



COUNTY OF HUMBOLDT

For the meeting of: 1/28/2025

File #: 25-180

To: Board of Supervisors

From: Clerk of the Board

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Notice of Unscheduled At-Large Vacancy on the Humboldt County Headwaters Fund Board

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive and file the vacancy notice.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: A Diverse, Equitable & Robust Economy

Strategic Plan Category: 2001 - Promote strong economic resiliency and growth

DISCUSSION:

An unscheduled at-large vacancy has opened on the Humboldt County Headwaters Fund Board following Serah Blackstone-Fredericks' decision to decline their appointment to this board.

The vacancy has been posted and applications are being accepted by the Clerk of the Board's office.

Pursuant to Section 8.b of the Headwaters Fund Board Manual, "the Headwaters Fund Board shall make recommendations for reappointment of the Board of Supervisors who may then accept the reappointment by a majority vote. In the event a recommendation for reappointment is rejected by the Board of Supervisors, the seat shall be deemed vacant at the expiration of the term and the selection process as defined in Section 5 shall commence."

Headwaters Fund Board members are initially recommended to the Board of Supervisors by the Headwaters Fund Board Selection Subcommittee composed of the County Administrative Officer or their designee, the Treasurer-Tax Collector and two Supervisors. Supervisor Bohn and Supervisor Wilson currently serve on this subcommittee.

This subcommittee typically meets to review and conduct interviews of applicants. After this process is complete, an agenda item will be brought forth with a recommendation.

This process does not fall under the revised protocol for the Board of Supervisors Appointments that was amended on Jan. 7, 2025. Therefore, a timeline for appointment is not included.

The successful applicant will be appointed by the Board of Supervisor to serve a two year term. Applications are available at the Clerk of Board's Office or can be requested by email at COB@co.humboldt.ca.us.

All appointed members of the Headwaters Fund Board will be required to comply with California Fair political Act Form 700 requirements as well as completing the Ethics 1234 training every two years.

SOURCE OF FUNDING:

General Fund

FINANCIAL IMPACT:

There is no financial impact to posting a vacancy.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

None

ATTACHMENTS:

Notice of Vacancy on the Headwaters Fund Board

PREVIOUS ACTION/REFERRAL:

Meeting of: Nov. 5, 2024

File No.: 24-1483