

# CITY OF ARCATA CITY COUNCIL MEETING

COUNCIL CHAMBER  
736 F Street, Arcata

JUNE 07, 2023  
Wednesday, 6:00 PM

## AGENDA

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Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

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Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at [www.cityofarcata.org](http://www.cityofarcata.org).

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PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

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### **How to Observe and Participate in the Meeting:**

#### Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting [www.cityofarcata.org](http://www.cityofarcata.org) and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

#### Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:  
<https://us06web.zoom.us/j/89699090883>
2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. \*67 1-669-900-6833

2. Enter Meeting ID: 896 9909 0883
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (\*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

**I. LAND ACKNOWLEDGMENT**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CEREMONIAL MATTERS**

**A. Proclamation in Recognition of *World Oceans Day*, June 8, 2023.**

**B. Proclamation in Recognition of *Arcata, Six Rivers Charter, and Pacific Coast High School Safe and Sober Graduation Day*, Thursday, June 15, 2023.**

**C. Proclamation Designating June 4–10, 2023, *The Week of the Oyster*.**

**D. Proclamation Recognizing June 2023 as *National Alzheimer's and Brain Awareness Month*.**

**V. REPORT BY COMMISSION/COMMITTEE**

**VI. EARLY ORAL COMMUNICATIONS**

The City Council values your comments. This 15-minute time period allows people to address the Council on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral communications the Council may respond to statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers may be limited to two minutes. There will also be time for the public to comment specifically on each agenda item and again at the end of the meeting under item number XII (12).

**VII. N/A**

**VIII. CONSENT CALENDAR**

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve the Minutes of the City Council Meeting of May 17, 2023.**
- B. Bi-Weekly Report on Disbursements.**
- C. Adopt Resolution No. 223-59 Approving the Fiscal Year 2023/24 Annual Report on Stormwater Drainage Maintenance Fee for All Non-Tax Exempt Parcels and Directing That Said Fee be Collected through the Property Tax Rolls for Fiscal Year 2023/24.**
- D. Adopt Resolution No. 223-58, Approving the Fiscal Year 2023/24 Annual Report on Measure A Special Tax for All Non-Tax Exempt Parcels and Directing That Said Fee be Collected through the Property Tax Rolls for Fiscal Year 2023/24.**
- E. Approve Lease Agreement between the City of Arcata and the County of Humboldt for the Arcata Branch Library; and Authorize the City Manager to Execute All Applicable Documents.**
- F. Award Contracts for the 2023 Timber Sales to Humboldt Redwood Company for Redwood Logs (\$848/mbf), and to North Fork Lumber Company for Douglas Fir Logs (\$615/mbf) and Grand Fir Logs (\$415/mbf); and Authorize the City Manager to Execute All Applicable Documents.**
- G. Adopt Resolution No. 223-56, A Resolution of the Governing Body of The City of Arcata Authorizing Joint Request for Amendment to The Grove Standard Agreement Contract No. 21-HK-17196.**

**IX. ITEMS REMOVED FROM CONSENT CALENDAR**

Items removed from the Consent Calendar will be heard under this section.

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

- A. Review Proposed Budget for Fiscal Year 2023-24.**

Section 2305 of the Arcata Municipal Code requires that a current annual operating budget be adopted by the City on or before the first day of July of each year. Adoption of the annual budget generally includes adoption of the City Council Goals and Priority

Projects, projected revenues and expenditures, the City's Capital Improvement Program (CIP) projects and the annual Appropriations Limit (Gann Limit). In prior years, adoption of the Master Fee Schedule was incorporated into the budget adoption, however, the FY 2023-24 Fee Schedule was adopted on April 19, 2023, and will be effective July 1, 2023. This agenda item provides the City Council with an opportunity to review the City Manager's Proposed Budget and provide direction to staff as appropriate. The Public Hearing on the FY 2023-24 Budget and FY 2023-24 Appropriation Limit is scheduled for June 21, 2023, after which the City Council may consider adoption.

**RECOMMENDATION:**

It is recommended that the City Council receive a presentation on the City Manager's Proposed FY 2023-24 Budget and provide direction to staff as appropriate.

**XII. ORAL AND WRITTEN COMMUNICATIONS**

**XIII. COUNCIL AND STAFF REPORTS**

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

**XIV. DATES OF FUTURE MEETINGS**

**XV. CLOSED SESSION**

**XVI. CLOSED SESSION REPORTS**

**XVII. ADJOURNMENT**

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 223-07)