



STAFF REPORT – CITY COUNCIL MEETING

July 17, 2024

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: Netra Khatri, City Engineer

DATE: July 09, 2024

TITLE: **Approve the Memorandum of Understanding (MOU) with the Humboldt County Association of Governments (HCAOG); and Authorize the City Manager to Execute All Necessary Documents Pertaining to the MOU.**

RECOMMENDATION:

Approve the Memorandum of Understanding (MOU) with the Humboldt County Association of Governments (HCAOG); and Authorize the City Manager to Execute All Necessary Documents Pertaining to the MOU.

INTRODUCTION:

The City submitted and received a grant for the South Arcata Multimodal Safety Improvement Plan (SAMSIP), of which HCAOG was a co-applicant, and HCAOG submitted and received grant for Humboldt Multimodal and Vibrant Neighborhoods Planning Project (HVMNPP), of which the City was a co-applicant. The purpose of this MOU is to formalize an agreement between the Parties that each party may invoice the other for their staff time dedicated to the project for which the other party is the lead applicant. Both the projects are funded by Caltrans Sustainable Transportation Planning (SSTP) Grants.

DISCUSSION:

The SAMSIP project has already started, and the project team had their first working group meeting last week, The project team is planning to conduct the first public meeting later this summer.

The tasks under HVMNPP include Safe Routes to School Self-Assessment pilot and a pop up demonstration for Fuente Nueva charter school in Arcata, this work will begin early August 2024.

ENVIRONMENTAL REVIEW (CEQA):

This initial scope of work is only for public engagement activities. The project related environmental review will occur later during the next phase of the project— Project Approval and Environmental Documentation (PA&ED).

BUDGET/FISCAL IMPACT:

The scope of work and funds associated with these activities/tasks are budgeted in this year's budget.

ATTACHMENTS:

A. MOU between Arcata and HCAOG for SAMSIP and HMVNPP(PDF)