

**City of Fortuna
Finance Department
Fiscal Year 2025/26**

Finance Department Activity Log	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025
Payroll Checks Issued:	207	197	200	256	323	307
Accounts Payable Checks Issued:	236	229	262	211	280	194
Number of Invoices Processed:	496	439	496	436	517	401
CDBG Loan Payments/Payoff:	0	0	0	0	0	0
Number of Telephone Calls:	973	1088	1250	1191	1374	1112
Avg Daily	49	49	60	60	72	70
Daily Walk-in Customers						
Utility	535	570	611	566	657	494
Other	138	138	167	147	213	128
Total:	673	708	778	713	870	622
Average Daily Walk-in Customers	34	32	37	36	46	39
Monthly Bills	4628	4616	4622	4622	4616	4616
Reminder Notices	525	425	490	508	470	439
Shut Off Notices Mailed	317	264	249	293	291	292
Shut Offs	24	34	25	11	20	24
Ebills - Bills sent via email	652	711	1120	1515	1572	1636
Utility Bills paid online	1519	1461	1599	2111	1735	1599
% of Utility bills paid in person	12%	12%	13%	12%	14%	11%
Public Works Calls Dispatched:	94	105	121	109	134	92
				Avg Service Calls		109.2

Utility Billing Aging Report	Total Bal	Current	30 Days	60 Days	90 Days
	\$ 963,908	\$ 730,775	\$ 154,521	\$ 30,233	\$ 48,379
		75.8%	16.0%	3.1%	5.0%

