

**CITY OF ARCATA  
SPECIAL CITY COUNCIL MEETING**

COUNCIL CHAMBER  
736 F Street, Arcata

DECEMBER 14, 2023  
Thursday, 4:00 PM

**AGENDA**

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Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

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Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at [www.cityofarcata.org](http://www.cityofarcata.org).

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PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

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**How to Observe and Participate in the Meeting:**

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting [www.cityofarcata.org](http://www.cityofarcata.org) and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:  
<https://us06web.zoom.us/j/81096276021>
2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. \*67 1-669-900-6833
2. Enter Meeting ID: 810 9627 6021

3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (\*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

**I. ROLL CALL**

**II. PUBLIC COMMENT**

**III. NEW BUSINESS**

**A. Elect a Mayor and Vice Mayor Pursuant to Arcata Municipal Code Section 2020.**

Section 2020 of the Arcata Municipal Code specifies that the Arcata City Council shall elect one member as Mayor and one member as Vice Mayor at a special meeting to be held annually on the Thursday immediately following the second Wednesday of December, and that the offices of Mayor and Vice Mayor shall each be held for one year.

Guidance on the selection of Mayor and Vice Mayor pursuant to a rotational schedule is spelled out in Section 2.3 of the City Council's Protocol Manual.

**RECOMMENDATION:**

It is recommended that the Council elect a Mayor and Vice Mayor for the term of one year.

**B. Consider Council Member Assignments to Regional Boards, Committees, and Commissions, and as Liaisons for 2024.**

Annually, the City Council reviews the list of regional boards, commissions, committees and liaison appointments to determine if the Council wishes to continue sending representatives. The representatives are responsible for attending meetings, providing necessary information, and reporting back to the Council. All recommendations made by the Council's liaison to the organization represent direction from the majority of the City Council, not the liaison.

**RECOMMENDATION:**

It is recommended that the Council:

- 1) Review the Council Members' Board and Committee Assignments to determine whether to continue City Council representation on the boards/committees/commissions; and
- 2) Make appointments for 2024.

**IV. ADJOURNMENT**