RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EUREKA APPROVING THE DESTRUCTION OF CERTAIN RECORDS IN THE HUMAN RESOUCES DEPARTMENT

WHEREAS ; pursuant to Government Code section 34090, a resolution of the City Council must be prepared for the destruction of certain records; and

WHEREAS ; the City of Eureka Policy and Procedure no. 1.10, establishes the records retention schedule and orderly procedures for retaining City records in active files and inactive files, and for disposing of records when they are no longer needed for administrative, fiscal, historical, or legal purposes in compliance with of Section 34090 et seq. of the Government Code for the State of California and other relevant state and federal regulations; and

WHEREAS ; the retention periods stated in the City's Records Retention Schedule promote the efficient and cost effective conduct of the City's business by reducing the number of records that the City retains, eliminating the unnecessary retention of duplicate or obsolete records, facilitating the retrieval of records and continuing a tradition of good records management; and

WHEREAS ; attached to this resolution is a listing of certain records that the Human Resources Department has identified to have met or exceeded the retention timeframes as prescribed in Policy no. 1.10, and are no longer necessary for continued operations; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Eureka, that: the records shown in the attached listing may be destroyed.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Eureka in the County of Humboldt, State of California, on the 1st day of April, 2025 by the following vote:

AYES: COUNCILMEMBERS
NOES: COUNCILMEMBERS
ABSENT: COUNCILMEMBERS

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Kim Bergel, Mayor of the City of Eureka

Attest:

Pamela J. Powell, City Clerk

Approved as to Administration:

Miles Slattery, City Manager

Approved as to form:

Autumn Luna, City Attorney