*BOARD OF SUPERVISORS*

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District

*COUNTY STAFF*

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

# BOARD OF SUPERVISORS
# COUNTY OF HUMBOLDT
## 825 FIFTH STREET
## EUREKA, CA 95501
## SUPERVISORS' CHAMBER, FIRST FLOOR

## ACTION SUMMARY

**Tuesday, October 8, 2024** **9:00 AM** **Regular Meeting - Hybrid**

---

### A. ROLL CALL

Present: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

### B. SALUTE TO THE FLAG

### C. MODIFICATIONS TO THE AGENDA

### D. CONSENT CALENDAR

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

***Board of Supervisors***

24-1353

**1.** Adjourn in the Memory of Hollie Klingel

***Recommendation:*** That the Board of Supervisors:
1. Authorize the Chair to sign the Certificate of Adjournment.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1423

**2.** Proclaim September 15 to October 15, 2024 as Latinx Heritage Month

***Recommendation:*** That the Board of Supervisors:
1. Adopt the resolution.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1424

**3.** Proclaim October 2024 as Breast Cancer Awareness Month in Humboldt County

***Recommendation:*** That the Board of Supervisors:
1. Adopt the proclamation.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1432

**4.** Humboldt County Children's Author Festival 50th Birthday Proclamation

***Recommendation:*** That the Board of Supervisors:
1. Adopt the proclamation.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

## *Clerk of the Board*

24-1433

**5.** Notice of Vacancy on the Behavioral Health Board

***Recommendation:*** That the Board of Supervisors:
1. Receive and file the report.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1435

6. Approval of the Action Summary - Meeting of October 1, 2024

***Recommendation:*** That the Board of Supervisors:
1. Approve the Action Summary for the meeting of October 1, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

## ***Department of Health and Human Services: Public Health***

24-1380

7. Agency Agreement with the Tulare County Superintendent of Schools for Humboldt County Department of Health and Human Services (DHHS)- Public Health Substance Use Prevention Program to Act as the Friday Night Live (FNL) Coordinator for the Humboldt County Area

***Recommendation:*** That the Board of Supervisors:
1. Approve and authorize the DHHS - Public Health Director, or their designee, to enter into and execute the attached Agency Agreement with Tulare County Superintendent of Schools;
2. Authorize the Director of Public Health or a designee thereof to sign one original of the signature page of the agreement;
3. Approve and authorize DHHS - Public Health Director, or their designee, to enter into any subsequent agreements or amendments with Tulare County Superintendent of Schools related to this Friday Night Live agreement and within the current Substance Abuse Block Grant term after review and approval by the County Administrative Office, County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one copy of the certified board report to the DHHS - Contract Unit.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1390

**8.** Request to Increase Ambulance Fee for Service Areas 1 (Northwestern Humboldt County)

***Recommendation:*** That the Board of Supervisors:
Approve and authorize an increase in billing rates for ambulance services provided in Service Area 1 (Northwestern Humboldt County).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1392

**9.** Fiscal Year (FY) 2024-25 Supplemental Budget for the Department of Health and Human Services (DHHS) - Public Health Women, Infants, and Children (WIC) Program (1175415) in the Amount of $72,320 (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:
1. Approve the attached supplemental budget (Attachment 2) in the amount of $72,320 for FY 2024-25 to the DHHS - Public Health WIC Program (1175415). (4/5 Vote Required)

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1413

**10.** Southern Trinity Area Rescue - Service Area/Zone IV Ground Ambulance Permit for Fiscal Year (FY) 2024-25

***Recommendation:*** That the Board of Supervisors:
1. Authorize the Humboldt County Health Officer to renew the ambulance operating permit for Southern Trinity Area Rescue for Service Area IV (Southern Trinity/Eastern Humboldt - Highway 36) for FY 2024-25; and
2. Direct the Clerk of the Board to Provide the Department of Health and Human Services (DHHS)- Public Health with one fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1414

**11.** Arcata-Mad River Ambulance - Service Area/Zone I Ground Ambulance Permit for Fiscal Year (FY) 2024-25

***Recommendation:*** That the Board of Supervisors:
1. Authorize the Humboldt County Health Officer to renew ambulance operating permit for Arcata-Mad River Ambulance for Service Area I (Northwest - Arcata/McKinleyville) for FY 2024-25; and
2. Direct the Clerk of the Board to Provide the Department of Health and Human Services (DHHS)- Public Health with one fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1415

**12.** City Ambulance of Eureka - Service Area III (Central - Eureka) and Service Area IV (South - Fortuna and Garberville Sub-Zones) Ground Ambulance Permit for Fiscal Year (FY) 2024-2025

***Recommendation:*** That the Board of Supervisors:
1. Authorize the Humboldt County Health Officer to renew the ambulance operating permit for City Ambulance of Eureka for Service Area III (Central - Eureka) and Service Area IV (South - Fortuna and Garberville Sub-Zones) for FY 2024-25; and
2. Direct the Clerk of the Board to Provide the Department of Health and Human Services - Public Health with one fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

## ***Planning and Building Department***

24-1362

**13.** Approve the List of Qualified Code Enforcement Abatement Contractors and Authorize the Director of Planning and Building to Execute Professional Services Agreements with Selected Contractors

***Recommendation:*** That the Board of Supervisors:
1. Approve the pre-qualification list for contractors and consultants to perform abatement of public nuisances;
2. Authorize the Director of Planning and Building to execute professional service agreements with the prequalified contractors and consultants for the purpose of performing county abatement of nuisance properties for a period of two years in a form substantially like the professional services agreement attached hereto as Attachment C;
3. Authorize the Director of Planning and Building to sign any modifications and/or amendments and documents relating to the agreements as may be required upon review and approval of County Counsel and Risk Management; and
4. Authorize the Director of Planning and Building to execute future task order agreements with qualified contractors for the purpose of establishing project specific terms and details after review and approval of County Counsel and Risk Management.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

## ***Public Defender***

24-1382

**14.** Exception to Hiring Freeze for the Humboldt County Public Defender's Division Office, Conflict Counsel and Appropriation Transfer of Funds (4/5th Vote Required)

***Recommendation:*** That the Board of Supervisors:
1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze for 1.0 FTE Deputy Public Defender, and
2. Approve the attached appropriation transfer of funds from Budget Unit 219, Public Defender to Budget Unit 246, Conflict Counsel (4/5th Vote Required).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

## ***Public Works***

24-1220

**15.** Resolution to Rescind Resolution No. 24-48 Proclaiming the Existence of a Facilities Emergency at 600 West Clark, Eureka (4/5 Votes Required)

***Recommendation:*** That the Board of Supervisors:
1. Resolution to rescind resolution No. 24-48 proclaiming the existence of a facilities emergency at 600 West Clark, Eureka pursuant to Sections 22050, et seq, of the California Public Contract Code as the emergency conditions no longer exists.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1339

**16.** Approval of Consultant Services Agreement with Geosyntec Consultants, Inc. and Supplemental Budget for Public Works Brownfield Remediation Budget, 1100165, in the amount of $210,000 in Fiscal Year 2024-25 (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:
1. Approve, and authorize the Public Works Director to execute, the attached sole-source consultant services agreement with Geosyntec Consultants, Inc.; and
2. Approve the attached Supplemental Budget for fiscal year 2024-25 for the new Public Works Brownfield Remediation budget, 1100165, in the amount of $210,000 (4/5 vote required).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1364

**17.** Supplemental Budget for Roads Heavy Equipment, 3540330, in the Amount of $156,387 for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:
1. Approve the attached Supplemental Budget for FY 2024-25 for the Roads Heavy Equipment budget, 3540330, in the amount of $156,387 and establish fixed asset line 8986 - Equipment (4/5 vote required).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1401

**18.** Bid Award for the Ferndale Veterans Memorial Building HVAC Upgrade Project, Project Number 170250, and Supplemental Budget for Public Works Capital Projects, 3562170, in the

Amount of $325,739 (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:
1. Receive and file the bids for the Ferndale Veterans Memorial Building HVAC Upgrades Project, Project Number 170250;
2. Award the project to the lowest responsible and responsive bidder, DelBiaggio Construction Inc., dba DCI Builders, Ferndale, California, in the amount of $875,250 for the base bid plus additive alternate 1;
3. Authorize the Chair of the Board to execute the attached construction agreement with DelBiaggio Construction Inc., dba DCI Builders after staff approves the bonds and insurance; and
4. Approve the attached supplemental budget for the Public Works Capital Project budget, 3562170, in the amount of $325,739 for fiscal year (FY) 2024-25 (4/5 Vote Required).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1405

**19.** Accept Completed Contracts for Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25, & 2.36 and Mill Street Extension (3G306) Post Mile 0.04

***Recommendation:*** That the Board of Supervisors:
1. Accept the completed contracts, including all change orders approved by the Public Works Department, between Danielson Construction, Inc., and Humboldt County for construction of Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25, & 2.36 and Mill Street Extension (3G306) Post Mile 0.04; and
2. Approve the final claims for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amounts of $125.00 for Poole Road Post Mile 2.00, $62.50 for Poole Road Post Mile 2.25, $62.50 for Poole Road Post Mile 2.36, and $250 for Mill Street Extension Post Mile 0.04, which will bring the total amounts paid to 100% of the contracts.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

24-1406

**20.** Bid Authorization for the Humboldt County Regional Facility HVAC Replacement Project, Project Number 162839

***Recommendation:*** That the Board of Supervisors:
1. Receive the plans and specifications pertaining to the Humboldt County Regional Facility (heating, ventilation, and air conditioning) HVAC Replacement Project, Project Number 162839; and
2. Authorize Public Works to advertise the Humboldt County Regional Facility HVAC Replacement Project, pursuant to Section 22037 of the California Public Contract Code on Oct. 8, 2024, with bids to be opened on Nov. 5, 2024, at 2:00 PM

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

***Sheriff***

24-1383

**21.** Law Enforcement Services Agreement with the City of Blue Lake for Fiscal Year 2024-25 in the Amount of $190,685

***Recommendation:*** That the Board of Supervisors:
1. Retroactively approve, and authorize the Chair of the Board and the Sheriff to execute, the attached agreement with the City of Blue Lake regarding law enforcement services in the amount of $190,685 for the period of July 1, 2024 to June 30, 2025 (attachment 1).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

## E. ITEMS PULLED FROM CONSENT

## F. PUBLIC COMMENT ON NON-AGENDA ITEMS

24-1458

Public Comment - Non Agenda items

## G. MATTERS SET FOR TIME CERTAIN (NONE SCHEDULED)

## H. PUBLIC HEARINGS (NONE SCHEDULED)

## I. MATTERS INITIATED BY BOARD (NONE SCHEDULED)

## J. DEPARTMENT REPORTS (NONE SCHEDULED)

## K. CLOSED SESSION (NONE SCHEDULED)

## L. ADJOURNMENT

*I, KALEIGH MAFFEI,, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*KALEIGH MAFFEI*
*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

*10/08/2024*