



# CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Thursday in March to review applications and its recommendations will go before the Humboldt County Board of Supervisors in April.

## APPLICATION FOR FUNDING

Agency Name: Arcata Police Department

Mailing Address: 736 F St., Arcata, CA 95521

Contact Person: Bart Silvers Title: Chief of Police

Telephone: 707-825-2511 E-mail address: bsilvers@arcatapd.org

The estimated amount of Measure Z funding available for FY 2024-2025 is \$4.1 million.

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2024-2025: \$ 118,590.34

Summary of Expenses:

<u>Item</u>	<u>Amount</u>	<u>% of total</u>
Salaries (wages)	<u>\$83,891.00</u>	<u>71%</u>
Benefits	<u>\$34,699.34</u>	<u>29%</u>
Overhead and Occupancy (Administrative, Rent, Utilities, Phones, etc.)	<u>                    </u>	<u>                    </u>
Equipment/Supplies/Services	<u>                    </u>	<u>                    </u>
Transportation/Travel	<u>                    </u>	<u>                    </u>
Fixed Assets	<u>                    </u>	<u>                    </u>
		<u>100%</u>

2. ENTITY TYPE -- Please check appropriate box.

- Humboldt County Department
- Contract Service Provider to Humboldt County
- Local Government Entity
- Private Service Provider
- Non-Profit Service Provider
- Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

If you checked "yes" please include the following:

1: a report detailing results from the most recent year the project was funded, and:

2: a completed Staffing Report detailing when the funded positions were filled during the most recent year you received funding for this project.

\*See the Required Attachments section on Page 3 of this application for more details

**4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?**

The Juvenile Diversion Program (JDP) improves public safety by providing criminal prevention and intervention services to the schools and families in the Arcata/McKinleyville area. The Juvenile Diversion Counselors (JDCs) provide Brief Intervention drug and alcohol counseling to students as well as Victim Assistance/Youth Accountability Counseling to those youth who have committed minor crimes within the community. JDCs provide counseling and case management services to victims of child abuse and neglect. They attend Arcata High School's Absenteeism Intervention Mentors meetings and reach out individually to struggling students and their families to identify barriers to attendance and discuss reasonable solutions to improving attendance. JDCs also affect whole family units by teaching a minimum of two 10-week long parenting classes each year.

**5. Please provide a brief description of the proposal for which you are seeking funding.**

The City of Arcata, in collaboration with the Northern Humboldt Union High School District, local elementary school districts and juvenile justice partners, seek Measure Z funding for one Juvenile Diversion Counselor (JDC) to directly serve K-12 students and families in the 3rd Supervisorial District and the western portion of the 5<sup>th</sup> Supervisorial District (West of Berry Summit). Juvenile Diversion plans to expand our impact by improving and increasing support for Juvenile Probation by offering Restorative Practices, Brief Interventions, Absenteeism Prevention, and Parent Project trainings to students and families. With Juvenile Detention centers in California being closed in 2023, it is imperative that our agencies create new strategies to best meet the needs of our at-risk population.

The JDCs have bases at both Arcata High School and McKinleyville High School. They will work collaboratively with the schools, APD, HCSO, and Probation to identify and serve at-risk students and families starting as early as grades one and two. The purpose is threefold:

- (1) Focus on crimes and other antisocial behaviors committed by juveniles in the north county and through that focus, deter additional behaviors.
- (2) Utilize the Juvenile Diversion Counselors to keep juveniles out of the Probation and Juvenile Justice system.
- (3) Work with the schools to support struggling families and students so their children remain in school (truancy prevention) and out of the Juvenile Justice system.

***The project's goals are to:***

*a. Significantly reduce the amount of juvenile crime in the service area, significantly reduce the number of high school students who drop out and/or go to continuation high schools over a five-year period.*

**6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds? Please provide detail of your plan for sustainability here.**

JDCs regularly search and apply for additional grants that are relevant to the program. Juvenile Diversion was recently awarded a Board of State and Community Corrections (BSCC) Title II grant to help fund the Parent

Project in Arcata and Fortuna. AJD also collaborated with Northern Union High School District to obtain grant funds from the US Department of Education. Those funds will cover the salary of one of two JDCs for one year in exchange for services directly provided to district students.

**7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?**

This request is for the continuation of a previously Measure Z funded program. Arcata Police Department is only requesting to continue the funding of one of two JDC positions and a small portion of operating costs, such as trainings, travel and materials. It is eliminating prior years' requests to fund a School Resource Officer and a second JDC. For the first half 2023-2024 fiscal year, wages for both JDCs have been solely funded by the City of Arcata. Wages for one JDC shall be reimbursed by US Department of Education grant funds during the 2024 calendar year. The City has also covered most operating costs, with the exception of the Parent Project, which is currently funded by Title II grant funds.

**8. If you are awarded Measure Z funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?**

The JDP serves as a pilot for the other local schools. The benefit of keeping students in schools, on track for graduation and out of the alternative education or the juvenile justice system is potentially enormous. Students who attend and graduate from the comprehensive high schools are far less likely to commit crimes and become involved with the juvenile justice system. This model will make the consortium more likely to receive funding through the US Dept. of Justice's SRO and School Safety grant programs.

**9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.**

No, the Arcata Police Department has been operating the program successfully and is not dependent on another entity.

**10. Are there recurring expenses associated with this application, such as personnel cost?**

(check one) X Yes  No

*If you checked yes, detail those expenses here. Please note, the Citizens' Advisory Committee in May, 2023, adopted a stance that it would not recommend funding for new, ongoing county positions:*

Recurring expenses include the general program costs of running the Juvenile Diversion Program as well as the annual salary of one Juvenile Diversion Counselor.

**REQUIRED ATTACHMENTS**

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum may not be read by committee members or considered as part of your application

**Prior Year Results:** *If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)*

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**Staffing Report:** Please utilize the template provided on the following pages to report on the months that funded positions were filled during the most recent year you received Measure Z funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE 2/21/24 SIGNATURE Bart Silh

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# Exhibit E - Proposed Budget

<b>Agency Name:</b> Arcata Police Department	<b>Address:</b> 736 F St., Arcata, CA 95521
<b>Coordinator/Contac:</b> Chief Bart Silvers	<b>Phone:</b> (707) 825-2511

Descriptions	Requested Budget	Current Quarter Costs	Total of Prior Quarter Costs	Remaining Balance
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**A. Personnel Costs**

Title: Juvenile Diversion Counselor Salary (separate from benefits cost)	83,891.00			83,891.00
Benefits	34,699.34			34,699.34
Duties Description: Provide counseling and case management to at-risk youth				
Title:				
Salary (separate from benefits cost)				0.00
Benefits				0.00
Duties Description:				
Title:				
Salary (separate from benefits cost)				0.00
Benefits				0.00
Duties Description:				
<i>Salaries Subtotal</i> 83,891.00    0.00    0.00    83,891.00 <i>Benefits Subtotal</i> 34,699.34    0.00    0.00    34,699.34 <b>Total Personnel:</b> 118,590.34    0.00    0.00    118,590.34				

**B. Overhead and Occupancy Costs (Rent, Utilities, Phones, Administrative etc.)**

Title:				
Description:				
Title:				
Description:				
<b>Total Overhead and Occupancy Costs: 0.00    0    0    0</b>				

**C. Equipment/Supplies/Services (Equipment, Supplies and Services should be separate)**

Title: <b>Equipment</b> (Please be detailed regarding the equipment you plan to . Description: These expenses are generally over \$200, longer useful life)				
Title:				
Description:				
<i>Equipment Subtotal:</i> 0.00    0    0    0				
Title: <b>Supplies</b> (Please be detailed. These expenses are generally under Description: \$200, depleted or consumed within 1 year)				
Title:				
Description:				
<i>Supplies Subtotal:</i> 0.00    0    0    0				
Title: <b>Services/Other Operational Costs</b> (Please be detailed. These expenses are generally professional or Description: contracted services, or other expenses that are not equipment or supplies)				
Title:				
Description:				
<i>Services/Other Subtotal:</i> 0.00    0    0    0				
<b>Total Equipment/Supplies/Services: 0.00    0    0    0</b>				

**D. Transportation/Travel (Local and Out-of-County should be separate)**

Title: Local Travel				
Description: Describe local travel and connection to your project				
Title: Out of County Travel				
Description: Describe out of county travel and connection to your project				
<b>Total Transportation/Travel Costs: 0.00    0    0    0</b>				

**E. Fixed Assets (According to your agency's definition of a fixed asset)**

Title:				
Description:				
Title:				
Description:				
<b>Total Fixed Asset Costs: 0    0    0    0</b>				

<b>Totals</b>	118,590.34	0.00	0.00	118,590.34
	<b>Requested Budget</b>	<b>Current Quarter Costs</b>	<b>Prior Quarter Costs</b>	<b>Remaining Balance</b>



## **Measure Z Final Results Narrative Fiscal Year 2022-23**

Juvenile Diversion addressed crimes committed by juveniles such as threats, burglary, possession of drugs, assault, and vandalism. Diversion also worked with service providers in the area to enable youth and families to gain access to mental health or Substance Use Disorder services. Our Juvenile Diversion counselors worked with local law enforcement agencies to address crimes committed against juveniles, such as neglect and sexual or physical assault. Diversion provided case management duties, such as assisting families with accessing food, mentorship, tutoring, employment, counseling and housing. Juvenile Diversion worked with students in the Northern Humboldt District who struggle with the social and emotional barriers to education. At the request of school officials, Juvenile Diversion Counselors (JDCs) conducted welfare checks and case management for youth who were not attending school, or that school staff were unable to contact or locate. Families and youth referred to Diversion through School and Law Enforcement are provided support through advocacy and accountability.

Diversion worked side by side with law enforcement to provide crisis intervention. Juvenile Diversion Counselors continued to offer direct 1-on-1 counseling, and drug and alcohol intervention for youth involved in the program. Diversion also worked closely with the administrators on over a dozen campuses to address truancy, threats of violence, drug use and sales, and physical assaults. Diversion partnered with Humboldt County Juvenile Probation to host the Parent Project. Diversion also continued to partner with Teen Court to coordinate Title II Grant funds in order to bring Parent Project classes to the Fortuna area.

Our Juvenile Diversion Counselors continue to serve the Northern Humboldt area, including McKinleyville, Arcata, Blue Lake, Trinidad and Samoa areas. JDCs provided services to K-12<sup>th</sup> grade students, young adults, and families in the 3<sup>rd</sup> Supervisorial District and the western portion of the 5<sup>th</sup> Supervisorial District (west of Willow Creek).

Diversion used best practices in supporting youth and families in our community. Juvenile Diversion participated in conversations with Mental Health, Probation, JJDPC and others to address DJJ Realignment/Secure Youth Treatment Programs in Humboldt County. Through advisory committees, Diversion also participated in conversations about the design of Direct Care with Sorrel Leaf, our new crisis intervention facility for youth in Humboldt County.

Diversion worked closely with the Chronic Absenteeism Prevention Coordinator and school admin to help students and families address barriers to education.

Referrals to Diversion were as follows: 36% school performance and attendance, 10% assault, or threats, 12% vandalism, 16% alcohol or other drugs, 26% were deemed “at-risk” or “high-risk” by outside agencies and referred to Diversion for preventative support.

Case management, family counseling, and parenting classes have been the most effective strategies of our program. Case management and family counseling allows Diversion to provide referrals, support and follow-up with local resources for struggling families and youth. During the last year, we have seen an increased need and requests for our Parent Project and Loving Solutions classes. Parents who have completed the program have all reported positive changes in their homes such as decreased arguing and conflict in the home and increased school attendance. Families from all five of Humboldt County Supervisorial Districts attend these classes.