# STAFF REPORT – CITY COUNCIL MEETING

August 21, 2024

**TO:** Honorable Mayor and City Council Members

**FROM:** Tabatha Miller, Finance Director

**PREPARER:** Matthew Morgan, Finance Office Manager

**DATE:** August 12, 2024

**TITLE:** **Bi-Weekly Report on Disbursements.**

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**RECOMMENDATION:**

It is recommended that the Council approve the disbursements listing for the period July 27, 2024, through August 9, 2024.

**INTRODUCTION:**

Pursuant to Section 37208 of the California Government Code, checks drawn in payment of demands certified by the City Finance Director as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

**DISCUSSION:**

The attached Disbursements Listing lists the checks and electronic payments that have been paid for the period identified above. The Finance Director certifies that the disbursements were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the checks and electronic payments.

**BUDGET/FISCAL IMPACT:**

The disbursements presented were drawn in payment of demands included within the adopted budget.

**ATTACHMENTS:**

A. Disbursements List 7/27/2024-8/9/2024. (PDF)