



STAFF REPORT – CITY COUNCIL MEETING

June 05, 2024

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: Mara Grow, Administrative Specialist

DATE: April 15, 2024

TITLE: **Amend the Existing Bike Share Program Contract with Tandem Mobility LLC to Extend the Term for Two Years, Ending May 15, 2026; and Authorize the City Manager to Execute All Applicable Documents.**

RECOMMENDATION:

It is recommended that the Council:

- 1) Amend the existing Bike Share Program contract with Tandem Mobility LLC to extend the term for two years; and
- 2) Authorize the City Manager to execute all applicable documents.

INTRODUCTION:

In 2021, following a formal RFP process, the City of Arcata entered a contract with Tandem Mobility, LLC to provide a bikeshare program within the city limits. The program started with four docking stations and 20 bikes available for community use; however, in 2022, the City was able to add four more stations and 20 additional bikes via the Sorrel Place and Arcata 30th Street Commons projects, which were funded through the Affordable Housing Sustainable Communities Grant (AHSC).

Below is the summary of the bike docking station locations, associated costs, and funding source of the current bikeshare program:

Location	# Bikes	Cost per Bike /Year	Total Cost per Location/Year	Funding Source
Jolly Giant Commons	5	\$1,800.00	\$9,000.00	Cal Poly Humboldt
Harry Griffith Hall	5	\$1,800.00	\$9,000.00	
Plaza South	5	\$1,800.00	\$9,000.00	Local Transportation Fund via HCAOG
Plaza North	5	\$1,800.00	\$9,000.00	
Valley West Blvd.	5	\$1,800.00	\$9,000.00	AHSC via Yurok Indian Housing Authority (30th Street Commons Project)
30th Street	5	\$1,800.00	\$9,000.00	
Shay Park	5	\$1,800.00	\$9,000.00	AHSC via Sorrel Place
7th & I Streets	5	\$1,800.00	\$9,000.00	

DISCUSSION:

The City and Cal Poly Humboldt collaborated to initiate the bike share program in 2021, and have continued to collaboratively fund the contract for this program over the past three years. Currently, the bike share program has secured funding for the next two years. Therefore, staff is recommending the Council approve an amendment to the existing contract with Tandem Mobility, LLC, to extend the term for an additional two years.

City staff intends to apply for funding in 2024 to be able to continue the bikeshare program further into the future. The current program has 40 bikes available for community use across eight stations, 1,247 active users, and approximately 6,000 rentals to date.

ENVIRONMENTAL REVIEW (CEQA):

This bikeshare program is exempt from CEQA, per 15301 (c) bicycle-share facilities.

BUDGET/FISCAL IMPACT:

There are no impacts to current budget, as the bike share program is fully funded via four different funding sources. However, the program was not budgeted in FY 23-24 for two years' worth of payments, so staff will request a budget adjustment and send reimbursement requests to Cal Poly Humboldt immediately.