BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District

COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR

ACTION SUMMARY

Tuesday, July 8, 2025 | **9:00 AM** | **Regular Meeting - Hybrid**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Agricultural Commissioner

25-625

1. Approval of Cooperative Agreement No. 25-0002-018-SF, Pest Detection Trapping Contract with the California Department of Food and Agriculture in the Amount of $21,689

Recommendation: That the Board of Supervisors:
1. Approve Cooperative Agreement No. 25-0002-018-SF, known as the Pest Detection Trapping Program contract with the California Department of Food and Agriculture (CDFA) in the amount of $21,689 for the period of July 1, 2025 to June 30, 2026; and
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-823

2. Approval of Cooperative Agreement No. 25-0186-000-SA, Organic Inspections Contract with the California Department of Food and Agriculture in the Amount of $6,010

Recommendation: That the Board of Supervisors:
1. Approve the cooperative agreement No. 25-0186-000-SA, organic inspections with the California Department of Food and Agriculture (CDFA) in the amount of $6,010 for the period of July 1, 2025 to June 30, 2026; and
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

25-841

3. Notice of an Unscheduled At-Large Vacancy on the Humboldt County Assessment Appeals Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Clerk/Recorder/Registrar of Voters

25-750

4. Authorize the Clerk/Recorder/Registrar of Voters to Execute Necessary Documents to Accept Help America Vote Act (HAVA) Grant Awards

Recommendation: That the Board of Supervisors:
1. Authorize the Clerk/Recorder/Registrar of Voters to execute necessary documents to accept HAVA grant awards up to $150,000 after review and approval by the County Administrative Office, County Counsel and Risk Management.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration

25-741

5. Renewal of the Professional Services Agreement with Humboldt Area Foundation Regarding the Provision of Training, Consultation and Support Services that are Designed to Assist with the Development and Implementation of an Institutional Process for Advancing Racial Equity in an Amount of $155,078

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Humboldt Area Foundation regarding the provision of training and support services that are designed to assist with the development and implementation of an institutional process for advancing racial equity within the Department of Health and Human Services in an amount not to exceed One Hundred Fifty-Five Thousand Seventy-Eight Dollars ($155,078.00) for the period of July 1, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Humboldt Are Foundation, after review and approval by County Counsel, Risk Management, and the County Administration Office; and
3. Direct the Clerk of the Board to return one (1) fully executed copy of the attached professional services agreement with Humboldt Area Foundation to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources

25-849

6. Legal Services Agreement with Liebert Cassidy Whitmore Regarding the Provision of Professional Legal Services Related to Representation of the County of Humboldt in Labor Negotiations, Administrative Proceedings and other Employment-Related Matters in an Amount Not to Exceed $225,000 for the Period of July 1, 2025 through June 30, 2026

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached legal services agreement with Liebert Cassidy Whitmore regarding the provision of professional legal services related to representation of the County of Humboldt in labor negotiations, administrative proceedings and other employment-related matters in an amount not to exceed $225,000 for the period of July 1, 2025 through June 30, 2026; and
2. Authorize the Human Resources Director, or a designee thereof, to execute any and all subsequent amendments to the attached legal services agreement with Liebert Cassidy Whitmore, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached legal services agreement with Liebert Cassidy Whitmore to the Human Resources Department for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department

25-782

7. Supplemental Budget in the Amount of $14,000 for Administration of the Calhome Program for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the supplemental budget for the CalHome Program Income, budget unit 1100282301 (4/5 Vote Required).

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-814

8. Saterlee General Plan Amendment Petition on Four Parcels (APN 214-116-004, 214-221-001, 216-301-005, and 216-301-006) to Change the Land Use Designation on Four Parcels from Residential Agriculture (RA) and Commercial Recreation (CR) to Timberlands (T) and Agriculture Grazing (AG)

Recommendation: That the Board of Supervisors:

1. Accept the petition and adopt the attached resolution (Attachment 1) based on the findings in the staff report; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-817

9. Adoption of an Ordinance Amending Title III, Division 5, Chapter 2 of Humboldt County Code section 352; amending Subsections 352-2(2) to acknowledge judicial review as part of the process, 352-3 modifications to the following definitions: Administrative Civil Penalty, Code Enforcement Investigator, Completion Date, Costs, Imposition Date, Responsible Party, Violation, 352-4 to process methods of providing notice, 352-5(a) to address accrual of fines, 352-5(b) to provide time for a responsible party to remedy violation, 352-5(d) to address subsequent Notices of Violations, 352-5e addressing unpaid administrative civil penalties, 352-5(f) adding provisions related to permit issuance, 352-5(g) adding provisions for Unpermitted Building use for unpermitted cannabis operations, 352-5(h) issuance of corrective permits, 352-6 to add reference to 352-5(c), 352-6(b)(3)(D) to eliminate a criteria related to assessing administrative civil penalties, 352-8 to modify the contents of a Notice of Violation, 352-9 to clarify appeal of a administrative civil penalty, 352-10 to clarify contents of notice of Administrative civil penalty appeal hearing, 352-11 to clarify conducting the Administrative Civil Penalty Appeal Hearing, 352-12 to clarify actions in response to findings of the Hearing Officer, 352-14 to clarify collection of administrative civil penalties, 352-15 to correct capitalization, 352-16 to correct capitalization, 352-16(j) to address timing of civil penalty assessment hearing, 352-18 to address timing of the administrative civil penalty assessment appeal hearing, 352-19 to clarify conducting administrative civil penalty assessment appeal hearing, 352-22 remove a content item from Notice of Administrative Civil Lien, 352-23 to clarify timing of imposition of Administrative Civil Penalty Lien, 352-26 to include other remedies as part of an enforcement action, 352-28 to allow prosecutor to determine degree of violation.

Recommendation: That the Board of Supervisors:

1. Adopt the attached ordinance amending county code relating to administrative civil penalties; and

2. Direct the Clerk of the Board, within 15 days after the adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance (Government Code Section 25124 (b)1)]

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff

25-819

10. Animal Shelter Services Agreement with City of Blue Lake

Recommendation: That the Board of Supervisors:
1. Retroactively approve, and authorize the Chair of the Board and the Sheriff to execute the attached Animal Shelter Services Agreement with the city of Blue Lake for the period of July 1, 2025, to June 30, 2029 (attachment 1); and
2. Authorize the Sheriff and his designees to recompute the annual cost of animal shelter services and notice the city of Blue Lake of the new annual rate in accordance with the agreement; and
3. Authorize the Chair of the Board and Sheriff to execute any amendments, extensions, or modifications to the Agreement with approval by County Counsel, Risk Management, and the County Administrative Office (CAO).

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

H. PUBLIC HEARINGS (None Scheduled)

I. DEPARTMENTAL REPORTS (None Scheduled)

J. MATTERS INITIATED BY BOARD (None Scheduled)

K. CLOSED SESSION

Board of Supervisors

25-842

1. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

No reportable actions taken.

County Counsel

25-847

2. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the matter of the Potter Valley Hydroelectric Project, FERC Project No. 77-285

No reportable actions taken.

25-859

3. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Christopher Mitchell v. County of Humboldt, Case No. 3:24-cv-03845-RFL

No reportable actions taken.

L. ADJOURNMENT

I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,
do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled
meeting of the Humboldt County Board of Supervisors held in Eureka California.
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.

7/8/2025