



Meeting Agenda

Minutes

Monday, November 18, 2024 at 6:00 pm

Regular Meeting

621 11th Street, Fortuna CA

Zoom Option: 1-669-900-9128 Meeting ID: 830 4407 8812 Password:
822724

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Trent called the public meeting to order at 6:00 p.m. and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member Losey - Absent, Council Member Mobley - Present, Mayor Pro Tem Johnson - Present, Mayor Trent - Present. Mayor Trent took a moment to announce the passing of City employee Jessie Suelzle.

2. ORAL COMMENTS FROM THE PUBLIC

Minutes:

Arianna Bowen, Secretary for the Eel River Valley Youth Soccer League spoke in concern regarding the Park Use Fees. There being no additional comments from the public, Mayor Trent closed the public comment section.

3. INTRODUCTIONS

a. Introduction of New Engineering Technician II, Ryan Fraga

Minutes:

Deputy City Engineer Mat Nyburg introduce the new Engineering Technician II, Ryan Fraga.

4. CONSENT CALENDAR

Minutes:

PUBLIC COMMENTS: There being no comments from the public, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Losey pulled item 4g. to inquire about fees for individuals on Carson Woods Rd. Staff responded. Council Member Losey pulled item 4j. and congratulated staff for completion. Council Member Losey moved, seconded by Mayor Pro Tem Johnson to approve Consent Calendar items a - j. AYES: Council Member Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

- a. **City Council Minutes – October 21, 2024 (Regular Meeting)**
- b. **Administrative Department Monthly Report**
- c. **Community Development Department Monthly Report**
- d. **Finance Department Monthly Report**
- e. **Parks & Recreation Monthly Report**
- f. **Police Department Monthly Report**
- g. **Public Works Monthly Report**
- h. **River Lodge Monthly Report**
- i. **Report of Disbursements**
- j. **Review and Accept Completion of the Community Development Block Grant (CDBG) Barrier Removal Project (CIP 9977)**

5. CITY COUNCIL BUSINESS

- a. **Approve a \$53,032 Supplemental Budget Request and Execute a Contract Amendment with Planwest Partners for Continued Professional Planning Services for the Mill District Specific Plan**

Minutes:

STAFF REPORT: Community Development Director Shari Meads provided staff report on the Supplemental Budget Request and Contract Amendment with Planwest Partners for the Mill District Specific Plan. PUBLIC COMMENT: There being no additional comments from the public, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Mobley moved, seconded by Council Member Losey to approve a \$53,032 Supplemental Budget Request and authorize the City Manager to execute a contract amendment with Planwest Partners to continue providing professional planning services related to the Mill District Specific Plan. Voice vote. AYES: Council Member Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

- b. **Authorize the City Manager to Execute a Contract for Professional Services Agreement with CSG Consulting for SB 1383 Compliance and Franchise Agreement Development**

Minutes:

STAFF REPORT: City Manager Amy Nilsen provided staff report on the Contract for Professional Services for SB 1383 and Franchise Agreement Development. PUBLIC COMMENT: There being no additional comments from the public, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved,

seconded by Council Member Conley to authorize the City Manager to execute the Professional Services Agreement with CSG Consultants to continue assisting the city with SB 1383 compliance and development of a franchise agreement. Voice vote. AYES: Council Member Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

c. Approve a Memorandum of Understanding (MOU) Between the County of Humboldt and the City of Fortuna for the County to Continue Providing Housing Program Administration and Related Services for 2025–2027, Resolution 2024-36

Minutes:

STAFF REPORT: Community Development Director Shari Meads provided staff report on the MOU with the County of Humboldt for continued housing program administration and related services for 2025-2027. PUBLIC COMMENT: There being no additional comments from the public, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Johnson to Adopt Resolution 2024-36, A Resolution of the City of Fortuna Approving the Memorandum of Understanding between the County of Humboldt and the City of Fortuna to Continue Providing Housing Program Services. Roll call vote. AYES: Council Member Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

6. CITY MANAGER'S REPORT

Minutes:

STAFF REPORT: City Manager Amy Nilsen provided a verbal report.

7. FUTURE AGENDA ITEMS

Minutes:

CITY COUNCIL ACTION: Council Member Conley requested a future discussion item regarding the Park Field Use Agreements.

8. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley
- b. Council Member Mike Losey
- c. Council Member Kris Mobley
- d. Mayor Pro Tem Mike Johnson
- e. Mayor Tami Trent

9. ADJOURN

Minutes:

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Johnson to adjourn the meeting at 6:39 pm. MOTION CARRIED 5/0