COUNTY OF HUMBOLDT

For the meeting of: 7/22/2025

File #: 25-878

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:
Supplemental Budget in the Amount of $360,855 for Public Works Measure Z Budget 1103-298 for Fiscal Year (FY) 2025-26 (4/5 Vote Required)

RECOMMENDATION(S):
That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works Measure Z (1103298) in the amount of $360,855 and establish the fixed asset line 8986. (4/5 Vote Required)

STRATEGIC PLAN:
This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence
Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:
Due to supply chain disruptions and unexpected production delays, it is anticipated the replacement Water Truck budgeted in fiscal year (FY) 2024-25 will arrive in FY 2025-26. The funding for the equipment ordered in FY 2024-25 will now need to be included in the Public Works Measure Z Budget 1103-298 for FY 2025-26.

SOURCE OF FUNDING:
General Fund -Public Works Measure Z 1103 formerly 1100

FINANCIAL IMPACT:

Expenditures (1103,298)	**FY25-26**
Budgeted Expenses	
Additional Appropriation Requested	360,855.00
Total Expenditures	360,855.00

**Projected amounts are estimates and are subject to change.*

Funding Sources (1103,298)	**FY25-26**
General Fund	360,855.00
Total Funding Sources	360,855.00

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:
The total amount required for the supplemental budget is $360,855 for Public Works Measure Z budget, 1103-298. Funds budgeted in FY 2024-25 were not expended as anticipated, due to a delay in the delivery of the equipment, leaving the funds in Public Works Measure Z 1100298. The Auditor Controller has since updated the Measure Z Fund to 1103. Adoption of the supplemental budget will utilize the funds budgeted in FY 2024-25 to purchase the equipment arriving in FY 2025-26.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:
There is no staffing impact.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the supplemental request. This is not recommended as the funding was previously allocated, and the replacement water truck will need to be paid for this current fiscal year.

ATTACHMENTS:

1. Supplemental
2. Letter from Vendor

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A
File No.: N/A