COUNTY OF HUMBOLDT

For the meeting of: 7/23/2024

File #: 24-1087

To: Board of Supervisors

From: Clerk of the Board

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:
Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

RECOMMENDATION(S):
That the Board of Supervisors:

1. Receive and file the report.

SOURCE OF FUNDING:
General Fund (1100)

DISCUSSION:
Government Code Section 53232.3(d) requires if a local agency reimburses members of a legislative body for actual and necessary expenses incurred in the performance of official duties, then a local agency shall provide expense report forms to be filed by the members of the legislative body for reimbursement for actual and necessary expenses incurred on behalf of the local agency in the performance of official duties. Reimbursable expenses shall include, but not be limited to, meals, lodging and travel.

FINANCIAL IMPACT:

Expenditures (Fund, Budget Unit)	**FY23-24**
Budgeted Expenses	$2,040.82
Total Expenditures	**$2,040.82**
Funding Sources (Fund, Budget Unit)	**FY23-24 Adopted**
General Fund	$2,040.82
Total Funding Sources	**$2,040.82**

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:
The total amount of expenses contained within this agenda item are $2,040.82. These expenditures are within the recommended fiscal year 2023-24 budget allocations for budget unit 1100-101.

STAFFING IMPACT:
There is no staffing impact.

STRATEGIC FRAMEWORK:
Create opportunities for improved safety and health
Foster transparent, accessible, welcoming and user friendly services
N/A

OTHER AGENCY INVOLVEMENT:
N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:
Board discretion

ATTACHMENTS:
A. Expense Reporting Forms: District 1, 2, 3, 4 and 5

PREVIOUS ACTION/REFERRAL:
Board Order No.: N/A
Meeting of: N/A
File No.: N/A