COUNTY OF HUMBOLDT

For the meeting of: 7/22/2025

File #: 25-846

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:
Appropriation Transfer to Increase Expenditures in Roads Maintenance Budget, 1200325 and Decrease Expenditures in Roads Engineering Budget, 1200321 (4/5 Vote Required)

RECOMMENDATION(S):
That the Board of Supervisors:

1. Approve the appropriation transfer (Attachment 1) to increase Salaries and Benefits, Services and Supplies, and Other Charges in fiscal year (FY) 2024-25 in the Roads Maintenance Budget, 1200325 and reducing the Services and Supplies in FY 2024-25 in the Roads Engineering Budget, 1200321. (4/5 Vote Required)

STRATEGIC PLAN:
This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence
Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:
In fiscal year (FY) 2024-25, the Humboldt County Department of Public Works experienced storm damage expenditures for Salaries and Benefits and Services and Supplies that were over the appropriation in Roads Maintenance budget, 1200325. Public Works is requesting that your Board approve the appropriation transfer to balance the Roads Maintenance budget, 1200325.

Public Works would like to transfer funds between the Services and Supplies Professional Services line in Roads Engineering budget, 1200321 to the Salaries and Benefits, Services and Supplies, and Other Charges lines in the Roads Maintenance budget, 1200325 in fiscal year (FY) 2024-25.

SOURCE OF FUNDING:
Road Fund (1200)

FINANCIAL IMPACT:

Expenditures	**FY24-25 1200321**	**FY24-25 1200325**
Budgeted Expenses	$27,679,770	$16,551,560

Additional Appropriation Requested	$ -1,000,000	$ 1,000,000
Total Expenditures	$26,679,770	$17,551,560

**Projected amounts are estimates and are subject to change.*

Funding Sources	**FY24-25 1200321**	**FY24-25 1200325**
Use of Fund Balance	$26,679,770	$17,551,560
Total Funding Sources	$26,679,770	$17,551,560

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:
This item recommends transferring funds to the line items where expenses were incurred in fiscal year (FY) 2024-25 for Roads Maintenance budget, 1200325 and reduce budget expenditures for FY 2024-25 in Roads Engineering budget, 1200321. The overall total expenditures for the Roads Fund will not increase.

STAFFING IMPACT:
N/A

OTHER AGENCY INVOLVEMENT:
None

ALTERNATIVES TO STAFF RECOMMENDATIONS:
Your Board could choose not to approve the appropriation transfers. This is not recommended because it would result in expenditures in excess of appropriations.

ATTACHMENTS:
1. Appropriation Transfer 1200325

PREVIOUS ACTION/REFERRAL:
Meeting of: N/A
File No.: N/A