



COUNTY OF HUMBOLDT

For the meeting of: 2/4/2025

File #: 25-151

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Bid Authorization for the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project, Project Number 162765

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive the plans and specifications pertaining to the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project, Project Number 162765; and
2. Authorize the Humboldt County Department of Public Works to advertise the above-referenced project, as required by Section 22037 of the California Public Contract Code, with bids to be opened on March 4, 2025, at 2:00 PM; and
3. Direct staff to return with a time certain presentation to further discuss the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project after bids have been received.

STRATEGIC PLAN:

The recommended actions support the following areas of the Board of Supervisors' Strategic Plan:

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:

On June 25, 2024, the Humboldt County Board of Supervisors ("Board") reviewed the current status of the John Haynes Veterans Memorial Building Project, considering multiple options to address a budgetary shortfall while keeping the project moving ahead. Ultimately, the Board directed staff to proceed with Option 1, preserving the original program and design of the building, and authorizing additional funding in the amount of Three Million Five Hundred Seventy-Two Thousand Seven Hundred Eighteen Dollars (\$3,572,718.00) in accordance with the most recent project cost estimate. Combined with the original project budget of Three Million Eighty-Seven Thousand Three Hundred Twenty-Five Dollars (\$3,087,325.00), the approved project budget was increased to Six Million Six Hundred Sixty Thousand Forty-Three Dollars (\$6,660,043.00).

On December 11, 2024, the finalized plans were submitted to the Humboldt County Planning and Building Department for plan check review and permit processing. The plans are currently in the process of being reviewed, and approval is expected to be secured in the near future. Additionally, during the design process, the plans were repeatedly reviewed by a third party consultant for accessibility compliance.

Due to concerns about the project budget expressed by the Board on June 25, 2024, County staff and the design team focused efforts on preserving the intent and quality of the original design while being budget conscious with each design decision made during the process of completing the construction documents. In consideration of these efforts, multiple additional cost estimates were completed during design, including the most recent estimate which was completed on January 21, 2025. This cost estimate is

reflected in the attached overall project budget and represents an approximate reduction of Seven Hundred Fifty Thousand Dollars (\$750,000.00), or twelve percent (12%), from the project budget submitted on June 25, 2024.

Pending the Board’s authorization to release the project to bid, staff will return with an updated project cost estimate based on the cost of actual bids received. This will be a time certain presentation to allow the Board to review the project in more detail, as well as provide a scheduled time to hear from Veterans and community members. Discussing the project after receipt of bids will provide the Board with the most accurate budget information possible, while preserving all project options for consideration and continued direction by the Board.

SOURCE OF FUNDING:

General Fund; 2020 Finance Plan; Future Interim Financing

FINANCIAL IMPACT:

Expenditures	FY24-25	FY25-26 Projected*
Budgeted Expenses	\$3,024,283.00	\$2,975,717.00
Total Expenditures	\$3,024,283.00	\$2,975,717.00
Funding Sources	FY24-25	FY25-26 Projected*
2020 Finance Plan	\$3,024,283.00	\$63,042.00
New Interim Financing		\$2,912,675.00
Total Funding Sources	\$3,024,283.00	\$2,975,717.00

**Projected amounts are estimates and are subject to change.*

The demolition of the original building was completed with a General Fund transfer of Two Hundred Fifty-One Thousand Eight Hundred Forty-Five Dollars (\$251,845.00) that occurred in 2021 and are included in the projected expenditures. The remainder of the project costs are budgeted with Finance Plan funding. More detail on anticipated costs and current expenditures related to the project are included in Exhibit 3. Pending the Board’s authorization to release the project to bid, staff will return with an updated project budget and financial impact narrative based on actual bids received.

STAFFING IMPACT:

Ongoing management of the project will require effort by Facilities - Capital Projects staff until completion and will need to be considered against new projects when assessing staffing workload and scheduling. The recommended actions will not impact current staffing levels.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS:

- Exhibit 1 - 162765 John Haynes Veterans Memorial Building Bid Drawings
- Exhibit 2 - 162765 John Haynes Veterans Memorial Building Specifications
- Exhibit 3 - 162765 Updated Project Budget

PREVIOUS ACTION/REFERRAL:

Meeting of: 6/29/21, 8/24/21, 8/23/22, 10/4/22, 7/18/23, 6/25/24
File No.: 21-881, 21-1169, 22-989, 22-1306, 23-744, 24-895