

STAFF REPORT – CITY COUNCIL MEETING

December 12, 2024

TO: Honorable Mayor and City Council Members

FROM: Rhea Varley, City Clerk

PREPARER: Rhea Varley, City Clerk

DATE: December 03, 2024

TITLE: **Elect a Mayor and Vice Mayor Pursuant to Arcata Municipal Code Section 2020.**

RECOMMENDATION:

It is recommended that the Council elect a Mayor and Vice Mayor for the term of one year.

INTRODUCTION:

Section 2020 of the Arcata Municipal Code specifies that the Arcata City Council shall elect one member as Mayor and one member as Vice Mayor at a special meeting to be held annually on the Thursday immediately following the second Wednesday of December, and that the offices of Mayor and Vice Mayor shall each be held for one year.

Guidance on the selection of Mayor and Vice Mayor pursuant to a rotational schedule is spelled out in Section 2.3 of the City Council's Protocol Manual.

BUDGET/FISCAL IMPACT:

None with this action.

ATTACHMENTS:

- A. Arcata Municipal Code, Title II, Chapter 1 (PDF)
- B. Excerpt from City Officials' Protocol Manual 2024 (PDF)