

From: [Wilson, Ashley](#)
To: ystjohn@kernenconstruction.com
Subject: PAP-24-00312- Bedrock Invest Grading and Fence Pre-Application (Building Department)
Date: Tuesday, March 26, 2024 11:24:00 AM
Attachments: [Site Plan Checklist.pdf](#)
[image001.png](#)

Yolynn,

Please submit a complete site plan. I have attached a site plan checklist, which gives you an example of what we want to see. We will also need the following:

- Stamped and signed Engineered Grading and Fence Plans (because the fence is over 6ft)
- Complete site plan
- Archeological Protection Statement
- MWELO

You can find all of these documents here:

<https://humboldt.gov.org/3385/Construction-Documents>. Please also know that we cannot issue this permit if/when the Planning Department approves the variance. Is this for an existing pond? This parcel is within the SRA area, and setbacks are 30ft around. This parcel is in the flood zone, and almost the entire parcel is in an SMA area. It would be best to contact Planning (Cliff Johnson) so he knows this. Also, we have no record of this being a legal parcel (you want to speak with Cliff about that, too). Thanks,



Ashley Wilson
Permit Technician II
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*As of January 10, 2024, all applications will be processed through our online permit portal – the [Accela Citizen Access Portal](#). To create your account and find instructions on how to navigate the portal, click here:

<https://humboldt.gov.org/3159/Permitting>. ONLY Licensed Contractors may submit for our “over-the-counter” fast-track permits using the portal at this time. Staff can assist you by phone, email, or in person.