



## 1.0 Introductory Letter

April 2025

To Whom It May Concern:

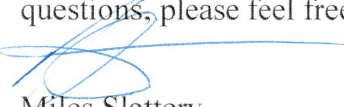
The City of Eureka Economic Development Department is pleased to submit the attached proposal outlining our department's vision, project proposal, budget and all supplemental materials that we feel meet the requirements of the HHAP RFP No. DHHS2025-01.

The City of Eureka has been working with the target population for numerous years, and in November 2018 developed a new program entitled UPLIFT Eureka. The City of Eureka adopted the Housing First Focus, and has been working to collaborate efforts with the county through various projects over the years. One of the biggest challenges the department has faced has been a lack of resources that can immediately accommodate housing for homeless individuals.

The City of Eureka created UPLIFT Eureka to provide a platform for homeless members of our community to build a path to secure necessary tools to take advantage of housing resources in the community, as well as set them up for success to take advantage of traditional housing opportunities. Keeping with the Housing First Principles, UPLIFT Eureka has no barriers to entry, no requirements and provides a variety of programs and services to support participants including a Job Skills Training Program, a regularly occurring employment workshop called Pathway to Payday, Street Outreach and a Housing Assistance Program. In addition, our new Community Resource Center serves as a hub to connected community members with vital services and resources.

As detailed in the proposal our vision is to continue to provide rapid rehousing assistance through providing funds to cover application fees, deposits & rental costs, as well as to fund vital existing positions. Supportive Services Specialist will continue to facilitate ongoing stabilization services after individuals are housed, including conducting comprehensive assessments, creating realistic stabilization plans, providing trauma informed care and case management, developing positive behavior support systems, providing treatment alternatives and making referrals and connections to other community resources. The proposal also includes Street Outreach, which is critical for connecting community members experiencing homelessness to permanent housing as many of those with the most severe needs are unlikely to seek assistance. Staff have successfully reviewed the RFP including all the requirements and feel, given the capacity of our program's previous success and experience with the target population as well as the experience of staff involved in the project, confident in the experience, capacity and ability to comply with all requirements outlined in the RFP.

The City of Eureka is very excited for the opportunity to submit a proposal and continue to work with the County, as we collectively work to find ways to provide community members experiencing homelessness with permanent housing and help solve the issue. If you have any questions, please feel free to contact me.



Miles Slattery  
City Manager

531 K St., Eureka, CA 95501

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**REQUEST FOR PROPOSALS NO. DHHS2025-01  
HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM**

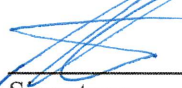
**ATTACHMENT A – SIGNATURE AFFIDAVIT  
(Submit with Proposal)**

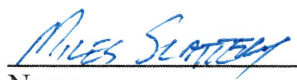
| <b>REQUEST FOR PROPOSALS – NO. DHHS2025-01<br/>SIGNATURE AFFIDAVIT</b> |                         |
|------------------------------------------------------------------------|-------------------------|
| <b>NAME OF ORGANIZATION/AGENCY:</b>                                    | City of Eureka          |
| <b>STREET ADDRESS:</b>                                                 | 531 K Street            |
| <b>CITY, STATE, ZIP</b>                                                | Eureka, CA 95501        |
| <b>CONTACT PERSON:</b>                                                 | Miles Slattery          |
| <b>PHONE #:</b>                                                        | (707) 441-4184          |
| <b>FAX #:</b>                                                          |                         |
| <b>EMAIL:</b>                                                          | MSlattery@eureka.ca.gov |

Government Code Sections 7920.00, *et seq.*, the “Public Records Act,” define a public record as any writing containing information relating to the conduct of public business. The Public Records Act provides that public records shall be disclosed upon written request, and that any citizen has a right to inspect any public record, unless the document is exempted from disclosure.

In signing this Proposal, I certify that this firm has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or agency to submit or not to submit a Proposal; that this Proposal has been independently arrived at without collusion with any other Proposer, competitor or potential competitor; that this Proposal has not been knowingly disclosed prior to the opening of Proposals to any other Proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned is an authorized representative of the above-named agency and hereby agrees to all the terms, conditions and specifications required by the County in Request for Proposals No. DHHS2021-04 and declares that the attached Proposal and pricing are in conformity therewith.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Name

  
\_\_\_\_\_  
Title

  
\_\_\_\_\_  
Date

This agency hereby acknowledges receipt / review of the following Addendum(s), if any)  
Addendum # [ ] Addendum # [ ] Addendum # [ ] Addendum # [ ]

## **4.0 Professional Profile**

### **City of Eureka**

**531 K St. Eureka, CA 95501**

### **4.1 Organization Overview**

The City of Eureka is dedicated to enhancing quality of life and providing opportunities for success for all of its community members. The City recognizes that in order to achieve this goal, it must provide an array of services to support those who are less fortunate, struggling with mental health conditions, and struggling with substance use issues.

The Community Access Project for Eureka (CAPE) is a project of the City of Eureka that provides access to quality of life programs, services, parks, and facilities for all members of our community, regardless of their living situation or income. The City has taken this effort a step further in the development of Uplift Eureka, a social services program focused on rapid rehousing, providing supportive services to those recently housed, and providing street outreach to help guide those experiencing homelessness towards services. Both CAPE and Uplift have been incredibly successful in their programming.

CAPE facilitates numerous programs for the community, including Shop with a Cop, Pathway to Payday, the Job Skills Training Program, the Co-Pilot Program and the Rapid Rehousing Housing Assistance Program. These services are aimed at supporting those in the community who are less fortunate while improving community relations. CAPE collaborates with numerous local businesses to facilitate these programs, such as the Halloween Costume Drive, where local community members and businesses can donate costumes for children of financially impacted families. Local agencies can then make referrals for qualifying families who are then provided a selection of costumes.

Since 2015, CAPE has served thousands of local community members. One of the newer programs under the CAPE umbrella is Uplift Eureka. Uplift's mission is to work with community members experiencing homelessness to get them rapidly rehoused, provide supportive services to individuals recently housed, and to provide intensive street outreach to those yet to be housed. The program has been incredibly successful, serving thousands of people in their street outreach efforts, and successfully housing over nearly two hundred people. Uplift has also become the City of Eureka's leader in coordinating inter-agency efforts to engage individuals experiencing homelessness. This includes close collaborations with the Eureka Police Department, St. Vincent de Paul Free Meal, The Betty Kwan Chinn Homeless Foundation, the Eureka Rescue Mission, and Humboldt County Behavioral Health and Social Services.

CAPE and Uplift are almost entirely funded outside of the City's general fund, relying on grants and County funding sources to continue operations. They have been incredibly successful in obtaining grants and implementing these programs on a consistent basis. Previous grants include \$225,000 from the Homeless Emergency Aid Program, \$201,225.00 from California Emergency

Aid Program, four separate \$5,000 grants from PG&E, two separate grants from the Eureka Police Department totaling \$70,000, \$1,030,111.00 from Emergency Solutions Grant-CV, \$938,167.00 from Community Development Block Grant Program, Coronavirus Aid Relief, \$1,670,000.00 from Encampment Resolution Funding and over \$50,000 from fundraisers conducted on the programs' behalf. Uplift was also a beneficiary from the first round of grant funding from the Homeless Housing, Assistance and Prevention Program, providing \$344,000.00 for rapid rehousing, bolstering street outreach and supportive services staff, and a variety of other services revolving around maintaining individuals who have been housed.

Uplift Eureka operates on a housing first premise and has designed its various services to further this model. Uplift utilizes its street outreach workers to guide individuals toward local services, to intake individuals into Coordinated Entry in HMIS, and to then update their HMIS status to keep these individuals in the system. Uplift participates in the inter-agency collaborative selection committee meetings within the Continuum of Care (COC) in order to pull those identified as most in need in the HMIS system and, once referred, a housing coordinator works with the individual to get them into appropriate housing. Once housed, Uplift then assigns a supportive services case manager to provide extra support in maintaining housing and connecting the individual to other services, such as Social Security, Humboldt County Behavioral Health, and Open Door for primary care medical services.

There has been no litigation relating to the provision of services and/or capital improvements equivalent to those that will be provided as part of the proposed HHAP project that has been brought by or against the City of Eureka, Community Access Project for Eureka or Uplift Eureka.

There have been no fraud convictions related to the provision of services and/or capital improvements equivalent to those that will be provided as part of the proposed HHAP project.

There are not any current or prior debarments, suspensions or other ineligibility to participate in public contracts.

The City of Eureka, Community Access Project for Eureka and Uplift Eureka have not received any violations of local, state and/or federal regulatory requirements, nor do they hold a controlling or financial interest in any other organizations.

## **4.2 Overview of Qualifications and Experience**

The City of Eureka has extensive experience and a long history of working with the individuals experiencing homelessness, low-income populations, and those who are otherwise disadvantaged. The City of Eureka received the estimated 2022 Helen Putnam Award for Excellence in Community Services and Economic Development for its one-of-a-kind municipal social services program, Uplift Eureka.

The City of Eureka has received a large variety of grants that required departments and responsible staff to have knowledge of the legal and procedural requirements pertaining to the provisions of services and/or capital improvements that are equivalent to those that will be provided as part of the proposed HHAP project.

Of all the funding received through various sources, the City of Eureka and staff met all requirements and successfully executed all proposed deliverables.

These grants and projects are detailed below:

| <b>Funding Source</b>                                             | <b>Description</b>                                                     | <b>Amount Awarded</b> |
|-------------------------------------------------------------------|------------------------------------------------------------------------|-----------------------|
|                                                                   |                                                                        |                       |
| CalRecycle                                                        | UPLIFT Eureka Cleanup Equipment and Program Execution                  | \$74,980.00           |
| Eureka Police Department Drug Seizure Grant                       | UPLIFT Eureka Program Funding                                          | \$35,156.00           |
| PG&E                                                              | Funding for Community Services CAPE and Homeless Services Programming  | \$20,000.00           |
| Homeless Emergency Aid Program                                    | Funding for Rapid Rehousing, Outreach and Employment Programs          | \$225,000.00          |
| California Emergency Solutions and Housing Program                | Funding for Rapid Rehousing and Supportive Services Programs           | \$201,225.00          |
| Homeless Housing, Assistance and Prevention Program, Round 1      | Funding for Rapid Rehousing, Outreach and Supportive Services Programs | \$344,000.00          |
| Community Development Block Grant Program, Coronavirus Aid Relief | Funding for Community Building Improvements and Community Services     | \$938,167.00          |
| Emergency Solutions Grant-CV                                      | Funding for Rapid Rehousing, Outreach and Supportive Services          | \$1,030,111.00        |
| Encampment Resolution Funding                                     | Funding for Housing and Encampment Resolution                          | \$1,670,000.00        |
|                                                                   |                                                                        |                       |

The City of Eureka's primary staff who will be responsible for the oversight and management of the services that are a part of the proposed HHAP project are outlined below. While Uplift Eureka currently has ten dedicated staff members, the program collaborates with and utilizes services of several City Departments. The Human Resources, Finance, Public Works and Community Services Department all work very closely with Uplift Eureka staff towards positive project outcomes. The specific experience these staff have will ensure the program objectives are met, along with all the associated local funding priorities, requirements, specifications and standards set forth in this RFP.

## **Staff Qualifications:**

**Name:** Miles Slattery

**Title:** City Manager

**Total Tenure with City of Eureka:** 2006 - Present

**Total Tenure in Current Position:** 2020 - Present

### **Duties:**

- Plans, organizes and administers, either directly or through subordinate management and supervisory staff, coordinates and evaluates the work of the City in accordance with applicable laws, codes and regulations, and adopted policies and objectives of the City Council.
- Directs and coordinates the development and implementation of goals, objectives and programs for the City Council and the City; develops administrative policies, procedures and work standards to ensure that the goals and objectives are met and that programs provide mandated services in an effective, efficient and economical manner.
- Oversees the preparation of the annual budget for the City; authorizes directly or through staff, budget transfers, expenditures and purchases; provides information regarding the financial condition and needs to the City Council.
- Advises the City Council on issues, programs and financial status; prepares and recommends long- and short-range plans for City service provision, capital improvements and funding; and directs the development of specific proposals for action regarding current and future City needs.
- Oversees the administration, construction, use and maintenance of all City facilities and equipment, including buildings, parks, facilities other public property.
- Represents the City and the Council in meetings with governmental agencies, community groups and various business, professional, educational, regulatory and legislative organizations; acts as the City liaison with the media.
- Provides for the investigation and resolution of complaints regarding the administration of and services provided by the City government.
- Provides for contract services and ensures proper performance of obligations to the City; has responsibility for enforcement of all City codes and regulations.
- Oversees the selection, training, professional development and work evaluation of City staff; oversees the implementation of effective employee relations and related programs; provides policy guidance and interpretation to staff.
- Directs the preparation of and prepares a variety of correspondence, reports, policies, procedures and other written materials.
- Oversees the maintenance of working and official City files.
- Ensures that the Council is kept informed of City functions, activities and financial status and of legal, social and economic issues affecting City activities.
- Monitors changes in laws, regulations and technology that may affect City operations; implements policy and procedural changes as required.

**Name:** Jeff Davis

**Title:** Special Projects Manager

**Total Tenure with City of Eureka:** 2016 - Present

**Total Tenure in Current Position:** 202 - Present

**Duties:**

- Manages, plans and coordinates various programs with other government and private agencies and the public, including defining, marketing, implementing, and coordinating potential and ongoing projects, and providing information and assistance;
- Researches, analyzes, and makes recommendations concerning issues and services projects; develops related operational policies and procedures; prepares and oversees preparation of relevant reports, correspondence, informational packets, and proposed City Council actions; prepares written staff reports and agenda items regarding various projects for the City Council and various committees and advisory boards;
- Works with other governmental agencies, nonprofit organizations, developers, city, state, federal and local agencies to identify and secure resources for funding; monitors funding; submits required reports and other information related to project(s) or program(s);
- Prepares and submits grant applications following specified timelines and procedures to secure funding; interprets and assures compliance of grant agreements with all applicable federal and other requirements;
- Develops specifications and prepares Requests For Proposals (RFP) and Requests for Qualifications (RFQ) related to projects and programs, coordinating with other City departments, outside agencies and organizations and assuring compliance with all project requirements;
- Coordinates and participates in providing information and statistics to other City departments and agencies as required;
- Attends meetings with other City employees, outside agencies, and the public; schedules and hosts public hearings as required;
- Acts as the City's representative and liaison on relevant topics, including but not limited to, responding to questions and comments from the public in a courteous and timely manner; collaborating with involved parties to reach resolutions on identified issues; speaking in public and making public presentations;
- Attends meetings, conferences, workshops, and training sessions and reviews publications and audio-visual materials to become and remain current on principles, practices, and new developments in assigned work areas;

**Name:** Katelyn Merrell

**Title:** Program Coordinator

**Total Tenure with City of Eureka:** 2004 - 2013, 2018 - Present

**Total Tenure in Current Position:** July 2022 - Present

**Duties:**

- Responsible for the oversight of the Uplift Eureka Rapid Re-Housing Program, including supportive services.
- Supports the Project Manager as needed with the operations functions for the Community Access Project for Eureka (C.A.P.E.), including Uplift Eureka.

- Contributes to researching and applying for outside funding sources for various infrastructure and programming grant funding opportunities.
- Assisted with the successful award and administration of over \$2 million in grant funding for multiple homeless services and rapid re-housing programs.
  - 2019 Homeless Emergency Aid Program: \$225,000
  - 2020 California Emergency Solutions and Housing Program: \$201,224.32
  - 2021 Homeless Housing, Assistance and Prevention Program: \$344,000
  - 2022 Encampment Resolution Funding Program: \$1,670,000.00
- Manages the C.A.P.E. Program budgets.
- Oversees the coordination of fundraising to support programming efforts of C.A.P.E. and Uplift Eureka.
- Develops and maintains healthy and successful partnerships within the community in an effort to better serve all members of the community
- Oversees the development and implementation of successful quality of life programs and opportunities for all members of the community regardless of their living situation or income, such as the annual Halloween Costume Drive/Costume Closet and the Holiday Gift Program.

## **5.0 Project Description**

### **5.1 Project Design**

The City of Eureka's Project Proposal is to continue to provide comprehensive rapid rehousing services to community members experiencing homelessness and to continue the critically needed street outreach program. The outcome goals of this project are to enhance and expand street outreach services, reduce the number of persons experiencing homelessness, reduce the number of persons who become homeless for the first time, decrease the amount of time individuals experience homelessness, increase the number of people exiting homelessness to permanent housing and to ensure persons who are housed can maintain their housing.

The City of Eureka, CAPE and UPLIFT Program, all align with the guidelines outlined in Humboldt County Housing First principles. The UPLIFT program exemplifies this through supporting individuals and setting them up to obtain the tools to gain housing with no barriers to entry into the program on the basis of mental illness, non-violent criminal record, sexual orientation, income or employment status. Further, the UPLIFT program in no way attempts to control participants' behavior, nor are participants required to be sober or pass drug tests. With a focus on moving participants into permanent housing as quickly as possible, with no service or program readiness requirements, instead of building "housing readiness" UPLIFT works to secure permanent housing and then provide stabilization support.

UPLIFT Eureka functions to remove barriers and empower community members experiencing homelessness with services and tools to gain housing. The entire program itself is designed to strategically guide houseless members in our community through a series of resources and

supportive programming to provide them with the tools to take the necessary steps to overcome barriers to obtaining immediate housing, including attaining forms of identification and support with searching and applying for housing. In doing so, UPLIFT can serve as the quickest path from homelessness to housing.

The City of Eureka's Project Proposal includes funding to provide UPLIFT Eureka housing clients with assistance in searching and securing permanent housing, and to provide continued financial assistance coupled with support services to become stabilized once housed. The housing assistance funds being requested reflect those needed for application fees, deposits and rent to house and stabilize at least 30 households in permanent housing. The essential household items funds being requested would supply needed items such as mattresses, beds, linens and cookware to participants upon securing permanent housing. The personnel costs being requested would staff a Housing Coordinator, who would search and secure housing opportunities as well as engage with landlords and property management companies. The requested personnel costs would also staff two Support Service Specialists, who would provide support services and case management to the housed clients in an effort to work toward stabilization.

Coordinated street outreach plays a critical role within systems for ending homelessness. Effective street outreach reaches people who might not otherwise seek assistance and ensures that people's basic needs are being met while supporting them along pathways towards the ultimate goal of housing. Uplift street outreach documents and records daily contacts in the Homeless Management Information System (HMIS) and ensures that current and accurate data is available systemwide. Outreach Workers make contact with 25-40 individuals each day, resulting in hundreds of contacts each month. Uplift street outreach also functions as one of only six Coordinated Entry System access points in Humboldt County. Uplift Eureka Outreach Workers conduct vulnerability assessments in a person-centered, trauma-informed culturally responsive manner. The proposed project seeks funds to staff Outreach Workers and outreach supplies in order to continue to provide the community with these services.

The City of Eureka's Project Proposal does not include any administrative costs as to utilize grant funding in the most effective and efficient way possible. The only program supplies included in the Project Proposal are supplies to be provided directly to Outreach and Rapid Rehousing clients.

### **Data Collection and Performance Evaluation**

Humboldt County maintains a Homeless Management Information System (HMIS) which is an electronic database that collects and securely stores data about homeless individuals. This system will collect system-wide, standardized data for accurate, real-time reporting on the total number of homeless in Humboldt County, the length and causes of their homelessness, and their demographic characteristics and needs. It allows better understanding of people's longitudinal homeless experience by tracking the services they receive throughout the duration of their homeless episode, enables agencies to better meet client's need by improving service

coordination determining client outcomes, providing more informed program referrals and reducing their administrative impact. The system improves research for evidence based decision making, such as program design and policy proposals which helps shorten the length of time people are homeless and direct them through the system of care more efficiently with more understanding. This system will maintain client confidentiality but allows for aggregate reporting by agency. Eventually, all service providers can be linked and able to share information about clients in real time. This will increase the ability to provide coordinate care and assure that services are provided to the most in need and not duplicated. Full implementation and information sharing enhances the ability for coordinated intake and assessment. UPLIFT staff will collect data related to, and evaluate the performance, of the services provided by as part of the proposed HHAP/UPLIFT project which includes, the collecting and analyzing program and client-level data, and entering program and client-level data into the Humboldt County's HMIS.

### **Project Sustainability:**

Understanding the importance of long-term sustainability is a priority for Uplift staff, as they are constantly developing and implementing plans to both continue to research and apply for new grant opportunities as well as diversify our funding. We are confident we will be able to continue to secure grant funding in addition to increasing our programmatic and organizational sustainability through a combination of strategies including strengthening staff's fundraising capacity through professional development opportunities, building and sustaining relationships with other local foundations, developing stronger ties to local businesses, improving and innovating on our fundraising events in order to bring in more revenues and expanding our individual donor cultivation activities.

We believe that through a robust fundraising plan combined with an organizational culture of philanthropy, Uplift will be able to sustain, expand, and scale its program to effectively serve the community for the long-term.

## 5.2 Project Budget – REFLECTS COSTS FOR 2 FISCAL YEARS

| A. Personnel Costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Totals       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <p><b>Title:</b> Housing Coordinator #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$34.58</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$34.58/hr) x 100 wks</p> <p><b>Duties Description:</b> Coordinates and further develops the UPLIFT housing program that provides housing opportunities to community members experiencing homelessness; Works to actively increase housing opportunities through the development and maintenance of positive relationships with housing providers throughout Humboldt County; Conducts intake evaluations for participants requesting housing assistance funds.</p> | \$138,320.00 |
| <p><b>Title:</b> Supportive Services Specialist #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$33.65</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$33.65/hr) x 100 wks</p> <p><b>Duties Description:</b> Provides essential support and coordination of services and resources for newly housed participants in an effort to establish stabilization and sustain permanent housing; Executes required data collection for entry into the HMIS system.</p>                                                                                                                                                 | \$134,600.00 |
| <p><b>Title:</b> Supportive Services Specialist #2</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$24.66</p> <p><b>Formula for Salary Calculation:</b> (28 hrs/wk x \$24.66/hr) x 100 wks</p> <p><b>Duties Description:</b> Provides essential support and coordination of services and resources for newly housed participants in an effort to establish stabilization and sustain permanent housing; Executes required data collection for entry into the HMIS system.</p>                                                                                                                                                 | \$69,048.00  |
| <p><b>Title:</b> Senior Outreach Worker #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$38.53</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$38.53/hr) x 100 wks</p> <p><b>Duties Description:</b> Oversees the Street Outreach program. Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services.</p>                                                 | \$154,120.00 |
| <p><b>Title:</b> Homeless Outreach Worker #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$32.84</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$32.84/hr) x 100 wks</p> <p><b>Duties Description:</b> Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services.</p>                                                                                     | \$131,360.00 |
| <p><b>Title:</b> Homeless Outreach Worker #2</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$24.66</p> <p><b>Formula for Salary Calculation:</b> (28 hrs/wk x \$24.66/hr) x 100 wks</p> <p><b>Duties Description:</b> Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services.</p>                                                                                     | \$69,048.00  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Title:</b> Homeless Outreach Worker #3<br><b>Fully Burdened Hourly Pay Rate:</b> \$24.66<br><b>Formula for Salary Calculation:</b> (28 hrs/wk x \$24.66/hr) x 100 wks<br><b>Duties Description:</b> Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services. | \$69,048.00           |
| <b>Total Personnel Costs:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$765,544.00</b>   |
| <b>B. Supply Costs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Totals</b>         |
| <b>Item:</b> Outreach Supplies<br><b>Description:</b> Funds needed to purchase outreach engagement supplies                                                                                                                                                                                                                                                                                                                                                                                                           | \$20,000              |
| <b>Total Supply Costs:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$20,000</b>       |
| <b>C. Other Costs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Totals</b>         |
| <b>Item:</b> Housing Assistance Funds<br><b>Description:</b> Funds needed for application fees, deposits and monthly rent to house and help stabilize clients in permanent housing (at least 30 households @ \$16,000/each)                                                                                                                                                                                                                                                                                           | \$480,000.00          |
| <b>Item:</b> Essential Household Items<br><b>Description:</b> Funds needed to purchase essential household items for participants once permanent housing is secured including beds, mattresses, linens, cookware etc. (30 households @ \$1,000 each)                                                                                                                                                                                                                                                                  | \$30,000              |
| <b>Total Other Costs:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$645,000.00</b>   |
| <b>Grand Total:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$1,410,654.00</b> |

BOOM! You Better Believe Eureka Beat Out California's 481 Other Cities For The Coveted Helen Putnam Award for Excellence, Suckers!



*An image submitted to LoCO by the City of Eureka*

[LoCO Staff](#) / [Tuesday, Sept. 13, 2022 @ 3:55 p.m.](#) / [Glory](#)

League of California Cities release:

The League of California Cities announced today that the city of Eureka received the esteemed 2022 Helen Putnam Award for Excellence in Community Services and Economic Development for its one-of-a-kind municipal social services program, UPLIFT Eureka. The award-winning project connects community members experiencing homelessness to vital community services and resources.

UPLIFT Eureka was created in 2018 with the goal of connecting community members experiencing homelessness in Eureka with critical services, employment assistance, and permanent housing, as well as assistance with obtaining employment and permanent housing. UPLIFT Eureka is a comprehensive program comprised of several components which work cohesively together to empower program participants and advance them toward achieving their goals. One of which, the UPLIFT Eureka Housing Assistance Program, has housed over 100 individuals since launching in 2019. Additionally, UPLIFT Eureka's Pathway to Payday employment workshop has helped more than 150 individuals obtain jobs.

Established in 1982 by the League of California Cities, the Helen Putnam Award for Excellence is given annually and recognizes outstanding achievements by California's 482 cities. The purpose of the Helen Putnam Award for Excellence program is to promote innovative solutions by city governments. The 2022 winners, recognized for their outstanding programs, were chosen from 155 submissions.

There are 12 award categories, including Intergovernmental Collaboration; Community Services and Economic Development; Economic Development Through the Arts; Enhancing Public Trust, Ethics, and Community Involvement; Health and Wellness Programs; Housing Programs and Innovations; Internal Administration; League Partners Award for Excellence in City-Business Relations; Planning and Environmental Quality; Public Safety; Public Works, Infrastructure, and Transportation; and the Ruth Vreeland Award for Engaging Youth in City Government.

Established in 1898, the League of California Cities is a nonprofit statewide association that advocates for cities with the state and federal governments and provides education and training services to elected and appointed city officials.

## Eureka City Officials Unveil One-Stop Shop Community Resource Center at Ribbon-Cutting Ceremony



[Isabella Vanderheiden](#) / [Wednesday, Jan. 29 @ 4:35 p.m.](#) / [LoCO Resource Guide](#)

After two and a half years of planning and renovations, Eureka’s long-awaited social services hub is ready to serve the community.

At a ribbon-cutting ceremony on Wednesday afternoon, city officials and staff celebrated the grand opening of the [Uplift Eureka Community Resource Center](#), located in the Municipal Auditorium at 1111 E Street, a one-stop shop for individuals and families seeking a broad range of social services.

Need help getting a copy of your birth certificate or a new driver’s license? Housing and job applications? How about referrals to medical, behavioral health and legal professionals? Or maybe just access to a phone and a computer? The people at the resource center can, at the very least, help you get started.

“We’re looking to help community members — specifically low- and moderate-income folks — but anyone that needs help or support in getting connected to services and

resources, this is the spot,” Special Projects Manager Jeff Davis told the *Outpost*. “We have a no-wrong-door policy, so whatever you’re looking for, you’ve come to the right place. If we can’t do it ourselves, we can connect you directly with the right people and maybe even start the process here.

“We don’t want to duplicate services that already exist in the city or elsewhere in the county,” Davis added, “we want to complement and supplement what the existing network is doing to really help folks obtain their goals.”

Once the facility is up and running, staff will host weekly employment workshops to help visitors with résumé building, job searching, interview skills and workplace etiquette. The center will offer monthly special programming, including “Highway to Housing” and “Tools for Tenancy,” which cover “tips for rental success” and strategies for finding, applying for and securing housing.

“A lot of people need help learning how to fill out an application properly,” Resource Center Coordinator Cynthia Bowman told the *Outpost*. “We can help visitors figure out what to do if you’ve got a history of rental eviction or some other problematic issue. [We] can help walk you through the application process.”

Bowman is relatively new to the social services sector, having spent most of her career working at her own public relations company in San Francisco. When she retired 19 or so years ago, she decided to fulfill her longtime dream of becoming a social worker.

“I went back to school, I got my degree in behavioral science and I started volunteering with a lot of different organizations, including St. Boniface Church in the Tenderloin,” she said, adding that St. Boniface was one of the first churches in the nation to let homeless folks sleep in the pews during the day. “After that I became a Hospice worker and, eventually, I came up to Eureka and I found this job. ... It’s really a dream come true for me because it’s what I’ve always wanted to do. I feel like I’m doing something important.”

The resource center is open Monday - Friday from 10 a.m. to 2 p.m. More more information call (707) 441-4242 or visit their website [at this link](#).

## City of Eureka's UPLIFT Program Says It's Found Permanent Housing For 27 People in The Last Three Months

[Stephanie McGearry](#) / [Wednesday, Jan. 22, 2020](#) @ 2:53 p.m. / [Community Services, Homelessness](#)



*Pathway to Payday graduates | Photo courtesy of UPLIFT Eureka*

For someone experiencing homelessness, it can be difficult to find a way out. Landlords don't want to rent to someone with no income and employers usually don't want to hire someone without an address. This is where UPLIFT — a program established by the City of Eureka to address and prevent homelessness — comes in.

Formed in 2018 as a part of the [Community Access Project for Eureka \(CAPE\)](#), and partnering with the Eureka Police Department's Community Safety Engagement Team (CSET), the Betty Kwan Chin Day Center, Waterfront Recovery Services and the Eureka Rescue Mission, UPLIFT has found permanent housing for 38 people, 27 of them since October 2019.

Eureka Community Services Supervisor Jeff Davis said the program operates under "housing first" principles, which emphasize securing long-term housing for individuals before addressing their other needs.

"It's much easier to help folks out when they're in a house and able to stabilize," Davis told the *Outpost*. "It is much harder to gain employment when someone lives on the street or in their car."

Many factors make it difficult for people to find housing, Davis said. Many landlords require a tenant to prove their income is three times the rent, something difficult for many people. A lot of places won't take pets, or require a lot of references or rental history. UPLIFT is able to help secure housing for those in need by working with property owners and management companies that are willing to take on people who might not normally qualify, Davis said.

Often the biggest issue for someone trying to find housing is money, especially coming up with a deposit. With funding from Measure Z and a [Homeless Emergency Aid Program \(HEAP\)](#) grant, UPLIFT provides some financial assistance as well, Davis said. Sometimes the program helps cover the deposit. For some people, who do not yet have any steady source of income, the program may cover a couple months of rent.

Once an individual is placed in a home, UPLIFT also provides continued housing support. A housing support specialist can help someone with anything from budgeting, to education on tenants rights and responsibilities, to learning how to maintain a property.

This is an important part of the process, Davis said and “can help prevent them from sliding back into homelessness.”

UPLIFT's other services include a 12-week job skills training program — which helps participants gain experience through a variety of classes and workshops and the Pathway to Payday program — a four-day workshop, which helps connect individuals gain employment through resume assistance, mock interviews and real interviews with prospective employers.

Pathway to Payday has been incredibly successful, Davis said, with over 120 people gaining employment through the program. Initially offered once a year, the program has now grown to be offered every other month and offers interviews with over 40 local businesses.

Another service UPLIFT offers is the Co-Pilot Program, which pairs participants with a trained mentor. These “co-pilots” meet with participants weekly to identify their specific needs and objectives and help connect them with the services they need. This could mean helping with job or housing placement or providing emotional support.

“Sometimes they're just there to listen,” Davis told the *Outpost*. “So these people know that someone does care.”

For those interested in UPLIFT's services, Davis encourages you to stop by their weekly participation meetings which are held Mondays at 1 p.m. at the [Betty Chinn Day Center](#) — 133 Seventh Street, Eureka — and Mondays at 2 p.m and Wednesdays at 1 p.m at the Eureka Rescue Mission — 110 Second Street, Eureka.



## COUNTY OF HUMBOLDT

### BOARD OF SUPERVISORS

825 5th Street, Suite 112, Eureka, CA 95501-1153  
Telephone (707) 476-2390 Fax (707) 445-7299  
narroyo@co.humboldt.ca.us

April 22, 2025

Dear HHAP funding decision-makers,

I am writing in support of the City of Eureka's Uplift Eureka application for Homeless Housing, Assistance and Prevention (HHAP-5) grant funding. This funding will support Uplift Eureka's incredibly effective and efficient Outreach and Rapid Rehousing programs.

The City of Eureka has successfully utilized earlier rounds HHAP funding and there is a great need to continue offering Rapid Rehousing and Outreach services locally. Uplift Eureka's outreach staff help the many people experiencing homelessness in the Eureka area by helping people access critical resources and, ultimately, permanent housing.

My Humboldt County supervisorial district includes the majority of the City of Eureka, and I have a long tenure of living and working in Eureka. The City of Eureka has done incredible, forward-thinking work by establishing the Uplift program, establishing complementary services like a team of mental health caseworkers who are dispatched independently of law enforcement to address community needs, job placement programs, and much more. The County of Humboldt and City of Eureka work very closely together to address the needs of our community. The City of Eureka's rapid rehousing, resource provision, and homelessness prevention efforts are very important to my community, and they require grant funding. These are invaluable services and I urge you to support the City's application. It is money well spent!

Sincerely,

Natalie Arroyo

Humboldt County Supervisor, District 4

Representing the communities of Eureka, Myrtle town, Samoa, and Fairhaven



Serving The  
Redwood Region  
Since 1963

PARTICULAR COUNCIL OF THE REDWOOD REGION

## SOCIETY OF ST. VINCENT DE PAUL

P.O. Box 1386, Eureka, California 95502-1386

April 23, 2025

To Whom it May Concern,

St. Vincent de Paul's Redwood Council is pleased to support the City of Eureka in their proposal for Homeless Housing, Assistance and Prevention Program. This funding will help to expand and enhance Uplift Eureka and Community Access Project for Eureka. These programs are core to the City of Eureka's commitment to providing more affordable housing, social service outreach, and mental health support to the displaced community of our area. By funding these programs, the citizens in our community will have more access to Rapid Rehousing efforts and other community support services.

St. Vincent de Paul has worked closely as the City of Eureka continues to increase its efforts to provide more support to those experiencing homelessness in our community. Uplift Eureka has been integral to these efforts, both in assisting individuals in accessing the Rapid Rehousing Program, but also in facilitating many community programs, such as Pathway to Payday, Job Skills Training Program, the Co-Pilot Program, Housing Assistance, and Uplift's Street Outreach Program. In the past year, many former homeless clientele of our Dining Facility have gained permanent housing status primarily through the efforts of Uplift Outreach daily on-site engagement.

Our Redwood Council has been involved in community outreach in Humboldt County since 1963. Our Dining Facility has provided nearly 4-million hot, nutritious meals during the past 44-years with our free luncheon program for the displaced community of northern Humboldt County. Since 2020, Uplift Outreach has been an ongoing partner at our Dining Facility and in the larger initiative of homeless relief efforts across our broader community. Our partnership with Uplift Outreach has grown over time and has most certainly enhanced the community service effectiveness of our Dining Facility!

The funding of these programs will greatly benefit the citizens in our community as well as assist officers in reducing vagrancy and substance abuse related crises. The City of Eureka's proposal includes much needed Rapid Rehousing funding. St. Vincent de Paul's Redwood Council promotes the efforts of Uplift Outreach to offer invaluable services such as these. We urge your continued support for the City of Eureka and their application for Homeless Housing, Assistance and Prevention funding.

Sincerely,

*Robert Santilli*, SVDP Board President

Dining Facility – 35 W. 3<sup>rd</sup> Street, Eureka, CA 95501

303-877-1465; raps56@hotmail.com

Website: [www.svdp-redwoods.org](http://www.svdp-redwoods.org)



# Betty Kwan Chinn Homeless Foundation

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To Whom It May Concern,

The Betty Kwan Chinn Homeless Foundation is fully in support of the City of Eureka's application for the Homeless Housing, Assistance and Prevention Program to continue Uplift Eureka's efforts toward assisting members of our community experiencing homelessness with accessing permanent housing.

Our organization has partnered with The City of Eureka's C.A.P.E. program for over 10 years through various programs including the Pathway to Payday Employment Program, holiday programs serving disadvantaged youth, Uplift Eureka, and our collaborative transitional housing facility soon to open. We as a nonprofit share this dedication and without our city's commitment, we would not be able to serve our community to the degree that we are now.

The City of Eureka has consistently demonstrated a deep commitment to serving our community's most vulnerable residents, with impressive success in helping individuals transition from homelessness to stable housing and long-term stability via their Rapid Rehousing Program. This is an entirely grant-funded program, and we would love to see Uplift continue to offer these invaluable services. Their work plays a vital role in addressing critical needs in our city.

Uplift is making a profound difference in our community, and The Betty Kwan Chinn Homeless Foundation strongly supports the City of Eureka's proposal, recognizing the essential role this funding plays in sustaining and expanding these services. We would ask that you please fund their proposal so that they may continue to do the great work they are doing.

Sincerely,

Betty Kwan Chinn



2413 2<sup>nd</sup> street, Eureka Ca 95501

April 23, 2025

To Whom It May Concern,

I am writing this letter in support the Uplift Eureka's proposal for a grant to continue their Outreach and Rapid Rehousing programs.

We have worked with Uplift Eureka for seven years, with a common goal to assist the homeless. Most of our patients and clients are homeless before coming to treatment. Our collaboration with Uplift has helped significantly in maintaining addiction recovery for our graduates. With housing, they are able to find jobs in the community, and they are able to reunify with their families and even return to school.

This collaboration has helped the community to prevent crimes, addiction and even health problems. Most of all, it gives back dignity to our graduates.

The Uplift Program is vital to Eureka. It is vital to our program. We would like to continue this collaboration to help our most needy and at risk for failure with your assistance.

Please fund this grant proposal and this will also help continue other services in our community including the Waterfront Recovery Services.

Respectfully,

A handwritten signature in black ink that reads "Ruby Bayan". The signature is fluid and cursive, with a large, stylized "R" and "B".

Ruby Bayan, M.D.  
Medical Director Emeritus  
Clinical Director



Thursday, April 24<sup>th</sup>, 2025

To Whom It May Concern,

I am writing to express my enthusiastic support for the continued funding of Robert Williams' position as an Outreach Worker for the City of Eureka's Uplift Program.

In my role within Rapid Rehousing and Permanent Supportive Housing programs, I have had the opportunity to work closely with Robert as he provided immediate, on-the-ground support to individuals experiencing homelessness in Humboldt County. His ability to meet people where they are—both literally and figuratively—ensured that clients were connected quickly and compassionately to vital resources. His collaboration was critical in helping bridge the gap between outreach and long-term housing solutions.

Robert exemplifies integrity, compassion, and an exceptional work ethic. He has consistently gone above and beyond to support his clients—not just in securing temporary shelter and permanent housing, but in forming genuine, trust-based relationships with the people he serves. He approaches each situation with thoughtfulness and care, always taking the time to understand each person's unique story and needs.

Robert is not only a deeply committed outreach worker, but also someone I personally turn to when faced with challenging situations at work. His responsiveness, resourcefulness, and calming presence make him an invaluable asset—not just to his clients, but to fellow service providers as well.

I have seen Robert's work change lives—helping individuals find stability, dignity, and hope. Our community is immeasurably better because of his efforts, and the program he represents is one of the most impactful I've seen. I strongly urge your consideration for continued support of this critical position.

Sincerely,

**Sharon Beery**

Housing Director, Mother Bernard House – Providence Supportive Housing  
(707) 617 -8635



# PUBLIC DEFENDER

*County of Humboldt*

1001 4<sup>th</sup> Street Eureka, Ca. 95501

Phone: 707-445-7634

Fax: 707-445-7320

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April 23, 2025

Re: **UPLIFT Eureka**

To Whom It May Concern:

I have worked with personnel from Uplift Eureka since 2021. During this time, I have witnessed their remarkable commitment to members of our community and life-changing outcomes of the clients they assist through outreach and rapid rehousing.

Their dedication to outreach and meeting clients “where they are at” is an outstanding example of their vow to help those in need. Often working with clients who have been forgotten by society, the Uplift team is dedicated to reaching those who have found the end of their hope. The Uplift team restores this hope through their tireless work.

It is a privilege and honor to work with this team. They are a genuine asset to our community and our office hopes to continue our community partnership with them for years to come.

Respectfully,

*Teresa Clayton*

Teresa Clayton  
Associate Clinical Social Worker  
License #118481



## **REAL PROPERTY MANAGEMENT & MAINTENANCE**

539 G Street, Suite 109, Eureka, CA 95501 Office: (707) 445-4542 Fax: (707) 445-4586

To whom it may concern,

We have worked with Uplift Eureka and their Rapid Rehousing Program for several years with much success. Uplift Eureka has been able to bring us candidates for tenants who would not have otherwise qualified for our rentals, but with their backing, we were able to house those individuals. They are always responsive to any issues that may come up and help to resolve them before anything has to be escalated to notices, evictions, etc. Through their program we've had chronically homeless people, folks who have ended up in bad situations and have recently found themselves homeless, not well equipped to handle it, and everything in between, each being helped with aid that fits their situation.

Uplift Eureka is also good at transitioning people into effective long term situations, either to other programs designed for that or by getting the tenants back on their feet and providing for themselves.

Thank you.

A handwritten signature in dark ink, appearing to read 'Daniel Washburn', is written over a horizontal line.

Daniel Washburn  
Real Property Management & Maintenance, Inc.  
707 445-4542

April 24th, 2025

To whom it may concern,

I am writing this letter in support of the Uplift Program as ran by the City of Eureka. They have become one of our go-to contacts for filling affordable units with stable tenants.

Geremie and his co-workers do a great job of screening applicants and being upfront with any possible issues ahead of time. The honesty and care they show to clients and landlords is key to their success. They are there for all showings and appointments to make sure the applicant feels comfortable and that their needs are being met. They provide the tenant support through the application process and even help make sure they have the basic furnishings on move-in day!

When we rent to a client from Uplift, we know that they will be successful with Geremie and his team behind them. If concerns come up, they are there to support the tenant and answer any concerns of ours quickly throughout the tenancy. When a client is ready to transition Geremie always communicates throughout the process and ensures the client has the tools to be successful.

This program is an invaluable asset to our community in assisting to find people stable housing and eliminating barriers. As a landlord myself and a property manager, I feel more confident in renting to an Uplift client.

Amber Woodward, broker  
AP Property Management

To: Geremie Howard  
Housing Coordinator  
City of Eureka - Uplift  
4/21/25

To whom it may concern:

I am providing this letter in support of the City of Eureka Uplift program. I am currently a participant in the Rapid Rehousing program. However, I have been familiar with Uplift for years since I am a local independent reporter and seen the excellent work they do in the community.

Five years ago, in March 2020 due to the impact of COVID on the economy and the increasing challenges in our local, rural economy, I was forced to move out of my housing because I knew I could not afford to pay rent next month. I knew then that finding affordable housing would be challenging but nothing prepared me for what I went through for the next five years. I never thought I would be one of the people I saw out on the street and helped in the past.

I am not your typical houseless individual. I know the resources, the elected officials, the landlords yet when affordable housing is scarce and the demand is high, it takes a miracle to be housed again.

I tried many other resources in the local community and I will spare you the ordeal, the discouragement I went through. Some programs could not help me because I was not an addict or mentally ill. Single men are low on the totem. Eureka Police Department knows me well and for years since I cover the local courts and from my involvement in the community. EPD Commander LaFrance and EPD PIO Laura Montagna encouraged me to reach out to Uplift. By that time, I was angry, frustrated and had no faith in the system. It had been 4 years of jumping through hoops to no avail. Then Robert from Uplift put me in touch with Geremie. I did not make it easy initially for Geremie to help me. But he was persistent and gained my trust. He worked with me, customized a plan for my individual circumstances and last October, I finally took the first step to be housed.

You will receive many requests for funding. I would urge you to make Uplift one of those recipients for the following reasons: 1. It is one of the rare programs that helps but also holds the participants accountable 2. It encourages self sufficiency and in a realistic manner which allows wise use of funds and to help more people 3. It does not use a cookie cutter approach for every individual increasing chances of success 4. The Uplift Resource Center managed by Ms. Cynthia Bowman and her staff is open from 10 to 4 which allows flexibility for people to attend workshops, work on resumes and take advantage of other services while making other appointments. When you are unhoused or working your way to self sufficiency, this is a boon. 5. My interactions with every single staff member of Uplift has been positive and I see first hand the changes they bring to those they help.

Thank you for your time to read this very long letter.

John Chiv  
707-832-9990



**REQUEST FOR PROPOSALS NO. DHHS2025-01  
HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM**

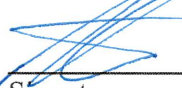
**ATTACHMENT A – SIGNATURE AFFIDAVIT  
(Submit with Proposal)**

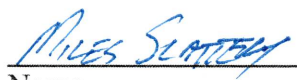
| <b>REQUEST FOR PROPOSALS – NO. DHHS2025-01<br/>SIGNATURE AFFIDAVIT</b> |                         |
|------------------------------------------------------------------------|-------------------------|
| <b>NAME OF ORGANIZATION/AGENCY:</b>                                    | City of Eureka          |
| <b>STREET ADDRESS:</b>                                                 | 531 K Street            |
| <b>CITY, STATE, ZIP</b>                                                | Eureka, CA 95501        |
| <b>CONTACT PERSON:</b>                                                 | Miles Slattery          |
| <b>PHONE #:</b>                                                        | (707) 441-4184          |
| <b>FAX #:</b>                                                          |                         |
| <b>EMAIL:</b>                                                          | MSlattery@eureka.ca.gov |

Government Code Sections 7920.00, *et seq.*, the “Public Records Act,” define a public record as any writing containing information relating to the conduct of public business. The Public Records Act provides that public records shall be disclosed upon written request, and that any citizen has a right to inspect any public record, unless the document is exempted from disclosure.

In signing this Proposal, I certify that this firm has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or agency to submit or not to submit a Proposal; that this Proposal has been independently arrived at without collusion with any other Proposer, competitor or potential competitor; that this Proposal has not been knowingly disclosed prior to the opening of Proposals to any other Proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned is an authorized representative of the above-named agency and hereby agrees to all the terms, conditions and specifications required by the County in Request for Proposals No. DHHS2021-04 and declares that the attached Proposal and pricing are in conformity therewith.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Name

  
\_\_\_\_\_  
Title

  
\_\_\_\_\_  
Date

This agency hereby acknowledges receipt / review of the following Addendum(s), if any)  
Addendum # [ ] Addendum # [ ] Addendum # [ ] Addendum # [ ]

## 5.2 Project Budget – REFLECTS COSTS FOR 2 FISCAL YEARS

| A. Personnel Costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Totals       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <p><b>Title:</b> Housing Coordinator #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$34.58</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$34.58/hr) x 100 wks</p> <p><b>Duties Description:</b> Coordinates and further develops the UPLIFT housing program that provides housing opportunities to community members experiencing homelessness; Works to actively increase housing opportunities through the development and maintenance of positive relationships with housing providers throughout Humboldt County; Conducts intake evaluations for participants requesting housing assistance funds.</p> | \$138,320.00 |
| <p><b>Title:</b> Supportive Services Specialist #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$33.65</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$33.65/hr) x 100 wks</p> <p><b>Duties Description:</b> Provides essential support and coordination of services and resources for newly housed participants in an effort to establish stabilization and sustain permanent housing; Executes required data collection for entry into the HMIS system.</p>                                                                                                                                                 | \$134,600.00 |
| <p><b>Title:</b> Supportive Services Specialist #2</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$24.66</p> <p><b>Formula for Salary Calculation:</b> (28 hrs/wk x \$24.66/hr) x 100 wks</p> <p><b>Duties Description:</b> Provides essential support and coordination of services and resources for newly housed participants in an effort to establish stabilization and sustain permanent housing; Executes required data collection for entry into the HMIS system.</p>                                                                                                                                                 | \$69,048.00  |
| <p><b>Title:</b> Senior Outreach Worker #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$38.53</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$38.53/hr) x 100 wks</p> <p><b>Duties Description:</b> Oversees the Street Outreach program. Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services.</p>                                                 | \$154,120.00 |
| <p><b>Title:</b> Homeless Outreach Worker #1</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$32.84</p> <p><b>Formula for Salary Calculation:</b> (40 hrs/wk x \$32.84/hr) x 100 wks</p> <p><b>Duties Description:</b> Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services.</p>                                                                                     | \$131,360.00 |
| <p><b>Title:</b> Homeless Outreach Worker #2</p> <p><b>Fully Burdened Hourly Pay Rate:</b> \$24.66</p> <p><b>Formula for Salary Calculation:</b> (28 hrs/wk x \$24.66/hr) x 100 wks</p> <p><b>Duties Description:</b> Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services.</p>                                                                                     | \$69,048.00  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Title:</b> Homeless Outreach Worker #3<br><b>Fully Burdened Hourly Pay Rate:</b> \$24.66<br><b>Formula for Salary Calculation:</b> (28 hrs/wk x \$24.66/hr) x 100 wks<br><b>Duties Description:</b> Works in partnership with the CSET and CARE teams and is responsible for direct street-based outreach to homeless members of the community. Establishes connections, builds trust and provides access to UPLIFT programming and other community resources. Assists with providing ongoing supportive services. | \$69,048.00           |
| <b>Total Personnel Costs:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$765,544.00</b>   |
| <b>B. Supply Costs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Totals</b>         |
| <b>Item:</b> Outreach Supplies<br><b>Description:</b> Funds needed to purchase outreach engagement supplies                                                                                                                                                                                                                                                                                                                                                                                                           | \$20,000              |
| <b>Total Supply Costs:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$20,000</b>       |
| <b>C. Other Costs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Totals</b>         |
| <b>Item:</b> Housing Assistance Funds<br><b>Description:</b> Funds needed for application fees, deposits and monthly rent to house and help stabilize clients in permanent housing (at least 30 households @ \$16,000/each)                                                                                                                                                                                                                                                                                           | \$480,000.00          |
| <b>Item:</b> Essential Household Items<br><b>Description:</b> Funds needed to purchase essential household items for participants once permanent housing is secured including beds, mattresses, linens, cookware etc. (30 households @ \$1,000 each)                                                                                                                                                                                                                                                                  | \$30,000              |
| <b>Total Other Costs:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$645,000.00</b>   |
| <b>Grand Total:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$1,410,654.00</b> |



## COUNTY OF HUMBOLDT

### BOARD OF SUPERVISORS

825 5th Street, Suite 112, Eureka, CA 95501-1153  
Telephone (707) 476-2390 Fax (707) 445-7299  
narroyo@co.humboldt.ca.us

April 22, 2025

Dear HHAP funding decision-makers,

I am writing in support of the City of Eureka's Uplift Eureka application for Homeless Housing, Assistance and Prevention (HHAP-5) grant funding. This funding will support Uplift Eureka's incredibly effective and efficient Outreach and Rapid Rehousing programs.

The City of Eureka has successfully utilized earlier rounds HHAP funding and there is a great need to continue offering Rapid Rehousing and Outreach services locally. Uplift Eureka's outreach staff help the many people experiencing homelessness in the Eureka area by helping people access critical resources and, ultimately, permanent housing.

My Humboldt County supervisorial district includes the majority of the City of Eureka, and I have a long tenure of living and working in Eureka. The City of Eureka has done incredible, forward-thinking work by establishing the Uplift program, establishing complementary services like a team of mental health caseworkers who are dispatched independently of law enforcement to address community needs, job placement programs, and much more. The County of Humboldt and City of Eureka work very closely together to address the needs of our community. The City of Eureka's rapid rehousing, resource provision, and homelessness prevention efforts are very important to my community, and they require grant funding. These are invaluable services and I urge you to support the City's application. It is money well spent!

Sincerely,

Natalie Arroyo

Humboldt County Supervisor, District 4

Representing the communities of Eureka, Myrtle town, Samoa, and Fairhaven



Serving The  
Redwood Region  
Since 1963

PARTICULAR COUNCIL OF THE REDWOOD REGION

## SOCIETY OF ST. VINCENT DE PAUL

P.O. Box 1386, Eureka, California 95502-1386

April 23, 2025

To Whom it May Concern,

St. Vincent de Paul's Redwood Council is pleased to support the City of Eureka in their proposal for Homeless Housing, Assistance and Prevention Program. This funding will help to expand and enhance Uplift Eureka and Community Access Project for Eureka. These programs are core to the City of Eureka's commitment to providing more affordable housing, social service outreach, and mental health support to the displaced community of our area. By funding these programs, the citizens in our community will have more access to Rapid Rehousing efforts and other community support services.

St. Vincent de Paul has worked closely as the City of Eureka continues to increase its efforts to provide more support to those experiencing homelessness in our community. Uplift Eureka has been integral to these efforts, both in assisting individuals in accessing the Rapid Rehousing Program, but also in facilitating many community programs, such as Pathway to Payday, Job Skills Training Program, the Co-Pilot Program, Housing Assistance, and Uplift's Street Outreach Program. In the past year, many former homeless clientele of our Dining Facility have gained permanent housing status primarily through the efforts of Uplift Outreach daily on-site engagement.

Our Redwood Council has been involved in community outreach in Humboldt County since 1963. Our Dining Facility has provided nearly 4-million hot, nutritious meals during the past 44-years with our free luncheon program for the displaced community of northern Humboldt County. Since 2020, Uplift Outreach has been an ongoing partner at our Dining Facility and in the larger initiative of homeless relief efforts across our broader community. Our partnership with Uplift Outreach has grown over time and has most certainly enhanced the community service effectiveness of our Dining Facility!

The funding of these programs will greatly benefit the citizens in our community as well as assist officers in reducing vagrancy and substance abuse related crises. The City of Eureka's proposal includes much needed Rapid Rehousing funding. St. Vincent de Paul's Redwood Council promotes the efforts of Uplift Outreach to offer invaluable services such as these. We urge your continued support for the City of Eureka and their application for Homeless Housing, Assistance and Prevention funding.

Sincerely,

*Robert Santilli*, SVDP Board President

Dining Facility – 35 W. 3<sup>rd</sup> Street, Eureka, CA 95501

303-877-1465; raps56@hotmail.com

Website: [www.svdp-redwoods.org](http://www.svdp-redwoods.org)



# Betty Kwan Chinn Homeless Foundation

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To Whom It May Concern,

The Betty Kwan Chinn Homeless Foundation is fully in support of the City of Eureka's application for the Homeless Housing, Assistance and Prevention Program to continue Uplift Eureka's efforts toward assisting members of our community experiencing homelessness with accessing permanent housing.

Our organization has partnered with The City of Eureka's C.A.P.E. program for over 10 years through various programs including the Pathway to Payday Employment Program, holiday programs serving disadvantaged youth, Uplift Eureka, and our collaborative transitional housing facility soon to open. We as a nonprofit share this dedication and without our city's commitment, we would not be able to serve our community to the degree that we are now.

The City of Eureka has consistently demonstrated a deep commitment to serving our community's most vulnerable residents, with impressive success in helping individuals transition from homelessness to stable housing and long-term stability via their Rapid Rehousing Program. This is an entirely grant-funded program, and we would love to see Uplift continue to offer these invaluable services. Their work plays a vital role in addressing critical needs in our city.

Uplift is making a profound difference in our community, and The Betty Kwan Chinn Homeless Foundation strongly supports the City of Eureka's proposal, recognizing the essential role this funding plays in sustaining and expanding these services. We would ask that you please fund their proposal so that they may continue to do the great work they are doing.

Sincerely,



Betty Kwan Chinn



2413 2<sup>nd</sup> street, Eureka Ca 95501

April 23, 2025

To Whom It May Concern,

I am writing this letter in support the Uplift Eureka's proposal for a grant to continue their Outreach and Rapid Rehousing programs.

We have worked with Uplift Eureka for seven years, with a common goal to assist the homeless. Most of our patients and clients are homeless before coming to treatment. Our collaboration with Uplift has helped significantly in maintaining addiction recovery for our graduates. With housing, they are able to find jobs in the community, and they are able to reunify with their families and even return to school.

This collaboration has helped the community to prevent crimes, addiction and even health problems. Most of all, it gives back dignity to our graduates.

The Uplift Program is vital to Eureka. It is vital to our program. We would like to continue this collaboration to help our most needy and at risk for failure with your assistance.

Please fund this grant proposal and this will also help continue other services in our community including the Waterfront Recovery Services.

Respectfully,

A handwritten signature in black ink, appearing to read "Ruby Bayan", is written over the printed name.

Ruby Bayan, M.D.  
Medical Director Emeritus  
Clinical Director



Thursday, April 24<sup>th</sup>, 2025

To Whom It May Concern,

I am writing to express my enthusiastic support for the continued funding of Robert Williams' position as an Outreach Worker for the City of Eureka's Uplift Program.

In my role within Rapid Rehousing and Permanent Supportive Housing programs, I have had the opportunity to work closely with Robert as he provided immediate, on-the-ground support to individuals experiencing homelessness in Humboldt County. His ability to meet people where they are—both literally and figuratively—ensured that clients were connected quickly and compassionately to vital resources. His collaboration was critical in helping bridge the gap between outreach and long-term housing solutions.

Robert exemplifies integrity, compassion, and an exceptional work ethic. He has consistently gone above and beyond to support his clients—not just in securing temporary shelter and permanent housing, but in forming genuine, trust-based relationships with the people he serves. He approaches each situation with thoughtfulness and care, always taking the time to understand each person's unique story and needs.

Robert is not only a deeply committed outreach worker, but also someone I personally turn to when faced with challenging situations at work. His responsiveness, resourcefulness, and calming presence make him an invaluable asset—not just to his clients, but to fellow service providers as well.

I have seen Robert's work change lives—helping individuals find stability, dignity, and hope. Our community is immeasurably better because of his efforts, and the program he represents is one of the most impactful I've seen. I strongly urge your consideration for continued support of this critical position.

Sincerely,

**Sharon Beery**

Housing Director, Mother Bernard House – Providence Supportive Housing  
(707) 617 -8635



# PUBLIC DEFENDER

*County of Humboldt*

1001 4<sup>th</sup> Street Eureka, Ca. 95501

Phone: 707-445-7634

Fax: 707-445-7320

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April 23, 2025

Re: **UPLIFT Eureka**

To Whom It May Concern:

I have worked with personnel from Uplift Eureka since 2021. During this time, I have witnessed their remarkable commitment to members of our community and life-changing outcomes of the clients they assist through outreach and rapid rehousing.

Their dedication to outreach and meeting clients “where they are at” is an outstanding example of their vow to help those in need. Often working with clients who have been forgotten by society, the Uplift team is dedicated to reaching those who have found the end of their hope. The Uplift team restores this hope through their tireless work.

It is a privilege and honor to work with this team. They are a genuine asset to our community and our office hopes to continue our community partnership with them for years to come.

Respectfully,

*Teresa Clayton*

Teresa Clayton  
Associate Clinical Social Worker  
License #118481



## **REAL PROPERTY MANAGEMENT & MAINTENANCE**

539 G Street, Suite 109, Eureka, CA 95501 Office: (707) 445-4542 Fax: (707) 445-4586

To whom it may concern,

We have worked with Uplift Eureka and their Rapid Rehousing Program for several years with much success. Uplift Eureka has been able to bring us candidates for tenants who would not have otherwise qualified for our rentals, but with their backing, we were able to house those individuals. They are always responsive to any issues that may come up and help to resolve them before anything has to be escalated to notices, evictions, etc. Through their program we've had chronically homeless people, folks who have ended up in bad situations and have recently found themselves homeless, not well equipped to handle it, and everything in between, each being helped with aid that fits their situation.

Uplift Eureka is also good at transitioning people into effective long term situations, either to other programs designed for that or by getting the tenants back on their feet and providing for themselves.

Thank you.

A handwritten signature in dark ink, appearing to read 'Daniel Washburn', is written over a horizontal line.

Daniel Washburn  
Real Property Management & Maintenance, Inc.  
707 445-4542

April 24th, 2025

To whom it may concern,

I am writing this letter in support of the Uplift Program as ran by the City of Eureka. They have become one of our go-to contacts for filling affordable units with stable tenants.

Geremie and his co-workers do a great job of screening applicants and being upfront with any possible issues ahead of time. The honesty and care they show to clients and landlords is key to their success. They are there for all showings and appointments to make sure the applicant feels comfortable and that their needs are being met. They provide the tenant support through the application process and even help make sure they have the basic furnishings on move-in day!

When we rent to a client from Uplift, we know that they will be successful with Geremie and his team behind them. If concerns come up, they are there to support the tenant and answer any concerns of ours quickly throughout the tenancy. When a client is ready to transition Geremie always communicates throughout the process and ensures the client has the tools to be successful.

This program is an invaluable asset to our community in assisting to find people stable housing and eliminating barriers. As a landlord myself and a property manager, I feel more confident in renting to an Uplift client.

Amber Woodward, broker  
AP Property Management

To: Geremie Howard  
Housing Coordinator  
City of Eureka - Uplift  
4/21/25

To whom it may concern:

I am providing this letter in support of the City of Eureka Uplift program. I am currently a participant in the Rapid Rehousing program. However, I have been familiar with Uplift for years since I am a local independent reporter and seen the excellent work they do in the community.

Five years ago, in March 2020 due to the impact of COVID on the economy and the increasing challenges in our local, rural economy, I was forced to move out of my housing because I knew I could not afford to pay rent next month. I knew then that finding affordable housing would be challenging but nothing prepared me for what I went through for the next five years. I never thought I would be one of the people I saw out on the street and helped in the past.

I am not your typical houseless individual. I know the resources, the elected officials, the landlords yet when affordable housing is scarce and the demand is high, it takes a miracle to be housed again.

I tried many other resources in the local community and I will spare you the ordeal, the discouragement I went through. Some programs could not help me because I was not an addict or mentally ill. Single men are low on the totem. Eureka Police Department knows me well and for years since I cover the local courts and from my involvement in the community. EPD Commander LaFrance and EPD PIO Laura Montagna encouraged me to reach out to Uplift. By that time, I was angry, frustrated and had no faith in the system. It had been 4 years of jumping through hoops to no avail. Then Robert from Uplift put me in touch with Geremie. I did not make it easy initially for Geremie to help me. But he was persistent and gained my trust. He worked with me, customized a plan for my individual circumstances and last October, I finally took the first step to be housed.

You will receive many requests for funding. I would urge you to make Uplift one of those recipients for the following reasons: 1. It is one of the rare programs that helps but also holds the participants accountable 2. It encourages self sufficiency and in a realistic manner which allows wise use of funds and to help more people 3. It does not use a cookie cutter approach for every individual increasing chances of success 4. The Uplift Resource Center managed by Ms. Cynthia Bowman and her staff is open from 10 to 4 which allows flexibility for people to attend workshops, work on resumes and take advantage of other services while making other appointments. When you are unhoused or working your way to self sufficiency, this is a boon. 5. My interactions with every single staff member of Uplift has been positive and I see first hand the changes they bring to those they help.

Thank you for your time to read this very long letter.

John Chiv  
707-832-9990

