

**CITY OF ARCATA  
CITY COUNCIL MEETING**

COUNCIL CHAMBER  
736 F Street, Arcata

JUNE 21, 2023  
Wednesday, 6:00 PM

**AGENDA**

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Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

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Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at [www.cityofarcata.org](http://www.cityofarcata.org).

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PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

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**How to Observe and Participate in the Meeting:**

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting [www.cityofarcata.org](http://www.cityofarcata.org) and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:  
<https://us06web.zoom.us/j/88912485076>
2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. \*67 1-669-900-6833

2. Enter Meeting ID: 889 1248 5076
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (\*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

**I. LAND ACKNOWLEDGMENT**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CEREMONIAL MATTERS**

**A. Certificate of Appreciation for Christian Figueroa for His Three Years of Service on the Arcata Planning Commission.**

**B. Proclamation in Celebration of the *Fourth of July Jubilee*, July 4, 2023.**

**V. REPORT BY COMMISSION/COMMITTEE**

**A. Annual Report from the Forest Management Committee.**

**VI. EARLY ORAL COMMUNICATIONS**

The City Council values your comments. This 15-minute time period allows people to address the Council on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral communications the Council may respond to statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers may be limited to two minutes. There will also be time for the public to comment specifically on each agenda item and again at the end of the meeting under item number XII (12).

**VII. N/A**

**VIII. CONSENT CALENDAR**

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and

considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve the Minutes of the City Council Meeting of June 6, 2023.**
- B. Approve the Minutes of the City Council Meeting of June 7, 2023.**
- C. Bi-Weekly Report on Disbursements.**
- D. Accept In-Kind Donation of a New Scoreboard for the Arcata Ball Park from the Humboldt Crabs.**
- E. Award a Contract for the 2023 Corporation Yard Buildings Siding Replacement Project to Kyle Boughton DBA North Star Development in the Amount of \$63,715.57; Authorize the City Manager to Increase the Contract Amount by up to 5 Percent (\$3,185.78 for a Total Amount Not to Exceed \$66,901.35) to Allow for Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**
- F. Award a Contract for Carlson Park Playground Equipment Purchase and Installation to Miracle Recreation—PlayPower, Inc., in the Amount of \$259,972.84, including Tax; Authorize the City Manager to Increase the Contract Amount by up to \$12,998 (5 Percent, for a Total Amount Not to Exceed \$272,970.84) to Allow for Any Unforeseen Contingencies; Award a Contract for Carlson Park Playground Surfacing Purchase and Installation to Sof Surfaces, Inc., in the Amount of \$89,991.07; Authorize the City Manager to Increase the Contract Amount by up to \$4,499 (5 Percent, for a Total Amount Not to Exceed \$94,490.07) to Allow for Any Unforeseen Contingencies; and Authorize the City Manager to Execute All Applicable Documents.**
- G. Approve the Design and Award a Construction Contract for the 2023 Arcata Annual Paving Project to GR Sundberg, Inc., in the Amount of \$1,383,470.00 (Including Base Bid and Additive Alternatives 1 to 3); Authorize the City Engineer to Approve Change Orders and Increase the Contract Amount by up to \$138,347.00 (10 Percent of the total bid, for a Total Not to Exceed \$1,521,817.00) to Allow for Any Unforeseen Contingencies and Additional Work as Necessary; and Authorize the City Manager to Execute All Applicable Documents.**
- H. Adopt Resolution No. 223-63, a Resolution of the City Council of the City of Arcata Authorizing Application for a Manufactured Housing Opportunity and Revitalization (MORE) Program Grant up to \$3 Million.**

**IX. ITEMS REMOVED FROM CONSENT CALENDAR**

Items removed from the Consent Calendar will be heard under this section.

**X. OLD BUSINESS**

**A. Public Hearing on the Proposed Appropriations Limit for Fiscal Year (FY) 2023-24, Consider Adopting Resolution No. 223-55 Adopting the Proposed Appropriations Limit for FY 2023-24, Public Hearing on FY 2023-24 Proposed Budget, and Consider Adoption of Resolution No. 223-57 Adopting the City Budget for FY 2023-24.**

The City Council reviewed the City Manager’s Proposed Fiscal Year (FY) 2023-24 Budget at its regularly scheduled meeting on June 7, 2023. Incorporating City Council direction at that meeting, a final budget has been prepared for adoption. Adoption of the annual budget includes the City Council Goals and Priority Projects, the projected revenue and expenditure estimates, the City’s Capital Improvement Program (CIP) projects, investment of designated Fund Balance Reserves to reduce the City’s Unfunded Pension Obligation and transfer of Available Fund Balance in the General Fund to Fund Balance Reserved for Contingency in order to increase those Contingency reserves from 25 percent of the General Fund Operating Expenditures to 30 percent.

**RECOMMENDATION:**

It is recommended that the Council:

- 1) Open the public hearing to receive public comment regarding the Appropriations Limit for Fiscal Year (FY) 2023-24;
- 2) Adopt Resolution No. 223-55, A Resolution of the City Council of the City of Arcata Adopting the FY 2023-24 Appropriations Limit under Article XIII B of the California Constitution and establishing the period for contesting such limit;
- 3) Open the public hearing to receive public comment regarding the City of Arcata’s Proposed FY 2023-24 Budget; and
- 4) Adopt Resolution No. 223-57, A Resolution of the City Council of the City of Arcata Adopting the Annual Budget for the Fiscal Year beginning July 1, 2023.

Recommended Motion: 1) Adopt Resolution No. 223-55, A Resolution of the City Council of the City of Arcata Adopting the FY 2023-24 Appropriations Limit; and 2) Adopt Resolution No. 223-57, A Resolution of the City Council of the City of Arcata Adopting the Annual Budget for FY 2023-24.

**XI. NEW BUSINESS**

**XII. ORAL AND WRITTEN COMMUNICATIONS**

**XIII. COUNCIL AND STAFF REPORTS**

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

**XIV. DATES OF FUTURE MEETINGS**

**XV. CLOSED SESSION**

**XVI. CLOSED SESSION REPORTS**

**XVII. ADJOURNMENT**

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 223-07)