



STAFF REPORT – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council Members

FROM: David Loya, Community Development Director

PREPARER: Jennifer Dart, Community Development Deputy Director

DATE: March 12, 2025

TITLE: Consider Adopting Resolution No. 245-39, Accepting the 2024 General Plan Annual Progress Report.

RECOMMENDATION:

It is recommended that the Council:

- 1) Receive the General Plan Annual Progress Report; and
- 2) Adopt Resolution No. 245-39, accepting the 2024 General Plan Annual Progress Report.

INTRODUCTION:

Government Code Sections 65400 and 65700 require all cities and counties to submit an annual report on the status of their General Plan and its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) by April each year. The legislature has identified specific reporting requirements for the Housing Element of the General Plan, which is submitted separately.

BACKGROUND:

The General Plan Annual Progress Report (APR) informs the City Council and the public about the implementation of the General Plan and provides decision-makers with an opportunity to assess progress over the 12-month reporting period. These reports also track the City's progress toward meeting the community's housing goals, including the Regional Housing Needs Allocation (RHNA) targets adopted in the Housing Element. The APR must be presented to the local legislative body for review and acceptance.

The General Plan APR enables the Office of Planning and Research to identify statewide trends in land use decision-making and assess how local planning and development activities align with statewide planning goals and policies. Additionally, APRs may inform future updates to OPR's General Plan Guidelines.

The Housing Element APR allows HCD to monitor the progress of Housing Element implementation and serves as a threshold requirement for several State housing funding programs. It also provides transparency and accountability in housing development efforts across jurisdictions.

DISCUSSION:

This year's General Plan APR consists of three sections:

- **Section 1:** Progress toward meeting the Housing Element RHNA allocations.
- **Section 2:** Accomplishments aligned with General Plan implementation measures.
- **Section 3:** The adoption of General Plan 2045 in July 2024.

By adopting this resolution, the City Council will fulfill its statutory obligation to review and accept the General Plan APR, ensuring compliance with State requirements while maintaining transparency in local planning efforts.

POLICY IMPLICATIONS:

This report makes connections between existing City policy and actions undertaken by staff in the past fiscal year but does not propose alterations to existing policy. Annual Progress Reports should provide enough information to identify necessary "course adjustments" or modifications to the General Plan to improve local implementation.

COMMITTEE/COMMISSION REVIEW:

The Planning Commission reviewed the General Plan Annual Progress Report at its March 11, 2025, meeting, and recommended adoption by the City Council through adoption of Resolution PC-25-02.

ENVIRONMENTAL REVIEW (CEQA):

The General Plan and Housing Element Annual Progress Report do not qualify as a project as defined in the California Code of Regulations Section 15378(a). The reports are administrative activities conducted by the City that will not result in direct or indirect physical changes in the environment.

BUDGET/FISCAL IMPACT:

While the State mandates the preparation and submission of the General Plan Annual Progress Report, no State funding is provided for this effort. The preparation of the report and associated documents required approximately 23 hours of staff time, at an estimated cost of \$2,700.

ATTACHMENTS:

- A. Resolution No. 245-39 Accepting the 2024 General Plan APR