



**AGENDA SUMMARY
EUREKA CITY COUNCIL**

TITLE: 2024-25 FEE SCHEDULE

DEPARTMENT: Finance

PREPARED BY: Lane Millar

PRESENTED FOR: **Action** **Information only** **Discussion/Direction**

RECOMMENDATION

1. Hold a Public Hearing
2. Adopt the attached Resolution of the City Council of the City of Eureka establishing various fees and service charges within the City of Eureka.

FISCAL IMPACT

No Fiscal Impact

Included in Budget

Additional Appropriation

COUNCIL GOALS/STRATEGIC VISION

Assess Opportunities for Revenue Generation
Be Financially Responsible

DISCUSSION

Over the years the City of Eureka has established a wide range of fees and charges for City services, ranging from building permits to returned check charges. Beginning with fiscal year 1997/1998 the City of Eureka began the practice of annually adopting a schedule of fees and charges for services. This practice provides for a systematic review of all fees and service charges on an annual basis. Various fees are proposed for change as of June 18th, 2024 with adoption of the attached Resolution.

FEE CHANGES PROPOSED:

In accordance with City Council established budget policies and practices, staff has calculated the actual cost of providing services and materials in each department and proposes fee and wording changes for services in the following areas:

- Building
- City Clerk
- Community Services
- Development Services
- Zoo
- Finance
- Police
- Engineering

Changes to the fee schedule include new fees, changes to the amount of a fee, changes to the structure of a fee, and the removal of fees. The proposed fee schedule demonstrates these changes by using a color-coded guide available at the beginning of the document. For more detail about the proposed changes please see the attachment titled, "City of Eureka Proposed Schedule of Fees and Service Charges Fiscal Year 2024-25".

REVIEWED AND APPROVED BY:

- City Attorney
- City Clerk/Information Services
- Community Services
- Development Services
- Finance
- Fire
- Personnel
- Police
- Public Works

ATTACHMENTS:

City of Eureka Proposed Schedule of Fees and Service Charges Fiscal Year 2024-25