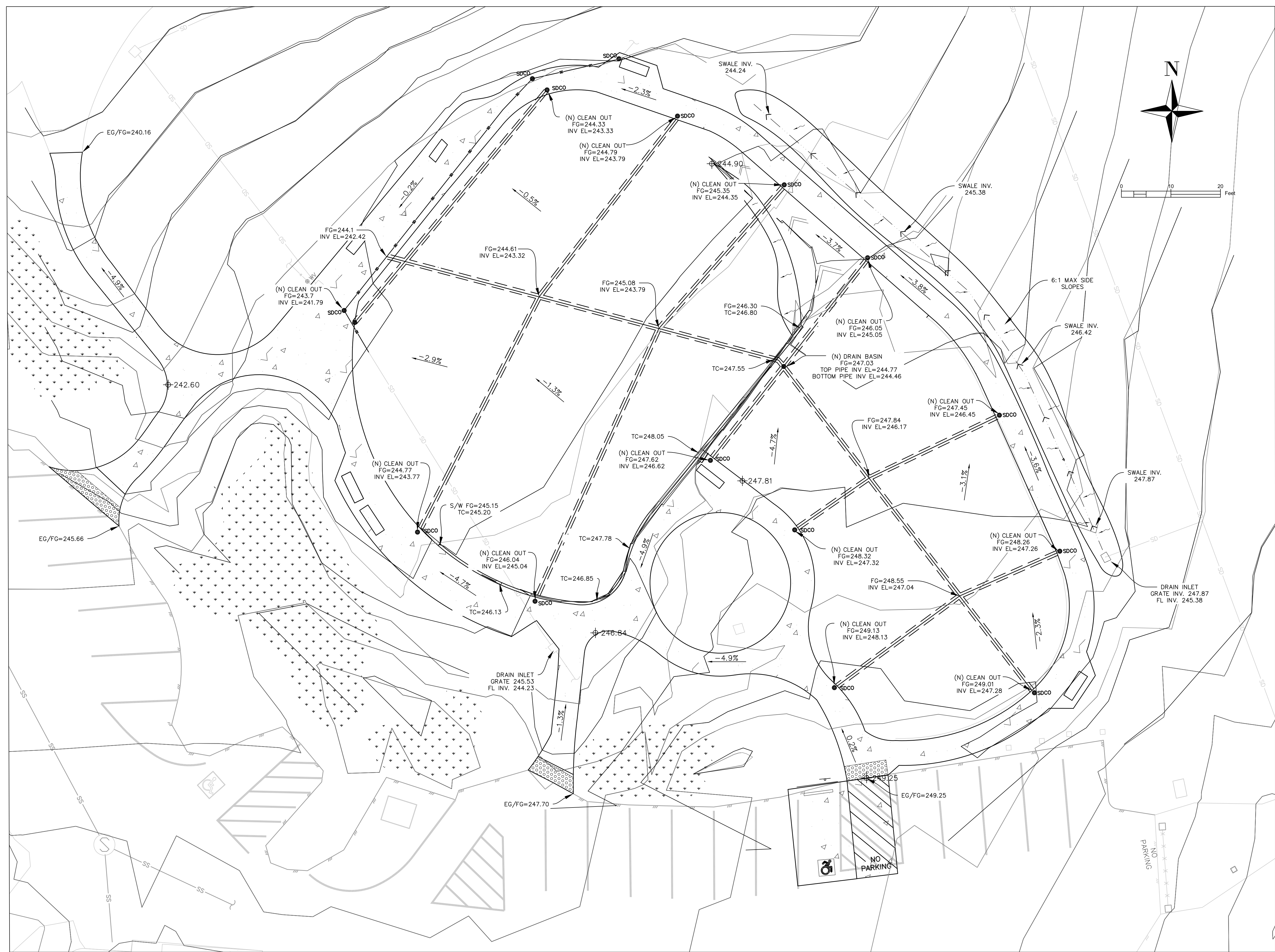
Approved By
N. B. KHATRI, RCE #75428

Date
2/24/2023

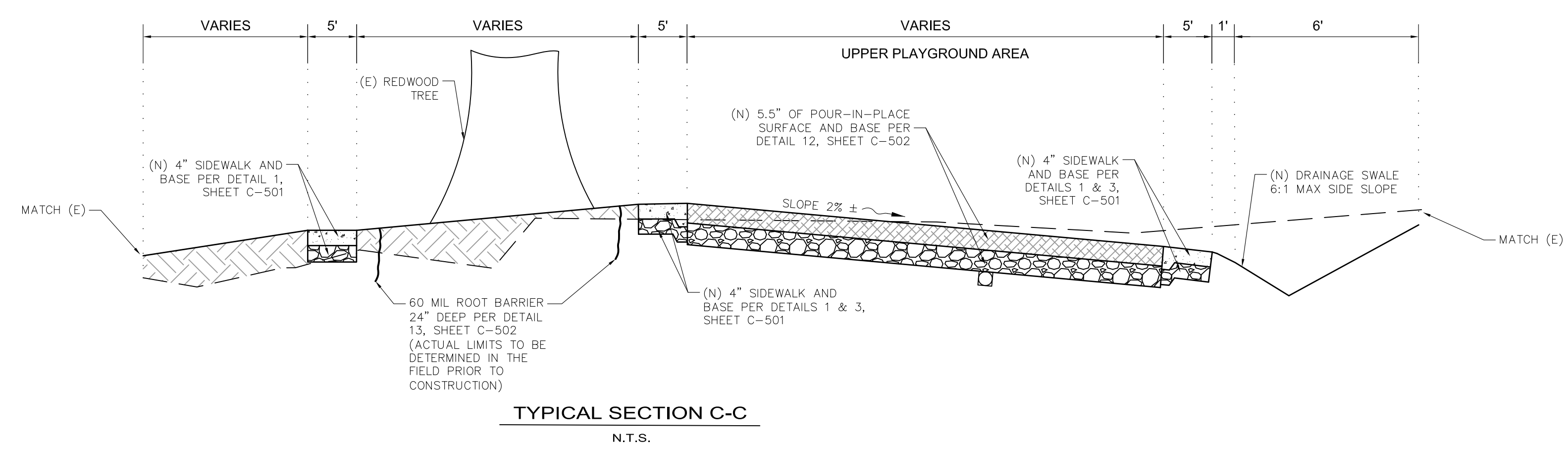
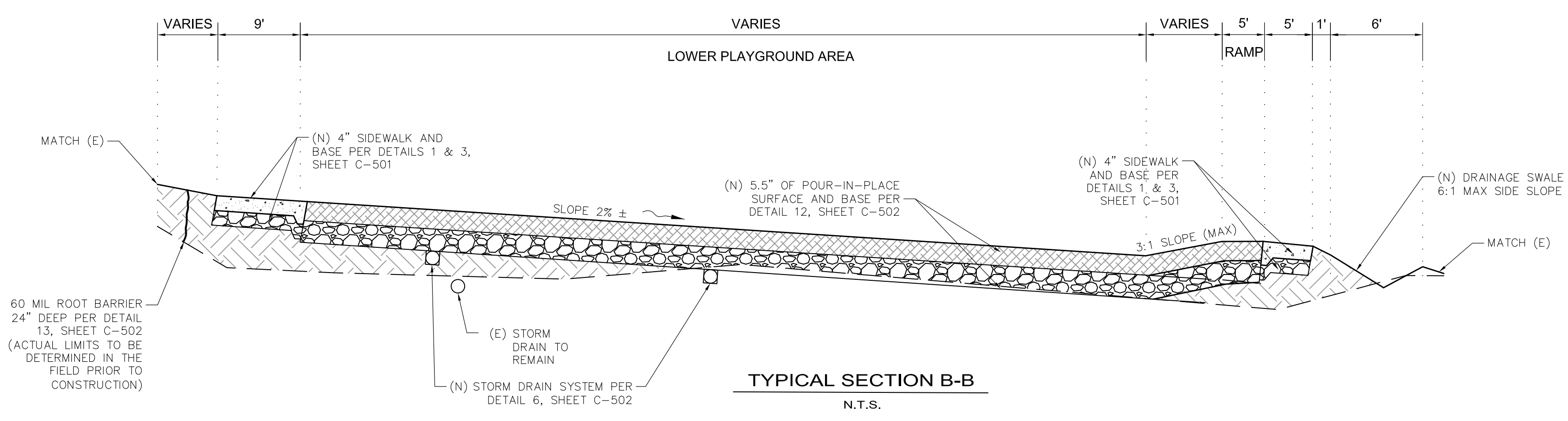
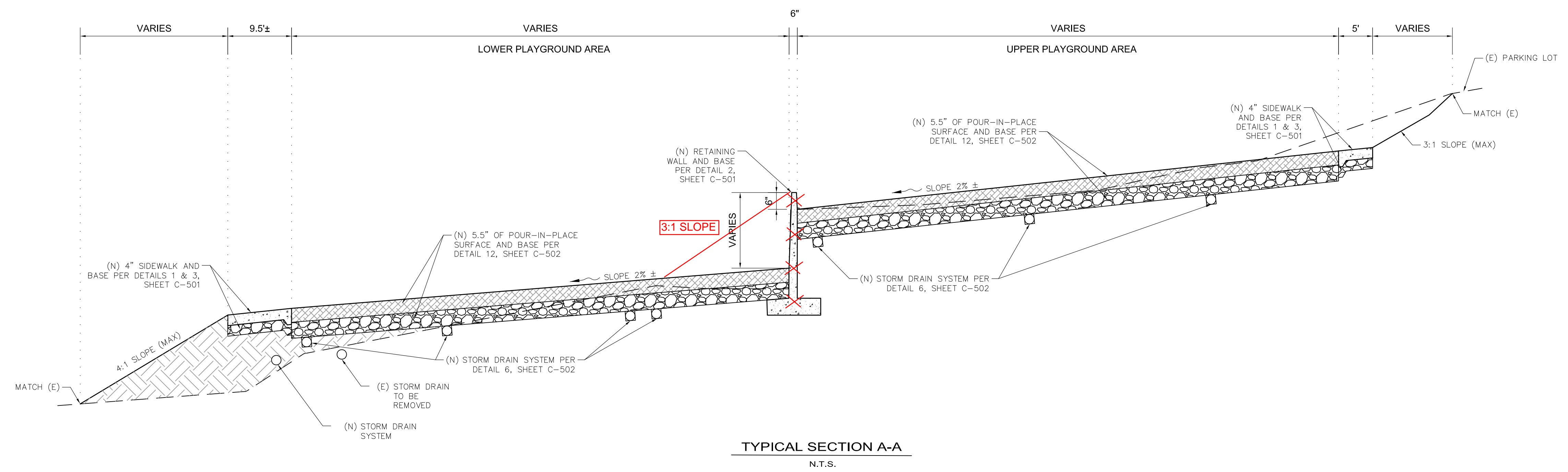
Scale
NTS

Sheet
C-103

SHEET 5 OF 8 SHEETS

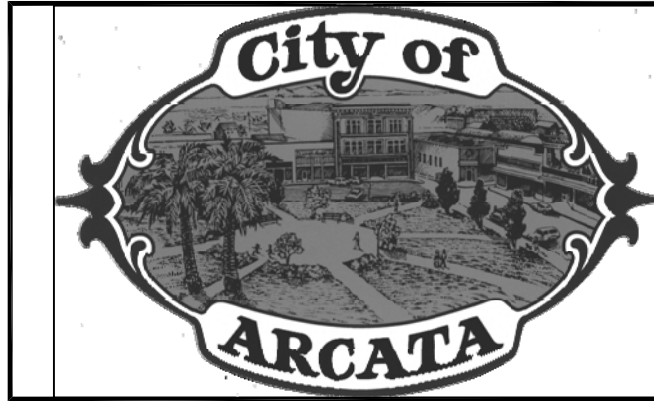


GRADING AND DRAINAGE PLAN
SCALE: 1"=10'



NOTE: CROSS SLOPES ON ALL WALKWAYS SHALL NOT EXCEED 1.5%

No.	Revision/Issue	Date



TYPICAL SECTIONS

REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I

Project Address: 490 PARK RD

Designed By: MAKANI AIU

Drawn By: MAKANI AIU

Checked By: DAVID CAISSE, RCE # 80962

Approved By: N. B. KHATRI, RCE #75428

Date: 2/24/2023

Scale: NTS

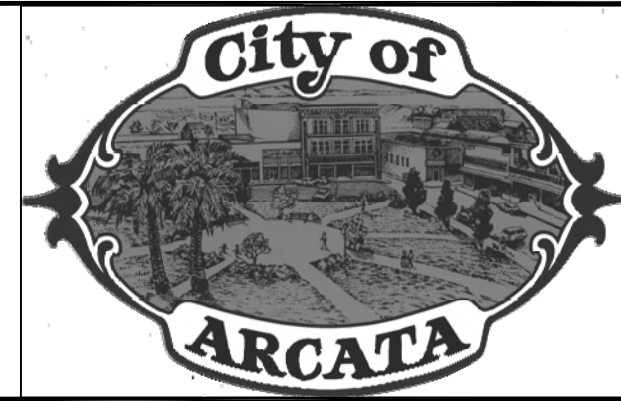
Sheet: C-301

SHEET 6 OF 8 SHEETS

Attachment: Redwood Park Improvement Project Phase I Plans (4154 : Award Bid to MCI Construction for the Redwood Park Improvement Project (Phase 1))



No.	Revision/Issue	Date



REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I

STANDARD DETAILS

Project Address: 490 PARK RD

Designed By: MAKANI AIU

Drawn By: MAKANI AIU

Checked By: DAVID CAISSE, RCE # 80962

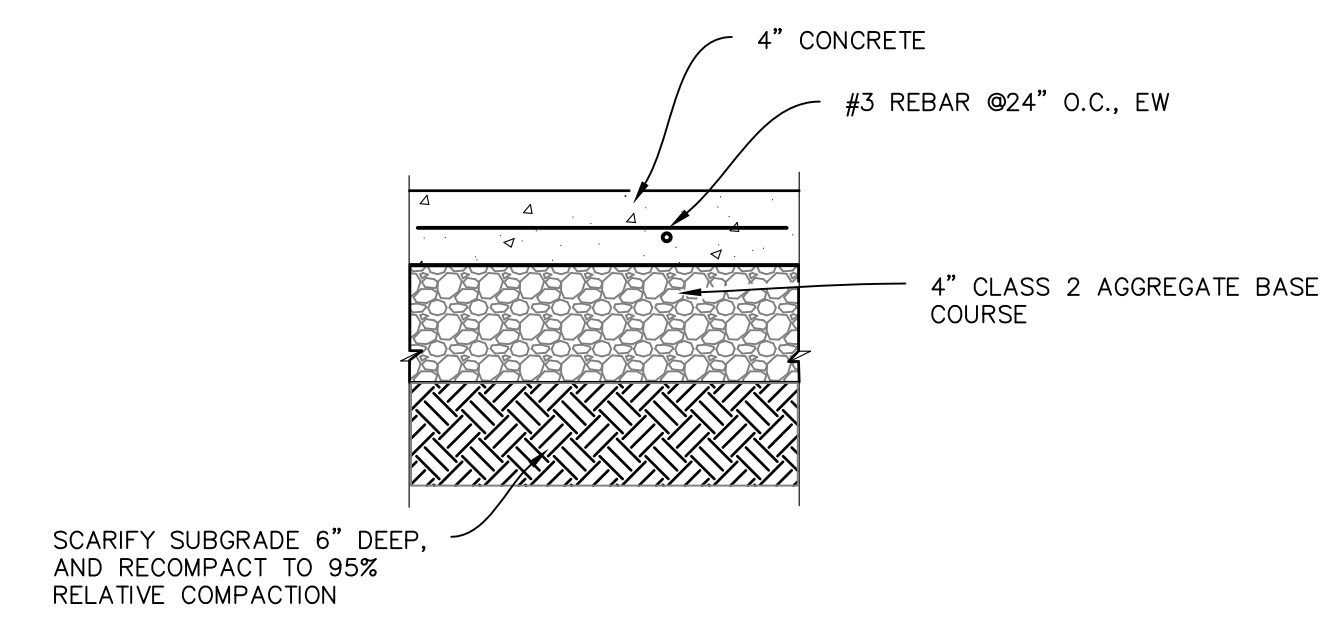
Approved By: N. B. KHATRI, RCE #75428

Date: 2/24/2023

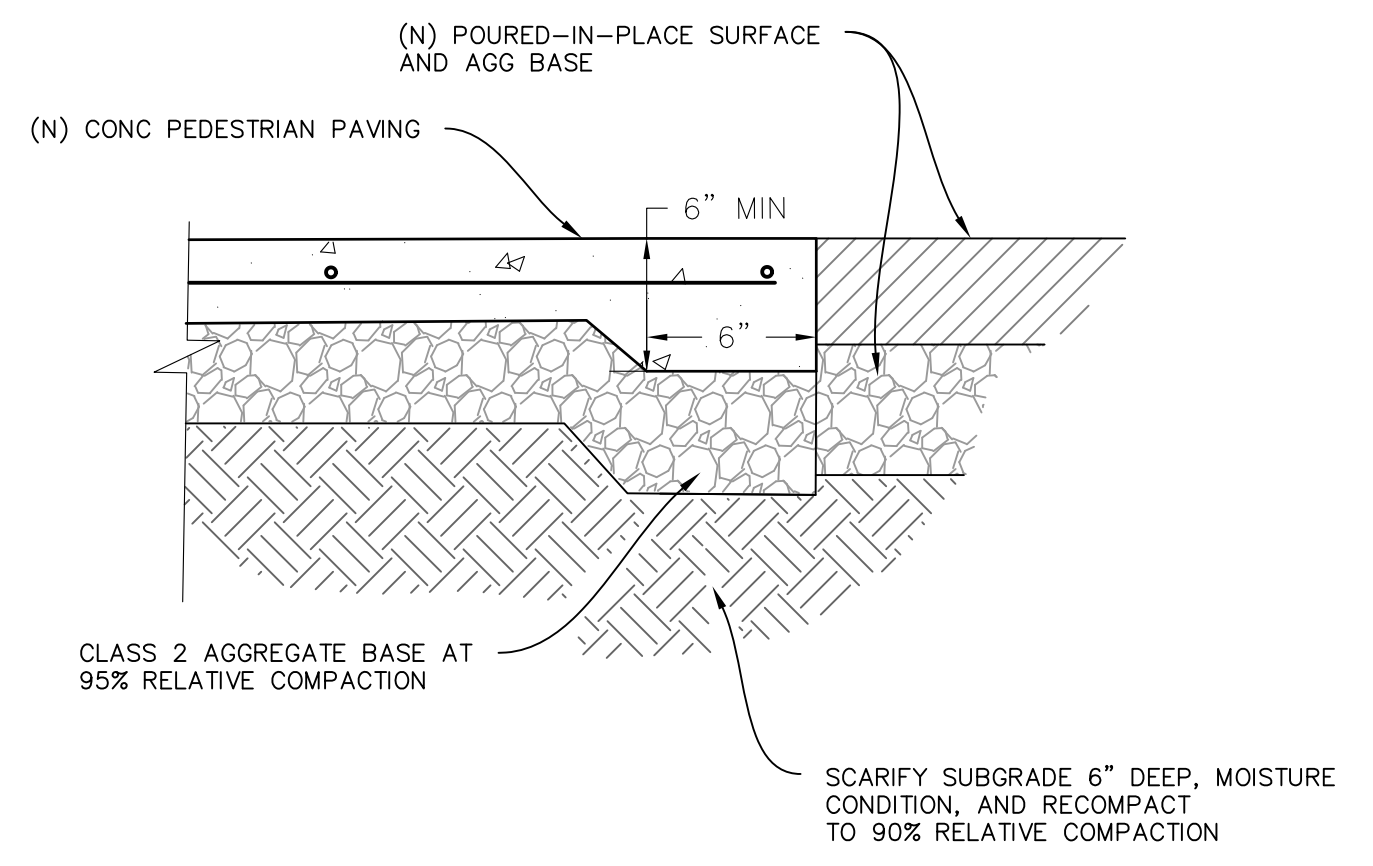
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Sheet: C-501

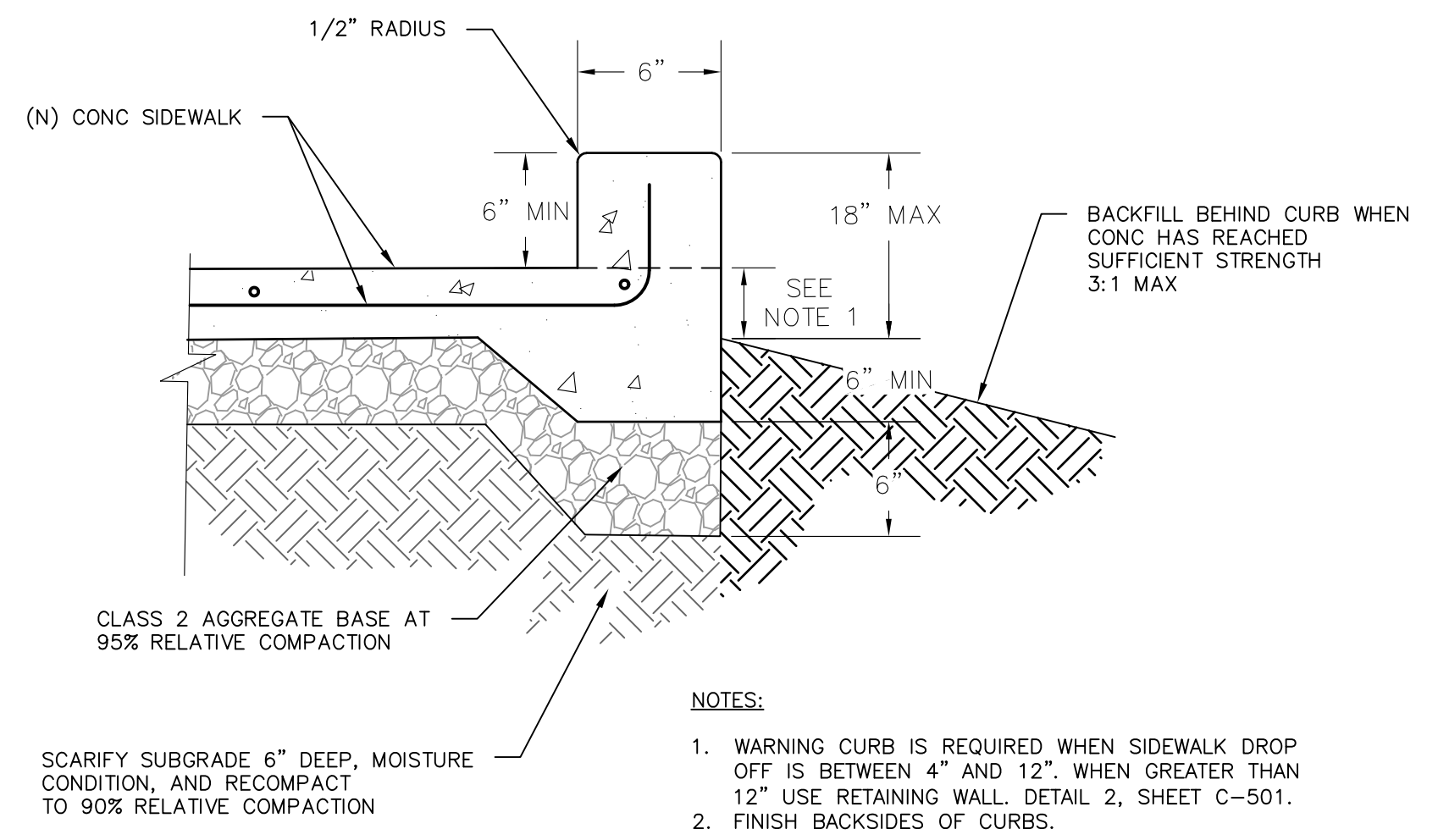
SHEET 7 OF 8 SHEETS



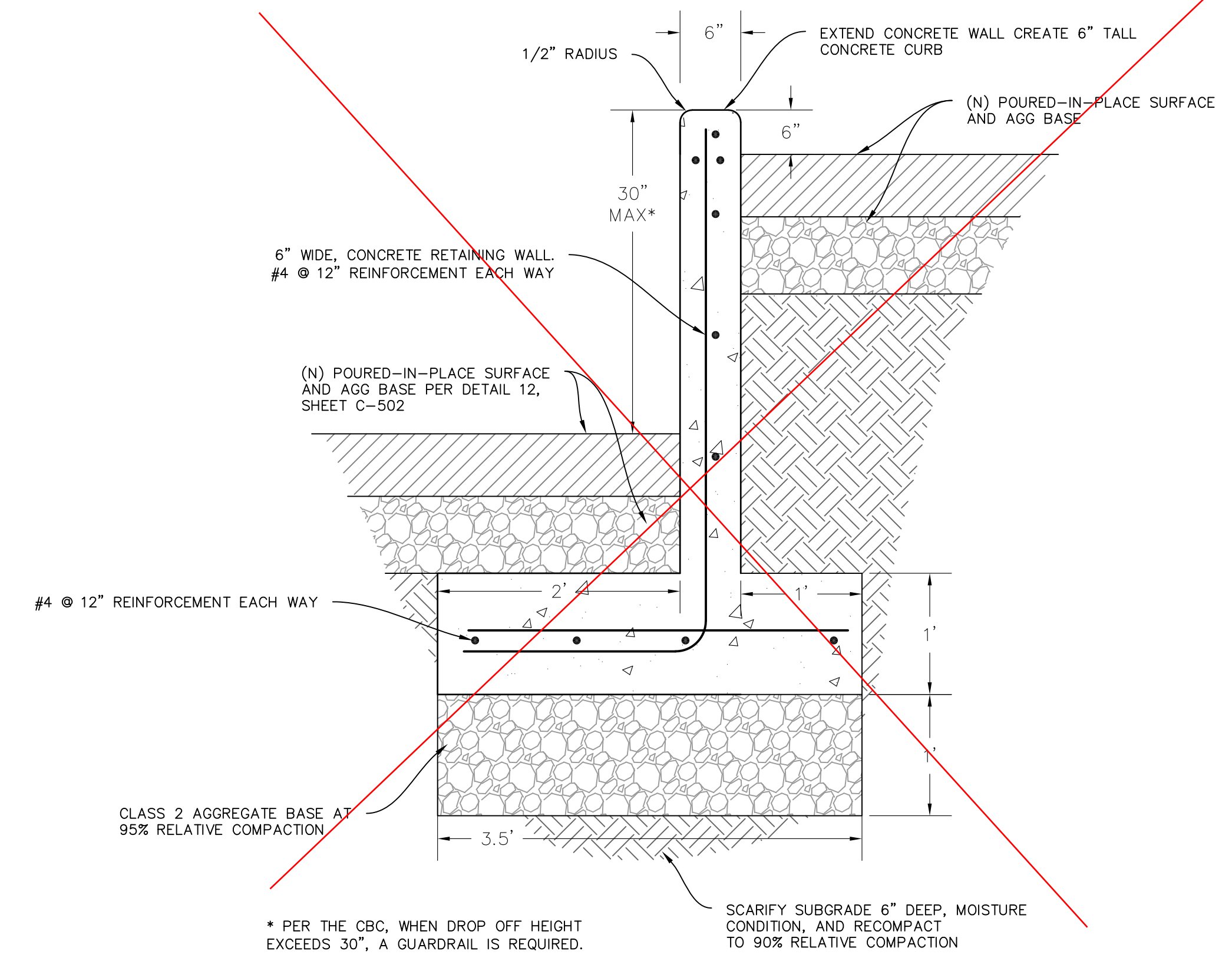
1 TYPICAL CONCRETE PEDESTRIAN PAVING
N.T.S.



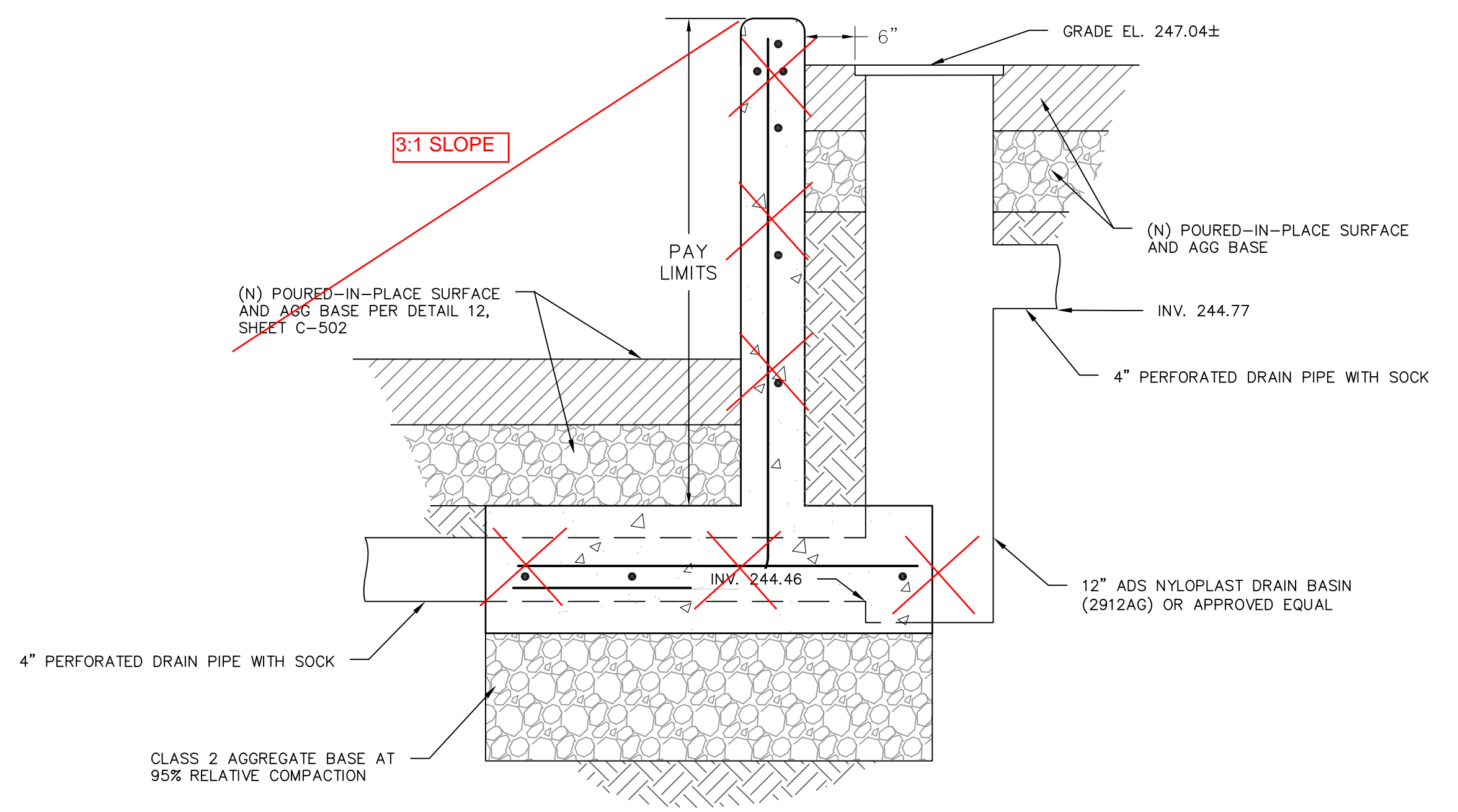
3 THICKENED EDGE DETAIL
N.T.S.



4 WARNING CURB DETAIL
N.T.S.



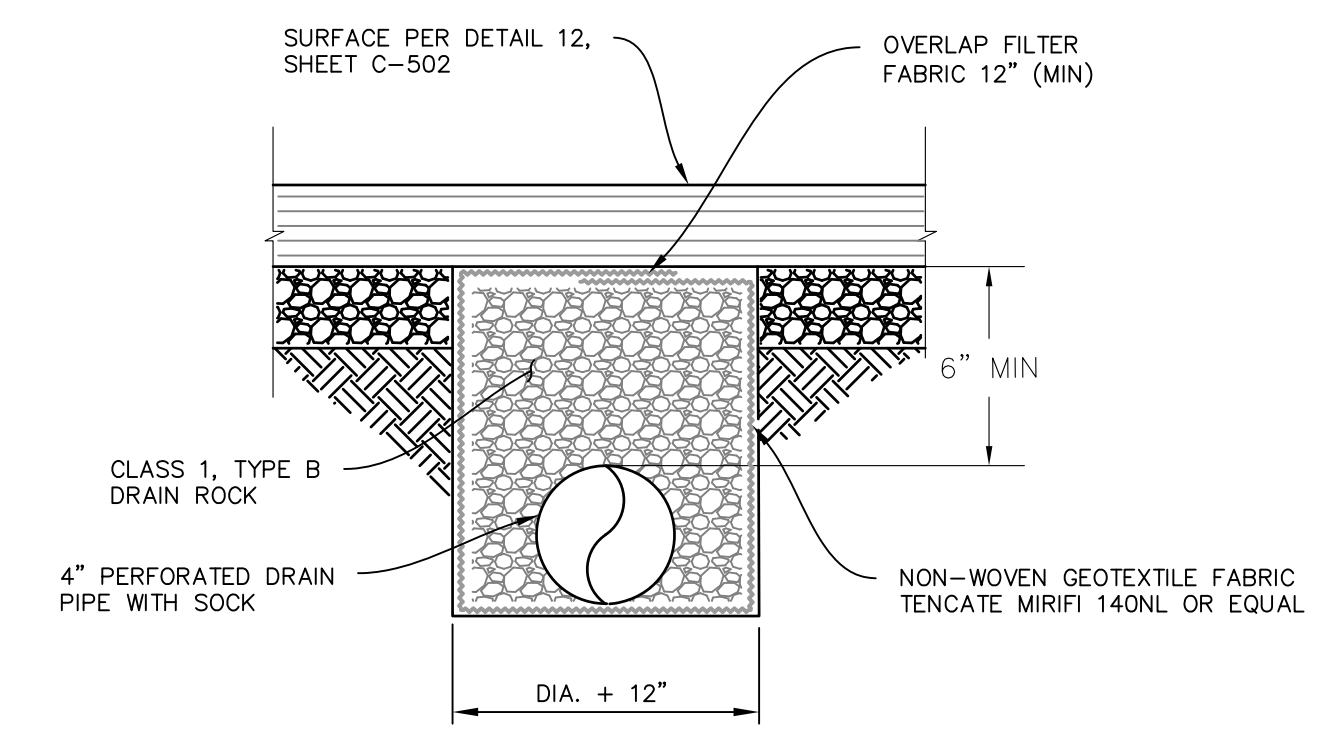
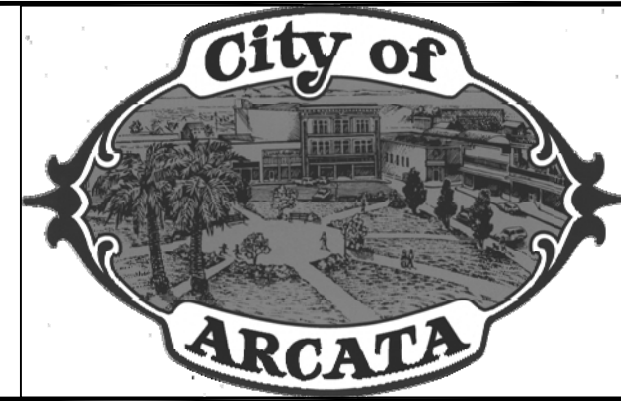
2 RETAINING WALL DETAIL
N.T.S.



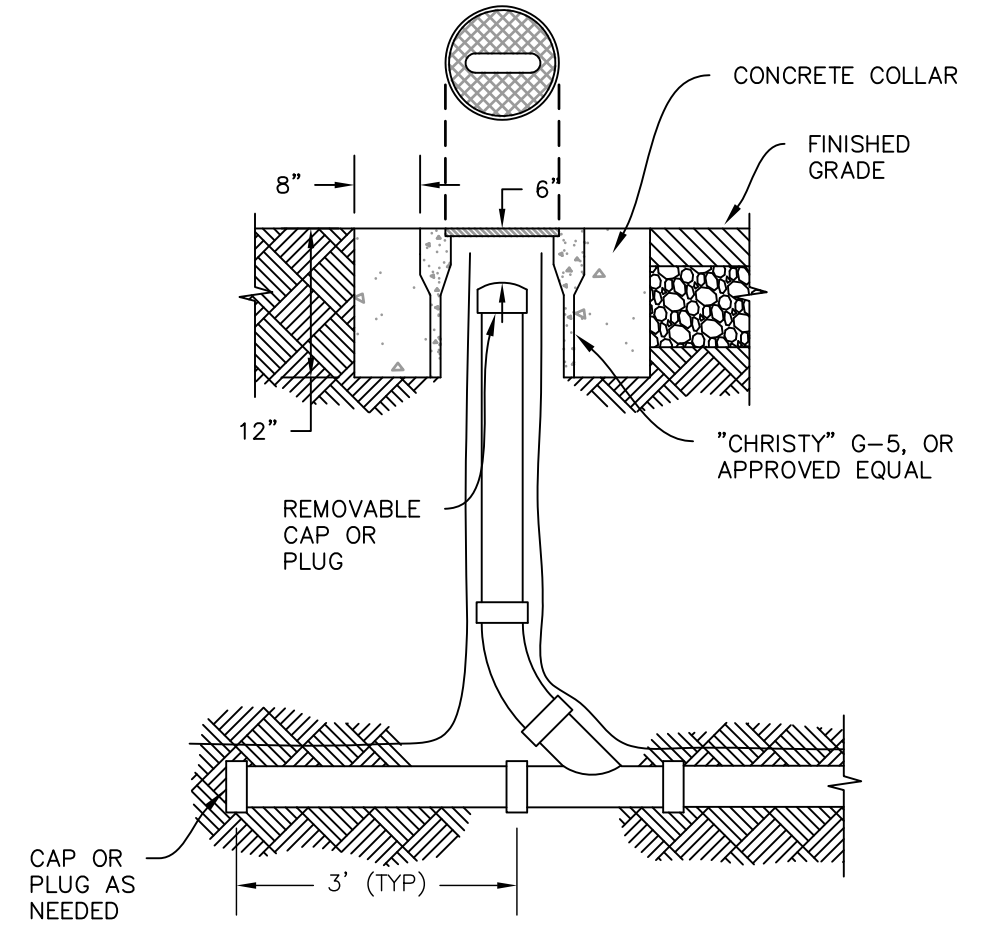
5 RETAINING WALL DRAIN CATCH BASIN DETAIL
N.T.S.



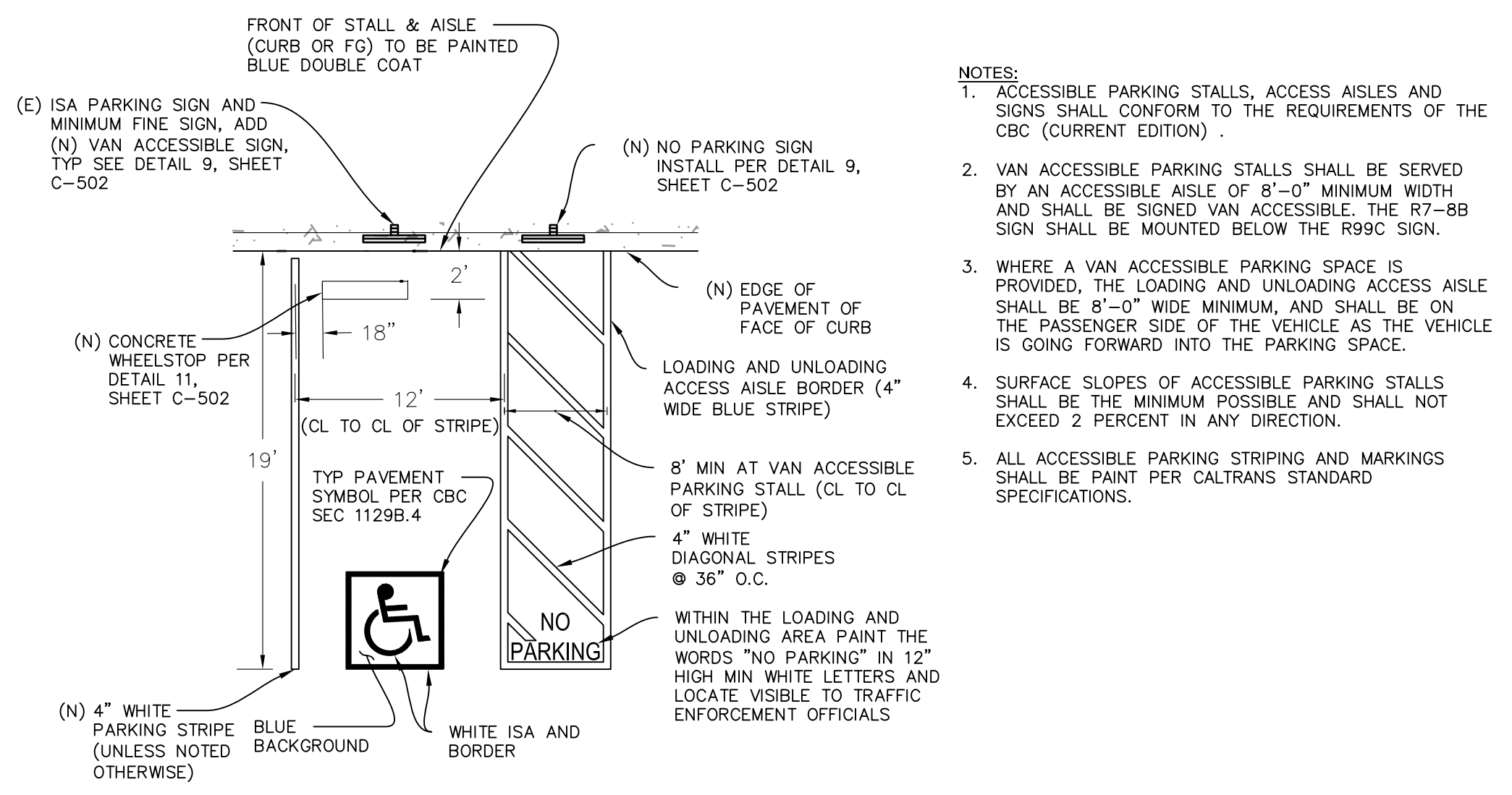
No.	Revision/Issue	Date



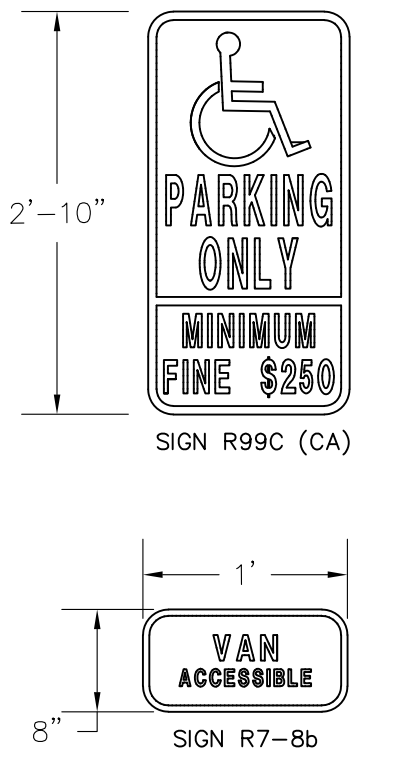
6 TYPICAL PLAYGROUND SUBDRAIN DETAIL
N.T.S.



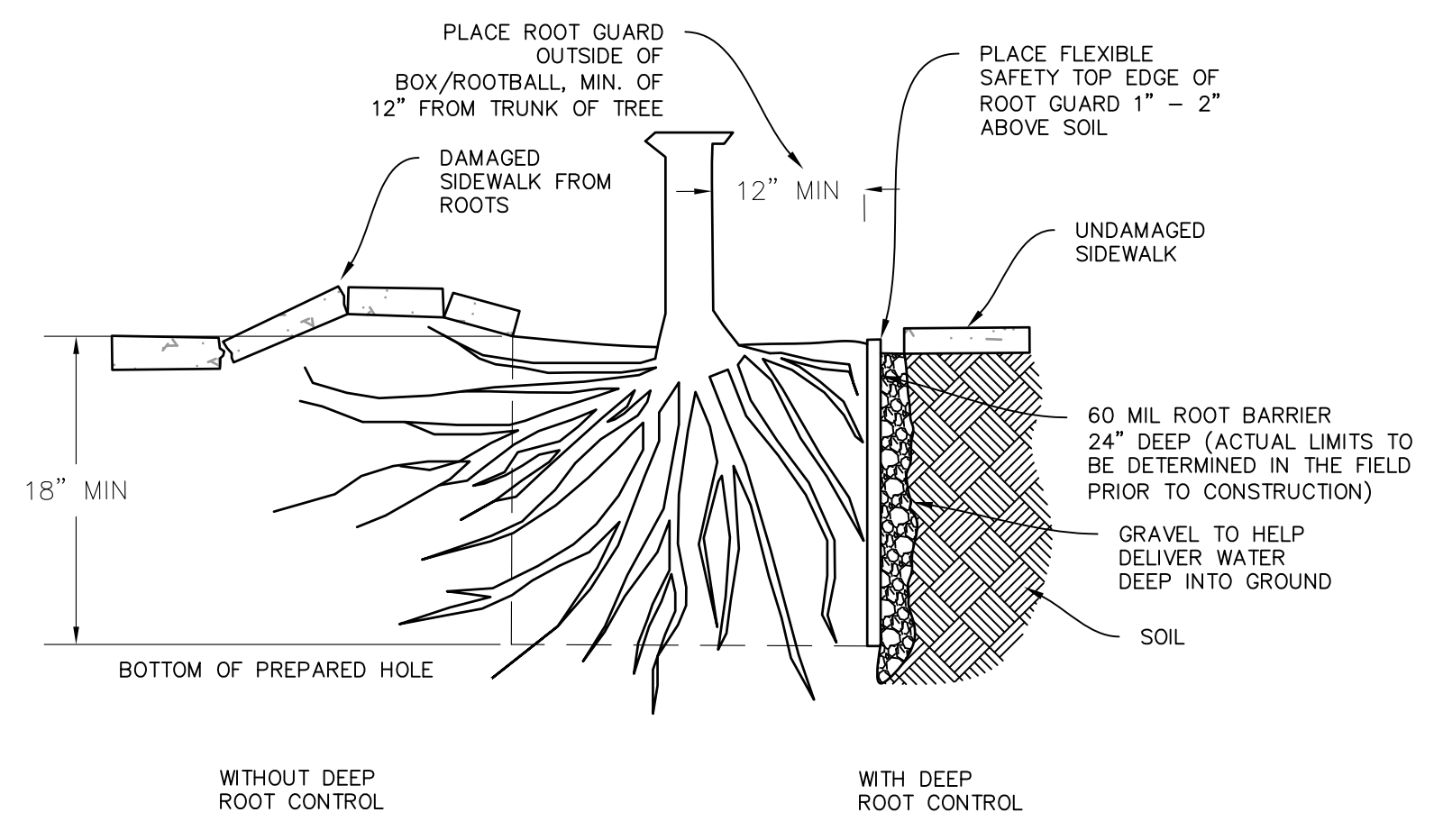
7 TYPICAL CLEANOUT DETAIL (COA SS 04)
N.T.S.



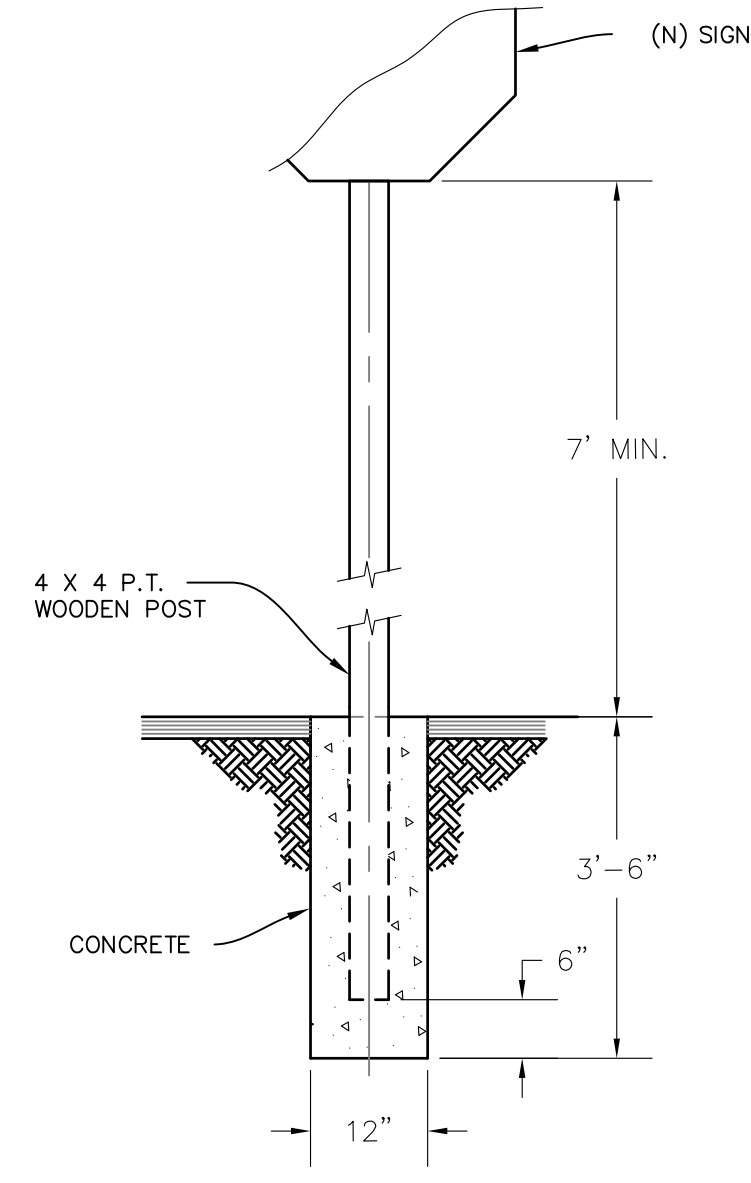
8 TYPICAL ADA PARKING STALL
N.T.S.



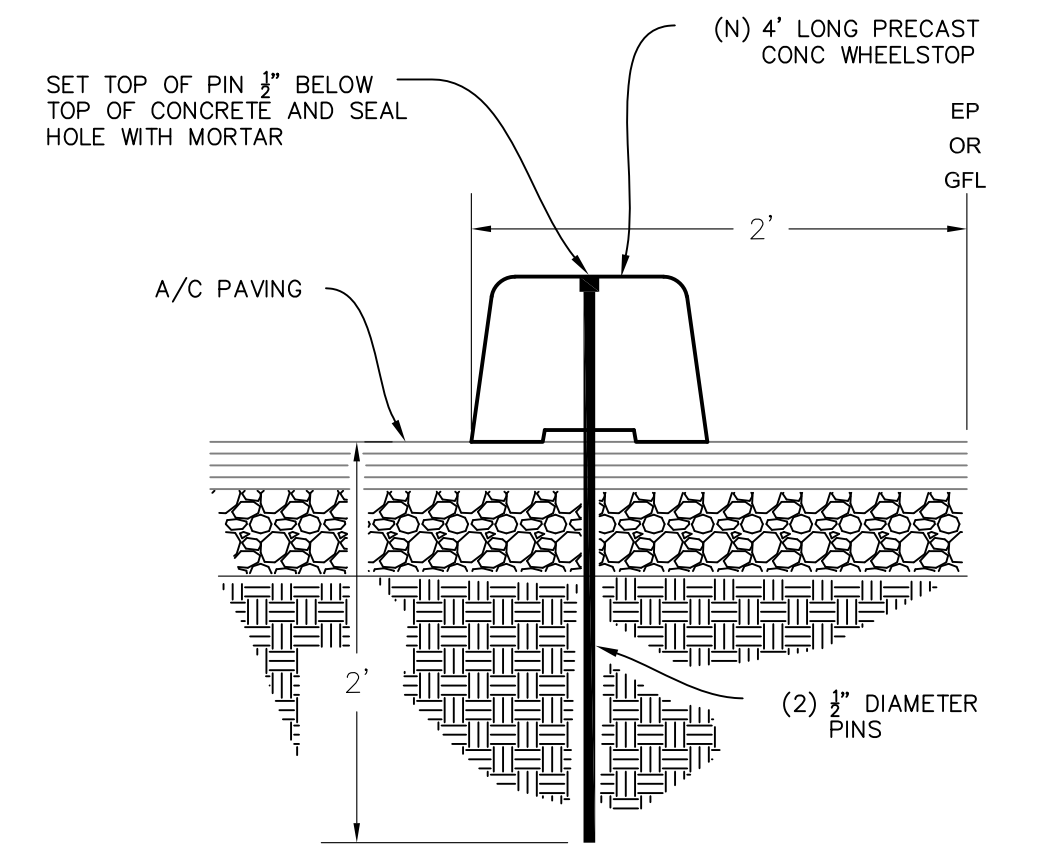
9 ACCESSIBLE PARKING SIGNS
N.T.S.



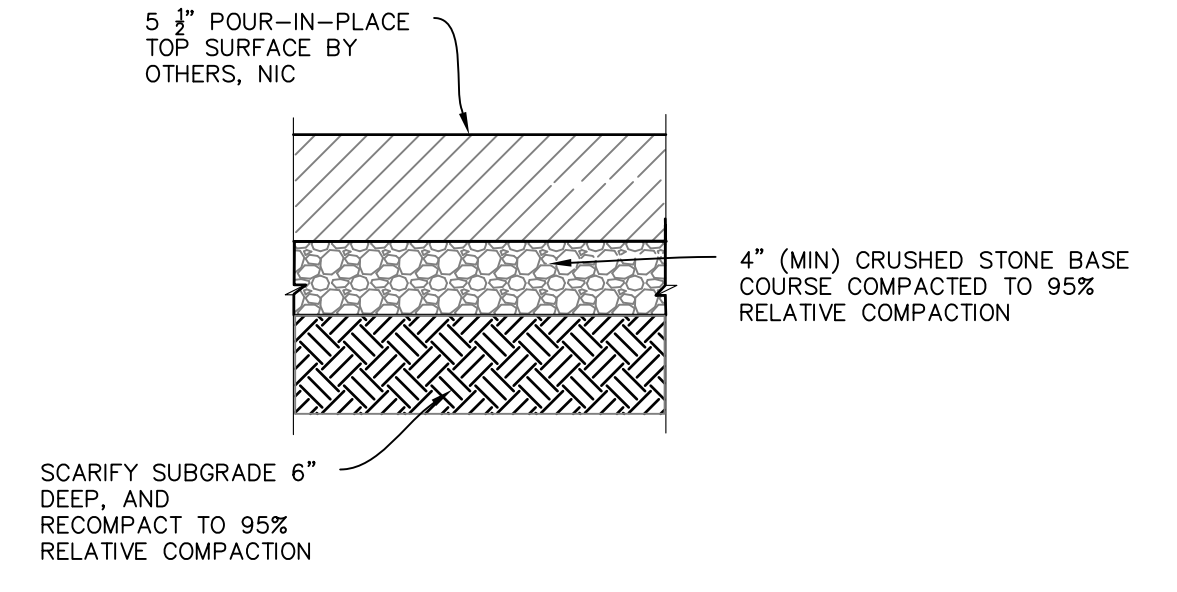
13 TYPICAL ROOT BARRIER
N.T.S.



10 SIGN POST & FOUNDATION DETAIL
N.T.S.



11 TYPICAL CONCRETE WHEELSTOP
N.T.S.

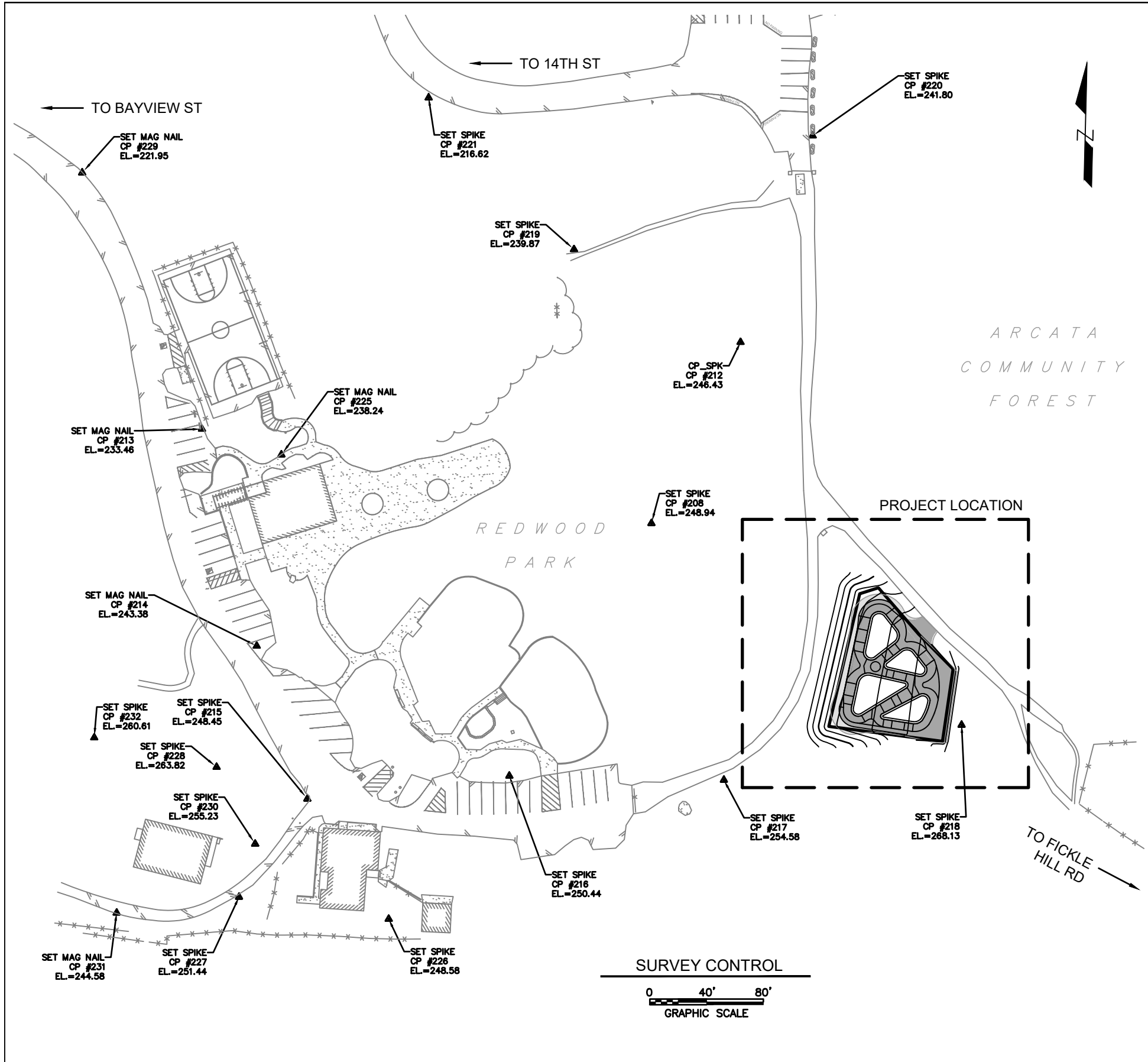


12 TYPICAL POUR-IN-PLACE SURFACE DETAIL
N.T.S.

CRUSHED STONE BASE COURSE SPECIFICATIONS

SIEVE SIZE	% PASSING BY WEIGHT
1"	90-100
3/4"	50-80
1/2"	30-50
#4	15-35
#8	10-30
#30	3-5
#200	0-3

STANDARD DETAILS
 Project Name: **REDWOOD PARK IMPROVEMENT PROJECT 2023 PHASE I**
 Project Address: 490 PARK RD
 Designed By: MAKANI AIU
 Drawn By: MAKANI AIU
 Checked By: DAVID CAISSE, RCE # 80962
 Approved By: N. B. KHATRI, RCE #75428
 Date: 2/24/2023
 Scale: NTS
 Sheet: C-502
 SHEET 8 OF 8 SHEETS
 Packet Pg. 62



LEGEND

	EDGES OF PAVEMENT
	EXISTING GROUND CONTOURS
	FENCE LINE
	TOP OF SLOPE
	TOE OF SLOPE / GRADE BREAK
	DRAINAGE FLOW LINE
	ELECTRIC LINE (UNDERGROUND)
	ELECTRIC LINE (OVERHEAD)
	OVERHEAD ELECTRIC & TELEPHONE
	JOINT UTILITY TRENCH
	GAS LINE
	SANITARY SEWER LINE
	WATER LINE
	GUY ANCHOR
	JOINT UTILITY POLE
	STREET LAMP
	WATER METER
	WATER VALVE
	IRRIGATION VALVE
	BACK FLOW PREVENTER
	SANITARY SEWER MANHOLE
	SANITARY SEWER CLEANOUT

- SHEET INDEX**
- 1 - COVER SHEET
 - 2 - GRADING AND DRAINAGE PLAN
 - 3 - PROFILES
 - 4 - TYPICAL DETAILS

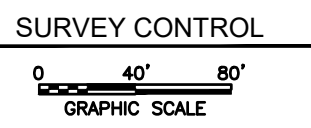
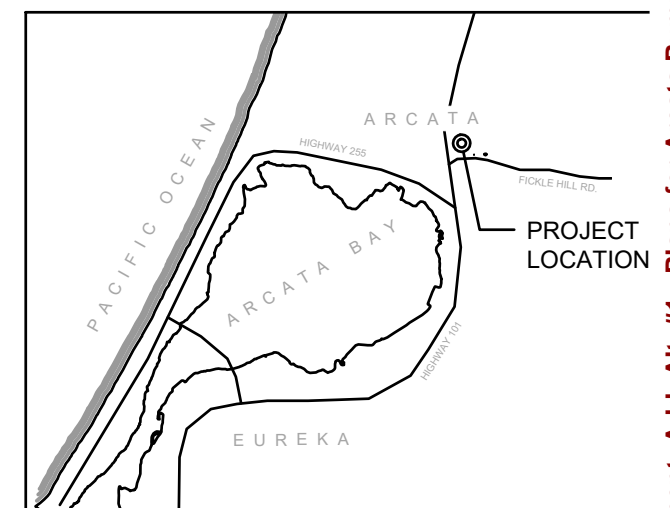
PROJECT DESCRIPTION

THE PROPOSED PROJECT CONSISTS OF A HOT MIX ASPHALT PAVED PUMPTRACK AND ASSOCIATED SITE GRADING AND DRAINAGE. THE PROJECT IS LOCATED IN REDWOOD PARK APN 020-011-002, ARCATA, CA.

CONTROL POINTS

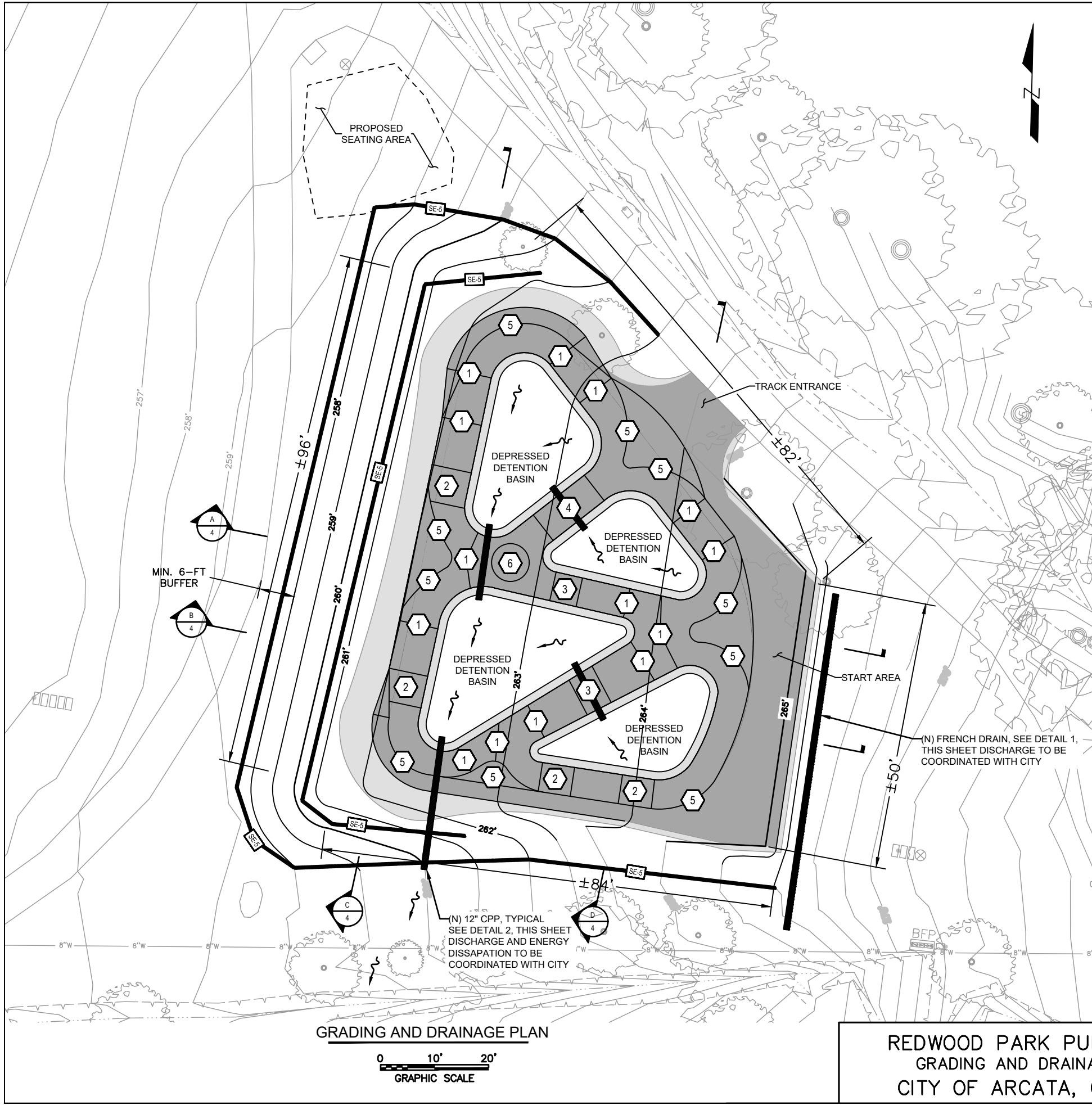
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209	2207395.60	5987494.62	107.82	SET 12IN SPIKE
211	2207444.39	5987520.17	113.59	SET MAG NAIL
212	2206819.74	5988692.81	246.43	SET 12IN SPIKE
213	2206758.50	5988313.16	233.46	SET MAG NAIL
214	2206605.66	5988351.81	243.38	SET MAG NAIL
215	2206497.87	5988387.47	248.45	SET 12IN SPIKE
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217	2206511.20	5988681.08	254.58	SET 12IN SPIKE
218	2206549.95	5988848.61	268.13	SET 12IN SPIKE
219	2206885.12	5988575.43	239.87	SET 12IN SPIKE
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221	2206991.95	5988472.98	216.62	SET 12IN SPIKE
222	2207119.91	5988751.85	241.55	SET 12IN SPIKE
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224	2207074.60	5988560.17	230.37	SET 12IN SPIKE
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227	2206428.74	5988339.33	251.44	SET 12IN SPIKE
228	2206520.26	5988323.51	263.82	SET 12IN SPIKE
229	2206939.08	5988228.74	221.95	SET MAG NAIL
230	2206466.14	5988350.68	255.23	SET 12IN SPIKE
231	2206417.57	5988253.06	244.58	SET MAG NAIL
232	2206541.00	5988237.26	260.61	SET 12IN SPIKE

- SURVEY NOTES**
1. The purpose of this survey is to determine topography in two distinct areas of Redwood Park to facilitate Master Planning and future improvements to the park. Field work was performed by Points West Surveying October 13 through October 30, 2015.
 2. Underground utilities shown hereon are based on ties made in the field to visible utility structures and information provided by the City of Arcata and PG&E. All utility information supplied to us was schematic in nature. No drawings of existing structures showing underground utility or irrigation system routing were supplied to Points West Surveying. Underground utility routing shown is approximate only and incomplete due to these limitations on known locations. Potholing of utilities should be performed before relying on any underground utility routing shown hereon to confirm the exact locations of underground utilities shown or not shown hereon. See Underground Utility Note below.
 3. Coordinates for this survey are California Coordinate System of 1983 (CCS83) based on a static GPS Control Survey. The mapping angle is 1 degree 21 minutes 38 seconds- rotate bearings counterclockwise by this angle to obtain "True" or Geodetic bearings. Grid distances shown should be divided by the Combined Scale factor of 0.99989533 to obtain ground distances. Horizontal control is NAD 83 (2011) based on NGS PID "AC9254", a NGS HPGN Network point in Arcata (2010.0 Epoch). Vertical control is based on NGS PID "LV0608", NAVD 88 datum.
 4. Tree locations were taken by offsets shots to center of tree at breast height. Size and type of tree are contained within point data. Only trees 12 inch and bigger were located; tree locations and exact sizes are approximate.



<p>REDWOOD PARK PUMP TRACK COVER SHEET CITY OF ARCATA, CA 95521</p>			<p>REDWOOD COAST MOUNTAIN BIKE ASSOCIATION ARCATA, CA INFO@REDWOODCOASTMTB.ORG</p>	<p>SHEET 1 OF 4</p>
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Attachment: Add. Alt. #1 - Plans for Arcata Pump Track (Dec2022) (4154 : Award Bid to MCI Construction for the Redwood Park Improvement



EROSION CONTROL NOTES

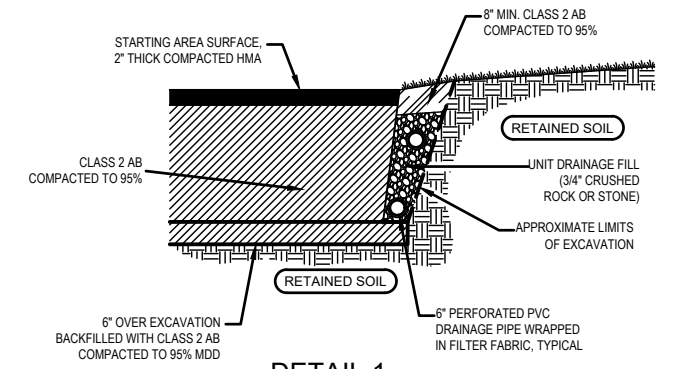
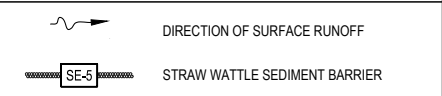
- AT A MINIMUM, THE CONTRACTOR SHALL EMPLOY THE FOLLOWING BEST MANAGEMENT PRACTICES (BMPs) AS DESCRIBED IN THE CURRENT CALIFORNIA STORMWATER BMP HANDBOOK FOR CONSTRUCTION (WWW.CASQA.ORG):
 EC-1 SCHEDULING
 EC-4 HYDROSEEDING
 SE-1 SILT FENCE
 SE-5 FIBER ROLLS
 SE-7 STREET SWEEPING AND VACUUMING
 SE-10 STORM DRAIN INLET PROTECTION
 WE-1 WIND EROSION CONTROL
 NS-3 PAVING AND GRINDING OPERATIONS
 NS-9 VEHICLE EQUIPMENT AND FUELING
 NS-10 VEHICLE & EQUIPMENT MAINTENANCE
 TC-1 STABILIZED CONSTRUCTION ENTRANCE/EXIT
 TC-3 ENTRANCE/OUTLET TIRE WASH
 WM-1 MATERIALS DELIVERY AND STORAGE
 WM-2 MATERIAL USE
 WM-3 STOCKPILE MANAGEMENT
 WM-4 SPILL PREVENTION AND CONTROL
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MINIMIZE EROSION AND PREVENT THE TRANSPORT OF SEDIMENT TO SENSITIVE AREAS.
- SUFFICIENT EROSION CONTROL SUPPLIES SHALL BE AVAILABLE ON-SITE AT ALL TIMES TO DEAL WITH AREAS SUSCEPTIBLE TO EROSION DURING RAIN EVENTS.
- MINIMIZE DISTURBANCE OF EXISTING VEGETATION TO THAT NECESSARY TO COMPLETE THE WORK.
- THE CONTRACTOR SHALL MAKE ADEQUATE PREPARATIONS, INCLUDING TRAINING & EQUIPMENT, TO CONTAIN SPILLS OF OIL AND OTHER HAZARDOUS MATERIALS.
- THE CONTRACTOR SHALL PROVIDE SANITARY FACILITIES OF SUFFICIENT NUMBER AND SIZE TO ACCOMMODATE CONSTRUCTION CREWS AND ENSURE ADEQUATE ANCHORAGE OF SUCH FACILITIES TO PREVENT THEM FROM BEING TIPPED BY THE WEATHER OR VANDALISM.
- VEHICLE AND EQUIPMENT & MAINTENANCE SHOULD BE PERFORMED OFF-SITE WHENEVER PRACTICAL.
- SOIL STOCKPILES SHALL BE COVERED, AND LOCATED AT LEAST 50 FEET AWAY FROM DRAINAGE CHANNELS AND STORMWATER SYSTEMS.
- CONTRACTOR MUST ENSURE THAT THE CONSTRUCTION SITE IS PREPARED PRIOR TO THE ONSET OF ANY STORM.
- ALL SEDIMENT DEPOSITED ON PAVED SURFACES SHALL BE SWEEPED AT THE END OF EACH WORKING DAY, AS NECESSARY OR AS DIRECTED BY THE OWNER'S REPRESENTATIVE. A STABILIZED CONSTRUCTION ENTRANCE MAY BE REQUIRED TO PREVENT SEDIMENT FROM BEING DEPOSITED ON PAVED ROADWAYS.
- ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED IN ACCORDANCE TO THEIR RESPECTIVE BMP FACT SHEET UNTIL DISTURBED AREAS ARE STABILIZED.
- THIS PLAN MAY NOT COVER ALL THE SITUATIONS THAT ARISE DURING CONSTRUCTION DUE TO UNANTICIPATED FIELD CONDITIONS. VARIATIONS MAY BE MADE TO THE PLAN IN THE FIELD SUBJECT TO THE APPROVAL OF OR AT THE DIRECTION OF THE OWNER'S REPRESENTATIVE.
- IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO FIX ANY DEFICIENCIES INDICATED BY THE OWNER'S REPRESENTATIVE TO PREVENT EROSION AND CONTROL SEDIMENT.
- PRIOR TO FINAL ACCEPTANCE ALL DISTURBED AREAS OF THE SITE SHALL BE PERMANENTLY STABILIZED WITH HYDROSEED BY CONTRACTOR AND TEMPORARY SEDIMENT CONTROL MEASURES SHALL BE REMOVED AS DIRECTED.

TYPICAL TRACK FEATURES		EARTHWORK VOLUMES	CUT (CY)	FILL (CY)	NET (CY)
1.	SINGLE ROLLER DETAIL 1, SHEET 4	TRACK BASE (CLASS II AB)	70	405	335
2.	DOUBLE DETAIL 2, SHEET 4	PUMP TRACK FEATURES (CLASS II AB)	0	320	320
3.	TABLE TOP DETAIL 3, SHEET 4	PUMP TRACK SURFACE (HMA)	0	30	30
4.	TRIPLE DETAIL 4, SHEET 4	TOTAL	70	755	685
5.	BERM DETAIL 5, SHEET 4				
6.	DOME DETAIL 6, SHEET 4				

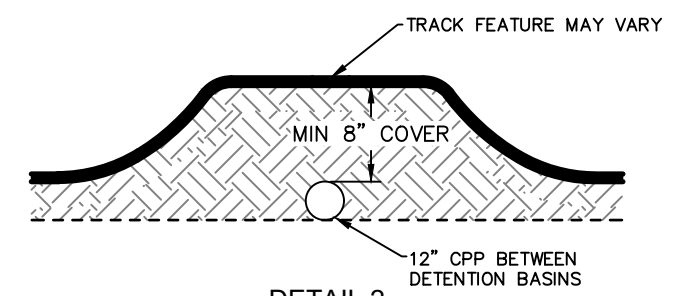
GRADING NOTES

- ALL FILL MATERIAL SHOULD BE FREE FROM ROOTS AND OTHER ORGANIC MATTER, CONTAMINATION FROM HAZARDOUS, TOXIC, OR RADIOLOGICAL SUBSTANCES, TRASH, DEBRIS, AND FROZEN OR OTHER DELETERIOUS MATERIALS.
- ANY FILL MATERIAL SHALL BE KEYED INTO NATIVE MATERIAL DURING INSTALLATION.
- CUTS SHALL NOT EXCEED 3-FT PER 2021 SOILS INVESTIGATION PREPARED BY SHN.
- ALL FILL MATERIAL SHALL BE CLASS II AGGREGATE BASE COMPACTED TO 95%.
- TRACK SURFACE SHALL HAVE CROSS SLOPES OF 2-3% TO THE GREATEST EXTENT FEASIBLE, SLOPING AWAY FROM TRACK OR TOWARD DETENTION BASINS.
- PLACEMENT OF FEATURES MAY VARY AND TO BE FIELD FIT.

EROSION CONTROL LEGEND

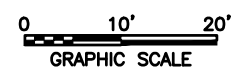


DETAIL 1
NOT TO SCALE

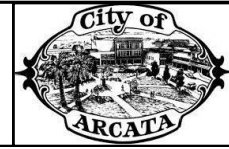


DETAIL 2
NOT TO SCALE

GRADING AND DRAINAGE PLAN



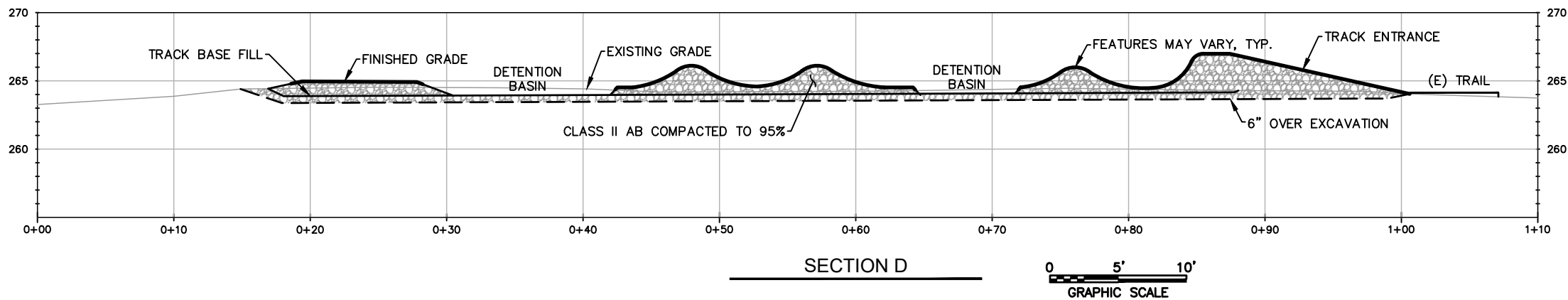
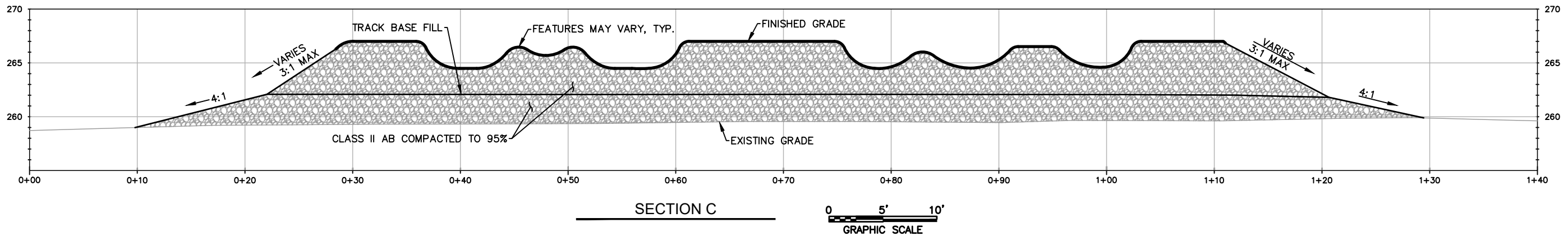
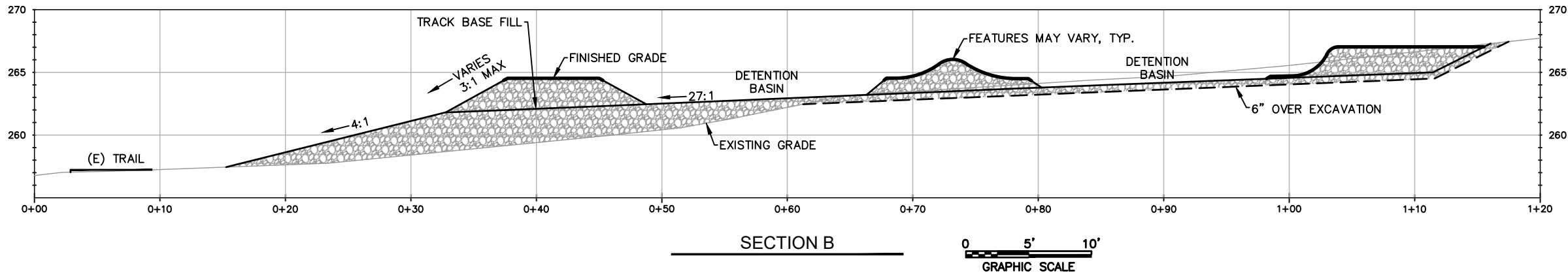
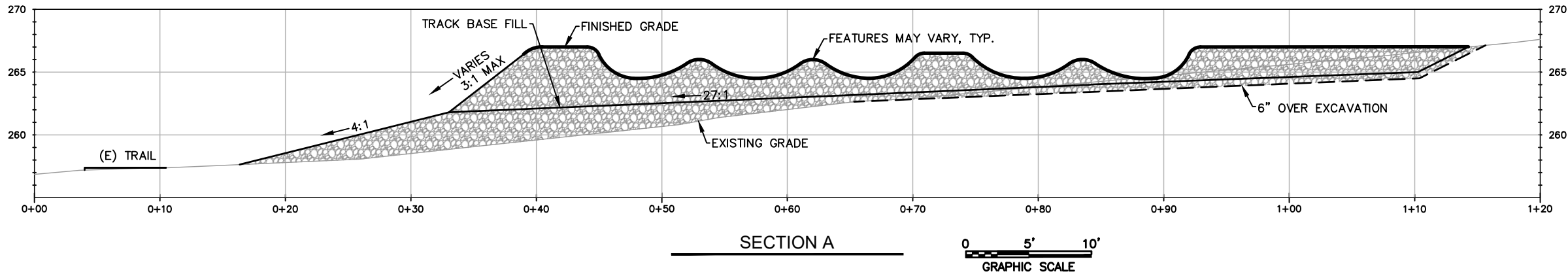
REDWOOD PARK PUMP TRACK
GRADING AND DRAINAGE PLAN
CITY OF ARCATA, CA 95521



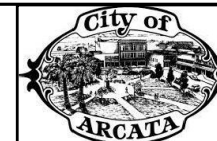
REDWOOD COAST
MOUNTAIN BIKE
ASSOCIATION
ARCATA, CA
INFO@REDWOODCOASTMTB.ORG

SHEET
2 OF 4

Attachment: Add. Alt. #1 - Plans for Arcata Pump Track (Dec2022) (4154 : Award Bid to MCI Construction for the Redwood Park Improvement



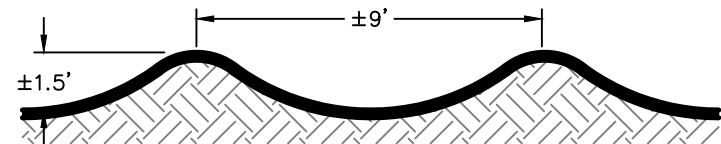
REDWOOD PARK PUMP TRACK
PROFILES
CITY OF ARCATA, CA 95521



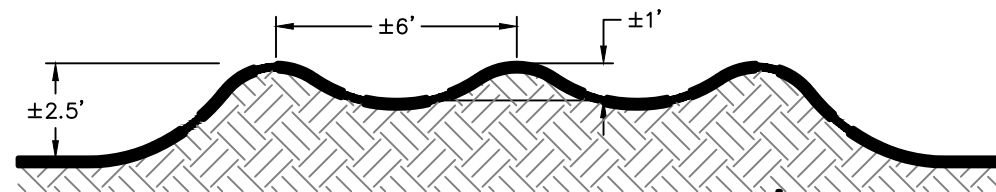
REDWOOD COAST
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NOTES:

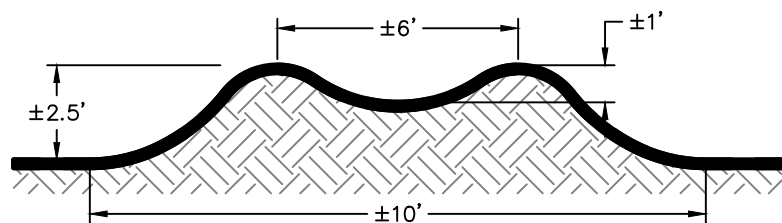
- ALL DIMENSIONS SHOWN ARE ESTIMATIONS BASED ON VARIOUS CONSTRUCTED TRACKS AND ARE LIKELY TO VARY.
- SUB BASE FOR ALL FEATURES TO BE CLEAN, APPROVED IMPORTED FILL COMPACTED BY HAND WITH VIBRATORY PLATES AND/OR BY MACHINE ROLLERS.
- SUB BASE OF ENTIRE TRACK TO BE 3/8" MINUS BASE ROCK COMPACTED BY HAND WITH VIBRATORY PLATES AND/OR BY MACHINE ROLLERS.
- BASE ROCK TO BE CAPPED WITH 2" THICK HOT MIX ASPHALT COMPACTED BY HAND WITH VIBRATORY PLATES AND/OR BY MACHINE ROLLER.
- ALL FEATURES SHALL HAVE A CROSS SLOPE OF 2-3%, EITHER DRAINING AWAY FROM TRACK OR INTO DETENTION BASINS.
- VERTICAL RADIUS OF FEATURES VARY.



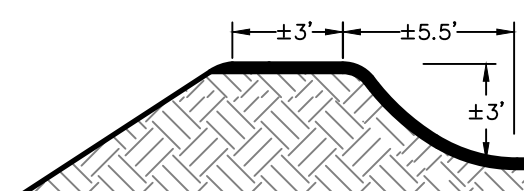
DETAIL 1
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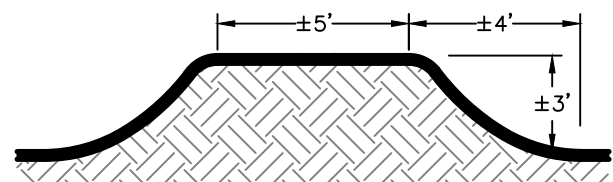
DETAIL 4
NOT TO SCALE



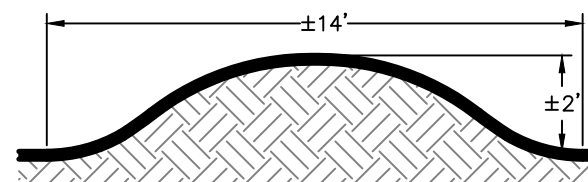
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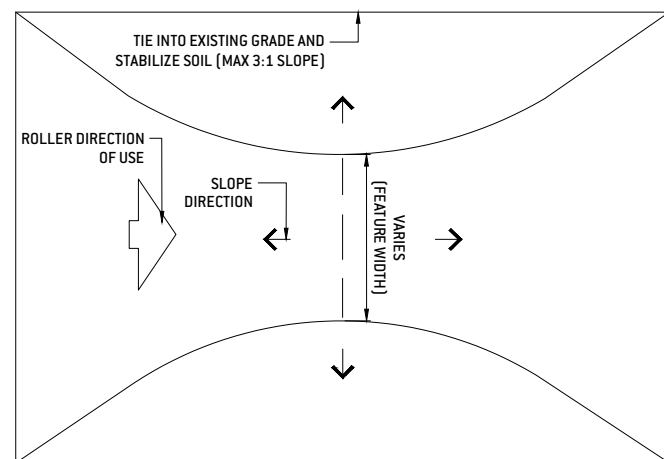
DETAIL 5
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DETAIL 3
NOT TO SCALE

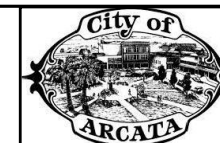


DETAIL 6
NOT TO SCALE



TYPICAL FEATURE PLAN VIEW
NOT TO SCALE

REDWOOD PARK PUMP TRACK
TYPICAL DETAILS
CITY OF ARCATA, CA 95521



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ARCATA, CA
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SHEET
4 OF 4



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: Emily Sinkhorn, Director of Environmental Services

PREPARER: Emily Sinkhorn, Director of Environmental Services

DATE: March 24, 2023

TITLE: **Approve the Purchase of One Elgin RegenX Street Sweeper, and Award Contract to Owen Equipment in the Amount of \$353,731.70, Including Tax; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Approve the purchase of one Elgin RegenX Street Sweeper, in the amount of \$353,731.10, including tax, and award contract to Owen Equipment through a Sourcewell Cooperative Purchasing Agreement.
- 2) Authorize the City Manager to execute all applicable documents.

INTRODUCTION:

The City Council approved the addition of a new street sweeper to the 2022/23 budget at the mid-year budget adoption on March 15. The Environmental Services Department is requesting this vehicle purchase at mid-year due to being informed by dealerships and cooperative purchasing entities that fleet vehicles are in high demand and that lead times for vehicle delivery are much longer than in previous years—often a one-year wait. Staff researched appropriate vehicles, including full electric options per a Council priority to shift towards an emission-free fleet. Staff recommends the Council consider for this urgent need, the purchase of one Lightweight Diesel Elgin RegenX Street Sweeper for the City to retire the very-aged current sweeper vehicle, satisfy upcoming air quality regulations and ensure reliable street sweeping service can continue for the City.

BACKGROUND/DISCUSSION:

Street sweeping enables the City to meet community and beautification priorities as well as regulatory requirements to reduce stormwater contamination reaching our creeks, sensitive habitats, and Humboldt Bay. The City's current street sweeper is well-aged past its planned replacement timeframe and requires significant maintenance to stay in operation. Additionally, the sweeper vehicle will soon not be able to meet air quality requirements. The current street sweeper is a heavy-duty vehicle requiring a commercial driver's license.

City street sweeping services are carried out by a part-time City staff position requiring a commercial driver's license. The department has consistently found it difficult to attract and retain a part-time candidate that can be hired with a commercial license to start operations with minimal training. Hiring a candidate without a commercial license takes additional time from licensed full-time staff to supervise the new staff person operating the sweeper to log enough supervised qualifying hours behind the wheel.

The City used Sourcewell cooperative purchasing contract no. 093021-ELG and secured a quote from Owen Equipment (including taxes and delivery) of \$353,731.10 for the Lightweight Diesel Elgin RegenX Street Sweeper (included as Attachment A). The vendor anticipates the sweeper being available 240-365 days from the date of purchase. The lightweight vehicle would be able to be operated by an operator without a commercial license, expanding the potential pool of candidates to maintain more consistent street sweeping services throughout Arcata. The City also sought quotes for an electric street sweeper to explore if the department could start to shift our heavy-duty fleet towards electric. The quoted prices for an electric sweeper were over twice the amount of the lightweight diesel and due to its weight would require a commercial license to operate. Additionally, electric vehicle delivery can often be close to two years out or longer.

The Environmental Services Department recommends the purchase of the lightweight diesel sweeper. Staff will continue to look for opportunities to further advance our fleet towards a green fleet. Current supply chains and long lead times for electric vehicles (which we are also finding for hybrid vehicles) can compromise the City's ability to maintain current levels of service on our streets and within our departments.

BUDGET/FISCAL IMPACT:

The total cost for the Elgin RegenX Street Sweeper is \$353,731.70. Budget for this purchase is available through the Central Garage Vehicle Capital account 771-50-57-57900 New/Used Vehicles, with operating transfers of \$120,000 from the General Fund (101), \$35,000 from the Wastewater Fund (662), \$75,000 from the Solid Waste Fund (664) and \$35,000 from the Stormwater Fund (666).

ATTACHMENTS:

- A. City of Arcata- Elgin ReGenX Wandering Hose 3.3.2023 (PDF)



Presents a Proposal Summary

of the



RegenX

Regen-X Regenerative Air Street Sweeper with 74 HP Auxiliary Engine

for

City of Arcata



Sourcewell Contract #093021-ELG -- Maturity Date: 11/16/2025

Attachment: A. City of Arcata- Elgin ReGenX Wandering Hose 3.3.2023 (4150 : Street Sweeper Vehicle Purchase)

PRODUCT DESCRIPTION

· Tier 4F emissions, John Deere 4045 turbocharged diesel engine, 8 cu. yard tilting hopper w/ 50 degree dump angle, right and left side broom sweeper powdercoated from powder coatings chart 2003/N with powder coated gray undercarriage and includes the standard features listed below

STANDARD FEATURES

- Chassis Painted Standard White
- Sweeper Parts Manual
- Sweeper Operators Manual
- John Deere Operators Manual
- John Deere Parts
- Broom measurement ruler
- 16' 8" Water fill hose
- Machine delivery packet
- Elgin safety manual
- Auto Shutdown, Aux. Engine: low oil pressure, high coolant temp, hydraulic oil level, fuel temp, intake manifold air temp, water-in-fuel, ver high soot loading.
- Backup Alarm, electric
- Brooms, hydraulic rotation
- Brooms, Dual
- Console, w/rocker switches for all sweep functions
- Full gauge package including tachometer, engine hour meter, oil pressure indicator and coolant temperature. Engine speed control, side broom down pressure controls and automotive style blade fuses. Standard indicators for full load, screen down, and hydraulic oil temp indicator lamp
- Optional indicator lamps for hopper up, door open and/or hydraulic oil temp.
- Sweep resume/sweep transport/reverse pick-up
- Fuel Water Separator on Aux Engine
- Hopper rear door, hydraulically opened/closed and locked/unlocked with external manual controls
- Hose, hydrant fill, 16'8" (5080 mm) with coupling
- LED Clearance Lights
- Lights; rear clearance and rear identification
- Pick-up head, hydraulically operated, 14" (355 mm) outside diameter pressure hose, 13" (324mm) inside diameter suction hose with quick disconnect on suction side
- Water system; one (1) rocker switch with HI / LOW setting, Spray nozzles: three (3) in the suction, nozzle, three (3) at each side broom
- Side Broom Outer Position Stop
- Hydraulic Oil Cooler
- Vacuum enhancer, cable-controlled in cab, 5 settings
- Water tank, molded polyethylene, 250 gallons
- Water pre-filter, hydrant fill hose
- FUNCTIONAL CONTROL OF WATER SYSTEM dispenses water with the use of the sweeper function rocker switch. Water to pickup head on when water is turned on, water to side brooms on when brooms are deployed.
- ANTI SIPHON 2-1/2" AIR GAP
- Standard Electric Horns
- Right Hand Bostrom Air 905 Cloth Hi-Back
- Sweeper Painted Standard White
- Red Logo
- 1 Year Parts and Labor Warranty

ADDITIONAL FEATURES

- Left Hand Fender Mirror
- 12" Convex Mirrors
- Chassis Battery Disconnect
- LED Stop/Tail/Turn
- (1) Spare Chassis Key
- In Cab Air Restriction Gauge for Chassis

- Single Black Cloth Arm Rest
- PM-10 Complaint
- Sidebroom Tilt Option Right Hand
- Sidebroom Tilt Option Left Hand
- Lifeliner Hopper System
- Right Hand Inspection Door
- 6" Hopper Drain
- Hydraulic Heavy Duty Wandering Hose
- (1) 4 Ft. Aluminum Wandering Hose Extension Side Mounted
- Front Spray Bar
- In-Cab Hopper Dump
- Quick Disconnect Water Fill
- High Pressure Washdown
- Dual Sidebroom Lights-LED
- Auxiliary Hydraulic Pump
- (1) Extra Key - Auxiliary Engine
- (2) Rear LED Beacon, LED Arrowstick, LED Front Beacon
- Right Hand Toolbox
- Hydrant Wrench
- Sweeper Service Manual
- John Deere Service Manual
- Chassis Operators Manual
- Chassis Parts Manual
- Chassis Service Manual

Sourcewell price for Elgin RegenX.....	\$326,020.00
Tax @8.50 %.....	\$27,711.70
Total Price FOB Arcata, Ca.....	\$353,731.70

Registration and training included

THE PROPERTY HEREIN IS GUARANTEED BY MANUFACTURER'S WARRANTY ONLY AND SELLER MAKES NO WARRANTY EXPRESS OR IMPLIED, OF MERCHANTABILITY OR OTHERWISE, OR OF FITNESS FOR ANY PARTICULAR PURPOSE, THAT EXTENDS BEYOND THE ABOVE DESCRIPTION OF THE EQUIPMENT.

NOTE: Price is good until April 6th 2023, Cost increases due to the addition of Government mandated safety or environmental devices incurred after the date this proposal, will be charged to you at our cost. Proof of such costs, if any, will be documented.

TAXES: SALES TAX applicable at time of delivery will be shown on our invoice. FEDERAL EXCISE TAXES, if applicable, will require payment unless properly executed Exemption Certificate is submitted.

DELIVERY: 240-365 days **TERMS:** Net 10 or Approved Lease

Let me know if you need any additional information. I can provide you with a bid spec if you need it. I would welcome the opportunity to set up a demo to show you guys just how easy it is to use our unit. If you have any questions, please give me a call at (707) 481-9849.

Sincerely,

Kelly McGrath

Kelly McGrath
Territory Account Manager

Attachment: A. City of Arcata- Elgin ReGenX Wandering Hose 3.3.2023 (4150 : Street Sweeper Vehicle Purchase)

LIMITED WARRANTY

ELGIN SWEEPER COMPANY warrants each new machine manufactured by it against defects in material and workmanship provided the machine is used in a normal and reasonable manner. This warranty is extended only to the original user-purchaser for a period of twelve (12) months from the date of delivery to the original user-purchaser.

ELGIN SWEEPER COMPANY will cause to be repaired or replaced, as the Company, may elect, any part or part of such machine which the Company's examination discloses to be defective in material or workmanship.

Repairs or replacements are to be made at the selling Elgin distributor's location or at other locations approved by ELGIN SWEEPER COMPANY.

The ELGIN SWEEPER COMPANY warranty shall not apply to:

1. Major components or trade accessories such as but not limited to, trucks, engines, tires or batteries that have a separate warranty by the original manufacturer.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as but not limited to, broom filters, broom wire, shoe runners and rubber deflectors.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended by ELGIN SWEEPER COMPANY.
5. Repairs, modifications or alterations without the consent of ELGIN SWEEPER COMPANY which, in the Company's sole judgment, have adversely affected the machine's stability or reliability.
6. Items subjected to misuse, negligence, accident or improper maintenance.

The use in the product of any part other than parts approved by ELGIN SWEEPER COMPANY may invalidate this warranty. ELGIN SWEEPER COMPANY reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty.

Nothing contained in this warranty shall make ELGIN SWEEPER COMPANY liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

TO THE EXTENT LIMITED BY LAW, THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

This warranty is also in lieu of all other obligations or liabilities on the part of ELGIN SWEEPER COMPANY, including but not limited to, liability for incidental and consequential damages on the part of the Company or the seller.

ELGIN SWEEPER COMPANY makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine.

No person or affiliated company representative is authorized to give any other warranties or to assume any other liability on behalf of ELGIN SWEEPER COMPANY in connection with the sale, servicing or repair of any machine manufactured by the Company.

ELGIN SWEEPER COMPANY reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: Emily Sinkhorn, Director of Environmental Services

PREPARER: Brigitte Price, Administrative Specialist

DATE: March 27, 2023

TITLE: **Adopt Resolution No. 223-45, a Resolution of the City Council of the City of Arcata Authorizing Approval to Apply for the California Energy Commission 1% Interest Loan and Find the Project Exempt from CEQA Pursuant to California Code of Regulations, Title 14, Section 15301.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Adopt Resolution No. 223-45, A Resolution of the City Council of the City of Arcata Authorizing Approval to Apply for the California Energy Commission 1% Interest Loan; and
- 2) Find the project is exempt from CEQA pursuant to California Code of Regulations, Title 14, Section 15301.

INTRODUCTION:

The City Council and City Environmental Services Department have identified several goals and priority projects to mitigate and adapt to the impact of climate change. To further these goals, this resolution would authorize the City to apply to the California Energy Commission for a 1% interest loan up to \$576,356.00 to install a roof-mounted solar photovoltaic array and retrofit 137 lighting fixtures at the Arcata Community Center.

BACKGROUND/DISCUSSION:

On December 21, 2022, the City Council adopted Resolution No. 223-25 authorizing approval to apply for a \$480,297.00 1% Interest Loan from the California Energy Commission (CEC) to install a roof-mounted solar photovoltaic array and retrofit 137 lighting fixtures at the Arcata Community Center. Since then, the CEC has updated their guidance on loan applications, enabling the City to apply for additional funds if needed.

While the project scope remains the same as what was proposed in December 2022, authorizing additional loan funding will provide the City with contingency funding for any cost escalations or unforeseen circumstances that may arise.

The City Council and Environmental Services Department have identified several goals and priority projects to mitigate and adapt to the impact of climate change. Some of these include:

- City Council allocated \$500,000 American Rescue Plan Act (ARPA) funds to Climate Change Adaptation Measures, including facility upgrades to reduce energy use and greenhouse gas emissions from use of City facilities.
- City Council Policy Objectives include promoting efficient use of energy and use of renewable energy in buildings, facilities, and infrastructure in Arcata.
- City Council Priority Projects for 2022/2023 fiscal year include finalizing and monitoring ARPA funds set aside for climate change and local emission reduction measures.
- The City of Arcata's Department Goals for Energy and Climate include continuing to decarbonize City facilities, including fuel-switching, energy efficiency upgrades, solar installation, and battery back-up projects; as well as advancing energy upgrades to the Arcata Community Center.

City staff began working with Redwood Coast Energy Authority's (RCEA) Public Agency Solar Program to identify opportunities to advance decarbonization goals for City facilities in January 2020. As part of this work, RCEA performed an analysis of the energy consumption, efficiency opportunities, and solar photovoltaic (PV) installation opportunities at the Arcata Community Center. The results of the attached Solar Feasibility Analysis concluded that the most technically and economically viable projects include interior and exterior lighting efficiency upgrades and a roof mounted solar PV installation. Combined with efficiency measures, a solar PV array could offset approximately 100% of the current electric consumption of the meters located at the Community Center, including the Sports Complex, Maintenance Shop, and parking lot lights.

To fund these improvement projects, the City could apply for the California Energy Commission (CEC) 1% interest loan available to qualified renewable energy projects through the Energy Conservation and Assistance Act (ECAA). Environmental Services staff reviewed the parameters of the loan with the City's Finance Director in October 2022. Should the City choose, it could pay down the loan prior to its amortization period using a portion of the ARPA funds allocated to climate change adaptation measures. Alternatively, the City could continue to set aside ARPA climate change adaptation funds for additional fuel switching and efficiency projects at City facilities.

ENVIRONMENTAL REVIEW (CEQA):

If approved, the activities funded by the loan are statutorily exempt based on Public Resources Code section 21080.35 and categorically exempt based on CEQA guidelines sections 15301 as minor alterations to existing facilities that involve no expansion of an existing or former use at the site and 15303 as the installation of small new equipment on small structures.

BUDGET/FISCAL IMPACT:

The CEC's ECAA loan is a 1% loan for a total of \$576,356.00. The loan amortization is based the estimated savings from the energy projects that it funds. The payback period begins one year after project completion. Because the loan is paid for by the annual energy savings to the City, the loan is cost neutral and functions similar to an "on-bill" finance program. Based on the Solar Feasibility Assessment, the simple payback period is 13.6 years. Should the City choose, it could pay down the loan prior to its amortization period.

Additionally, under the provisions of the Inflation Reduction Act, tax-exempt entities will be eligible for a direct payment in lieu of a tax credit worth 30% of the total solar array costs. While this is not a component of the loan application, it will help to off-set cost impacts associated with construction of the solar array.

ATTACHMENTS:

- A. Sample Loan Application (DOCX)
- B. Arcata Community Center Solar Feasibility Study (PDF)
- C. Resolution 223-45 ECAA Loan App (PDF)

ATTACHMENT 1
ECAA LOAN APPLICATION
FOR CALIFORNIA ENERGY COMMISSION FINANCING PROGRAM
INTEREST RATE 1%

1. APPLICANT INFORMATION

Applicant/Legal Name: City of Arcata		
Type of Entity: (please check one box)		
<input checked="" type="checkbox"/> City	<input type="checkbox"/> Special District	
<input type="checkbox"/> County	<input type="checkbox"/> Public Hospital / Public Care Institution	
<input type="checkbox"/> Public College or University	<input type="checkbox"/> Other, please specify: _____	
Mailing Address: 736 F Street	City: Arcata	Zip: 955521
Street Address: 736 F Street	City: Arcata	Zip: 95521
County: Humboldt		
Contact Person:	Title:	
E-mail:	Phone:	
Tax ID #:	Congressional District: 1	
Name of Utility Providers:		
Electric: PG&E, RCEA	Gas: PG&E	Other:
How did you hear about the Energy Commission's Loan Program? Check one: Energy Commission Website, Energy Commission Staff Presentation, Literature at Trade Show or Workshop, Utility Company, recommendation by another State agency, or Other (Specify): Redwood Coast Energy Authority staff		

Attachment: A. Sample Loan Application (4152 : ECAA Loan - ACC solar)

2. PROJECT INFORMATION

- A. Has applicant applied for, or expect to apply for any utility rebates/incentives?
 - Yes. Please complete Section B.
 - No.

- B. Source of Rebates/Incentives: _____
 (Approximate) Amount: _____

- C. Are there other sources of funds?
 - Yes. Project will not be fully funded by this loan.
 - No.
 If yes, list source of funds, type of funding and amount: _____

NOTE: Projects funded by other loans will not be considered for an ECAA-Ed loan.

D. Brief Project Description:

3. PROJECT SCHEDULE

Estimated start date:
Estimated completion date:

Attachment: A. Sample Loan Application (4152 : ECAA Loan - ACC solar)

4. PROJECT BUDGET

Total project costs: (include all labor engineering, construction, materials, equipment, inspection demolition (if applicable) and removal (if applicable, less equipment salvage value, (if applicable): \$
Loan amount requested from the Energy Commission: \$

5. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) COMPLIANCE

- A. Is there documentation provided as an attachment to this application demonstrating the lead agency’s compliance with CEQA? (See Attachment 4, CEQA Information for required documents.)
 - Yes, go to B.
 - No: Begin preparation of CEQA documentation. See requirements in the Program Opportunity Notice (see Attachment 4) before submitting application. Send environmental documents to the Energy Commission, Environmental Office during the CEQA public review period. Be sure to identify yourself as a loan applicant and the Energy Commission as a responsible agency.

- B. Is CEQA compliance by the lead agency complete?
 ___Yes, go to C. ___No
 Send environmental documents to the Energy Commission, Environmental Office during the CEQA public review period. Be sure to identify yourself as a loan applicant and the Energy Commission as a responsible agency. If the public review period has closed, but the lead agency has not acted on the project, attach all relevant environmental documents to this application and provide anticipated date of lead agency action on the project:
 Date: _____

- C. What finding did the lead agency make? Measures funded by the loan are:
 - Not a project. Describe why all measures to be funded by the loan are not CEQA projects, and provide analysis supporting the conclusion that the measures are not a project:

Attachment: A. Sample Loan Application (4152 : ECAA Loan - ACC solar)

A project under CEQA, and is exempt: List applicable exemption:
 ___ Statutory (list code section): _____
 ___ Categorical (list section from CEQA Guidelines): ___14 CCR _____
 Was a Notice of Exemption filed? No Yes
 If yes, Date Filed: _____

A project under CEQA, and is not exempt. Applicant prepared the following environmental document:
 ___ Initial study + Negative Declaration
 ___ Initial study + Mitigated Negative Declaration
 ___ Environmental Impact Report
 ___ Other (describe)
 Notice of Determination filed? No Yes Date Filed: _____

Was a Statement of Overriding Considerations adopted? No Yes
 If yes, date: _____

6. APPLICATION DOCUMENTS

Please include all of the following:

- Completed Loan Application (Attachment 1)
- Summary of Energy Measures (Attachment 2)
- Feasibility Study/Audit (may be submitted in a CD or flash drive)
- Utility Billing Data - Copies of 12-24 months of past energy data and rate schedules for electric, natural gas utilities, or other energy sources (unless utility billing data is included in the feasibility study).billing records from electric and gas utilities (unless included in the feasibility study).
- Signed Resolution or Documentation on of Applicant’s Authority to enter into the loan agreement (see Attachment 3 for a sample Resolution)
- CEQA Compliance Documentation (see Attachment 4 for more information)

Attachment: A. Sample Loan Application (4152 : ECAA Loan - ACC solar)

7. CERTIFICATION

To the best of my knowledge and belief, I certify:

- The information in this application is correct and complete.
- By signing this application, applicant is eligible to receive state funding under all applicable laws, including but not limited to Chapter 2.8 "Project Labor Agreements", Part 1, of Division 2 of the Public Contract Code.
- By signing this application, applicant does not intend to close or otherwise dispose of the building within the simple payback.
- I have read, understand, and do hereby accept the loan agreement terms, and, further, I am willing to enter into an agreement with the Energy Commission according to the terms offered and will timely sign loan documents if the application is funded.

Name of Authorized Representative:		
Title:		
Signature of Authorized Representative:		
Date:	Phone:	Email:

For Assistance:
Email: PubProg@energy.ca.gov
(855) 279-6280
(916) 654-4104

Attachment: A. Sample Loan Application (4152 : ECAA Loan - ACC solar)



Solar Feasibility Study

City of Arcata

December 2022



Arcata Community Center--321 Community Park Way, Arcata, CA 95521

Striving to develop and implement sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.

www.redwoodenergy.org
633 3rd Street – Eureka, CA 95501
707.269.1700 (local) – 800.931-RCEA (toll-free) – 707.269.1777 (fax)

Attachment: B. Arcata Community Center Solar Feasibility Study (4152 : ECAA Loan - ACC solar)

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Attachment: B. Arcata Community Center Solar Feasibility Study (4152 : ECAA Loan - ACC solar)

1 Executive Summary

The City of Arcata (COA) is working with Redwood Coast Energy Authority's (RCEA) Public Agency Solar Program. As part of that work, RCEA performed an analysis of the energy consumption, efficiency opportunities, and solar photovoltaic installation opportunities at the Arcata Community Center, located at 321 Community Park Way in Arcata. RCEA believes that the most technically and economically viable projects include interior and exterior lighting efficiency upgrades and a solar PV installation at the Arcata Community Center.

RCEA believes that the City of Arcata could apply for the CEC 1% interest loans available to qualified renewable energy projects through the Energy Conservation and Assistance Act (ECAA). RCEA believes these projects will qualify for the ECAA 1% interest loans. If the City of Arcata's City Council resolves to move forward with any of the projects described in this report, RCEA's Public Agency Solar Program will continue to provide support in the form of project management, loan application assistance and technical assistance. Table 1 below provides a summary of the results from RCEA's efficiency and solar PV feasibility analyses.

Table 1 Summary of solar photovoltaic (PV) and energy efficiency options for Arcata's Community Center.

Project Measure / Location	Measure Cost (\$)	Peak Demand Savings (kW)	Annual Electric Savings (kWh)	Measure Annual Cost Savings (\$)	EUL (years) (For 1% Loans will be lesser of actual EUL or 17 Years)	Measure Cost Savings over EUL (\$)	Measure Payback (years)
Retrofit eighty-five (85) CFL interior fixtures and MH and fifty-two (52) MH sports lights fixtures to LED fixtures at Arcata Community Center	\$129,479	19.1	22,258	\$6,620	15.0	\$99,297	19.6
Install 109 kW (DC), roof-mounted solar photovoltaic array on Arcata Community Center	\$381,000	24.7	125,395	\$24,418	17.0	\$415,106	15.6
Totals	\$510,479	43.8	147,653	\$31,038		\$514,403	16.4

2 Introduction

The City of Arcata began working with Redwood Coast Energy Authority as part of RCEA's Public Agency Solar Program in January of 2020. After an initial kick-off meeting with City staff, the city indicated three initial sites of interest: Arcata Library, Arcata Community Center, and the 4700 West End Road site. Due to limitations via Covid-19 safety recommendations, RCEA conducted virtual assessments of the City's sites of interest. This report is limited to RCEA's analysis of the energy consumption, efficiency options, and solar photovoltaic installation opportunities at the Arcata Community Center.

2.1 Site Description

The Arcata Community Center is an assembly facility located at 321 Community Park Way in Arcata, CA. The site is used for community events and city sponsored programs. The community center hosts a senior dining program, a teen center, and has a commercial kitchen, dining room, gymnastics court, gymnasium, and classrooms. The site also has two community soccer fields, a futsal court and two softball/baseball fields with sports lighting. The site was first assessed back in 2013 by the Redwood Coast Energy Authority's (RCEA) Energy Watch program for lighting opportunities and again in 2021 by RCEA's Local Government Partnership program

for additional energy saving measures. As part of the Energy Watch program, the community center upgraded the parking lot lighting from high intensity discharge lighting to all LED fixtures. There is also a city maintenance facility located on the same property.

2.2 Facility Description

The Arcata Community Center is a single building with 19,639 square feet of conditioned space. The building was constructed in 1999. The interior space comprises a lobby, a gymnasium, a teen center, a senior center/senior dining room, senior center office, an arts and crafts room, a conference room, a commercial kitchen, restrooms, as well as hallways and storage areas. These areas are detailed in Table 2 below.

Table 2 Community Center conditioned space descriptions and square footages.

Area Name	Area (Sq-Ft)
Lobby	944
Corridor/Restrooms	802
Janitor’s Room	78
Gym Storage	358
Teen Center	831
Teen Center Kitchen	71
Teen Center Storage	62
Conference Room	301
Arts and Crafts Room	911
Hallway	365
Gym Storage	250
Storage	54
Senior Center	1,938
Senior Center Office	86
Senior Center Storage	90
Kitchen	1,162
Gymnastics	1,708
Gymnasium	9,628
Total Square Footage	19,639

3 Electric Load Analysis

RCEA performed an electric load analysis of the City of Arcata’s electric consumption using utility data from the previous 12 months of use covering the period from January of 2022 to December of 2022. COA receives electric transmission and distribution service from PG&E and is enrolled in RCEA’s Community Choice Energy program, a Community Choice Aggregation program that provides the power content. Analysis of the Arcata Community Center site includes five (5) electric meters: both north and south ballfield lights, the maintenance building, the parking lot lights, and the main community center building. The electric meters are on B1 (3), B6, and B10 electric rate schedules respectively. RCEA’s and PG&E’s electric rates and time-of-use periods used throughout this analysis can be found in **Appendix A** of this document. Table 3 and Figures 1 and 2 below show a summary of the annual electric costs and consumption across the five (5) electric meters analyzed in this report.

Attachment: B. Arcata Community Center Solar Feasibility Study (4152 : ECAA Loan - ACC solar)

Table 3 Summary of electric use at City of Arcata's eight (5) meters analyzed in this report.

Site Name	Rate	Total Annual Load (kWh)	Percentage of Load (%)	Total Annual Charges (\$)	Percentage of Charges (%)	Average Cost/kWh (\$)
Community Center	B-10-S	89,016	77.8%	\$29,969	77%	\$0.34
City Maintenance Shop	B-1	5,880	5.1%	\$1,920	5%	\$0.33
Parking Lot Lights	B-6	11,063	9.7%	\$3,504	9%	\$0.32
North Ball Field Lights	B-1	6,042	5.3%	\$2,354	6%	\$0.39
South Ball Field Lights	B-1	2,356	2.1%	\$1,200	3%	\$0.51
Totals		114,357	100%	\$38,947	100%	\$0.34

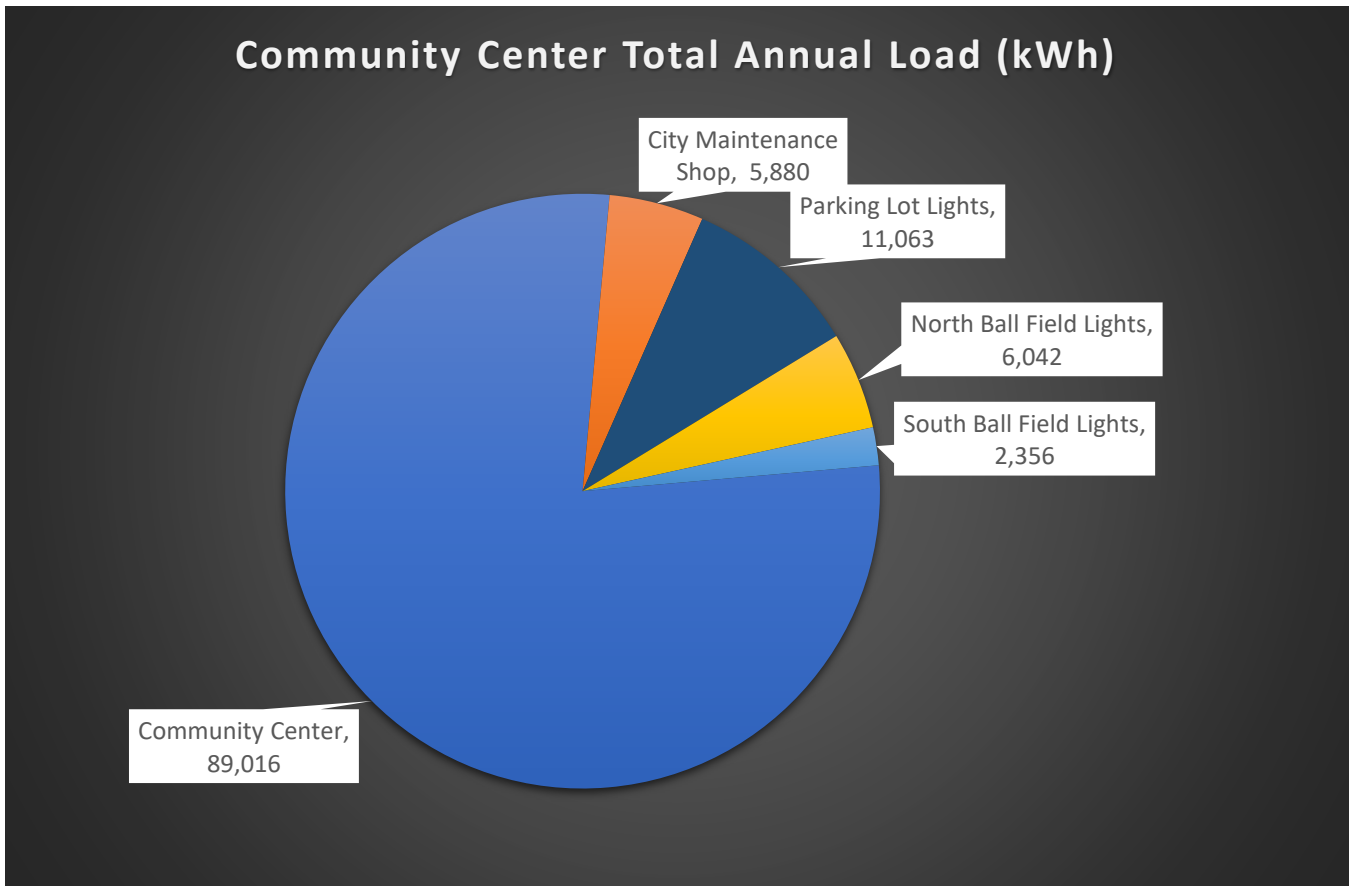


Figure 1 Annual electric use from the Arcata Community Center's five electric meters analyzed in this report.

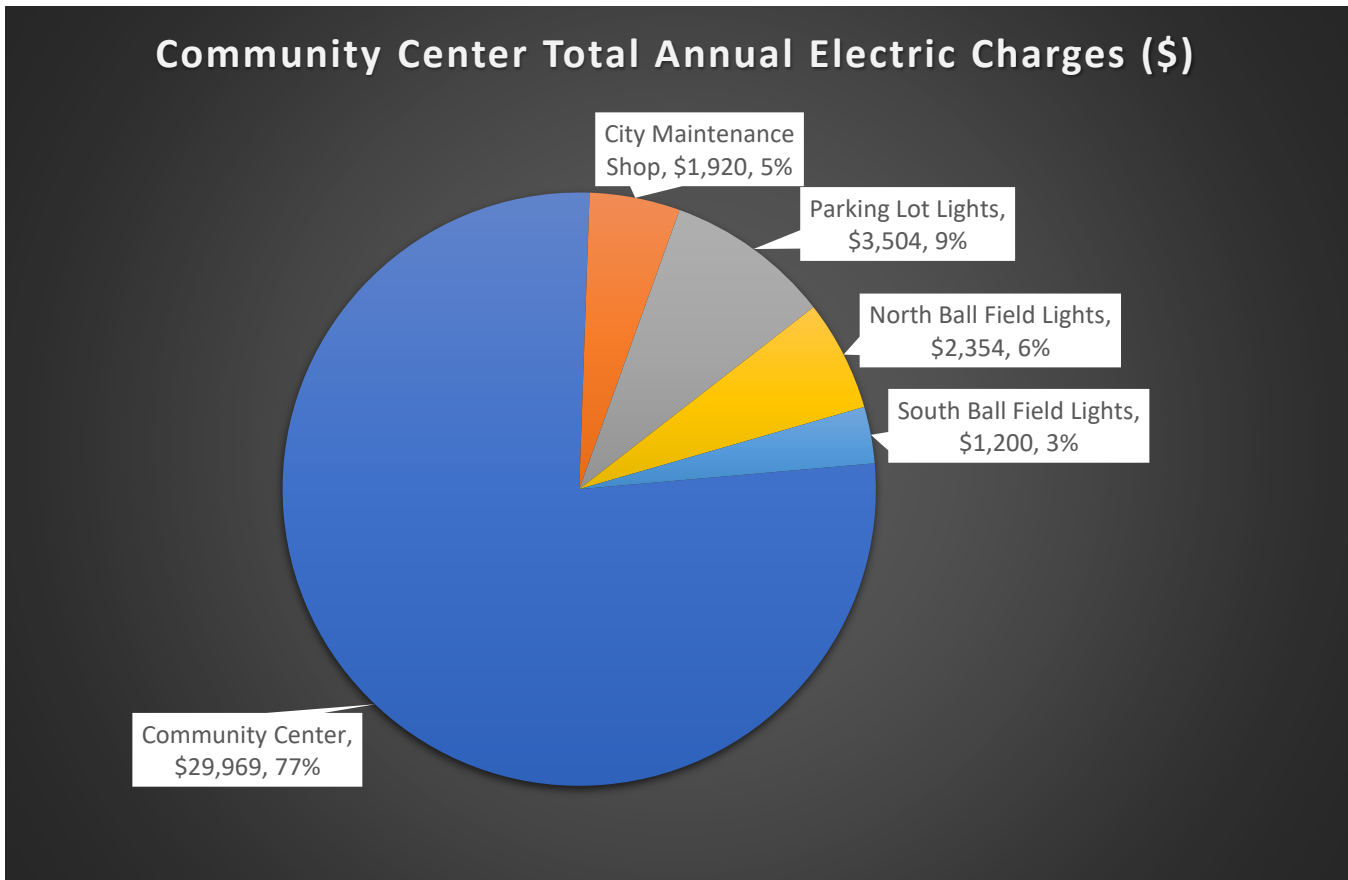


Figure 2 Annual electric cost from the Arcata Community Center’s five electric meters analyzed in this report.

4 Arcata Community Center

The total annual electric load for the community center site, which includes all five (5) onsite electric meters, was 114,357 kilowatt hours (kWh) per year. The total annual cost of electricity at the community center site during the 12 months analyzed in this report was \$38,947. The largest electric account is on a B10 electric rate, with smaller accounts on B1 and B6 electric rates. The site includes five (5) electric meters: both north and south field lights, the maintenance building, the parking lot lights, and the main community center building. The electric meters are on B1 (3), B6, and B10 electric rate schedules respectively. Table 4 below shows a summary of the electric use and costs for the five meters.

Table 4 Summary of annual electric use from the Community Center's five (5) electric accounts.

City of Arcata Annual Electricity Summary-All Sites	
Annual Electric Consumption (kWh)	114,357
Annual Electricity Costs (\$)	\$38,947
Average Electricity Rate (\$/kWh)	\$0.34

4.1 Community Center Efficiency Opportunities

RCEA performed an in-person audit and assessment of the interior and exterior lighting fixtures in September of 2021. The existing can fixtures in the gymnasium and gymnastics room use compact fluorescent (CFL) lamps. Can lights can be either completely replaced or retrofitted using a retrofit kit. The recommended fixtures retrofits are also available with an option to add a dimming control. The dimming features may be used to reduce energy usage of the lights for demand response. RCEA’s audit found a total of 42 CFL can fixtures.

The existing fixtures in the Gymnasium are square recessed high bay fixtures with a metal halide bulb. Maintenance savings from the long life of the LEDs are especially important for difficult to access fixtures, such as these. Due to the unusual style of these fixtures and to retain the recessed look, a retrofit kits for the high bay inside is recommended. The recommended retrofit is also available with a dimming option for demand response. RCEA’s audit found a total of 31 high bay fixtures.

The wallpacks on the exterior of the building are metal halide full cutoff fixtures. LED fixtures have instant-on capabilities with no warm-up time needed. This allows the lights to be fitted with motion sensors if desired. Exterior lighting can also be dimmed for demand response. The full cutoff fixtures do not add to light pollution in the sky. The latest recommendations for exterior lighting include changing to a warmer color temperature, at least 4000K or even lower. RCEA’s audit found 5 of these fixtures.

The exterior doorways are also lit with LED Can lights. Replacing the can lights with an LED fixture will reduce the energy usage. Instead of a can fixture, a canopy fixture can be installed in the existing space of the can. The color temperature of the canopy fixture should be chosen to match the wallpacks. RCEA’s audit found 7 of these fixtures.

Currently most of the switching in the Community Center appears to be manual. Adding occupancy sensors to areas with intermittent occupancy, such as bathrooms and closets will ensure that lights get turned off without ever having to touch a switch. For rooms where lights might need to remain off at times, or where more control is needed, a vacancy switch can be installed. Vacancy switches are manually turned on but turn off automatically when there is no occupancy. In areas where new fixtures could be installed, such as the gymnasium, gymnastics court, and exterior, dimming capability could also be installed. Fixtures with dimming drivers must be selected, and additional control wiring may be necessary. If the gymnasium has natural light, dimming could happen automatically to adjust to the available daylight. Dimming controls can also be used for demand response. A small reduction in light levels could lead to significant energy savings during a grid event.

The Arcata Community Center also supports two community baseball/softball fields that are currently lit with high wattage (1500-wat) metal halide fixtures. These fixtures could be replaced with lower wattage LED sports lighting that would save energy usage and costs. In addition, these fixtures would provide labor and maintenance savings because they have a much longer life than traditional metal halide bulbs which need more regular replacement. RCEA’s audit found 52 of these fixtures.

RCEA estimates that the site could offset about 22% of its annual electric usage and costs by implementing LED lighting upgrades. The project would have a simple payback of 19.6 years, LED technologies have an effective useful life (EUL) of 15 years. Table 5 below shows a summary of the available savings from an LED lighting upgrade at the Arcata Community Center.

Table 5 Annual bill savings and energy offset for a lighting efficiency upgrade at Arcata’s Community Center

Energy Conservation Measure	Estimated Project Cost (\$)	Annual Energy Savings (kWh)	Annual Avoided Costs (\$)	Simple Payback (Years)
Retrofit eighty-five (85) CFL and MH interior fixtures and fifty-two (52) MH sports lights fixtures to LED fixtures and add vacancy/occupancy/ dimming controls	\$129,479	22,258	\$6,620	19.6

4.2 Solar Photovoltaic (PV) Site Analysis

The Arcata Community Center site has available area for solar PV arrays on the southwest and southeast facing roofs of the community center building. The Community Center building is a multistory building; the roof has a 3-in-12 pitch (14.0°). The southwest facing roof is oriented 35 degrees west of due south (215°) and will experience approximately 2% shading on average. The southeast facing roof is oriented 45 degrees east of due south (125°) and will experience approximately 2% shading on average. The northwest facing roof is oriented 125 degrees west of due south (305°) and will experience approximately 2% shading on average. California Fire Marshal guidance for solar PV installations require 3’ setbacks from gable ends and ridges of the roof. Accounting for area constraints due to small obstructions on the roof surface and Fire Marshall setbacks, the available area for installation on the roofs of the community center is approximately 6,500 square feet. Figure 3 below shows the potential layout and installation area for rooftop solar PV at the Arcata Community Center site.

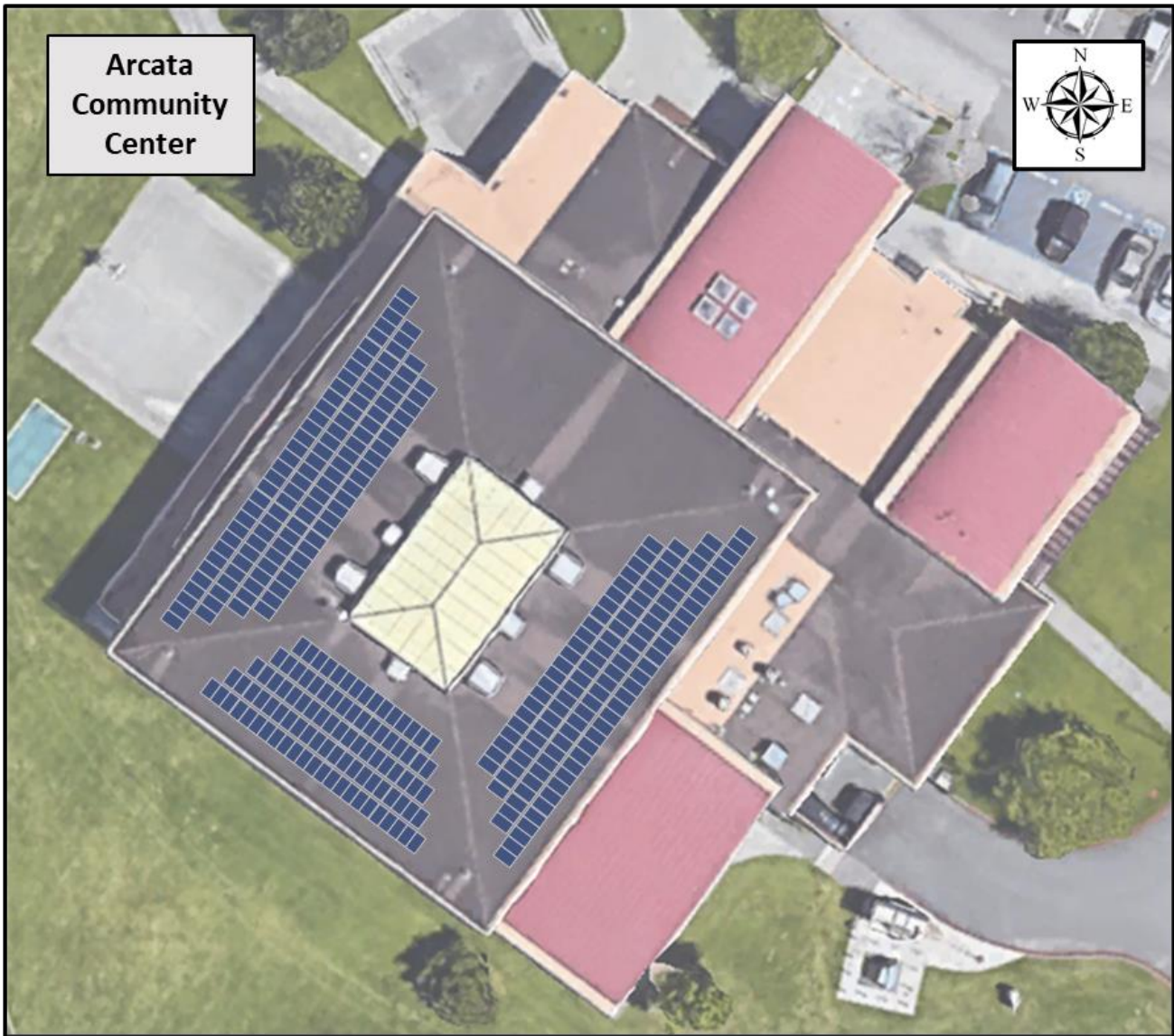


Figure 3 Potential solar PV installation area at COA’s Community Center Building.

4.3 Solar Photovoltaic (PV) System Size

RCEA estimates that the Community Center southeast, southwest, and northwest facing roofs shown in Figure 3 could host a combined 109 kW DC solar photovoltaic array.

A 109 kW DC solar PV array installed on the Community Center roof could offset approximately 100% of the electric consumption and 63% of the electric bills associated with the five electric accounts at the Community Center.

4.4 NEM2A Option

RCEA’s analysis of the site indicates the project would meet the requirements of PG&E’s Aggregated Net Energy Metering (NEM-2A) program which allows for the installation of one solar array that would offset the electricity from multiple qualified benefitting electric accounts. This program requires that all meters in an arrangement be owned or controlled by one entity and all meters must be on the same parcel or contiguous parcels. Figure 4 below shows the five (5) meters located on the Arcata Community Center in red and parcel boundary in yellow.

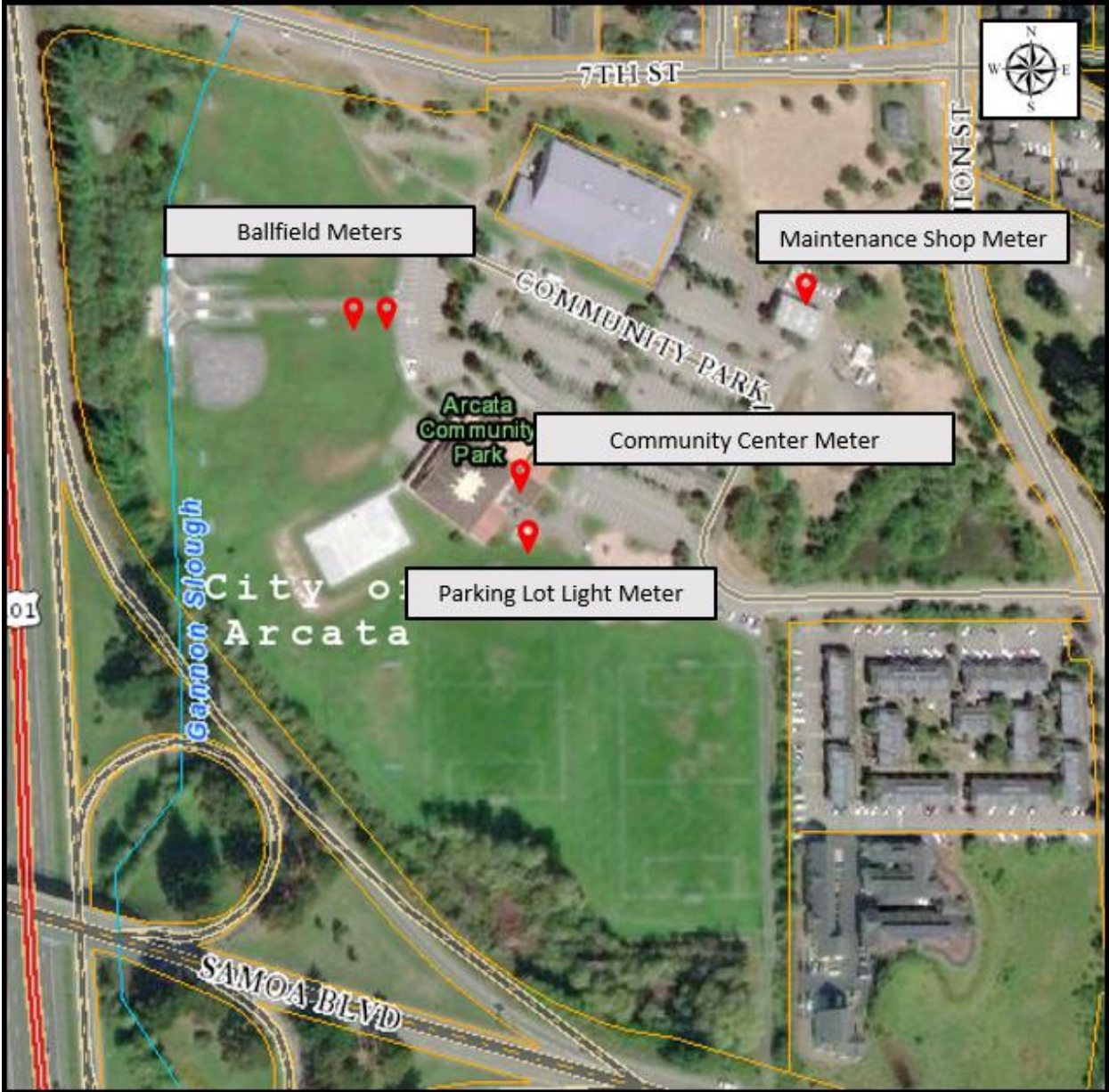


Figure 4 Community Center parcel and five associated electric meters.

Attachment: B. Arcata Community Center Solar Feasibility Study (4152 : ECAA Loan - ACC solar)

4.5 Analysis Results and Costs

RCEA has a recent history with solar PV installations for public works projects in California’s Proposition 39 program. The average installed price of a roof-mounted solar PV system, including all labor, materials, engineering, permitting and design has typically been about \$3.50/DC watt. Assumptions and inputs for RCEA’s financial analysis are listed in **Appendix B**. An average installed price of \$3.50/DC watt yields a combined PV cost of approximately \$381,000; the system would have a simple payback period of 15.6 years. Table 6 below shows a summary of the analysis results for a combined 109 kW DC of solar PV at the Arcata Community Center site.

Table 6 Potential solar photovoltaic array options for Arcata Community Center.

Energy Measure	Array Size	Annual Energy Production (kWh AC)	Annual kWh Offset from PV (%)	Annual Bill Offset from PV (%)	First Year Avoided Cost (\$)	Project Installation Cost (\$)	Project Payback (Years)
Community Center Solar Photovoltaic Array	109	125,395	110%	63%	\$24,418	\$381,000	15.6

5 CEC Loan Financing

The California Energy Commission’s (CEC’s) Energy Conservation Assistance Act (ECAA) makes 1% interest loans available to cities, counties, and special districts for energy efficiency and renewable energy projects. The potential roof mounted solar array and the LED lighting upgrades at Arcata’s Community Center would qualify for this funding source. The CEC’s ECAA loan is a 1% interest loan, the loan amortization is based on the estimated savings from the energy projects. The payback period begins one year after project completion allowing the city to bank the energy savings dollars which would be used for the loan repayment. Because the loan is paid for by the annual energy savings to the city, the loan is revenue neutral and functions similar to an “on-bill” finance program. The ECAA loan funding is made available on a reimbursement basis for qualified energy expenditures. RCEA has researched the loan requirements and believes the described projects would qualify for loan funding. RCEA can help put together a loan application package for the City of Arcata to apply for the CEC’s ECAA loan program if the City Council votes to approve applying for these funds. The table below shows a summary of the energy efficiency and solar PV options at Arcata’s Community Center.

Table 7 Summary of energy efficiency and solar PV options at Arcata's Community Center.

Project Measure / Location	Measure Cost (\$)	Peak Demand Savings (kW)	Annual Electric Savings (kWh)	Measure Annual Cost Savings (\$)	EUL (years) (For 1% Loans will be lesser of actual EUL or 17 Years)	Measure Cost Savings over EUL (\$)	Measure Payback (years)
Retrofit eighty-five (85) CFL interior fixtures and MH and fifty-two (52) MH sports lights fixtures to LED fixtures at Arcata Community Center	\$129,479	19.1	22,258	\$6,620	15.0	\$99,297	19.6
Install 109 kW (DC), roof-mounted solar photovoltaic array on Arcata Community Center	\$381,000	24.7	125,395	\$24,418	17.0	\$415,106	15.6
Totals	\$510,479	43.8	147,653	\$31,038		\$514,403	16.4

Attachment: B. Arcata Community Center Solar Feasibility Study (4152 : ECAA Loan - ACC solar)

6 Audit Methodologies

6.1 Lighting

RCEA staff performed an area-by-area, walk through audit of the interior lighting at the Arcata Community Center. In addition, RCEA audited the exterior, pole-mounted sports lighting used at the two ballfields. City staff was able to provide specifications and wattages for the existing fixtures to supplement RCEA's data collection. The data from the lighting audits was then entered into the Modified Lighting Calculator (MLC) (version 13.1.1) that is accepted by the California Public Utilities Commission for custom, calculated lighting projects that are incentivized through RCEA's Elect-to-Administer, direct-install energy efficiency programs. The MLC was used to generate estimates of energy and cost savings for the project. RCEA worked with their partner contractor to get a quote in order to estimate the cost of the project for the loan application

6.2 Solar Photovoltaics

RCEA analyzed the required PV system size to offset almost 110% of the kWh consumed from the five (5) electric meters associated with this site including the Community Center, north ballfield lights, south ballfield lights, parking lot lights and city maintenance shop. RCEA downloaded insolation data from PV Watts for global horizontal irradiance on a flat plane. Table 8 below shows the insolation data on a horizontal plane; Table 9 shows insolation at an azimuth of 215° (near due south) on a surface tilted to 14°.

Table 8 Average global horizontal irradiance on a flat plane for the Arcata Community Center.

Average Daily Insolation for Arcata, CA (latitude 40.85°N, longitude 124.1°W, from PV Watts)													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
Average Insolation (kW/m ² /day)	1.77	2.48	3.56	5.03	5.84	6.52	5.94	5.26	4.51	3.35	1.98	1.45	3.98

Table 9 Average global horizontal irradiance at azimuth 215 degrees and a tilt of 14 degrees.

Average Daily Insolation for Arcata, CA at 215° azimuth and tilt of 14°													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
Average Insolation (kW/m ² /day)	2.14	2.83	3.83	5.21	5.88	6.48	5.94	5.38	4.81	3.80	2.37	1.77	4.21

Table 10 below shows the inputs and assumptions used in RCEA's PV system sizing for the array on the south facing roof.

Table 10 Arcata Community Center PV System Sizing Inputs

Arcata Community Center PV System Sizing Inputs	
Array Orientation (Degrees)	215
Array Tilt (Degrees)	14
Average Daily Insolation (kWh/m ² /day)	4.21
Inverter Efficiency (%)	97%
De-rate Factor (Soiling, Wire Loss, Mismatch) (%)	10%
Shading	2%
Average Operating Cell Temperature (°C)	40
Temperature Coefficient of Power (Wp/°C)	-0.0037
Module DC Rating (Watts)	335
Manufacturer Power Guarantee (%)	98%

RCEA's system sizing methodology is adopted from and detailed in *Photovoltaic Systems* by James Dunlop. Module specs are based on Q-Cell Peak-G5 335-watt modules. Inverter efficiency and MPPT efficiency are based

on a SMA-TL-US inverter. The equations below outline the system sizing process; tables 10 and 11 show the actual values used in the calculations for the south facing array at the Community Center, the supporting workbook contains the same detailed calculations for all the arrays proposed for this project.

RCEA's system sizing methodology starts with the daily energy production goal, derived by dividing the total, annual kWh consumed on site by 365. RCEA uses a "peak sun hours" method of system sizing where 1000 watts/m²/day is one "peak sun hour" corresponding to the Standard Test Conditions (STC) under which the solar modules are given their name-plate rating (Solar Energy International, 2013). This is divided by the average daily insolation to estimate a required inverter AC output (EQ 1).

Daily Energy Production Goal (kWh)

$$\text{Avg. daily insolation} \frac{\text{kWh}}{\text{m}^2 \times \text{day}}$$

= **Required Inverter AC Output (kW)**

EQ 1

The output is then de-rated for inverter efficiency to estimate the required array DC output in kW (EQ 2)

$$\frac{\text{Inverter AC Output (kW)}}{\left(\frac{\text{Inverter Efficiency}}{\text{Max Power point tracking Efficiency}} \right)}$$

= **Required Array DC Power Output (kW)**

EQ 2

A further de-rating (10%-14%) is applied to account for module mismatch, soiling, wire loss, shading and other system losses (EQ 3).

$$\frac{\text{Required Array Output (kW)}}{1 - (\text{Derate Factor} + \text{Shading})}$$

= **Required Temp. Corrected Array Power Output**

EQ 3

This is further de-rated by accounting for temperature corrected output at nominal operating cell temperature of 40° C for coastal regions and 47°C for inland regions of Humboldt County and again de-rated based on the module manufacturer's power guarantee (EQ 4).

$$\frac{(\text{Temp. Corrected Array Power Output})}{(1 + 1 \times \text{Temp. Coefficient of Power} \times (\text{Avg. Operating Temp. (}^\circ\text{C)} - 25))}$$

= **Required Array Guaranteed Power Output (kW)**

EQ 4

An estimate of the required number of modules for the PV array can be generated using the required array

guaranteed power output, the manufacturer power guarantee and the individual module DC rating (EQ 5). This value is always rounded up to the nearest whole number of modules.

$$\frac{\text{Required Array Guaranteed Power Output}}{\frac{\text{Manufacturer Power Guarantee (\%)}}{(\text{Module DC Rating (Watts)}/1000)}}$$

= **Number of Modules in Array** EQ 5

Multiplying the module DC rating by the number of modules in the array yields the total DC system size (EQ 6).

$$\frac{(\text{Module DC Rating (Watts)} \times \text{Number of Modules in Array})}{1000}$$

= **DC System Size (kW)** EQ 6

Table 11 shows the values used to estimate a DC system size of 34.5 kW for the solar PV array on the south facing roof.

Table 11 Example of RCEA's solar PV system sizing.

DC System Size Based on Annual Electric Load	
Average Daily Insolation (kWh/m2/day)	4.21
Daily Energy Production Goal (kWh)	113.73
Required Inverter AC Output (kW)	27.01
Inverter Efficiency	0.97
Maximum Power Point Tracking Efficiency	1.00
Required Array DC Output (kW)	27.85
De-rate Factor (Soiling, Wire Loss, Mismatch) (%)	0.12
Required Temp Corrected Array Power Output	31.65
Average Operating Temperature (°C)	40.00
Temperature Coefficient of Power (/°C)	-0.0037
Required Array Guaranteed Power Output	33.51
Module DC Rating (Watts)	335.00
Manufacturer Power Guarantee (%)	0.98
Number of Modules in Array	103.00
DC System Size (kW)	34.51

Multiplying the module DC rating, the manufacturer power guarantee, and the number of modules in the array yields the array guaranteed power output (EQ 7).

$$\frac{(\text{Module DC Rating (Watts)} \times \text{Manufacturer Power Guarantee (\%)} \times \text{Number of Modules in Array})}{1000}$$

= Array Guaranteed Power Output (kW) EQ 7

To account for the effect of temperature on power output, the temperature coefficient of power is applied to the array guaranteed power output (EQ 8).

$$\text{Array Guaranteed Power Output (kW)} + (\text{Array Guaranteed Power Output (kW)} \times \text{Temperature Coefficient of Power (\%/}^\circ\text{C)} \times (\text{Average Operating Temperature (}^\circ\text{C)} - 25))$$

= Temp. Corrected Array Power Output (kW)

Derating for soiling, wire loss, and mismatch yields the net array DC output (EQ 9).

$$\begin{aligned} &\text{Temp Corrected Array Power Output (kW)} \\ &\quad - (\text{Temp Corrected Array Power Output (kW)} \\ &\quad \times \text{Derate Factor(Soiling, Wire loss, Mismatch)}) \end{aligned}$$

= Net Array DC Output EQ 9

Further derating for inverter efficiency and maximum power point tracking efficiency results in inverter AC output (EQ 10).

$$\text{Net Array DC Output} \times \text{Inverter Efficiency} \times \text{Maximum Power Point Tracking Efficiency}$$

= Inverter AC Output EQ 10

Daily energy production can then be found by multiplying the inverter AC output by the average daily insolation at the site (EQ 11).

$$\text{Inverter AC Output} \times \text{Average Daily Insolation}$$

= Daily Energy Production (kWh) EQ 11

Annual energy production is then found by multiplying the daily energy production (kWh) by the number of days per year (EQ 12).

$$\text{Daily Energy Production (kWh)} \times 365 \text{ Days/Year}$$

= Annual AC Energy Production (kWh) EQ 12

Table 12 shows the values used to estimate the annual AC energy production of 41,894 kWh for south facing solar PV array at the Community Center.

Table 12 Summary of RCEAs annual energy production analysis.

Annual AC Energy Production Based on System Size	
Module DC Rating (Watts)	335.00
Manufacturer Power Guarantee (%)	0.98
Number of Modules in Array	103.00
Array Guaranteed Power Output (kW)	33.81
Average Operating Temperature (°C)	40.00
Temperature Coefficient of Power (%/°C)	-0.0037
Temp Corrected Array Power Output (kW)	31.9382
De-rate Factor (Soiling, Wire Loss, Mismatch) (%)	0.12
Net Array DC Output	28.11
Inverter Efficiency (%)	0.97
Maximum Power Point Tracking Efficiency	1.00
Inverter AC Output	27.26
Average Daily Insolation	4.21
Daily Energy Production (kWh)	114.78
Annual AC Energy Production (kWh)	41,894

Appendix A Electricity rate schedules used for solar PV feasibility analysis

B-1 Electric Rates				
Season	Total B-1 Rates	Months	Days	Time
Summer Peak	0.33479	Jun-Sept	Every Day	4PM-9PM
Summer Part-Peak	\$0.28556	Jun-Sept	Every Day	Part Peak (2-4PM, 9-11PM)
Summer Off-Peak	\$0.26475	Oct-May	Every Day	Off-Peak (All Other Hours)
Winter Peak	\$0.25937	Oct-May	Every Day	Peak (4PM-9PM)
Winter Off-Peak	\$0.24325	Mar-May	Every Day	Off-Peak (2PM-4PM, 9PM-9AM)
Winter Super Off-Peak	\$0.22683	Oct-May	Every Day	(9AM-2PM)

B-6 Electric Rates				
Season	Total B-6 Rates	Months	Days	Time
Summer Peak	0.36517	Jun-Sept	Every Day	4PM-9PM
Summer Part-Peak	\$0.24723	Jun-Sept	Every Day	Part Peak (2-4PM, 9-11PM)
Summer Off-Peak	\$0.25756	Oct-May	Every Day	Off-Peak (All Other Hours)
Winter Peak	\$0.23781	Oct-May	Every Day	Peak (4PM-9PM)
Winter Off-Peak	\$0.22140	Mar-May	Every Day	Off-Peak (2PM-4PM, 9PM-9AM)
Winter Super Off-Peak	0.36517	Oct-May	Every Day	(9AM-2PM)

B-10 Electric Rates				
Season	Total B-10 Rates	Months	Days	Time
Summer Peak	0.27142	Jun-Sept	Every Day	4PM-9PM
Summer Part-Peak	\$0.20973	Jun-Sept	Every Day	Part Peak (2-4PM, 9-11PM)
Summer Off-Peak	\$0.17716	Oct-May	Every Day	Off-Peak (All Other Hours)
Winter Peak	\$0.19515	Oct-May	Every Day	Peak (4PM-9PM)
Winter Off-Peak	\$0.15967	Mar-May	Every Day	Off-Peak (2PM-4PM, 9PM-9AM)
Winter Super Off-Peak	\$0.12333	Oct-May	Every Day	(9AM-2PM)

RESOLUTION NO. 223-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA AUTHORIZING APPROVAL TO APPLY FOR THE CALIFORNIA ENERGY COMMISSION'S 1% INTEREST LOAN

WHEREAS, the California Energy Commission provides loans to schools, hospitals, local governments, special districts, and public care institutions to finance energy efficiency improvements.

NOW THEREFORE, BE IT RESOLVED, that the Arcata City Council authorizes City of Arcata to apply for an energy efficiency loan from the California Energy Commission to implement energy efficiency measures.

BE IT ALSO RESOLVED, that Resolution 225-25 a Resolution of the City of Arcata authorizing approval to apply for the California Energy Commission's 1% interest loan, is hereby rescinded

BE IT ALSO RESOLVED, that in compliance with the California Environmental Quality Act (CEQA), Arcata City Council finds that the activity funded by the loan is a project that is exempt under Section 15301 (a) Categorical Exemption for Existing Facilities because the project consists of work to be done entirely on existing facilities and a Notice of Exemption document will be prepared.

BE IT ALSO RESOLVED, that if recommended for funding by the California Energy Commission, the Arcata City Council authorizes the City of Arcata to accept a loan up to \$576,356.00

BE IT ALSO RESOLVED that the amount of the loan will be paid in full, plus interest, under the terms and conditions of the Loan Agreement, Promissory Note and Tax Certificate of the California Energy Commission.

BE IT FURTHER RESOLVED that the City Manager or designee is hereby authorized and empowered to execute in the name of the City of Arcata all necessary documents to implement and carry out the purpose of this resolution, and to undertake all actions necessary to undertake and complete the energy efficiency projects.

DATED:

ATTEST:

APPROVED:

City Clerk, City of Arcata

Mayor, City of Arcata

Attachment: C. Resolution 223-45 ECAA Loan App (4152 : ECAA Loan - ACC solar)

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution No. 223-45 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, California, held on the _____, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

City Clerk, City of Arcata

Attachment: C. Resolution 223-45 ECAA Loan App (4152 : ECAA Loan - ACC solar)



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: Netra Khatri, City Engineer

DATE: March 27, 2023

TITLE: **Adopt Resolution No. 223-46 Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Following Project: A&MRTS Free Fares in the Amount of \$14,000.**

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 223-46 authorizing the execution of the Certifications and Assurances and Authorized Agent forms for the Low Carbon Transit Operations Program (LCTOP) for the following project(s): A&MRTS free fares in the amount of \$14,000.

INTRODUCTION:

LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

DISCUSSION:

Staff was notified by the Humboldt County Association of Governments (HCAOG) in February 2023 that there was \$3,597 in LCTOP funds available to the City of Arcata (A&MRTS).

The City submitted a request to the Humboldt County Association of Governments (HCAOG) in early March 2023 for \$10,403 in regional funds in addition to our dedicated funding of \$3,597 for the creation of a free bus ride program in July 2023 and June of 2024, and approval was granted by HCAOG.

It is our goal to advertise and get new users to try the bus for free during the summer months and see it as a viable transportation method within the City. It has been a longstanding goal to offer a free

transit service, and through the receipt of these LCTOP funds we are able to run the program in the City in the summer months.

A formal application will be submitted to the State by the due date of May 1, 2023, approval of this resolution is a component of that application which will be included in the final application packet.

BUDGET/FISCAL IMPACT:

No fiscal impact to the Transit revenues as this will be counted as fare box revenue and it will exceed the historical cash fare box revenues we receive during the summer months of June and July.

ATTACHMENTS:

- A. Resolution No. 223-46 (PDF)

RESOLUTION 223-46
 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCATA
 AUTHORIZATION FOR THE EXECUTION OF THE
 CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
 FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
 FOR THE FOLLOWING PROJECT(S):
 A&MRTS FREE FARES IN THE AMOUNT OF \$14,000

WHEREAS, the City of Arcata's Arcata & Mad River Transit System (AMRTS) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Arcata (AMRTS) wishes to delegate authorization to execute these documents and any amendments thereto to Karen T. Diemer, City Manager; and

WHEREAS, the City of Arcata (AMRTS) wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arcata that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Karen T. Diemer, City Manager, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arcata that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY23-2024 LCTOP funds:

Project Name: AMRTS Free Fares

Amount of LCTOP funds requested: \$14,000

Short Description of Project: Free fares for all riders July 2023 and June of 2024

Contributing Sponsors: Humboldt County Association of Governments

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Arcata, County of Humboldt, as follows:

1. The foregoing recitals are true and correct.

APPROVED AND PASSED this 5th day of April 2023.

DATED: April 5, 2023

ATTEST:

APPROVED:

City Clerk, City of Arcata

Mayor, City of Arcata

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution No. 223-46 passed and adopted at a regular meeting of the City Council of the City of Arcata, County of Humboldt, California, held on the 5th day of April, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

City Clerk, City of Arcata

Attachment: A. Resolution No. 223-46 (4151 : LCTOP - Resolution No. 223-46)



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: Netra Khatri, City Engineer

DATE: February 27, 2023

TITLE: **Request the Annual Engineer's Report and Preparation of Notices to Declare the City's Intention to Continue to Levy and Collect Assessments of Existing Assessment Districts to Include Mad River Parkway Business Center Landscape Maintenance Assessment District, Windsong Subdivision Landscape Maintenance Assessment District and Janes Creek Meadow Landscape Maintenance Assessment District.**

RECOMMENDATION:

It is recommended that the Council request the annual Engineer's Report and preparation of notices to declare the City's intention to continue to levy and collect assessments of existing assessment districts to include Mad River Parkway Business Center Landscape Maintenance Assessment District, Windsong Subdivision Landscape Maintenance Assessment District and Janes Creek Meadow Landscape Maintenance Assessment District.

INTRODUCTION:

The City has three assessment districts that are billed annually as part of their property tax assessments. As required under the Landscape and Lighting Act of 1972, annual Engineer's Reports and Resolutions of Intent to continue to levy assessments are required. The Resolutions of Intent are incorporated into the City's annual budget process. This action directs the City Engineer to complete the required reports and notices in preparation of the budget adoption.

BACKGROUND:

The City is allowed under the Landscaping and Lighting Act of 1972 to create assessment districts to install, maintain and service public landscaping and lighting. All three of the districts were legally created based on an Engineer's Report which clearly describes the improvements, work and costs. Several specific parts (A-F) are required to be prepared under the Engineer's Report, including:

Part A—plans and specifications for the improvements are filed with the City Clerk. Although separately bound, the plans and specifications are a part of this report and are included in it by reference.

Part B—an estimate of the cost of maintaining the improvement.

Part C—an assessment of the estimated cost of maintaining the improvement on each benefited parcel of land within the assessment district.

Part D—a statement of the method by which the undersigned has determined the amount proposed to be assessed against each parcel.

Part E—a list of the names and addresses of the owners of real property within the assessment district, as shown on the last equalized assessment roll for taxes, or as known to the Clerk. The list is keyed to Part C by assessment number.

Part F—a diagram showing all of the parcels or real property within this assessment district. The diagram is keyed to Part C by assessment number.

DISCUSSION:

Annually, an Engineer's Report is required to be prepared to report to the City Council so they may adopt a resolution proposing any new improvements or substantial changes in existing improvements. There are no changes recommended within the Windsong and Janes Creek Meadow Assessment Districts. The Mad River Parkway will see a CPI increase of 8% per the approved conditions of the district. City forces will continue to perform the work/improvements and maintenance as per the original Engineer's Report, and request the continued assessment of the benefited parcels.

Please refer to the three attached reports for the districts, including the funds required and expended. Written public notifications will be published in the local paper and following a public hearing the Council will be asked to approve the Engineer's Reports and to adopt a resolution for each individual district, declaring the continued collection of assessments.

BUDGET/FISCAL IMPACT:

Failure to approve the continued assessments would result in a reduction of funds to maintain the grounds and lighting within the three assessment districts. The total funding recommended in the Engineer's Reports for the three districts is \$37,974.38.

ATTACHMENTS:

- A. 2023/2024 Mad River Parkway Business Center - Engineers Report (PDF)
- B. 2023/2024 Windsong - Engineers Report (PDF)
- C. 2023/2024-Janes Creek Meadow - Engineers Report (PDF)

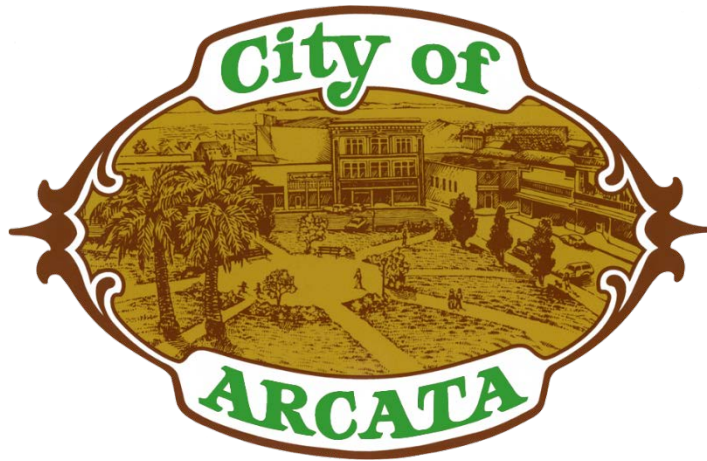
Engineer's Report for The Mad River Parkway Business Center Landscape Maintenance Assessment District

2023/2024

Netra Khatri, City Engineer

3/30/23

City of Arcata



A: OVERVIEW

The City of Arcata (“City”) annually levies and collects special assessments on parcels within the Landscape and Lighting Assessment District Titled Mad River Parkway Business Center Landscape Maintenance Assessment District in order to continue the maintenance of landscape and lighting improvements within the “District”. The District was formed in December of 2013 and is levied annually, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the “1972 Act”) and the provisions of the California Constitution Article XIID, added by Proposition 218. This Engineer’s Annual Report (“Report”) describes the District, any changes to the District, modifications to the improvements or zones, and the proposed assessments for fiscal year 2023/2024.

The budgets and annual assessments are based on the City’s estimated cost to maintain the improvements that provide special benefits to properties within the District. The word “parcel”, for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Humboldt County Assessor’s Office. The Humboldt County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

Each fiscal year, an Engineer’s Report is prepared and presented to the City Council describing the District any changes to the District or improvements and the proposed budget and assessments for that fiscal year and the City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the proposed levy of assessments.

Following final approval of the Report the Council orders the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and included on the property tax roll for each parcel in fiscal year 2023/2024.

B. DESCRIPTION OF THE DISTRICT

The Mad River Parkway Businesses Center Landscape Maintenance Assessment District (MRAD) consists of 11 lots (previously 14) totally 354,959 square feet. Two of the lots have been developed and two are currently in construction.

The subdivision is situated in the northern portion of the City of Arcata just southeast of the Mad River and North of Guintoli Lane. The MRAD contains a City owned parcel known as Carlson Park.

C. IMPROVEMENTS AND SERVICES AUTHORIZED BY THE 1972 ACT

As generally defined by the 1972 Act and applicable to this District, the improvements and associated assessments may include one or more of the following:

1. The installation or planting of landscaping;

2. The installation or construction of statuary, fountains, and other ornamental structures and facilities;
3. The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
4. The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
5. The installation of park or recreational improvements, including, but not limited to, all of the following: a) Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage. b) Lights, playground equipment, play courts, and public restrooms.
6. The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
7. The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to: a) Repair, removal, or replacement of all or any part of any improvements; b) Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities; c) Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; d) The removal of trimmings, rubbish, debris, and other solid waste; e) The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; f) Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; g) Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
8. Incidental expenses associated with the improvements including, but not limited to: a) The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment; b) The costs of printing, advertising, and the publishing, posting and mailing of notices; c) Compensation payable to the County for collection of assessments; d) Compensation of any engineer or attorney employed to render services; e) Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; f) Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The purpose of this District is to ensure the ongoing maintenance, operation and servicing of local landscaping and street lighting improvements established or installed in connection with development of properties within the MRAD. The improvements may consist of all or a portion of the public landscaped areas, street lighting and appurtenant facilities within and adjacent to the MRAD.

The improvements to be maintained and funded entirely or partially through the District assessments are generally described as in the original Engineers report: Seven street lights, landscape areas within the street right-of-way, the park area field, equipment, a-ten foot wide path and vegetated swales, graffiti abatement, and a bridge/drainage structure for access and handrail.

Landscaping and Appurtenant Facilities: Landscaping improvements include but are not limited to: Landscaping, planting, shrubbery, trees, irrigation systems, fences, hardscapes, fixtures, electricity and water, sidewalk maintenance resulting from landscape growth and appurtenant facilities in public rights-of-way, medians, swales, parkways and dedicated easements within the proposed boundaries of said Assessment District. Together with any and all incidental expenses in connection there with as particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Excluded from the District’s Responsibility: Fences throughout the Development other than the fence on the West side and within Lot 12.

Vegetation Management

Vegetation Management includes but is not limited to the mowing and trimming of identified drainage easements, street frontage, Carlson Park (lot 12) and other landscape areas.

Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: Poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the proposed boundaries of said Assessment District. The public lighting system is maintained to provide adequate illumination. Power for street lights is furnished by the Pacific Gas and Electric Company, and based on the rates for power authorized by the California Public Utilities Commission LS2-A rate.

Park and Recreation Improvements and Appurtenant Facilities

Parks and recreation improvements include but are not limited to lights, playgrounds, playground equipment, park furniture, site amenities, and appurtenant facilities in public parks and recreation facilities within the boundaries of said Assessment District.

E: Recent Changes and Proposed Changes for 2023/24 Fiscal Year

No changes in the FY22-23, however we anticipate new construction at least on one or two lots on FY 23-24.

F: ASSESSMENT

The annual assessments are based on the historical and estimated costs to maintain the improvements that provide a prescribed benefit to properties within the District. Per the original language of this assessment district properties not yet developed only pay 50% of the annual assessment. A CPI of 8.0% for 2023-2024 will be calculated and included in the report forwarded to the County for inclusion on the parcel annual tax assessment.

Assessment District	2021/22 Assessment	2021/22 Expense	2023/24 Assessment
MRBP	\$6,229.58	\$5,344.97	\$7,044.16

Above listed assessment fees include an annual Consumer Price Index factor (8% for 2023- 2024); All Urban Consumers, U.S. All Items, 1982-1984=100 – Annual from prior calendar year. The cost indexing factor allows the district to raise its assessments on an annual basis to allow it to keep pace with inflation and the rising cost of living.

ATTACHMENT A MAD RIVER BUSINESS PARK

ASSESSMENT ROLL

SPECIAL ASSESSMENT NUMBER	FISCAL YEAR 2023-2024 AMOUNT OF ASSESSMENT	PROPERTY DESCRIPTION ASSESSOR'S PARCEL NO.
Lot 1	356.81	507-531-007
Lot 2	451.33	507-531-008
Lot 3	422.28	507-531-009
Lot 4	432.85	507-531-010
Lot 5	564.05	507-531-011
Lot 6	301.26	507-531-013
Lot 7	259.10	507-531-014
Lot 8	369.20	507-531-004
Lot 9	232.98	507-531-003
Lot 10	3,654.30	507-531-015

TOTAL ASSESSMENT: \$7,044.16

Attachment: A. 2023/2024 Mad River Parkway Business Center - Engineers Report (4128 : Declaration and Noticing of Three Assessment

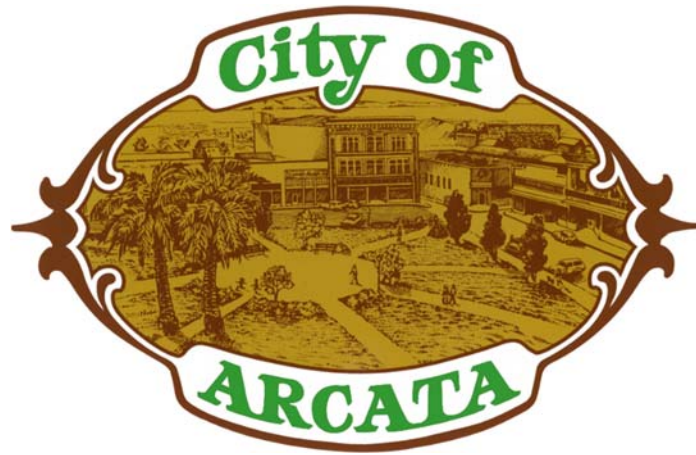
Engineer's Report for The Windsong Landscape Maintenance Assessment District

2023/2024

Netra Khatri, City Engineer

03/30/23

City of Arcata



Attachment: B. 2023/2024 Windsong - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

A: OVERVIEW

The City of Arcata (“City”) annually levies and collects special assessments on parcels within the Landscape Assessment District Titled Windsong Landscape Maintenance Assessment District (WLAD) in order to continue the maintenance of landscape improvements within the “District”. The District was formed in October 1995 and is levied annually, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the “1972 Act”) and the provisions of the California Constitution Article XIID, added by Proposition 218. This Engineer’s Annual Report (“Report”) describes the District, any changes to the District, modifications to the improvements or zones, and the proposed assessments for fiscal year 2023/2024.

The budgets and annual assessments are based on the City’s estimated cost to maintain the improvements that provide special benefits to properties within the District. The word “parcel”, for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Humboldt County Assessor’s Office. The Humboldt County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

Each fiscal year, an Engineer’s Report is prepared and presented to the City Council describing the District any changes to the District or improvements and the proposed budget and assessments for that fiscal year and the City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the proposed levy of assessments.

Following final approval of the Report the Council orders the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and included on the property tax roll for each parcel in fiscal year 2023/2024.

B. DESCRIPTION OF THE DISTRICT

The Windsong Landscape Maintenance Assessment District (WLAD) consists of 110 single family lots (previously 43 lots.) Five of the lots remain undeveloped.

The subdivision is situated along the western border of Arcata adjacent to the bottoms, north of HWY 255, east of V Street, south of Vaissade Road and west of Lorelei Road. The WLAD contains a City owned parcel known as Windsong Park (1.77 Ac.) and several landscaped/vegetated parcels which the City maintains for aesthetics and drainage purposes.

C. IMPROVEMENTS AND SERVICES AUTHORIZED BY THE 1972 ACT

As generally defined by the 1972 Act and applicable to this District, the improvements and associated assessments may include one or more of the following:

1. The installation or planting of landscaping;

2. The installation or construction of statuary, fountains, and other ornamental structures and facilities;
3. The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
4. The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
5. The installation of park or recreational improvements, including, but not limited to, all of the following: a) Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage. b) Lights, playground equipment, play courts, and public restrooms.
6. The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
7. The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to: a) Repair, removal, or replacement of all or any part of any improvements; b) Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities; c) Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; d) The removal of trimmings, rubbish, debris, and other solid waste; e) The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; f) Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; g) Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
8. Incidental expenses associated with the improvements including, but not limited to: a) The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment; b) The costs of printing, advertising, and the publishing, posting and mailing of notices; c) Compensation payable to the County for collection of assessments; d) Compensation of any engineer or attorney employed to render services; e) Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; f) Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The purpose of this District is to ensure the ongoing maintenance and servicing of the landscaped areas within the street right of way, playfield (park), playground and other operations and servicing of local landscaping and drainage improvements. The improvements in general include playground equipment and furniture, irrigation system, and public trail areas. The improvements to be maintained and funded entirely or partially through the District assessments are generally described as in the original Engineers report.

Landscaping and Appurtenant Facilities: Landscaping improvements include but are not limited to: Landscaping, planting, shrubbery, trees, irrigation systems, fences, hardscapes, fixtures, electricity and water, sidewalk maintenance resulting from landscape growth and appurtenant

facilities in public rights-of-way, medians, swales, parkways and dedicated easements within the proposed boundaries of said Assessment District. Together with any and all incidental expenses in connection there with as particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Vegetation Management

Vegetation Management includes but is not limited to the mowing and trimming of identified drainage easements, street frontage, Windsong Park and other landscape areas (parcels).

Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: Poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the proposed boundaries of said Assessment District. The public lighting system is maintained to provide adequate illumination. Power for street lights is furnished by the Pacific Gas and Electric Company, and based on the rates for power authorized by the California Public Utilities Commission LS2-A rate.

Park and Recreation Improvements and Appurtenant Facilities

Parks and recreation improvements include but are not limited to lights, playgrounds, playground equipment, park furniture, site amenities, and appurtenant facilities in public parks and recreation facilities within the boundaries of said Assessment District.

E: Recent Changes and Proposed Changes for 2023/24 Fiscal Year

No changes to report for this past FY (22/23), City continued to provide the maintenance and improvements above the amount received from the District. No changes in the rate of assessment are proposed in the next FY 23-24.

F: ASSESSMENT

The annual assessments are based on the historical and estimated costs to maintain the improvements that provide a prescribed benefit to properties within the District. The most complete assessment (FY21/22) is based on cost data recorded from the Parks and Facilities Department principally, plus the preparation of this report. No CPI was included in this District and thus the costs have not increased over time while the costs to deliver services has. Each parcel within the District is responsible for paying \$135/parcel based on the approved Engineers Estimate.

District Name	2021/22 Assessment	2021/22 Expensed	2023/24 Proposed Assessment
Windsong LAD	\$ 14,850	\$17,804.06	\$14,850

ATTACHMENT A WINDSONG

ASSESSMENT ROLL

SPECIAL
ASSESSMENT
NUMBER

FISCAL YEAR
2023-2024
AMOUNT OF ASSESSMENT

PROPERTY
DESCRIPTION
ASSESSOR'S PARCEL NO.

Lot 361-3	\$135.00	505-361-003
Lot 361-4	\$135.00	505-361-004
Lot 361-5	\$135.00	505-361-005
Lot 361-6	\$135.00	505-361-006
Lot 361-7	\$135.00	505-361-007
Lot 361-8	\$135.00	505-361-008
Lot 361-9	\$135.00	505-361-009
Lot 361-10	\$135.00	505-361-010
Lot 36-11	\$135.00	505-361-011
Lot 361-12	\$135.00	505-361-012
Lot 361-13	\$135.00	505-361-013
Lot 361-14	\$135.00	505-361-014
Lot 361-15	\$135.00	505-361-015
Lot 361-16	\$135.00	505-361-016
Lot 361-17	\$135.00	505-361-017
Lot 361-18	\$135.00	505-361-018
Lot 361-19	\$135.00	505-361-019
Lot 361-20	\$135.00	505-361-020
Lot 361-21	\$135.00	505-361-021
Lot 361-22	\$135.00	505-361-022
Lot 361-23	\$135.00	505-361-023

Attachment: B. 2023/2024 Windsong - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

Lot 361-24	\$135.00	505-361-024
Lot 361-25	\$135.00	505-361-025
Lot 361-26	\$135.00	505-361-026
Lot 361-27	\$135.00	505-361-027
Lot 361-28	\$135.00	505-361-028
Lot 361-29	\$135.00	505-361-029
Lot 361-30	\$135.00	505-361-030
Lot 361-31	\$135.00	505-361-031
Lot 361-32	\$135.00	505-361-032
Lot 361-33	\$135.00	505-361-033
Lot 361-34	\$135.00	505-361-034
Lot 361-35	\$135.00	505-361-035
Lot 361-36	\$135.00	505-361-036
Lot 361-37	\$135.00	505-361-037
Lot 361-38	\$135.00	505-361-038
Lot 361-39	\$135.00	505-361-039
Lot 361-40	\$135.00	505-361-040
Lot 361-41	\$135.00	505-361-041
Lot 361-42	\$135.00	505-361-042
Lot 361-43	\$135.00	505-361-043
Lot 361-44	\$135.00	505-361-044
Lot 361-45	\$135.00	505-361-045
Lot 361-46	\$135.00	505-361-046
Lot 361-47	\$135.00	505-361-047
Lot 361-48	\$135.00	505-361-048
Lot 361-49	\$135.00	505-361-049
Lot 361-50	\$135.00	505-361-050

Attachment: B. 2023/2024 Windsong - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

Lot 361-51	\$135.00	505-361-051
Lot 361-52	\$135.00	505-361-052
Lot 362-1	\$135.00	505-362-001
Lot 362-2	\$135.00	505-362-002
Lot 362-3	\$135.00	505-362-003
Lot 362-4	\$135.00	505-362-004
Lot 362-5	\$135.00	505-362-005
Lot 362-6	\$135.00	505-362-006
Lot 362-7	\$135.00	505-362-007
Lot 362-8	\$135.00	505-362-008
Lot 362-9	\$135.00	505-362-009
Lot 362-10	\$135.00	505-362-010
Lot 362-11	\$135.00	505-362-011
Lot 362-12	\$135.00	505-362-012
Lot 362-13	\$135.00	505-362-013
Lot 362-14	\$135.00	505-362-014
Lot 362-15	\$135.00	505-362-015
Lot 362-16	\$135.00	505-362-016
Lot 362-17	\$135.00	505-362-017
Lot 362-18	\$135.00	505-362-018
Lot 362-19	\$135.00	505-362-019
Lot 362-20	\$135.00	505-362-020
Lot 362-21	\$135.00	505-362-021
Lot 362-22	\$135.00	505-362-022
Lot 362-23	\$135.00	505-362-023
Lot 362-24	\$135.00	505-362-024
Lot 362-25	\$135.00	505-362-025

Attachment: B. 2023/2024 Windsong - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

Lot 362-26	\$135.00	505-362-026
Lot 362-27	\$135.00	505-362-027
Lot 362-28	\$135.00	505-362-028
Lot 362-29	\$135.00	505-362-029
Lot 362-30	\$135.00	505-362-030
Lot 362-31	\$135.00	505-362-031
Lot 362-32	\$135.00	505-362-032
Lot 362-33	\$135.00	505-362-033
Lot 362-34	\$135.00	505-362-034
Lot 362-35	\$135.00	505-362-035
Lot 362-36	\$135.00	505-362-036
Lot 362-37	\$135.00	505-362-037
Lot 362-38	\$135.20	505-362-038
Lot 362-39	\$135.00	505-362-039
Lot 362-40	\$135.00	505-362-040
Lot 362-41	\$135.00	505-362-041
Lot 362-42	\$135.00	505-362-042
Lot 362-43	\$135.00	505-362-043
Lot 362-44	\$135.00	505-362-044
Lot 362-45	\$135.00	505-362-045
Lot 362-46	\$135.00	505-362-046
Lot 362-47	\$135.00	505-362-047
Lot 362-48	\$135.00	505-362-048
Lot 362-49	\$135.00	505-362-049
Lot 362-50	\$135.00	505-362-050
Lot 362-51	\$135.00	505-362-051
Lot 362-52	\$135.00	505-362-052

Attachment: B. 2023/2024 Windsong - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

Lot 362-53	\$135.00	505-362-053
Lot 362-54	\$135.00	505-362-054
Lot 362-55	\$135.00	505-362-055
Lot 362-56	\$135.00	505-362-056
Lot 362-57	\$135.00	505-362-057
Lot 362-58	\$135.00	505-362-058
Lot 362-59	\$135.00	505-362-059
Lot 362-60	\$135.00	505-362-060

TOTAL ASSESSMENT: \$14,850.00

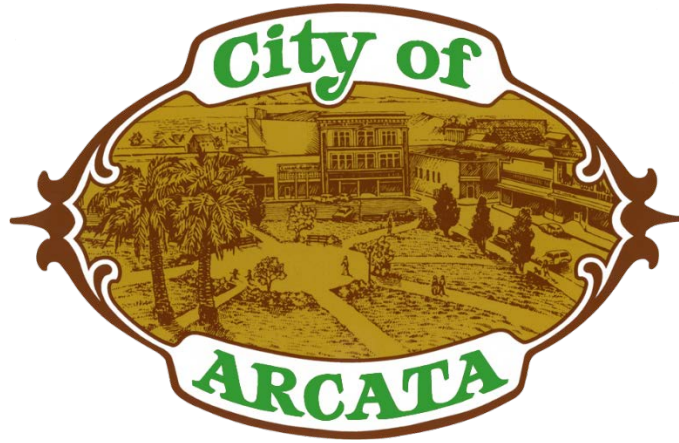
Engineer's Report for The Janes Creek Meadow Landscape Maintenance Assessment District

2023/2024

Netra Khatri, City Engineer

03/09/23

City of Arcata



Attachment: C. 2023/2024-Janes Creek Meadow - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

A: OVERVIEW

The City of Arcata (“City”) annually levies and collects special assessments on parcels within the Landscape and Lighting Assessment District Titled Janes Creek Meadow Landscape Maintenance Assessment District in order to continue the maintenance of landscape and lighting improvements within the “District”. The District was formed in October of 2003 and is levied annually, pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the “1972 Act”) and the provisions of the California Constitution Article XIID, added by Proposition 218. This Engineer’s Annual Report (“Report”) describes the District, any changes to the District, modifications to the improvements or zones, and the proposed assessments for fiscal year 2023/2024.

The budgets and annual assessments are based on the City’s estimated cost to maintain the improvements that provide special benefits to properties within the District. The word “parcel”, for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Humboldt County Assessor’s Office. The Humboldt County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

Each fiscal year, an Engineer’s Report is prepared and presented to the City Council describing the District any changes to the District or improvements and the proposed budget and assessments for that fiscal year and the City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the proposed levy of assessments.

Following final approval of the Report the Council orders the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and included on the property tax roll for each parcel in fiscal year 2023/2024.

B. DESCRIPTION OF THE DISTRICT

The Janes Creek Meadow Landscape Maintenance Assessment District (JCAD) consists of 54 lots. The 9 original lots associated with the affordable housing land trust were not assessed. The subdivision is situated in the northern central portion of the City of Arcata. The JCAD contains a City improved park and playground (Janes Creek Meadow Park), improved trail network and stormwater retention pond and swales.

C. IMPROVEMENTS AND SERVICES AUTHORIZED BY THE 1972 ACT

As generally defined by the 1972 Act and applicable to this District, the improvements and associated assessments may include one or more of the following:

1. The installation or planting of landscaping;

2. The installation or construction of statuary, fountains, and other ornamental structures and facilities;
3. The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
4. The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
5. The installation of park or recreational improvements, including, but not limited to, all of the following: a) Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage. b) Lights, playground equipment, play courts, and public restrooms.
6. The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
7. The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to: a) Repair, removal, or replacement of all or any part of any improvements; b) Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities; c) Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; d) The removal of trimmings, rubbish, debris, and other solid waste; e) The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; f) Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; g) Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
8. Incidental expenses associated with the improvements including, but not limited to: a) The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment; b) The costs of printing, advertising, and the publishing, posting and mailing of notices; c) Compensation payable to the County for collection of assessments; d) Compensation of any engineer or attorney employed to render services; e) Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; f) Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The purpose of this District is to ensure the ongoing maintenance, operation and servicing of the improvements installed by the Developer and the City. These include: the Park and playground, approximately 3,000 LF of trail, landscaped bulb outs, 13 street lights and supplied power, fences on City right of way, a sound wall at the entrance, and a pedestrian and emergency access bridge.

Landscaping and Appurtenant Facilities: Landscaping improvements include but are not limited to: Landscaping, planting, shrubbery, trees, irrigation systems, fences, hardscapes, fixtures, electricity and water, sidewalk maintenance resulting from landscape growth and appurtenant facilities in public rights-of-way, medians, swales, parkways and dedicated easements within the

proposed boundaries of said Assessment District. Together with any and all incidental expenses in connection there with as particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Excluded from the District’s Responsibility

Private yard fences throughout the JCAD adjacent to the vegetated drainage swales.

Vegetation Management

Vegetation Management includes but is not limited to the mowing and trimming of identified drainage easements, street frontage, Jacoby Creek Park and other landscape areas.

Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: Poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the proposed boundaries of the JCAD. The public lighting system is maintained to provide adequate illumination. Power for street lights is furnished by the Pacific Gas and Electric Company, and based on the rates for power authorized by the California Public Utilities Commission LS2-A rate.

Park and Recreation Improvements and Appurtenant Facilities

Parks and recreation improvements include but are not limited to lights, playground, playground equipment, park furniture, site amenities, and appurtenant facilities in public parks and recreation facilities within the boundaries of said Assessment District.

E: Recent Changes and Proposed Changes for 2023/24 Fiscal Year

This past year, the City had no changes recorded and does not anticipate any changes for FY 23-24.

F: ASSESSMENT

The annual assessments are based on the historical and estimated costs to maintain the improvements that provide a prescribed benefit to properties within the District. Per the original language of this assessment district, parcels does not include CPI adjustments.

Assessment District	2021/2022 Assessment	2021/2022 Expense	2023/2024 Assessment
JCAD	\$ 16,080.00	\$ 22,133.35	\$ 16,080.00

ATTACHMENT A JANES CREEK MEADOW

ASSESSMENT ROLL

SPECIAL
ASSESSMENT
NUMBER

FISCAL YEAR
2022-2023
AMOUNT OF ASSESSMENT

PROPERTY
DESCRIPTION
ASSESSOR'S PARCEL NO.

Lot 1	507-511-001	268.00
Lot 2	507-511-002	268.00
Lot 4	507-511-004	268.00
Lot 5	507-511-005	268.00
Lot 6	507-511-006	268.00
Lot 7	507-511-007	536.00
Lot 8	507-511-008	268.00
Lot 9	507-511-009	268.00
Lot 10	507-511-010	268.00
Lot 11	507-511-011	268.00
Lot 12	507-511-012	268.00
Lot 13	507-511-013	268.00
Lot 14	507-511-014	268.00
Lot 15	507-511-015	268.00
Lot 16	507-511-016	268.00
Lot 17	507-511-017	536.00
Lot 18	507-511-018	268.00
Lot 19	507-511-019	268.00
Lot 20	507-511-020	268.00
Lot 21	507-511-021	268.00
Lot 22	507-511-022	268.00

Attachment: C. 2023/2024-Janes Creek Meadow - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

Lot 23	507-511-023	268.00
Lot 24	507-511-024	536.00
Lot 25	507-511-025	268.00
Lot 26	507-511-026	268.00
Lot 27	507-511-027	268.00
Lot 28	507-511-028	804.00
Lot 29	507-511-029	268.00
Lot 30	507-511-030	268.00
Lot 31	507-511-031	268.00
Lot 32	507-511-032	268.00
Lot 33	507-511-033	268.00
Lot 34	507-511-034	268.00
Lot 35	507-511-035	268.00
Lot 36	507-511-036	268.00
Lot 37	507-511-037	268.00
Lot 38	507-511-038	268.00
Lot 39	507-511-039	268.00
Lot 40	507-511-040	536.00
Lot 41	507-511-041	268.00
Lot 42	507-511-042	268.00
Lot 43	507-511-043	268.00
Lot 44	507-511-044	268.00
Lot 45	507-511-045	268.00
Lot 46	507-511-046	268.00
Lot 47	507-511-047	268.00
Lot 48	507-511-048	268.00
Lot 49	507-511-049	536.00

Attachment: C. 2023/2024-Janes Creek Meadow - Engineers Report (4128 : Declaration and Noticing of Three Assessment Districts 23-24)

Lot 50	507-511-050	268.00
Lot 51	507-511-051	268.00
Lot 52	507-511-052	268.00
Lot 53	507-511-053	268.00
Lot 54	507-511-001	268.00

TOTAL ASSESSMENT: \$16,080



STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: David Loya, Director of Community Development

PREPARER: David Loya, Director of Community Development

DATE: March 29, 2023

TITLE: **Receive a Report on the Mad River Community Hospital's Special Considerations.**

RECOMMENDATION:

Staff recommends the Council receive a report on the zoning and land use designations for the Mad River Community Hospital and provide direction as necessary.

INTRODUCTION:

This report addresses the background on the Mad River Community Hospital's special considerations in the City's General Plan and Land Use Code. It also describes the process needed to amend the special considerations and/or rezone the property for other uses. This report comes at the request of the Council.

BACKGROUND:

The Mad River Community Hospital campus encompasses four parcels at 3800 Janes Road. The main campus is on Assessor's Parcel Nos. 507-191-033 and -076. The other two parcels are largely vacant. The property is designated Public Facilities and has a special consideration in the General Plan and the Land Use Code (Attachment A, SCP 8). Central to the special consideration is the requirement to conserve 50 percent of the total campus area in open space. There was an additional requirement that the Hospital obtain approval for a "master plan" demonstrating the 50 percent open space and developable areas. The Hospital received this approval in around 2014 (Attachment B).

Among other uses, the special consideration allows for residential uses consistent and compatible with hospital uses. Examples include workforce housing, long-term care, and other uses that could be expected in conjunction with hospital uses.

The Council asked for a report on the current status and the process for adding other uses.

DISCUSSION:

The requirements stated above are embedded in the General Plan, the Land Use Code. They may also be cited in the ordinance implementing the Planned Development Combining Zone on the property.

The master plan has been adopted by the City's Planning Commission. The master plan could be amended to reflect a revised placement of structures and open space to accommodate a revised planned build out. If the Hospital wishes to start development, the Zoning Administrator could find a newly revised master plan substantially consistent with the approved plan if it met the special consideration requirements.

If the Hospital wishes to amend or remove the special consideration, the process would require a General Plan amendment, a Land Use Code text amendment, and potentially a Planned Development amendment. These changes would need to be supported by environmental analysis, which could include up to an EIR. Staff will provide an update on this at the meeting.

POLICY IMPLICATIONS:

This item is exploratory and does not have policy implications. Any action may have implications that will be noted at such time they are concrete.

COMMITTEE/COMMISSION REVIEW:

None.

ENVIRONMENTAL REVIEW (CEQA):

This update is not a project pursuant to CEQA.

BUDGET/FISCAL IMPACT:

This action is a de minimus impact on the budget. Any amendments would require application and full cost recovery.

ATTACHMENTS:

- A. Arcata Municipal Code section 9.26.070 Special Consideration (PDF)
- B. Mad River Community Hospital master plan (PDF)

9.26.070 Commercial, Industrial, and Public Facility Special Considerations

Proposed development and new land uses on parcels within the SCC (Special Considerations - Commercial), SCI (Special Considerations - Industrial), or SCP (Special Considerations - Public Facility) combining zone shall comply with the following requirements, as applicable, in compliance with General Plan Table LU-5, Table LU-7 or LU-8.

SCC Zone	Area	SCC Zone Requirements
1a	Giuntoli Lane at Hwy. 101: Graham site	Commercial development should include consolidated access points, parking that is screened, and setbacks from the Mad River. This property is within the Urban Services Boundary, must be annexed, and has a Planned Development (:PD) overlay.
1b	2212 Jacoby Creek Road Assessor's Parcel Number: 501-011-006	In addition to the permitted uses allowed in the base zone, the following uses shall be considered as permitted uses: studio – art, dance, martial arts, music, etc.; fitness/health facility; meeting facility, public and private; school – elementary, middle, secondary; school – specialized; and theater, auditorium. Future development shall provide special consideration to potential impacts to cultural and historical resources on the site as the property is listed on the National Register of Historic Places – National Register #85000353 and has had archaeological investigations and tribal consultation/monitoring. Future development shall also not significantly diminish the school's historical structure, context or setting. The maximum percentage of site area to be occupied by structures, parking, driveways and pavement shall not exceed 60%.
SCI Zone	Area	SCI Zone Requirements
2	"K" Street Industrial area	Provide live-work spaces; revitalize older industrial uses.

Attachment: A. Arcata Municipal Code section 9.26.070 Special Consideration (4156 : update on Mad River Community Hospital)

3	West End Road Corridor	Promote more intensive industrial uses.
4	Aldergrove Industrial Park	Coordinated light industrial development, with increased landscaping.
5	Giuntoli Lane/Valley East Area: Zanzi site	Planned Development for entire property to minimize access points on Giuntoli, and coordinate land uses, interior circulation, shared parking, and overall building layout. Constraints include setback area along Mad River. APN 507-141-042 may allow for a public facility type use to accommodate a future City park along the Mad River. A special consideration for this parcel shall include dual (Industrial Limited [IL] and/or Public Facility [PF] land use activities.
6	Northcoast Hardwoods site	Planned Development for entire property to minimize access points on Samoa, and coordinate land uses, interior circulation, shared parking, and overall building layout.
7	Little Lake Industries (South I Street)	<p>Planned Development for the entire site shall include:</p> <ol style="list-style-type: none"> 1. An area not less than 25-feet wide adjacent and parallel to "I" Street shall be a landscape buffer between heavy manufacturing uses to the west and internal development on the site. Landscaping within the buffer strip shall include a dense planting of trees of species appropriate to the coastal environment. 2. A multi-use coastal access pathway shall be included along the entire landscape buffer to connect the Samoa Boulevard area to the Arcata Marsh and bay shoreline. 3. The former marsh areas at the southern portion of the property (south of the railroad tracks) shall be restored or recreated. 4. A small portion of the site adjacent to the Marsh Commons area, or along Butcher Slough, may be suitable for limited residential development.

Attachment: A. Arcata Municipal Code section 9.26.070 Special Consideration (4156 : update on Mad River Community Hospital)

		<p>5. A small portion of the site adjacent to the restored marsh area may be suitable as a site for an "eco-lodge" or other eco-tourism uses focused on coastal recreation.</p> <p>6. The northern portion of the site east of the landscape buffer may be developed as a "business park" with light industrial and business-service uses. Comprehensive development standards for the business park area, including sidewalks, landscaping, and building design, shall be included in the master plan for the site.</p> <p>7. A creekside conservation area shall be required parallel to the top of the bank of Butcher Slough.</p>
SCP	Area	SCP Zone Requirements
8	Mad River Hospital Area APN's 507-191-033, 507-191-076, 507-291-032 & 507-191-077	<p>Hospital development on APN's 507-191-077 and 507-291-032, in conjunction with an overall Master Site Plan, shall retain 50% contiguous open space, have adequate provisions for on site retention of stormwater, be compatible in scale with surrounding uses, provide permanent open space or conservation easements to the City of Arcata or a land trust, and limit extent of impervious surfaces (e.g. parking lots) as much as possible through a Planned Development. A conservation easement shall address provisions to: preserve prime agriculture soils; encourage limited agriculture activities; and promote trail systems, wellness gardens, and health related outdoor activities. On APN 507-291-032, north of Wiyot Way, a residential specific consideration shall be placed on this site that would allow for development of hospital related housing, including, but not limited to: life care facilities, assisted living facilities, medical related group quarters, medical services-extended care facilities, temporary housing for family members of hospital patients, or housing for doctors, nurses, and hospital staff per PC Resolution 08-11. If a Master Site Plan for the Mad River Hospital Area is not</p>

Attachment: A. Arcata Municipal Code section 9.26.070 Special Consideration (4156 : update on Mad River Community Hospital)

		approved by the year 2020 for a Public Facility (PF) Land Use Designated areas on APN's 507-191-077 and 507-291-032, then consideration should be given to reverting the PF designated lands back to an Agriculture Exclusive (A-E) designation.
9	Sunset Fire Station Site APN 505-121-030	Development of a fire station compatible with the proposed Foster Avenue extension shall be allowed on this Public Facilities (PF) designated parcel.
:SCI Zone	Area	:SCI Zone Requirements
10	Boyd Road Annexation (Portion) The following APNs 507-381-001, -004, -005 and -007 are zoned IL:SCI:SP (Note: the Flake Board property (-001) is developed only with a well and is not authorized to be further developed at this time)	507-381-004, -005, -007 – Eureka Ready Mix. The Special Considerations zone will allow the continued extraction, manufacture and processing of rock products, concrete and asphalt batch plant operations and other directly related ancillary equipment/structures. Existing uses on APNs -004, -005 and -007 may operate in perpetuity unless and until such time as the uses described above cease in entirety for a period of three years. Following the three-year period, any new use must conform to IL zoning.

(Ord. 1398, eff. 1/15/2010; Ord. 1428, eff. 5/1/2015; Ord. 1458, eff. 6/19/2015)

Attachment: A. Arcata Municipal Code section 9.26.070 Special Consideration (4156 : update on Mad River Community Hospital)

FEATURES LEGEND:

- ① CONNECTING TRAIL
- ② TRAIL ACCESS TO ADJACENT PROPERTY
- ③ COMMON RECREATION AREA
- ④ BARN
- ⑤ GRASS AMPHITHEATER
- ⑥ OUTDOOR EVENT AREA
- ⑦ EVENT AREA WOOD BRIDGE
- ⑧ ORGANIC GARDEN GREENHOUSE
- ⑨ NATIVE LANDSCAPING
- ⑩ LANDSCAPED BERM
- ⑪ EXISTING DRAINAGE
- ⑫ RAIN GARDEN (RUN-OFF FILTRATION)
- ⑬ OPEN SPACE EASEMENT
- ⑭ SOUTH ROOF FOR POTENTIAL SOLAR PANELS
- ⑮ VEHICULAR PULL-OUT
- ⑯ PERMEABLE PARKING
- ⑰ BIKE PARKING
- ⑱ ALTERNATIVE TRANS. PARKING
- ⑲ OVERFLOW AND GUEST PARKING
- ⑳ EXISTING HELICOPTER PAD
- ㉑ PROPOSED TREE ISLANDS AT EXISTING HOSPITAL PARKING
- ㉒ PROPOSED HOSPITAL MAIN ENTRY
- ㉓ HOSPITAL ER ENTRANCE
- ㉔ PROPOSED DAYCARE FACILITY

PROPOSED USES FOR COMMON RECREATION AREA:

- TENNIS
- BOCCIE BALL
- BASKETBALL
- BADMINTON

APN:
507-191-077
& 507-291-032



GRAPHIC SCALE MEASURES 1 INCH ON FULL-SIZE PLANS.



LOT SUMMARY

LLA:
PUBLIC FACILITY - HOSPITAL EXPANSION
2 STORY - 60 - 65,000 SQ. FT.

176 PARKING SPACES (APPROX. 1/369 SF)
MIN. REQUIRED (1/500 SF) = 130 SPACES
MAX. ALLOWED (1/300 SF) = 216 SPACES
88 - BIKE PARKING SPACES REQUIRED
9 - MOTORCYCLE PARKING SPACES REQUIRED

LOT 1:
PUBLIC FACILITY - HEALTH CARE CLINIC
2 STORY - 30 - 34,000 SQ. FT.

105 PARKING SPACES (APPROX. 1/324 SF)
MIN. REQUIRED (1/500 SF) = 68 SPACES
MAX. ALLOWED (1/300 SF) = 113 SPACES
53 - BIKE PARKING SPACES REQUIRED
5 - MOTORCYCLE PARKING SPACES REQUIRED

LOT 2:
ASSISTED LIVING FACILITY
2 STORY - 30,000 - 33,000 SQ. FT.
W/ 60-75 ROOMS - VARIOUS SIZING & GROUPING

75 - EXTERIOR PARKING SPACES
MIN. REQUIRED (75x1.5) = 56 SPACES
MAX. ALLOWED (75x1.5) = 113 SPACES
38 - BIKE PARKING SPACES REQUIRED
2 - MOTORCYCLE PARKING SPACES REQUIRED

LOT 3:
PUBLIC FACILITY - HEALTH CARE RELATED
2 STORY - 25 - 30,000 SQ. FT.

82 PARKING SPACES (APPROX. 1/366 SF)
MIN. REQUIRED (1/500 SF) = 60 SPACES
MAX. ALLOWED (1/300 SF) = 100 SPACES
41 - BIKE PARKING SPACES REQUIRED
4 - MOTORCYCLE PARKING SPACES REQUIRED

LOT 4:
PUBLIC FACILITY - HEALTH CARE RELATED
2 STORY - 25 - 28,000 SQ. FT.

60 PARKING SPACES (APPROX. 1/466 SF)
MIN. REQUIRED (1/500 SF) = 56 SPACES
MAX. ALLOWED (1/300 SF) = 93 SPACES
30 - BIKE PARKING SPACES REQUIRED
3 - MOTORCYCLE PARKING SPACES REQUIRED

LOT 5 - ASSISTED LIVING FACILITY:

MAIN BUILDING:
2 STORY - 30 - 34,000 SQ. FT.
W/ 75-80 ROOMS - VARIOUS SIZING & GROUPING

COTTAGES:
12 - 20'X35' +/- 700 SQ FT
1 STORY / 1 BEDROOM / 1 BATH W/ PORCH

APARTMENTS OVER GARAGES:
6 - 24'X26' 624 SQ FT
1 FLOOR / 1 BEDROOM / 1 BATH W/ BALCONY

APARTMENTS:
2 - 24'X26' 624 SQ FT
1 FLOOR / 1 BEDROOM / 1 BATH W/ BALCONY

TOTAL PRIVATE RESIDENTIAL UNITS = 20

PARKING SUMMARY:

12 - 14'X24' 1 CAR GARAGES
8 - 10'X20' CARPORTS W/ STORAGE AREA
89 - EXTERIOR PARKING SPACES
= 109 TOTAL SPACES

MIN. REQUIRED (80x.75=60 FOR RES. UNITS) = 80 SPACES
MAX. ALLOWED (80x1.5=120 +40 FOR RES. UNITS) = 160 SPACES

(20x1 = 20 SPACES MIN. SPACES REQUIRED FOR RES. UNITS)
(20x2 = 40 SPACES MAX. SPACES ALLOWED FOR RES. UNITS)
55 - BIKE PARKING SPACES REQUIRED
5 - MOTORCYCLE PARKING SPACES REQUIRED

LOT 6:
NORTH COAST PREPARATORY & PERFORMING ARTS & MEDICAL ACADEMY SCHOOL
2 STORY - 25 - 30,000 SQ. FT.

73 PARKING SPACES (APPROX. 1/410 SF)
MIN. REQUIRED (1/500 SF) = 60 SPACES
MAX. ALLOWED (1/350 SF) = 86 SPACES
37 - BIKE PARKING SPACES REQUIRED
4 - MOTORCYCLE PARKING SPACES REQUIRED

ADDITIONAL VISITOR PARKING:

52 PARKING SPACES (WEST OF PROPOSED AMPHITHEATER)

*BIKE PARKING - 50% OF VEHICLE SPACES
*COMPACT PARKING - UP TO 33% SPACES
*MOTORCYCLE PARKING - 1 FOR EVERY 20 SPACES

**PROPOSED
PLANNED DEVELOPMENT for MAD RIVER PROPERTIES & HOSPITAL
NORTH COAST WELLNESS MEDICAL CAMPUS**

APRIL 4, 2011





STAFF REPORT – CITY COUNCIL MEETING

April 05, 2023

TO: Honorable Mayor and City Council Members

FROM: David Loya, Director of Community Development

PREPARER: David Loya, Director of Community Development

DATE: March 29, 2023

TITLE: **Provide Direction to the Planning Commission Regarding the Timeline for the Strategic Infill Redevelopment Program.**

RECOMMENDATION:

Staff recommends:

- 1) The full Council provide direction to staff and the Planning Commission regarding the timeline for producing a public review draft of, and recommendation for, the General Plan update; and
- 2) The Council members that are not otherwise conflicted provide direction to staff and the Planning Commission regarding the timeline for producing a public review draft of, and recommendation for, the Gateway Area Plan Element and its associated Form-Based Code.

INTRODUCTION:

The sitting members of the Council directed staff at their March 1 meeting to redirect the efforts to develop the Form-Based Code (Code) away from the scheduled public engagement events that were planned in the scope approved in January 2023, (and have been drawing few new residents to the process), and to focus on the preparation of a draft of the Code for public review as soon as possible. The sitting members further directed the Planning Commission to provide a recommendation on the Gateway element of the General Plan along with the non-Gateway General Plan updates and new Code by July of 2023. This is consistent with timelines established in 2022 and shared with the Council in 2022, January 2023, and discussed most recently by the Council during on March 1, 2023. Because only those Councilmember who are eligible to participate in the Gateway element discussion were part of the most recent review of the timeline, some members of the public, and a Planning Commissioner, have raised procedural concerns about the Council's direction. This item is to review milestones established to meet this timeline and to reconsider or ratify the Council's direction from the March 1, 2023, meeting.

DISCUSSION:

The Planning Commission, Committees, and public are currently evaluating the various

elements of the General Plan. The City’s consultant is working on the draft Form-Based Code associated with the Gateway Area Plan for review by the Planning Commission in June. The major milestones leading to adoption based on the current direction from the Council include:

- 1) Release of all draft work product (June 2023);
- 2) Initial Recommendation from Planning Commission (July 11, 2023);
- 3) Draft EIR release (summer 2023);
- 4) Council review and direction (summer 2023);
- 5) Continued public engagement on draft work product (summer-fall 2023);
- 6) EIR Certification (early 2024);
- 7) Adoption of General Plan and associated codes (early 2024 after EIR).

Engagement Timeline

To meet the first two milestones, the Commission has established a timeline (Table 1) and a framework for its deliberations. The timeline establishes the Elements and Gateway topics that will be addressed by the Commission. The timeline may be updated periodically to reflect changes in progress or priorities. While this timeline addresses upcoming meetings, the schedule outlining the Commission’s prior review is located at <https://www.cityofarcata.org/940/Ongoing-Community-Outreach>. The Planning Commission is currently reviewing each General Plan Elements and will review the Form-Based Code in June.

Gateway Specific Concern	General Plan Element	Date
Form Based Code		1/4/2023
Fire and police service and adequate staffing/equipment		1/24/2023
	Land Use	3/27/2023
Sea Level rise		3/28/2023
Lack of multi-modal infrastructure	Infrastructure, Circulation	4/11/2023
Infrastructure Impacts	(Gateway Mobility Chapter)	4/11/2023
Construction impacts		4/11/2023
Permitting, Community Benefits	Land Use	4/22/2023
Height and Shading, Views	Infrastructure, Public Safety	4/25/2023
Fiscal Impacts		4/25/2023
Ownership Opportunities	Historic Preservation	5/9/2023
Gentrification/Housing Affordability		5/9/2023
Impacts on Creamery District/building	Health, Design	5/23/2023
Effect on businesses		5/23/2023
	"Bike Rack" issues	6/13/2023
	"Bike Rack" issues	6/27/2023

Grant Update

The General Plan update is largely funded by grants that have completion deadlines at the end of 2023 and funds are almost fully expended for all grant sources. The grant agencies require an adopted work product to be submitted by the end of the grant term. The outstanding grants include the Sustainable Agricultural Lands Conservation, SB2, and Local Early Action

Planning grants.

The Sustainable Agricultural Lands Conservation (SALC) grant deadline is January 31, 2024. The City has already received a 12-month extension (original grant term expiring January 31, 2023). The deadline may be further extended in unique circumstances. Staff are working with Department of Conservation (Department) staff to seek further extension. The Department staff are reviewing the possibility of accepting Council endorsement of a draft Plan to meet grant deadlines, recognizing the EIR may not be completed. The SALC grant is \$250,000.

The SB2 and Local Early Action Planning (LEAP) grant deadline for funds expenditures and reimbursements is December 31, 2023. The City has already received an 18-month extension (original expenditure deadline June 30, 2022). The grant closeout deadline is June 30, 2024, and it cannot be extended. The State Housing and Community Development (HCD) requires an adopted work product to be submitted by the end of the grant term. Missing the grant deadline would require repayment totaling \$225,000.

Both HCD and the Strategic Growth Council have lauded the City's efforts and the planning work we are doing. This work has resulted in recognition in several ways. For example, the City was invited to speak on a panel at the joint hearing of the Senate Housing Committee and the Assembly Housing and Community Development Committee in February of 2023 led by Senator Scott Wiener and Assembly Member Buffy Wicks. The City was invited to this event on the recommendation of HCD Housing Policy team due to their experience with our implementation of these grants.

ENVIRONMENTAL REVIEW (CEQA):

This is just an update and is not a project pursuant to CEQA. The General Plan updates, including the Gateway Area Plan, and the proposed form-based code, are being analyzed through a Program Environmental Impact Report. The General Plan updates will be able to be adopted once the Environmental Impact Report is completed.

BUDGET/FISCAL IMPACT:

The fiscal impact of this update is negligible. The impact of the overall planning work is evaluated in the approval reports.