



Application ID	1054175
Submitted	Dec 18, 2023
Status	Approved
Applicant(s)	Brandon McMillin (bmcmillin@co.humboldt.ca.us) 529 I Street Eureka, CA, 95501, US 7073828229
Program and cycle	DSA Signatory Grant Application Round 3 DXF Round 3
Tags	No tags
Forms	CDII DXF Grant Program Acknowledgement TA Round 3



California Data Exchange Framework (DxF)

Grant Program Acknowledgement of

Technical Assistance (TA)

Grant Terms and Conditions

As an express condition of receiving grant funding from the California Health and Human Services Agency (CalHHS) Center for Data Insights and Innovation (CDII) under the Data Exchange Framework (DxF) Grant Program,

(Grantee) *

Brandon McMillin

whose business address is, *

529 I Street
Eureka, California 95501

Applicant Organization

County of Humboldt DHHS Public Health

hereby warrants and guarantees that it will comply with all applicable federal, state, and local laws and regulations, with the most recent version of the [DSA Signatory Grants Applicant Guidance Document](#) ("Guidance Document"), other program guidance documents published by CDII, including the DxF Frequently Asked Questions, and with the following terms and conditions.

I. Grant Amount. The total funding amount awarded to Grantee shall not exceed

Award amount *

\$150,000.00 USD

and will be paid on a Milestone basis. Grantee acknowledges that the grant amount has been determined by CalHHS and will not be negotiated with the TPA (as defined below).

II. Eligibility. Grantee must meet the Eligibility Criteria as set forth in the Guidance Document in order to receive funds under this program. If at any time during the program, Grantee ceases to meet any eligibility requirement, Grantee must immediately notify the TPA in writing.

- III. **Use of Funding.** Grant funding must be used exclusively for the purpose(s) for which the funds are provided and in strict accordance with the Guidance Document.
- IV. **Role of Third-Party Administrator.** CalHHS has designated Public Consulting Group LLC as the Third-Party Administrator (TPA) to administer the grant program and communicate with the Grantee with respect to the DxF Grant Program administration. Grantee understands that PCG is acting solely as a TPA on behalf of CalHHS and is not liable or responsible for CalHHS' decisions or actions. Grantee hereby releases and holds harmless the TPA and its officers, agents, employees, representatives, and/or designees from and against any and all liability, actions, claims, demands, or suits, and all related costs, attorney fees, and expenses arising out of, or relating to the receipt of grant funds.
- V. **Reporting Requirements.** Grantee is required to submit progress reports to the TPA in accordance with Section 6 of the Guidance Document.
- VI. **Method of Payment.** Funding shall be dispersed in two payments upon the completion of two milestones. As detailed on the Grant Guidance Document and as a condition of receiving funding, the Grantee must reach Milestone 1 within 12 months of award and Milestone 2 within 24 months of award. The TPA, on behalf of CalHHS, shall disburse the approved funding amount(s) to Grantee via direct deposit into chosen Grantee's account. In depositing funds, the TPA is entitled to rely entirely upon the accuracy and completeness of information provided by Grantee regarding Grantee's account information.
- VII. **Recoupment of Funds.** CalHHS reserves the right to recoup funding already dispersed if the Grantee is found to have committed fraud, inappropriate or misuse of the funds, if the evaluation of a Grantee's request for an outcome change does not receive approval, or Grantee does not spend all the grant funds.
- VIII. **Points of Contact.** All inquiries and notices relating to this Agreement should be directed to the representatives listed below:

CalHHS CDII DxF Grant Program

Attention: DxF Grant Program Manager

Email: CDIIGrants@chhs.ca.gov

Primary Applicant Organization

Contact Name

Brandon McMillin

Email

bmcmillin@co.humboldt.ca.us

Public Consulting Group LLC

Attention: DxF Grant Program TPA Project Manager

Email: dsagrants@pcgus.com

IX. Additional CalHHS Terms and Conditions.

- a. CalHHS may, in its reasonable discretion, modify payment dates and will notify Grantee of any such changes in writing.
- b. Grantee may be subject to audit or inquiry with respect to the receipt and use of grant funds at any time. Grantee must respond to inquiries, communications, and reasonable requests for additional information or documentation from CalHHS or the TPA within three (3) business days of receipt and must provide any requested information within five (5) business days, unless an alternative timeline is approved by CalHHS.
- c. Grantee must alert CalHHS and the TPA if circumstances prevent it from carrying out any of the requirements detailed in the Guidance Document.

- d. CalHHS and the TPA may rely on the authority of the individual named in Section VIII above to speak and act on behalf of Grantee. TPA may followup with CDII on potential needs or changes. Either CalHHS or CDII may make changes to the information above by giving written notices to the other party within twenty-four (24) hours.
- e. Grantee will retain all records and documentation related to the receipt and use of grant funds, including all documentation used to support and detail expenditures, for no less than seven (7) years beyond the date of final payment and will make such records available for complete inspection by CalHHS upon request.
- f. Grantee understands that these terms and conditions and the related guidance provided by CalHHS may evolve and be updated by CalHHS during the term of the program. Grantee is responsible for abiding by any superseding terms or guidance posted on the DxF Grants section of the CDII Data Exchange Framework website at:
<https://www.cdii.ca.gov/committees-and-advisory-groups/data-exchange-framework/>.

IN WITNESS WHEREOF, the parties have executed this Acknowledgment as of the date set forth below.

Printed name *

Brandon McMillin

Signature upload box

No file uploaded

Title *

Administrative Analyst II

Date

Feb 23, 2024



Signed by Brandon McMillin on Feb 23, 2024