

STAFF REPORT
Consent Agenda Item

DATE: December 2, 2024
TO: Honorable Mayor and City Council Members
FROM: Amy Nilsen, Interim City Manager
SUBJECT: Report of Disbursements for November 21, 2024

STAFF RECOMMENDATION:

Receive staff report of disbursements that were processed for the City of Fortuna and the Successor Agency (Fortuna Redevelopment Agency) if applicable, as an informational item only.

REPORT OF DISBURSEMENTS:

Disbursement was processed as follows:

November 21, 2024	\$ 369,627.20
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RECOMMENDED COUNCIL ACTION:

Informational Item. Receive report by Consent Agenda vote.

ATTACHMENTS:

- Disbursements Detail Report for November 21, 2024



FORTUNA

Expense Approval Report

By (None)

Payment Dates 11/21/2024 - 11/22/2024

Payment No	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
80779	11/21/2024	ADVANCED SECURITY SYSTEM	712894	Alarm Service Call - Parks/Museum	105
80779	11/21/2024	ADVANCED SECURITY SYSTEM	712894	Alarm Service Call - Parks/Museum	105
80780	11/21/2024	ASAP LOCK & KEY	70328	Re-key Kennel	12
80780	11/21/2024	ASAP LOCK & KEY	70331	Key Copies - Planning	3.53
80781	11/21/2024	AT&T 5025	11240893	23484108935031	31.57
80782	11/21/2024	AT&T 9011	22564455	9391064205	286.21
80783	11/21/2024	BORGES & MAHONEY INC	145598	Probe - WWTP	1464.36
80784	11/21/2024	CDW GOVERNMENT, INC	AB3JN5L	Monitor - Engineering	152.18
80785	11/21/2024	CHALK MOUNTAIN RANCH LLC	111124	River Lodge Deposit Refund	250
80786	11/21/2024	CHAPMAN, AMANDA	111424	Monday Club Deposit Refund	250
80787	11/21/2024	CITY OF FERNDALE	103124	October Parking Fees	139.75
80788	11/21/2024	COLANTUONO, HIGHSMITH & WHATLEY, PC	62503	Mill District Advise Land Use Service	2045
80789	11/21/2024	COMPREHENSIVE DRUG TESTING INC	60290	DOT Drug/Alcohol Testing Service	73
80789	11/21/2024	COMPREHENSIVE DRUG TESTING INC	60290	DOT Drug/Alcohol Testing Service	123
80789	11/21/2024	COMPREHENSIVE DRUG TESTING INC	60290	DOT Drug/Alcohol Testing Service	73
80790	11/21/2024	COUNTY OF HUMBOLDT	103124	October Parking Fees	159.5
80790	11/21/2024	COUNTY OF HUMBOLDT	103124	October Parking Fees	127.5
80791	11/21/2024	CSG CONSULTANTS	58915	Franchise Agreement Negotiation Services	3800
80792	11/21/2024	CSMFO	300016117	Annual Dues - A Felmlee	150
80793	11/21/2024	DEPARTMENT OF JUSTICE	774810	Fingerprint Services - Recreation	64
80793	11/21/2024	DEPARTMENT OF JUSTICE	774810	Fingerprint Services - Recreation	32
80794	11/21/2024	EUREKA RUBBER STAMP	A38943	Restroom Signs - CDD Remodel Project	135.25
80795	11/21/2024	EUROFINS EATON ANALYTICAL	3800067556	Discharge Study - WWTP	16575
80796	11/21/2024	FEDEX	8-675-40245	Lab Shipping Services	221.58
80797	11/21/2024	FORTUNA ACE HARDWARE	384315	Shoe Covers - CDD Remodel Project	18.2
80797	11/21/2024	FORTUNA ACE HARDWARE	384325	Cleaning Supplies - CDD	13
80797	11/21/2024	FORTUNA ACE HARDWARE	384354	Wall Plate/Hinges - CDD Remodel Project	11.23
80797	11/21/2024	FORTUNA ACE HARDWARE	384426	Supplies - WWTP	121.43
80797	11/21/2024	FORTUNA ACE HARDWARE	3844450	Wall Plate/Door Stop - CDD Remodel Project	15.74
80797	11/21/2024	FORTUNA ACE HARDWARE	384458	Floor Register/Chair Glides - CDD Remodel Project	39.03
80797	11/21/2024	FORTUNA ACE HARDWARE	384479	Cleaning Supplies - Utilities	26.21
80797	11/21/2024	FORTUNA ACE HARDWARE	384579	Tools - Utilities	317.1
80797	11/21/2024	FORTUNA ACE HARDWARE	384620	Extension Cord - Building	27.11
80797	11/21/2024	FORTUNA ACE HARDWARE	384621	Powerblock GFCI - WWTP	59.66
80797	11/21/2024	FORTUNA ACE HARDWARE	384662	Gate Latch/Rake Spring Brace - Parks	10.84
80797	11/21/2024	FORTUNA ACE HARDWARE	384662	Gate Latch/Rake Spring Brace - Parks	32.54
80797	11/21/2024	FORTUNA ACE HARDWARE	384703	LED Bulbs/Stainless Cleaner - Parks	40.12
80797	11/21/2024	FORTUNA ACE HARDWARE	384705	Spin Mop/Trash Bags - PW/PD	8.23
80797	11/21/2024	FORTUNA ACE HARDWARE	384705	Spin Mop/Trash Bags - PW/PD	41.22
80797	11/21/2024	FORTUNA ACE HARDWARE	384885	Door Mat/Boot Scrubber - Buidling	84.6
80798	11/21/2024	FORTUNA CHAMBER OF COMMERCE	111924	1st Qtr Ending 9.30.24 TOT Allocation	28879.76
80799	11/21/2024	FREEDOM FUEL	20070	Equipment Fuel	26.54
80800	11/21/2024	GEORGE'S GLASS	7813	Loader Window Install - WWTP	637.43
80801	11/21/2024	GHD INC	380-0059340	Well 5 Screening Isolation	57833.47
80801	11/21/2024	GHD INC	380-0060289	Loop Road Emergency Storm Drain Repair	3892.35
80801	11/21/2024	GHD INC	380-0060290	Engineering Services	266.75
80801	11/21/2024	GHD INC	380-0060293	Rohner Creek Vegetation Monitoring Service	180.25
80801	11/21/2024	GHD INC	380-0060409	US 101/12th Street Interchange PA & ED	5830.6
80802	11/21/2024	GRAINGER	9307363375	Fan Motor/Crimp Connectors - WWTP	437.98
80803	11/21/2024	GROCERY OUTLET	111224	Water - PD	15.27
80803	11/21/2024	GROCERY OUTLET	111424	Catering Supplies - River Lodge	6.49
80804	11/21/2024	HARDING, BRYANNA	111424	Skate Party Refund - Booking Error	125
80805	11/21/2024	HUMBOLDT BAY COFFEE CO	51234	Coffee - River Lodge	183
80806	11/21/2024	HUMBOLDT FENCE CO	13064B	Safety Fencing/Netting Installation - Parks	20625

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
80807	11/21/2024	HUMBOLDT LODGING ALLIANCE	111924	1st Qtr Ending 9.30.24 HTA Assessment	55979.19
80807	11/21/2024	HUMBOLDT LODGING ALLIANCE	111924	1st Qtr Ending 9.30.24 HTA Assessment	-559.79
80808	11/21/2024	HUMMEL TIRE & WHEEL	279841	Tires - PD	676.39
80809	11/21/2024	HUMMEL, LISA	111424	Monday Club Deposit Refund	250
80810	11/21/2024	INFINITE CONSULTING SERVICES	12298	Telephone Support - PD/Utilities	100
80810	11/21/2024	INFINITE CONSULTING SERVICES	12298	Telephone Support - PD/Utilities	250
80811	11/21/2024	KEENAN SUPPLY CO	S014047067	Repair/Maintenance Supplies - Utilities	7699.72
80812	11/21/2024	LEFT IN STITCHES	FPD5	New Hire Patches - PD	28
80813	11/21/2024	LOPEZ, ELIZABETH	111824	River Lodge Deposit Refund Less Cleaning	1000
80813	11/21/2024	LOPEZ, ELIZABETH	111824	River Lodge Deposit Refund Less Cleaning	-100
80814	11/21/2024	MAD RIVER COMMUNITY HOSPITAL	A0170166	Shaw Pre-employment Physical	597.5
80815	11/21/2024	MERCER FRASER COMPANY	114360	Asphalt Concrete	425.07
80815	11/21/2024	MERCER FRASER COMPANY	114360	Asphalt Concrete	425.07
80815	11/21/2024	MERCER FRASER COMPANY	114360	Asphalt Concrete	425.06
80815	11/21/2024	MERCER FRASER COMPANY	114361	Concrete - Carson Woods Project	282.1
80816	11/21/2024	MICROBAC LABORATORIES INC	179088	Lab Testing	125
80817	11/21/2024	MISSION LINEN INDUS SERV	522491755	Paper Towels - Corp Yard	66.54
80817	11/21/2024	MISSION LINEN INDUS SERV	522491761	Paper Towels - Corp Yard	66.54
80817	11/21/2024	MISSION LINEN INDUS SERV	522627042	Paper Towels - Corp Yard	63.36
80817	11/21/2024	MISSION LINEN INDUS SERV	522627047	Paper Towels - Corp Yard	63.36
80817	11/21/2024	MISSION LINEN INDUS SERV	522658663	Parks/Rink Linen Service	85.58
80817	11/21/2024	MISSION LINEN INDUS SERV	522668590	Paper Towels - Parks	465.47
80817	11/21/2024	MISSION LINEN INDUS SERV	522701358	Corp Yard Linen Service	82.12
80817	11/21/2024	MISSION LINEN INDUS SERV	522701358	Corp Yard Linen Service	67.02
80817	11/21/2024	MISSION LINEN INDUS SERV	522701359	Wastwater Linen Service	108.03
80817	11/21/2024	MISSION LINEN INDUS SERV	522701368	Parks/Rink Linen Service	89.79
80817	11/21/2024	MISSION LINEN INDUS SERV	522725823	Trash Can Liners - CH/Library/PW/MC/Parl	138.04
80817	11/21/2024	MISSION LINEN INDUS SERV	522725823	Trash Can Liners - CH/Library/PW/MC/Parl	69.02
80817	11/21/2024	MISSION LINEN INDUS SERV	522725823	Trash Can Liners - CH/Library/PW/MC/Parl	345.09
80817	11/21/2024	MISSION LINEN INDUS SERV	522725823	Trash Can Liners - CH/Library/PW/MC/Parl	69.02
80817	11/21/2024	MISSION LINEN INDUS SERV	522725823	Trash Can Liners - CH/Library/PW/MC/Parl	69.02
80817	11/21/2024	MISSION LINEN INDUS SERV	522728013	River Lodge Linen Service/Can Liners	243.14
80817	11/21/2024	MISSION LINEN INDUS SERV	522728013	River Lodge Linen Service/Can Liners	60.51
80817	11/21/2024	MISSION LINEN INDUS SERV	522762197	Trash Can Liners - River Lodge	70.81
80817	11/21/2024	MISSION LINEN INDUS SERV	522771916	River Lodge Linen Service	369.85
80817	11/21/2024	MISSION LINEN INDUS SERV	522771916	River Lodge Linen Service	26.81
80818	11/21/2024	MOBLEY CONSTRUCTION INC	111324	Rohner Creek Bank Restoration Retention	2319.92
80819	11/21/2024	MUNICIPAL MAINTENANCE EQUIP	29030	Vacon Monitor - Utilities	1257.18
80819	11/21/2024	MUNICIPAL MAINTENANCE EQUIP	29030	Vacon Monitor - Utilities	838.12
80820	11/21/2024	NAPA AUTO PARTS FORTUNA	72646	Screw Pin Anchor Shackel - Utilities	17.56
80820	11/21/2024	NAPA AUTO PARTS FORTUNA	72688	Mud Flaps - Utilities	19.52
80821	11/21/2024	NATIONAL AUTO FLEET GROUP	T24148	Chevy C-2500 Truck - Public Works	36654.37
80821	11/21/2024	NATIONAL AUTO FLEET GROUP	T24148	Chevy C-2500 Truck - Public Works	36654.37
80821	11/21/2024	NATIONAL AUTO FLEET GROUP	WF10696	Ford Bronco - Buidling Dept Vehicle	35518.02
80822	11/21/2024	NCL OF WISCONSIN INC	511660	Lab Supplies	-16.89
80822	11/21/2024	NCL OF WISCONSIN INC	511660	Lab Supplies	244.09
80823	11/21/2024	NOR CAL GLOVES	1572801	Latex Gloves - WWTP	143
80824	11/21/2024	NORMAN'S DRY CLEANERS	24319-667-A	River Lodge Linen Service	24
80824	11/21/2024	NORMAN'S DRY CLEANERS	24319-667-A	River Lodge Linen Service	54.8
80825	11/21/2024	NORTH COAST JOURNAL	2024133855	Ferndale Enterprise Annual Subscription	67
80825	11/21/2024	NORTH COAST JOURNAL	2024134088	Craft Faire Advertising	378
80825	11/21/2024	NORTH COAST JOURNAL	2024134089	Craft Faire Advertising	120
80826	11/21/2024	NYLEX.NET	15639	Network Set-up - CDD Remodel Project	1303.47
80827	11/21/2024	OCCU-MED, LTD	1124903oa	Fraga Pre-employment Physical	23.5
80827	11/21/2024	OCCU-MED, LTD	1124903oa	Fraga Pre-employment Physical	47
80827	11/21/2024	OCCU-MED, LTD	1124903oa	Fraga Pre-employment Physical	23.5
80827	11/21/2024	OCCU-MED, LTD	1124903oa	Fraga Pre-employment Physical	23.5
80827	11/21/2024	OCCU-MED, LTD	1124903oa	Fraga Pre-employment Physical	58.75
80827	11/21/2024	OCCU-MED, LTD	1124903oa	Fraga Pre-employment Physical	58.75
80828	11/21/2024	ONTIVEROS & ASSOCIATES IN	5987	CLK Kenmar Subdivision Map Check	1462.5

Expense Approval Report

Payment Dates: 11/21/2024 - 11/22/2024

Payment Number	Payment Date	Vendor Name	Payable Number	Description (Item)	Amount
80828	11/21/2024	ONTIVEROS & ASSOCIATES IN	5988	Siesmore PM Plan Review	130
80828	11/21/2024	ONTIVEROS & ASSOCIATES IN	5989	3495 Rohnerville Road Map Check	617.5
80828	11/21/2024	ONTIVEROS & ASSOCIATES IN	5990	PM Ambrosini Berry Creek Ave Map Check	340
80829	11/21/2024	O'REILLY AUTOMOTIVE STORE	276068	Air Filter - General Services	15.46
80829	11/21/2024	O'REILLY AUTOMOTIVE STORE	276891	Battery - WWTP	107.82
80830	11/21/2024	OWSLEY ELECTRIC	10941	Electrical Services - CDD Remodel Project	4090.89
80831	11/21/2024	PACE SUPPLY CORP	29987627	Couplings - Utilities	943.58
80832	11/21/2024	PACIFIC GAS & ELECTRIC CO	11246726	44469516726	919
80833	11/21/2024	RECOLOGY EEL RIVER	696414	E-waste Disposal	2
80834	11/21/2024	SHN CONSULTING ENG & GEOL	123048	Engineering Services	1240
80835	11/21/2024	SHRED AWARE	62169	Shredding Services - PD	329.72
80836	11/21/2024	SMITH-CAGGIANO, MATTHEW	111524	Park Deposit Refund	250
80837	11/21/2024	SPM	57330-3	Street Striping	19401.5
80838	11/21/2024	SPORT & CYCLE	229992	Rain Gear - General Services	455.66
80839	11/21/2024	STAPLES BUSINESS CREDIT	7645934838	Supplies - Finance	42.17
80839	11/21/2024	STAPLES BUSINESS CREDIT	7646060417	Supplies - Planning/CH	87.01
80839	11/21/2024	STAPLES BUSINESS CREDIT	7646060417	Supplies - Planning/CH	27.1
80840	11/21/2024	SWANLUND, LEAH	111424	Monday Club Deposit Refund	250
80841	11/21/2024	THATCHER COMPANY INC	2024400106340	Chemicals	600
80841	11/21/2024	THATCHER COMPANY INC	2024400106340	Chemicals	3717.21
80842	11/21/2024	TIMES PRINTING COMPANY	24-41650	Door Hangers - Utilities	259.24
80843	11/21/2024	TOWN & COUNTRY REFRIGERATION	47310	Temperature Control Replacement - River I	466.17
80844	11/21/2024	TRACTOR SUPPLY CREDIT PLA	574501	Kennel Supplies	27.46
80844	11/21/2024	TRACTOR SUPPLY CREDIT PLA	575172	Kennel Supplies	69.25
80844	11/21/2024	TRACTOR SUPPLY CREDIT PLA	878380	Dog Food - K9 Blitz	165.79
80845	11/21/2024	ULINE	184923734	Weather Resistant Labels - WWTP	127.72
80846	11/21/2024	WILDWOOD SAW	39471	Mower Repair - Parks	63.93
80847	11/21/2024	WOODS PEST CONTROL	1290273	City Hall Pest Services FY 24/25	88
80847	11/21/2024	WOODS PEST CONTROL	1290358	River Lodge Pest Service FY 24/25	150
80848	11/22/2024	GIER, JON	111124	Per Diem 12.1 - 12.6 (FTO Training)	471
80849	11/22/2024	SANCHO, BRYCE	111124	Per Diem 12.1 - 12.6 (FTO Training)	471
Grand Total:					369627.22

Report Summary

Fund Summary

Fund	Amount
100 - General Fund	99340.54
101 - Transaction and Use Tax Fund	28077.27
105 - Donations Fund	165.79
120 - Development & Building Fund	38226.73
160 - Riverlodge Fund	4122.6
200 - Storm Drainage Fund	203.75
260 - TDA Non-Transit Fund	19401.5
270 - STIP/TEA Fund	5830.6
280 - Gas Tax Fund	96.5
306 - Recycle-Parks	3800
500 - Water Fund	49608.54
510 - Water Capital Fund	58115.57
550 - Wastewater Fund	45862.11
560 - Wastewater Capital Fund	16702.72
590 - TDA Transit Fund	73
Grand Total:	369627.2

Account Summary

Account I	Account Name	Amount
100-1680	Distributed Office Supplies	87.01
100-2040	Humboldt Tourism Assessment	55979.19
100-2220	Refundable Park Deposits	250
100-2405	Parking Fund-County	159.5
100-2410	Parking Fund-State	127.5
100-2415	Parking Fund - Ferndale	139.75
100-2460	Sales Tax Payable	-16.89
100-4061	Humboldt Tourism Assessment	-559.79
100-4307	Skate Revenue	125
100-5500-1200	Department Supplies	42.17
100-5500-1500	Department Supplies	138.04
100-5500-2000	Department Supplies	53.5
100-5500-2800	Department Supplies	96.71
100-5500-3200	Department Supplies	43.63
100-5500-4000	Department Supplies	152.18
100-5500-4100	Department Supplies	1161.77
100-5500-5450	Department Supplies	385.21
100-5500-5500	Department Supplies	69.02
100-5500-9377	Department Supplies	5613.81
100-5505-5450	Vehicle Fuel & Oil	26.54
100-5565-5450	Janitorial Supplies	640.84
100-5715-2000	Vehicle Repairs	676.39
100-5715-4100	Vehicle Repairs	15.46
100-5720-5450	Equipment Repair	63.93
100-5730-5450	Alarm System Maintenance	105
100-5730-5600	Alarm System Maintenance	105
100-5740-1500	Building Repair and Maintenance	88
100-5740-2000	Building Repair and Maintenance	12
100-5745-5450	Vandalism Repair	10.84
100-5900-5450	Tools & Small Equipment	32.54
100-6020-1400	Legal Services	2045
100-6025-2000	Professional Services	429.72
100-6035-2400	Personnel Services	597.5
100-6035-4000	Personnel Services	23.5
100-6035-5400	Personnel Services	64
100-6035-5450	Personnel Services	32
100-6220-2000	CLETS Service	286.21
100-6801-1800	Chamber TOT	28879.76

Account Summary

Account I	Account Name	Amount
100-7000-2000	Travel, Conferences & Training	942
100-7015-1100	Dues & Subscriptions	67
100-7015-1200	Dues & Subscriptions	150
101-2030	Retention Payable	2319.92
101-6015-9994	General Contracting	5132.35
101-6025-5450	Professional Services	20625
105-5500-2850	Department Supplies	165.79
120-5500-3000	Department Supplies	111.71
120-6005-3100	Engineering Services	2550
120-6035-3100	Personnel Services	47
120-8000-3000	Capital Outlays	35518.02
160-2221	Monday Club Deposits	750
160-2222	River Lodge Deposits	1250
160-4330	River Lodge Rental Fees	-100
160-5500-5700	Department Supplies	69.02
160-5540-5800	Catering - Food	183
160-5547-5800	User Group Linen	643.48
160-5565-5800	Janitorial Supplies	212.93
160-5572-5800	Craft Faire	498
160-5720-5800	Equipment Repair	466.17
160-5740-5800	Building Repair and Maintenance	150
200-6025-4310	Professional Services	180.25
200-6035-4300	Personnel Services	23.5
260-8000-4150	Capital Outlay	19401.5
270-6005-9112	Engineering Services	5830.6
280-6035-4200	Personnel Services	96.5
306-6020-5400	Legal Services	3800
500-5500-6000	Department Supplies	143
500-5500-6100	Department Supplies	9550.74
500-5715-6100	Vehicle Repairs	19.52
500-5720-6100	Equipment Repair	1257.18
500-5900-6100	Tools & Small Equipment	334.66
500-6005-6000	Engineering Services	266.75
500-6025-6100	Professional Services	250
500-6035-6100	Personnel Services	123
500-6035-6300	Personnel Services	58.75
500-6200-6100	Telephone	31.57
500-6505-6000	Utility - General & Electric	919
500-8000-6100	Capital Outlay	36654.37
510-5500-9124	Department Supplies	282.1
510-6005-9066	Engineering Services	57833.47
550-1310	Chemical Tank Deposits	600
550-5500-6500	Department Supplies	425.06
550-5500-6600	Department Supplies	396.94
550-5500-6700	Department Supplies	41.22
550-5555-6600	Plant Chemicals	3717.21
550-5557-6600	Lab Supplies	244.09
550-5720-6600	Equipment Repair	2939.91
550-5740-6600	Building Repair and Maintenance	437.98
550-6035-6700	Personnel Services	58.75
550-6045-6600	Laboratory Services	346.58
550-8000-6500	Capital Outlay	36654.37
560-5500-0171	Department Supplies	16702.72
590-6035-5000	Personnel Services	73
	Grand Total:	369627.2

Project Account Summary

Project Account
None
Exp DONATION-K9

ent Amount
369461.4
165.79

369627.2

Grand Total: