*BOARD OF SUPERVISORS*

REX BOHN
First District
MICHELLE BUSHNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District

*COUNTY STAFF*

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

# BOARD OF SUPERVISORS
# COUNTY OF HUMBOLDT
## 825 FIFTH STREET
## EUREKA, CA 95501
## SUPERVISORS' CHAMBER, FIRST FLOOR

## ACTION SUMMARY

**Tuesday, July 1, 2025** **9:00 AM** **Regular Meeting - Hybrid**

---

### A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### B. SALUTE TO THE FLAG

### C. MODIFICATIONS TO THE AGENDA

### D. CONSENT CALENDAR

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

***Board of Supervisors***

25-718

**1.** Proclamation Honoring the Sheriff's Citizens on Patrol Program and its Volunteers

***Recommendation:*** That the Board of Supervisors:
1. Adopt the proclamation.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-780

2. Letter of Support for ACR 96 (Rogers), State Legislation to Designate the Assembly Member Patty Berg Memorial Highway

***Recommendation:*** That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support (Attachment 1) regarding ACR 96;
2. Direct the Clerk of the Board to send an executed copy of the letter to those addressed;
3. Authorize staff to continue advocacy on this issue and submitting letters of support throughout the life of the bill.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-839

3. Letter of Appreciation to Ted Romo for Service on the Humboldt County Fish & Game Advisory Commission

***Recommendation:*** That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## *Clerk of the Board*

25-831

4. Humboldt County Fish and Game Advisory Committee Grant Program Request for Proposals

***Recommendation:*** That the Board of Supervisors:
1. Receive and file this report.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-832

**5.** Removal of Brian Mitchell from the Humboldt County Assessment Appeals Board

***Recommendation:*** That the Board of Supervisors:
1. Approve the removal of Brian Mitchell from the Assessment Appeals Board.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-844

**6.** Approval of the Action Summary - Meeting of June 24, 2025

***Recommendation:*** That the Board of Supervisors:
1. Approve the Action Summary for the meeting of June 24, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-845

**7.** Approval of the Action Summary - Meeting of April 22, 2025

***Recommendation:*** That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 22, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## *County Administrative Office*

25-818

8. Memorandum of Understanding between the California Department of Motor Vehicles and County Administrative Office, Information Technology Division

***Recommendation:*** That the Board of Supervisors:
1. Approve the Memorandum of Understanding (MOU) between the California Department of Motor Vehicles (DMV) and County Administrative Office, Information Technology Division (IT) for the provision of direct online information access; and
2. Authorize the County Administrative Officer to sign the MOU for the period of 48 months from the date of execution.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## ***Human Resources***

25-801

9. Adoption of Amended Appraiser I-III Classification Specification

***Recommendation:*** That the Board of Supervisors:
1. Adopt the amended classification specification (Attachment 1) for Appraiser I-III (classification # 0628A/B/C) into the classification system effective the pay period after approval.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## ***Probation***

25-773

10. Semi-Annual Humboldt County Sanctuary Ordinance Report - Probation Department

***Recommendation:*** That the Board of Supervisors:
1. Receive the attached report as required by ordinance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## ***Public Works***

25-529

**11.** Lease Agreement with the Redwood Gun Club Regarding the Humboldt County Sheriff's Office Use of the Gunnery Range Located in Manila, California

***Recommendation:*** That the Board of Supervisors:
1. Approve, and Authorize the Chair of the Board to execute, the attached lease agreement with the Redwood Gun Club regarding the Humboldt County Sheriff's Office use of the Gunnery Range located in Manila, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the lease agreement to Public Works, Real Property for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

***Sheriff***

25-829

**12.** Fiscal Year 2024-25 Budget Adjustment for Sheriff's Office Vehicle in the Amount of $11,000 (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:
1. Approve the appropriation transfer for Fiscal Year (FY) 2024-25 for retention of a vehicle in the Sheriff's fleet in the amount of $11,000 (Attachment 1) (4/5 Vote Required).

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## E. ITEMS PULLED FROM CONSENT

## F. PUBLIC COMMENT ON NON-AGENDA ITEMS

## G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

## H. PUBLIC HEARINGS (None Scheduled)

## I. DEPARTMENTAL REPORTS (None Scheduled)

## J. MATTERS INITIATED BY BOARD

***Board of Supervisors***

25-836

1. Annual Update from the Area 1 Agency on Aging

***Recommendation:*** That the Board of Supervisors:
1. Receive and file the annual update.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations and to include direction for a letter to be drafted and sent to California's legislative representatives, the recipients of related funding, California State Associations of Counties (CSAC), and the Rural County Representatives of California (RCRC). The letter will be drafted by Staff (Sean Quincey) and Chair Bushnell and will express the Board's concerns regarding proposed budget cuts impacting medical services and aging citizens across the country. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## K. CLOSED SESSION

### *Board of Supervisors*

25-826

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Agricultural Commissioner

***No reportable actions taken.***

25-827

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Public Defender

***No reportable actions taken.***

25-828

3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the County Administrative Officer

***No reportable actions taken.***

### *County Counsel*

25-769

4. Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

***No reportable actions taken.***

## L. ADJOURNMENT

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,*
*do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled*
*meeting of the Humboldt County Board of Supervisors held in Eureka California.*
*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*KALEIGH MAFFEI*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

*7/1/2025*