

# STAFF REPORT

## *City Council Consent Item*

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**DATE:** May 20, 2024

**TO:** Honorable Mayor and Council Members

**FROM:** Aaron Felmlee, Finance Director

**THROUGH:** Merritt Perry, City Manager

**SUBJECT:** Finance Department Monthly Report

**STAFF RECOMMENDATION:**

Receive report as an informational item.

**EXECUTIVE SUMMARY:**

**Grant Submittals:**

Staff have been supporting departments in submitting a number of smaller grants in an effort to supplement the General Fund budget with outside funding. This has become a vital strategy for the City to maintain and upgrade aging equipment and continue to offer the services to the community that they have become accustomed to. Most recently the Body Worn Camera grant was submitted for reimbursement with the Department of Agriculture which would provide \$50,000 for the necessary upgrade of equipment within the Police Department.

Staff have also completed the annual registration for the City to be active within the U.S. federal government's System for Award Management (SAM.gov). Registration through this system is the only way the City is able to obtain federally funded grants.

**Measure E Update:**

The Measure E committee's next regularly scheduled meeting is set for September 17, 2024 at 5:30pm. The primary purpose of this meeting will be for Staff to review with the Committee the list of Measure E funded projects that were included in the Council Adopted Budget for fiscal year 2024-25.

*List of Measure E items funded this month:*

- (2) Police Detective Positions
- Police Community Services Officer Position
- Police Records Clerk Position
- Parks and Recreation Director Position
- Recreation Program Supervisor Position
- Police Officer Over Hire
- Transit Trips to Eureka for Seniors

- PT Code Compliance Officer Position
- K-9 Program
- Storm Drain Infrastructure Vulnerability Assessment Project
- Street Maintenance Projects
- Police Facility Project

An activity log displaying important Finance data is attached for informational purposes.

**RECOMMENDED COUNCIL ACTION:**

Receive Finance Department Monthly Report. Consent Agenda vote.

**ATTACHMENTS:**

- Finance Staff Activity Log for April 2024
- March 31, 2024 City Treasurer's Report