COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

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DEPARTMENT: <u>Roads-Maintenance</u>					[MENT #:	325	POSTING DATE:	6/30/2025		
1.) The reason fo	reason for this budget transfer request is: Transfer within expenditure/revenue category (with Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Increase/decrease Intrafund Transfer account (with Board Approval)* Transfer to or from Contingencies (with Board Approval)* Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)							Original only Original +1 Original +1 Original +1 Original +1 Original +1 Original +1		
	Transfer to Account:						Transfer from Account:			
2.) Amoun	f-	Number: Name:			Number: Nam					
\$ 98,09		00325-1100	Salary and Wag		1200321		Professional and			
\$ 225,00		00325-1100	Overtime		1200321		Professional and			
\$ 676,71		00325-2123	Special Departn	nent Exn	1200321		Professional and	•		
		00325-3938	Taxes & Assess		1200321		Professional and			
		00325-3940	Purchasing & Di		1200321		Professional and			
a.) Cover expens	counts, and (ces that have	c) why transfer of to be paid in FY y Road Mainter	cannot be delaye (24/25 nance while the l	d until ne	xt budget ye	ear.	ent balances in	n Damage.		
4.) Department Head Approval: Date						(signed)				
5.) Balances veri	fied by Audito	r-Controller		Date _		(signed)				
6.) /Approved /Not approved /Recommended County Administrative Officer: Date By Karen Clower at 4:46 pm, Jul 15, 2025										
INSTRUCTIONS										
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.										
* Requires copy of Board Order to be attached Revised 03/19					Posted by					