



# COUNTY OF HUMBOLDT

For the meeting of: 2/4/2025

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File #: 25-174

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**To:** Board of Supervisors

**From:** Human Resources

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Adding Willow Creek Fire Safe Council to Humboldt Worker's Compensation Coverage

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Adopt the Memorandum of Understanding (Attachment 1) for adding Willow Creek Fire Safe Council to the program and require that the Willow Creek Fire Safe Council join the program for at least 3 years.

**STRATEGIC PLAN:**

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

**DISCUSSION:**

The county is in a position to offer lower worker's compensation costs to local fire districts have allowed local fire districts to join the county's worker's compensation program since 2005 which has significantly helped rural communities to continue facilitating volunteer fire departments to help protect the community. Willow Creek Fire Safe Council, in an effort to help protect the community, wishes to participate in the program in order to afford part-time staffing to allow local projects to be completed which serves the community as a whole.

The attached memorandum of understanding (MOU) and resolution will need to be approved and executed by both parties to add Willow Creek Fire Safe Council. Upon approval of both items, the Risk Manager will complete the application process with the county's Insurance provider PRISM. Risk Management will send a letter to the Willow Creek Fire Safe Council each FY to collect their premium for participation within the program.

**SOURCE OF FUNDING:**

There is no impact to the General Fund. There is a minimal cost for Risk Management Division's time and resources expended to obtain information from the fire districts and Willow Creek Fire Safe Council. The fire districts along with Willow Creek Fire Safe Council will pay their share of cost associated with participation with the program which was agreed upon in the BOS agenda item C-12. (attached)

**FINANCIAL IMPACT:**

<b>Expenditures (352353-682130)</b>	<b>FY24-25</b>	<b>FY25-26 Projected*</b>	<b>FY26-27 Projected*</b>
<b>Budgeted Expenses</b>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>
<b>Additional Appropriation Requested</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>

*\*Projected amounts are estimates and are subject to change.*

<b>Funding Sources (Fund, Budget Unit)</b>	<b>FY24-25</b>	<b>FY25-26 Projected*</b>	<b>FY26-27 Projected*</b>
<b>General Fund</b>			
<b>State/Federal Funds</b>			
<b>Fees/Other</b>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>
<b>Use of Fund Balance</b>			
<b>Contingencies</b>			
<b>Total Funding Sources</b>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

Costs for adding Willow Creek Fire Safe Council are charged out to all participating fire districts each fiscal.

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

Staff currently handles invoicing and Worker’s Compensation for 17 other Districts so impact on staff time will be neglectable.

**OTHER AGENCY INVOLVEMENT:**

PRISM

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board could elect not to add Willow Creek Fire Safe Council to the insurance policy

**ATTACHMENTS:**

Attachment A - Memorandum of Understanding

Attachment B - Application

Attachment C - BOS agenda Item F-2

Attachment D - BOS agenda Item C-12

**PREVIOUS ACTION/REFERRAL:**

Meeting of: July 18, 2005, November 22, 2011

File No.: F-2 and C-12