CITY OF EUREKA CALIFORNIA

AGENDA SUMMARY
EUREKA CITY COUNCIL

TITLE: Award Contract for Bid No. 2024-20 Bay to Zoo Trail Consultant

DEPARTMENT: Engineering Department

PREPARED BY: Brittany Powell, Project Manager

PRESENTED FOR: ☒**Action** ☐**Information only** ☐**Discussion/Direction**

RECOMMENDATION

1) Receive Bay to Zoo Trail project status report from City staff,
2) Declare Bender Rosenthal, Inc. the selected proposer for Request for Proposal Bid No. 2024-20 for professional right of way services,
3) Authorize contract with Bender Rosenthal, Inc. for professional right of way services in the amount of $285,000.00, and
4) Authorize Director of Engineering to negotiate and execute applicable contracts.

FISCAL IMPACT

☐No Fiscal Impact ☒Included in Budget ☐Additional Appropriation

COUNCIL GOALS/STRATEGIC VISION

- Empowering and Engaging for a Healthy Community

BACKGROUND

The Bay to Zoo Trail will provide connectivity between Eureka Waterfront Trail to Sequoia Park and Zoo. The project includes nearly two miles of class I trail, trail boardwalk, roundabout, high visibility intersection improvements, and class III bikeways. The Bay to Zoo trail was adopted as a Strategic Visioning Goal by the Eureka City Council in 2018.

The Bay to Zoo trail project has been awarded a total of $10,927,800 in grant funding. $8,999,000 from the Active Transportation Program (ATP), $1,582,000 from the State Transportation Improvement Program (STIP), and more recently $346,800 from Local Highway Safety Improvement Program (HSIP). The City allocated $1,000,000 from Measure H for the required grant match which brings the current project funding to $11,927,800. Grant funds are directed to the City via Caltrans and each funding source is linked to specific project phases and trail components.

STATUS REPORT

City staff will provide a presentation during the Council meeting to report project updates. Some general highlights include:

- February 2024 Eureka City Council award a contract to GHD, Inc. for the consulting services to perform environmental studies, design of project features, and production of construction documents.
- April 2024- December 2024 environmental field studies and reports.
- September 2024 – January 2025 development of community engagement plan and story-map website.
- November 2024 – February 2025 RFP for professional right-of-way services.
- February 2025 letters to property owners adjacent to the trail (Attachment No. 1).
- February 2025 announcement of grant award from the Local Highway Safety Improvement Program (HSIP).

DISCUSSION

On November 14, 2024, the City posted Bid No. 2024-20 Request for Proposals (RFP) for Professional Right of Way Services for the Bay to Zoo Trail Project. As noted in the RFP the selected consultant would provide a certified general appraiser and licensed Real Estate Broker that would work closely with the City, GHD Inc, and Caltrans, to perform appraisals and coordination of right-of-way for properties on the trail alignment. The selected consultant would also have prior experience with Caltrans and related trail projects.

Four proposals were received by the due date on January 7, 2025. The evaluation committee reviewed and scored proposals. The RFP scoring process assigned points based upon the qualifications, project approach, experience, schedule, proposed cost, and samples of previous work. The cost proposals ranged from $240,175 to $530,500 with appraisal services ranging from $2,500 to $7,000 per appraisal. Each consultant firm participated in the interview process and provided a presentation of their experience. Bender Rosenthal, Inc. was the highest scoring consultant.

	Paragon Partners	Hamner, Jewell & Associates	Monument	Bender Rosenthal, Inc.
Total Score	248	194	243	265
Average	82	65	81	88

In February 2025 there was a final scoping meeting with the highest scoring consultant to confirm the tasks, services and proposed pricing. The next step for the procurement is for City Council to declare Bender Rosenthal, Inc. as the selected proposer, authorize

a contract for $285,000.00, and authorize Director of Engineering to negotiate and execute applicable contracts.

After a contract award City staff would work with Bender Rosenthal, Inc. staff members to contact specific property owners. Contact and communication would occur prior to any work or work product such as an appraisal process. All communication would be directly with the property owner to explain the steps and answer questions along-the-way.

REVIEWED AND APPROVED BY:

☒City Attorney	☒City Clerk/Information Services
☐Development Services	☒Finance
☐Fire	☐Parks and Recreation
☐Personnel	☐Police
☐Public Works	☒Engineering

ATTACHMENTS:

Attachment No. 1: Letter sent to property owners adjacent to the trail alignment.