



# STAFF REPORT – CITY COUNCIL MEETING

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**TO:** Honorable Mayor and City Council Members

**FROM:** Netra Khatri, City Engineer

**PREPARER:** David Caisse, Assistant City Engineer

**DATE:** September 17, 2025

**TITLE:** **Receive and Approve an Update on the Fiscal Year 2025/26 Capital Improvement Program (CIP).**

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## **RECOMMENDATION:**

Receive and Approve an update on the Fiscal Year (FY) 25/26 Capital Improvement Program (CIP), including previously completed projects, current projects and future projects.

## **INTRODUCTION:**

The City’s Capital Improvement Program (CIP) is a planning and budgeting tool that identifies major infrastructure projects, their funding sources, and anticipated schedules. It provides a roadmap for investing in the City’s long-term needs—such as transportation, utilities, and public facilities—while balancing available resources. In doing so, the CIP helps ensure projects are prioritized, coordinated, and aligned with the community’s goals and future growth.

## **BACKGROUND:**

The City of Arcata’s Capital Improvement Program (CIP) is a five-year planning tool used to forecast and prioritize capital needs across the community. While funding for the first year is formally adopted and allocated, the remaining four years serve as a guide for planning future projects. Because factors such as the tax base, grant opportunities, community priorities, and regulatory requirements can shift over time, the CIP is designed to be flexible and dynamic. Although the program continually evolves, the document itself is formally updated once every year or two alongside the city budget to align with current goals and available resources.

## **DISCUSSION:**

With the adoption of the City’s Budget on July 1, 2025, staff would like to provide Council with a brief presentation highlighting recent CIP accomplishments. The presentation will touch on projects that have been completed, those currently under construction, and several new projects about to begin. While each project is at a different stage of development—whether in planning, design, or construction—only a summary will be shared here, as more detailed information is available in the CIP document.

## **BUDGET/FISCAL IMPACT:**

There is no direct fiscal impact associated with the CIP document, as it has been developed in alignment with and is fully consistent with the City’s FY 2025/2026 Adopted Budget.

**RECOMMENDED COUNCIL ACTION:**

1. Receive a staff report.
2. Open public comment.
3. Close public comment.
4. Motion to approve the update on the FY 25/26 Capital Improvement Program (CIP), including previously completed projects, current projects, and future projects.

**ATTACHMENTS:**

- A. FY 25/26 Five-Year Capital Improvement Program (CIP)