

**CITY OF ARCATA
CITY COUNCIL MEETING
SPECIAL AND REGULAR**

COUNCIL CHAMBER
736 F Street, Arcata

FEBRUARY 07, 2024
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

How to Observe and Participate in the Meeting:

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting www.cityofarcata.org and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:
<https://us06web.zoom.us/j/88359054173>
2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. *67 1-669-900-6833

2. Enter Meeting ID: 883 5905 4173
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

SPECIAL MEETING

5:30 p.m.

1. **ROLL CALL**
2. **PUBLIC COMMENT**
3. **COMMITTEE INTERVIEWS**
 - A. **Interview Two Candidates for Two Vacancies on the Parks and Recreation Committee for Terms Expiring March 31, 2025, and 2026.**
4. **ADJOURNMENT**

REGULAR MEETING

6:00 p.m.

- I. **LAND ACKNOWLEDGMENT**
- II. **FLAG SALUTE**
- III. **ROLL CALL**
- IV. **CEREMONIAL MATTERS**
 - A. **Proclamation Recognizing February 4–10, 2024, as *Scouting Anniversary Week*.**
- V. **REPORT BY COMMISSION/COMMITTEE**
- VI. **EARLY ORAL COMMUNICATIONS**

The City Council values your comments. This 15-minute time period allows people to address the Council on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral communications the Council may respond to

statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers may be limited to two minutes. There will also be time for the public to comment specifically on each agenda item and again at the end of the meeting under item number XII (12).

VII. N/A

VIII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve the Minutes of the City Council Meeting of January 17, 2024.**
- B. Bi-Weekly Report on Disbursements.**
- C. (1) Adopt Resolution No. 234-28, A Resolution of the City Council of the City of Arcata Amending the Class and Pay Resolution—Management, Mid-Management, Confidential & Appointed Employees [to add new Human Resources/Administrative Services Director Position Title and Other Housekeeping Items]; and (2) Adopt Resolution No. 234-29, A Resolution of the City Council of the City of Arcata Establishing and Authorizing Supplemental Compensation and Benefits for Management and Confidential Employees [to Reflect Human Resources/Administrative Services Director Position Title and Other Housekeeping Items].**
- D. Ratify Employment Agreement with Keira Vink for the Position of Human Resources/Administrative Services Director for the Term February 20, 2024, through February 19, 2029.**
- E. (1) Approve a Change of Employees Serving as the City of Arcata's Representatives on the Board of Directors for the California Intergovernmental Risk Authority (CIRA) and for the Redwood Empire Municipal Insurance Fund (REMIF), to Tabatha Miller as Director, and to Danielle Allred as Alternate Director; and (2) Designate the City Manager to Approve Future Changes to CIRA and REMIF Appointments.**
- F. Approve an Amendment to Existing Grazing Lease with A.N. Hunt & Sons, Inc., Expanding the Leased Area to include Assessor's Parcel Nos. 501-042-024, -026 and -028; and Authorize the City Manager to Execute All Applicable Documents.**
- G. Approve a Three-Year Extension of the Garden Lease Agreement with Jacoby Creek School for a Portion of Assessor's Parcel No. 501-042-005; and Authorize the City Manager to Execute All Applicable Documents.**

- H. **Award a Contract in the Amount of \$394,981 to GHD, Inc., for Professional Services for Planning, Community Outreach and Preliminary Concept Design for the South Arcata Multimodal Safety Improvements Plan (SAMSIP) and South G and Samoa Beautification and Safety Improvement Project; Authorize the City Manager to Execute All Applicable Documents; and Authorize the City Engineer to Increase the Contract Amount up to an Additional \$19,750 (for a Total of \$414,731) to Address Any Unforeseen Contingencies.**
- I. **Award a Contract in an Amount Not to Exceed \$38,700, without Mutual Written Agreement, to Fairbank, Maslin, Maullin, Metz, & Associates, Inc., DBA FM3 Research for Public Opinion Research on Potential Tax Measure(s); Authorize the Finance Director to Increase the Contract Price Up to \$22,500 for Optional Additional Research Services; and Authorize the City Manager to Execute All Applicable Documents.**

IX. ITEMS REMOVED FROM CONSENT CALENDAR

X. OLD BUSINESS

- A. **Review Recommendations from the Energy and Forest Management Committees Pertaining to Humboldt County Coalition for Clean Energy's Request to Support Efforts to End Local Biomass Contracts and Take Action as Appropriate.**

On August 16, 2023, the City Council received a presentation from Dr. Wendy Ring representing Humboldt Coalition for Clean Energy and requesting the Council consider a resolution to call on Redwood Coast Energy Authority (RCEA) to terminate its biomass contract with Humboldt Sawmill Company as soon as clean energy is available to replace it and to permanently remove biomass incineration from its portfolio.

The Council received the presentation and asked that existing City Committees with a purview related to biomass provide recommendations to the Council on the proposed resolution. The Energy Committee agenda'd this topic at its September 18, 2023, meeting, and due to scheduling conflicts the Forest Management Committee took up this topic on January 11, 2024. Each Committee received a presentation from Dr. Ring and representatives from RCEA before discussing potential recommendations. Both the Energy Committee and Forest Management Committee recommended not supporting adoption of the proposed resolution.

RECOMMENDATION:

It is recommended that the Council review the recommendations from the Energy and Forest Management Committees regarding the Humboldt Coalition for Clean Energy's request to support efforts (through a resolution or other means) to end the local biomass contracts and take action as appropriate.

B. Consider Gateway Overlay Zone and Affordable Housing Policies in the General Plan Comprehensive Update.

The Planning Commission recommendations as of December 12, 2023, comprise the draft General Plan for environmental review. On January 3, 2024, the Council confirmed the EIR should be circulated based on the December 12, 2023, version with the knowledge that policy changes that do not affect the environmental review could be made prior to adoption in early 2024. This meeting is being held to consider the use of overlay zones to implement the Gateway Area Plan and Code, as well as citywide measures to increase homeownership.

RECOMMENDATION:

Staff recommends the Council receive a staff report, open public comment, and provide direction as necessary.

XI. NEW BUSINESS

A. Appoint up to Two New Members to the Parks and Recreation Committee for Terms Expiring March 31, 2025, and 2026.

B. Introduce Ordinance No. 1567 to Make Minor and Non-Substantive Corrections, Updates, and Clarifications to the Arcata Municipal Code.

Ordinance No. 1567 proposes to make non-substantive, clarifying, and updating revisions to numerous provisions in the Arcata Municipal Code. The ordinance makes needed corrections and updates to the Arcata Municipal Code, none of which are changes to existing policy or programs.

RECOMMENDATION:

It is recommended that the Council introduce Ordinance No. 1567, an Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code to Make Minor and Non-Substantive Corrections, Updates, and Clarifications; waive reading of the text and consent to read by title only.

XII. ORAL AND WRITTEN COMMUNICATIONS

The City appreciates public input. This time is provided for people to address the Council or submit written communications on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral & written communications, the Council may respond to statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers addressing the Council may be limited to 3 minutes, with a maximum of 5 minutes, and a time limit on the length of oral communications may be imposed.

XIII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to items relating to City business and shall not request or lead to action by the Council at this meeting.

A. Receive an Update from City Engineer Netra B. Khatri on the Local Road Safety Program.

B. Other Council and Staff Reports.

XIV. DATES OF FUTURE MEETINGS

XV. CLOSED SESSION

XVI. CLOSED SESSION REPORTS

XVII. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No.223-07)