

**City of Fortuna
Finance Department
Fiscal Year 2024/25**

Finance Department Activity Log	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024
Payroll Checks Issued:	210	212	259	278	338	232
Accounts Payable Checks Issued:	217	270	218	298	218	196
Number of Invoices Processed:	433	535	442	574	433	423
CDBG Loan Payments/Payoff	0	0	0	1	0	0
# Telephone Calls	1578	1732	1674	1806	1690	1664
Avg Daily	72	79	88	82	77	83
Daily Walk-in Customers						
Utility	425	490	482	590	511	461
Bldg	22	32	38	35	39	34
Plan	12	26	14	21	21	15
Other	92	38	51	210	101	73
Total:	551	586	585	856	672	583
Average Daily Walk-in Customers	25	27	31	39	31	29
Monthly Bills	4609	4610	4622	4620	4632	4632
Reminder Notices	484	423	491	452	465	528
Shut Off Notices Mailed	235	249	255	296	284	277
Shut Offs	32	21	24	22	28	33
Ebills - Bills sent via email	487	493	509	518	541	569
Utility Bills paid online	1377	1356	1336	1358	1386	1400
% of Utility bills paid in person	9%	11%	10%	13%	11%	10%
Public Works Calls Dispatched:	80	89	120	93	103	89
					Avg Service Calls	95.7

Utility Billing Aging Report

Total Bal	Current	30 Days	60 Days	90 Days
\$ 769,464	\$ 584,129	\$ 115,537	\$ 28,009	\$ 41,788
	75.9%	15.0%	3.6%	5.4%

Utility Accounts Aging

