

STAFF REPORT
City Council Consent Item

DATE: December 16, 2024
TO: Honorable Mayor and Council Members
FROM: Jennifer Lourenzo, Conference Center Manager
THROUGH: Amy Nilsen, City Manager
SUBJECT: **River Lodge Conference Center Monthly Report for November, 2024**

STAFF RECOMMENDATION:

Receive report as an informational item.

EXECUTIVE SUMMARY:

River Lodge Rentals:

During the month of November, River Lodge held a total of 12 events. These twelve events occupied the facility for a total of 16 days. Over the span of the 16 days, approximately 1,365 people occupied the building.

- Redwood Memorial Hospital Foundation hosted their Annual Gala November 2, 2024.
- There were two baby showers held in November.
- Fortuna Chamber of Commerce held their monthly meeting on November 5, 2024.
- There was a 140th Ranch Anniversary celebration held on November 9, 2024.
- CAL FIRE held a three-day training November 11-13, 2024.
- The River Lodge kitchen was rented out twice during the month.
- A wedding took place on November 16, 2024.
- There was one memorial in November.
- There were two large conferences held at River Lodge in November.

River Lodge Events:

The 22nd Annual River Lodge Craft Fair was held on November 23 & 24, 2024. There was a total of 39 craft and food vendors at the event. Sandi Petersen Photography was on site and did pictures with Santa on both days. Although it is hard to put a number on attendance, the craft fair brought many people to River Lodge. It is considered to have been a great success.

RECOMMENDED COUNCIL ACTION:

Receive River Lodge Monthly Report. Consent Agenda vote.