



# Regular Meeting Agenda

## Minutes

Monday, September 16, 2024 at 6:00 pm

621 11th Street, Fortuna CA

**Zoom Option: 1-669-900-9128 Meeting ID: 840 2834 4061 Password:  
503506**

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

### 1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

#### Minutes:

Mayor Trent called the public meeting to order at 6:00 p.m. and led the flag salute. ROLL CALL: Council Member Conley - present, Council Member Losey - present, Council Member Mobley - Present, Mayor Pro Tem Johnson - Present, Mayor Trent - Present

### 2. PRESENTATIONS / PROCLAMATIONS / INTRODUCTIONS

#### a. Constitution Week

##### Minutes:

Mayor Trent read and presented the Constitution Proclamation to Catherine Culver, member of the Eel River Valley Chapter of Daughters of the American Revolution.

#### b. Introduction of New Utilities Superintendent - Jason Johnson

##### Minutes:

Public Works Director, Brendan Byrd, introduced the new Utilities Superintendent, Jason Johnson.

#### c. Introduction of New Administrative Assistant II (Parks & Recreation) - Kaylyn Stainbrook

##### Minutes:

Parks & Recreation Director, Heather Stevens, introduced the new Administrative Assistant II. Kaylyn Stainbrook.

**d. Introduction of New Parks Maintenance Worker II - Forrest Pettitt**

**Minutes:**

Parks & Recreation Director, Heather Stevens, introduced the new Park Maintenance Worker II, Forrest Pettitt.

**e. Introduction of New Operator In Training - Nick Chastain**

**Minutes:**

Chief Treatment Plant Operator, Andy Bowles, introduced the new Operator In Training, Nick Chastain.

**3. ORAL COMMENTS FROM THE PUBLIC**

**Minutes:**

There being no comments from the public, Mayor Trent closed the public comment section.

**4. CONSENT CALENDAR**

**Minutes:**

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment.

CITY COUNCIL ACTION: Council Member Conley recused self from items k & m. Council Member Mobley moved, seconded by Council Member Losey to approve Consent Calendar items a - j, l, n & 0. AYES: Council Member Conley, Losey Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0. Council Member Losey moved, seconded by Mayor Pro Tem Johnson to approve Consent Calendar items k & m. AYES: Council Member Losey Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: Council Member Conley ABSENT: None MOTION CARRIED: 4/0

- a. **City Council Minutes – August 19, 2024 (Regular Meeting)**
- b. **City Council Minutes – August 23, 2024 (Special Meeting)**
- c. **Administrative Department Monthly Report**
- d. **Community Development Department Monthly Report**
- e. **Finance Department Monthly Report**
- f. **Parks & Recreation Monthly Report**
- g. **Police Department Monthly Report**
- h. **Public Works Monthly Report**
- i. **River Lodge Monthly Report**
- j. **Report of Disbursements**
- k. **Approval of the Full Time Classification and Pay Rate Schedule for Fiscal Year 2024-2025; Resolution 2024-30**
- l. **Approve the Investment Policy for Fiscal Year 2024-25; Adopt Resolution 2024-31**
- m. **Approval of the July 1, 2024 to June 30, 2025 Memorandum of Understanding (MOU) Concerning Working Conditions, Wages and Benefits with the Fortuna Police Employee Association (FPEA)**
- n. **Council Review and Approval of Commission Application and Mayor’s Appointment of Seat**

**o. Adopt the City of Fortuna Workplace Violence Prevention Plan**

**5. CITY COUNCIL BUSINESS**

**a. First Reading of General Plan and Zoning Map Amendments for Three Parcels;  
Ordinance 2024-771**

**Minutes:**

STAFF REPORT: Community Development Director, Shari Meads, provided staff report on the first reading and introduction of Ordinance 2024-771. PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment. CITY COUNCIL ACTION: Council Member Mobley moved, seconded by Council Member Conley to hold the first reading of Ordinance 2024-771, "An Ordinance of the Fortuna City Council Amending the General Plan Land Use Diagram from Residential Very Low (RVL) and Rural Residential (RR) to Commercial (COM) and the Rezoning from Residential Estates (RE) and Residential Single-Family (R-1-10) to Commercial Thoroughfare (CT) of 0.81 acres of Assessor's Parcel Numbers 202-092-006, 202-092-003, and 1.1 acres of Assessor's Parcel Number 202-103-010 and finding the amendments exempt from the California Environmental Quality Act" read by title only and continue the public hearing to October 7, 2024 to conduct the second reading. Roll call vote. AYES: Council Member Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**b. Award of Professional Services Contract for Kenmar Interchange**

**Minutes:**

STAFF REPORT: Public Works Director, Brendan Byrd, provided staff report on the professional services contract for the Kenmar Interchange PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Conley to authorize the Interim City Manager to award a Professional Services Contract for the Kenmar Road and Highway 101 Interchange Improvement Project for a total contract value not to exceed \$2,100,000. Voice vote. AYES: Council Member Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**6. CITY MANAGER'S REPORT**

**Minutes:**

Interim City Manager, Amy Nilsen, provided verbal report.

**7. FUTURE AGENDA ITEMS**

**Minutes:**

Council Member Mobley requested an advisory committee to update the policies and procedures.

**8. CITY COUNCIL REPORTS AND COMMENTS**

- a. Council Member Kyle Conley**
- b. Council Member Mike Losey**
- c. Council Member Kris Mobley**
- d. Mayor Pro Tem Mike Johnson**

e. Mayor Tami Trent

9. ADJOURN

**Minutes:**

CITY COUNCIL ACTION: Mayor Pro Tem Johnson moved, seconded by Council Member Conley to adjourn the meeting at 6:58 p.m. MOTION CARRIED 5/0

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Contact: Siana L. Emmons, City Clerk (semmons@ci.fortuna.ca.us 707-725-1409)