



COUNTY OF HUMBOLDT

For the meeting of: 1/30/2024

File #: 24-108

To: Board of Supervisors

From: Aviation

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Supplemental Budget and Request to Establish a Fixed Asset Line for Budget ,3530-381 for the Purchase of One (1) New EZ Liner Model TS-AL320 Paint Striping Machine (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Supplemental Budget (Attachment 1) in the amount of \$354,224 and establish a fixed asset line in fiscal year (FY) 2023-24 for the purchase of one new EZ Liner Model TS-AL320 paint striping machine (4/5 Vote Required).

SOURCE OF FUNDING:

Aviation Enterprise Fund (3530)

Federal Aviation Administration (FAA) CARES Act Grant

DISCUSSION:

Funding was secured for the acquisition of one new EZ Liner Model TS-AL320 Paint Striping Machine during FY 2022-23. Although the order for the machine was placed in the same fiscal year, its delivery was not completed until the subsequent FY, 2023/24. Consequently, the Department of Aviation is seeking your Board's approval for the attached supplemental budget and request to establish a fixed asset line for this purchase in the current FY 2023-24.

FINANCIAL IMPACT:

| | |
|----------------------------------|------------------|
| Expenditures (3530381 8986) | FY23-24 |
| Additional Appropriation Request | \$354,224 |
| Total Expenditures | \$354,224 |
| Funding Sources (3530381 710050) | FY23-24 Adopted |
| Use of Fund Balance | \$354,224 |
| Total Funding Sources | \$354,224 |

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The total cost for purchase of one new EZ Liner Model TS-AL320 Paint Striping Machine is \$354,224. Revenue related to this request was received from the CARES Act Grant during FY 2022-23. Because revenue was received in the prior fiscal year, the attached Supplemental Budget transfers revenue from the Aviation Enterprise fund balance, 3530, for the payment of equipment to the Aviation Enterprise Fund budget, 3530381.

Expenditures associated with this request were not included in the adopted budget for FY 2023-24. This supplemental budget request increases the Fixed Asset category in FY 2023-24 in the amount of \$354,224. There is no impact to the General Fund.

STAFFING IMPACT:

There is no staffing impact associated with this item.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Manage our resources to ensure sustainability of services

Strategic Plan: 2.1 - Improve transportation network to be properly-maintained, multi-model and energy efficient (e.g. roads, trails, public transportation and commercial airline)

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the attached Supplemental Budget and request to establish a fixed asset line for the purchase of one new EZ Liner Model TS-AL320 Paint Striping Machine.

However, this alternative is not recommended as it would hinder the ability for the Department of Aviation to safely, efficiently, reliably, and cost effectively conduct airfield maintenance, thereby risking the safety of our airline and general aviation partners, and the customers they serve.

ATTACHMENTS:

1. Supplemental Budget (3530381)

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A