



**AGENDA SUMMARY  
EUREKA CITY COUNCIL**

**TITLE:** SEQUOIA PARK ZOO POSITION CHANGE

**DEPARTMENT:** Finance

**PREPARED BY:** Lane Millar

**PRESENTED FOR:**  Action  Information only  Discussion/Direction

**RECOMMENDATION**

1. Approve one part-time (70%) Zoo Activities Coordinator position to a full-time position.

**FISCAL IMPACT**

No Fiscal Impact  Included in Budget  Additional Appropriation

**DISCUSSION**

Attendance at the Sequoia Park Zoo continues to grow and exceed expectations with the Zoo's new exhibits and events. Zoo admission revenue is projected to surpass the current budget of \$1,500,000 in the month of April. Based on historical data, the months from April through September are the busiest.

In response to the sustained increase in attendance, staff recommends converting the existing part-time Zoo Activities Coordinator position to a full-time role. This adjustment aims to better manage the heightened activity and ensure the continued success of the Zoo's offerings.

The cost to implement this change for the remainder of the current fiscal year is estimated at \$6,000, with the annual cost for maintaining the full-time position projected at \$40,000.

This adjustment is requested to be approved prior to the FY2024-25 Budget Adoption to capitalize on the ongoing increase in attendance.

**REVIEWED AND APPROVED BY:**

- City Attorney
- City Clerk/Information Services
- Community Services
- Development Services
- Finance
- Fire
- Personnel
- Police
- Public Works