



AGENDA SUMMARY EUREKA CITY COUNCIL

TITLE: New Classification: Social Services Supervisor

DEPARTMENT: Human Resources

PREPARED BY: Will Folger, Director of Human Resources

PRESENTED FOR: Action Information only Discussion

RECOMMENDATION

Adopt resolution adding a Social Services Supervisor classification to the City's Classification and Compensation Plan.

FISCAL IMPACT

No Fiscal Impact Included in Budget Additional Appropriation

COUNCIL GOALS/STRATEGIC VISION

DISCUSSION

As the City's Uplift Eureka program grows and expands the scope of services and resources provided to community, it has become evident that a new classification of Social Services Supervisor is needed to support the City's Social Services functions. Uplift Eureka has several major social services programs that are being utilized by the community and in a few months plan to open a Homeless Services Resource Center at the Municipal Auditorium.

This new position is intended to be a bridge between the positions of Social Services Coordinator and the CAPE Programs Project Coordinator. This would allow for the expansion of current programs and avoid further compaction.

This position will work closely with the City's existing Social Services teams, fostering collaboration and ensuring that operations run smoothly. Moreover, this role can serve as a stepping stone for individuals who wish to pursue a career in Social Services and can potentially transition into higher positions as they gain experience and meet necessary qualifications.

The recommendation is to place the position of Social Services Supervisor at GC091 which is roughly 15% higher than that of the Social Services Coordinator and 24% less than that of Program Coordinator.

GC091	Annual	48,876	51,320	53,886	56,580	59,409
GC091	Monthly	4,073	4,277	4,491	4,715	4,951
GC091	Semi-monthly	2,036.49	2,138.33	2,245.27	2,357.51	2,475.37
GC091	Hourly	23.498	24.673	25.907	27.202	28.562

By this proposed action, only the classification for Social Services Supervisor is being adopted into the City’s approved Classification Plan, however no additional appropriation is being requested at this time. The intention is to fund this position through the budget approval on the fiscal year as well as through various external grants.

Attached:

Classification Specification – Social Services Supervisor

REVIEWED AND APPROVED BY:

- City Attorney
- City Clerk/Information Technology
- Community Services
- Development Services
- Finance
- Fire
- Human Resources
- Police
- Public Works