



COUNTY OF HUMBOLDT

For the meeting of: 11/12/2024

File #: 24-1487

To: Board of Supervisors

From: Assessor

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Agreement with ParcelQuest for the Use of Software in Exchange for Maps and Data Information

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Agreement between ParcelQuest and County of Humboldt for the use of ParcelQuest software in exchange for maps and data information and authorize Howard LaHaie, Assessor, to sign said Agreement for the county with regard to Assessor's records only.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

Humboldt County Assessor's Office currently has an agreement with ParcelQuest to provide data and copies of updated maps in exchange for free access to ParcelQuest and profit sharing from the data they sell. Additionally, ParcelQuest provides ownership and aerial property photos. ParcelQuest pays the county a fee via the Assessor's Office based on ParcelQuest sales and/or licensing of data and maps for the Humboldt County area. This agreement with ParcelQuest contemplates that similar services may be offered to other county departments pursuant to an addendum-amendment. If another county department determines that those services would be appropriate, such an amendment would be subject to the review and approval of the Board of Supervisors.

Previously, the agreement included a tiered profit-sharing model. Most counties have been moved away from this model and to a flat percentage. This agreement before your Board, includes negotiated minimum profit sharing for the next three years, diminishing year over year.

SOURCE OF FUNDING:

General Fund (1100)

FINANCIAL IMPACT:

There is no cost to the county to approving this agreement. The revenue is unknown as it depends on private sector usage and data purchasing through ParcelQuest. The Assessor Office normally receives around \$35,000 on average. In Fiscal Year (FY) 2022-23 and 2023-24 the receipts were higher than average. The agreement before your Board includes minimums for the next three years of \$60,000 in FY 2024-25, \$50,000 in FY 2025-26 and \$40,000 in FY 2026-27. After FY 2026-27, there will be no minimum. This was anticipated in the FY 2024-25 budget in Fund 1100, Budget Unit 113 - Assessor. These are minimums and these minimums are

exceeded, the Assessor's Office will receive the amount in excess. As the real estate market is not as robust now, it is anticipated that there will be a lower amount of profit sharing.

STAFFING IMPACT:

Approval of this agreement has no direct impact on staffing, however, revenues from this agreement provide funding for the Assessor's Office including staffing.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors could not approve this agreement, but as the county receives revenue from the sales of data and maps it is not recommended.

ATTACHMENTS:

1. ParcelQuest Contract
2. ParcelQuest Exhibit A

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A