

STAFF REPORT

City Council Consent Item

DATE: October 21, 2024

TO: Honorable Mayor and Council Members

FROM: Siana Emmons, Human Resources Director/City Clerk

SUBJECT: **Ratify the Approved Employment Agreement for City Manager with a Start Date of November 3, 2024 and Approve Amended Pay Rate Schedule to Reflect Changes**

STAFF RECOMMENDATION:

Ratify the approved employment agreement for the new City Manager, Amy Nilsen, with a start date of November 3, 2024 and approve the amended Pay Rate Schedule to Reflect Changes

EXECUTIVE SUMMARY

On October 11, 2024 during closed session, the City Council approved the employment agreement for the new City Manager, Amy Nilsen. This agreement must now be ratified during an open and public meeting of the City Council.

In addition, the Fiscal Year (FY) 2024-25 Pay Rate Schedule must be amended to reflect the salary.

RECOMMENDED ACTION:

1. Motion to ratify the approved employment agreement for the City Manager with a start date of November 3, 2024 and approve amended Pay Rate Schedule to reflect changes. Consent Agenda Vote.

ATTACHMENTS:

- City Manager Employment Agreement
- Amended Pay Rate Schedule for FY 2024-25