



# COUNTY OF HUMBOLDT

For the meeting of: 12/10/2024

File #: 24-1610

**To:** Board of Supervisors

**From:** County Administrative Office

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Extension of Extra-Help Hours for the County Administrative Office, ADA Compliance Team 3552152 (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Authorize the extension of extra-help employment hours for Carpenter, Luis Plaza-Gonzalez, to a maximum of 1920 hours for fiscal year (FY) 2024-25. (4/5 Vote Required)

**STRATEGIC PLAN:**

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 3003 - Enhance employee recruitment and retention

**DISCUSSION:**

Luis Plaza-Gonzalez has been working as an extra-help employee during the current FY. To date, Mr. Plaza-Gonzalez has worked approximately 915 hours as an Extra-Help Carpenter. The ADA Compliance Team is requesting an extension of hours to a total of 1920 for the remainder of FY 2024-25. Additional extra-help will aid in completing ADA compliance access barrier removal projects inside county facilities. The requested extension of extra-help hours is necessary to maintain the current level of services provided by and maintain the current workload of the ADA Compliance Team.

**SOURCE OF FUNDING:**

ADA Compliance ISF (3552)

**FINANCIAL IMPACT:**

<i>Expenditures (Fund, Budget Unit)</i>	<b>FY24-25</b>
<i>Budgeted Expenses</i>	<u>\$37,579</u>
<i>Additional Appropriation Requested</i>	
<i>Total Expenditures</i>	<u>\$37,579</u>

*\*Projected amounts are estimates and are subject to change.*

<i>Funding Sources (Fund, Budget Unit)</i>	<b>FY24-25</b>
<i>ADA Compliance ISF (3552152)</i>	<u>\$37,579</u>

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<b>Total Funding Sources</b>	<u>\$37,579</u>
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**Narrative Explanation of Financial Impact:**

This position is funded through the ADA Compliance ISF. If the extension of extra-help hours is approved the increased costs for the remainder of FY 2024-25 is estimated to be \$37,579. There is sufficient funding in the approved FY 2024-25 budget for ADA Compliance, 3552152, to support the additional costs associated with the extension of extra-help hours.

All extra-help employees working beyond one thousand (1000) hours in a fiscal year are subject to paying into the California Public Employee Retirement System (PERS). The additional costs for PERS have been included in the above-mentioned estimated salary cost for the requested extension of extra-help hours.

**Narrative Explanation of Staffing Impact:**

There are no staffing impacts to approving this request.

**OTHER AGENCY INVOLVEMENT:**

None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Your Board could choose not to approve the request for additional extra-help hours. However, this is not recommended due to the current volume of work assigned to the ADA Compliance Team.

**ATTACHMENTS:**

N/A

**PREVIOUS ACTION/REFERRAL:**

Meeting of: N/A

File No.: N/A