

**CITY OF ARCATA
CITY COUNCIL MEETING
SPECIAL AND REGULAR**

COUNCIL CHAMBER
736 F Street, Arcata

APRIL 17, 2024
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

How to Observe and Participate in the Meeting:

Observe:

Members of the public can attend the meeting in person or observe the meeting on Zoom (see below), on Access Humboldt Channel 10, online by visiting www.cityofarcata.org and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at <https://www.youtube.com/c/CityofArcataCA>

Public Comment Participation in Person and on Zoom:

Members of the public may attend the meeting in person and give public comment. Or, they may access the meeting via Zoom to provide public comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:
<https://us06web.zoom.us/j/82917985712>
2. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

Or join by phone:

1. *67 1-669-900-6833

2. Enter Meeting ID: 829 1798 5712
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment (2 minutes for Early Oral Communications), subject to the Mayor's discretion.

SPECIAL MEETING

5:00 p.m.

1. **ROLL CALL**
2. **PUBLIC COMMENT**
3. **CLOSED SESSION**
 - A. **PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)(1): City Manager.**
 - B. **CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 (Three Items). Employee Organizations: International Union of Operating Engineers Local No. 3; Arcata Police Association; and Management/Mid-Management/Confidential Employees. Agency Negotiator: Keira Vink.**
4. **CLOSED SESSION REPORTS**
 - A. **PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)(1): City Manager.**
 - B. **CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 (Three Items). Employee Organizations: International Union of Operating Engineers Local No. 3; Arcata Police Association; and Management/Mid-Management/Confidential Employees. Agency Negotiator: Keira Vink.**
5. **ADJOURNMENT**

REGULAR MEETING

6:00 p.m.

- I. **LAND ACKNOWLEDGMENT**

II. FLAG SALUTE

III. ROLL CALL

IV. CEREMONIAL MATTERS

- A. Certificate of Appreciation for *Judith Mayer for Her 17 Years of Service on the Arcata Planning Commission.***
- B. Proclamation in Recognition of *World Tai Chi Day, April 27, 2024.***
- C. Proclamation in Recognition of *Bike Month, May 2024.***
- D. Proclamation Recognizing May 2024 as *National Historic Preservation Month.***

V. REPORT BY COMMISSION/COMMITTEE

VI. EARLY ORAL COMMUNICATIONS

The City Council values your comments. This 15-minute time period allows people to address the Council on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral communications the Council may respond to statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers may be limited to two minutes. There will also be time for the public to comment specifically on each agenda item and again at the end of the meeting under item number XII (12).

VII. N/A

VIII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Bi-Weekly Report on Disbursements.**
- B. Award Contract in the Amount of \$77,114 to PACE Engineering for the Design and Project Management Services for the Alliance Intertie Electrical System Replacement Project; Authorize the City Manager to Increase the Contract Amount by up to \$3,855.70, (5 Percent, for a Total Amount Not to Exceed \$80,969.70); and Authorize the City Manager to Execute All Applicable Documents.**

IX. ITEMS REMOVED FROM CONSENT CALENDAR

X. OLD BUSINESS

A. Receive an Update on the Current Status of Registrations and Inspections for the City's Residential Rental Inspection Program (RRIP).

The purpose of the Residential Rental Inspection Program is to address the issue of substandard, long-term rental properties, promote greater compliance with existing health and safety standards, and preserve the quality of Arcata's neighborhoods and available housing. The program provides greater oversight for compliance of health, safety and welfare code violations in/on residential rental properties that can become a threat to the occupant's safety, a threat to the long-term structural integrity of the building, and have a negative impact on the surrounding neighborhoods.

RECOMMENDATION:

Receive an update on the current status of registrations and inspections for the City's Residential Rental Inspection Program (RRIP).

XI. NEW BUSINESS

A. Public Hearing on Proposed Master Fee Schedule for Fiscal Year (FY) 2024-25.

The City reviews and updates the City's fees, consistent with the goal of ensuring, with only a few exceptions, that fees for City services are sufficient to recover the cost of providing those services. The attached proposed fees have been prepared to meet this strategic objective.

The California Government Code requires that changes to the City's fees be presented to the City Council at a public hearing in accordance with Section 66016 and 6062a.

RECOMMENDATION:

It is recommended that the Council:

1. Open the public hearing to receive public comment regarding the proposed changes to the Master Fee Schedule for FY 2024-25; and
2. Adopt Resolution No. 234-42, A Resolution of the City Council of the City of Arcata Updating the Master Fee Schedule for Various Fees and Service Charges for FY 2024-25.

B. Potential Allocation of Remaining City Council Fiscal Year (FY) 2023-24 Community Support Funds.

Included in the FY 2023-24 Adopted Budget for City Council was \$45,000 for Community Support Payments. Additionally, \$20,000 in American Rescue Plan

Act (ARPA) funds was appropriated for Community Support Payments. The purpose of this agenda item is to allow the City Council to consider projects, programs or events that it would like support with the remaining \$62,000, prior to the end of the fiscal year—June 30, 2024.

RECOMMENDATION:

It is recommended that the Council review the remaining community support funds budgeted for FY 2023-24 and consider use or allocation of those funds prior to the end of the fiscal year on June 30, 2024.

XII. ORAL AND WRITTEN COMMUNICATIONS

The City appreciates public input. This time is provided for people to address the Council or submit written communications on matters not on the agenda. Please know that, pursuant to the Brown Act, the Council cannot discuss or take action on items that are not listed on the posted agenda. At the end of all oral & written communications, the Council may respond to statements. Supported requests that require Council action will be set for a future agenda or referred to staff. Speakers addressing the Council may be limited to 3 minutes, with a maximum of 5 minutes, and a time limit on the length of oral communications may be imposed.

XIII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to items relating to City business and shall not request or lead to action by the Council at this meeting.

XIV. DATES OF FUTURE MEETINGS

XV. CLOSED SESSION

XVI. CLOSED SESSION REPORTS

XVII. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No.223-07)