



**CITY OF ARCATA
CITY COUNCIL MEETING
MINUTES**

**September 17, 2025, 6:00 p.m.
Council Chamber
736 F Street, Arcata**

Present: Mayor Stillman, Vice Mayor White, Councilmember Matthews,
Councilmember Schaefer

Absent: Councilmember Atkins-Salazar

Staff Present: City Manager Perry, Assistant City Manager Miller, City Engineer
Khatri, Director of Community Development Loya, Director of
Environmental Services Sinkhorn, Building Official Bishop, Senior
Project Manager Kadlecik, Equity Arcata Manager Harper-Desir, City
Clerk Varley, IT and Digital Media Specialist Carrillo

A regular meeting of the City Council of the City of Arcata was held on the above date at 6:00 p.m. with Mayor Stillman presiding. Notice of this meeting was posted on September 12, 2025, with a revised agenda being posted on September 16, 2025.

1. LAND ACKNOWLEDGMENT

Mayor Stillman read a statement acknowledging that Arcata sat on ancestral Wiyot land.

2. FLAG SALUTE

Mayor Stillman led the Pledge of Allegiance.

3. CEREMONIAL MATTERS

a. Proclamation in Recognition of National PACE Month, September 2025.

Vice Mayor White read the proclamation and presented it to Barbara LaHaie,
Executive Director of Redwood Coast PACE.

4. STAFF REPORTS

**a. Receive an Update from the Equity Arcata Team; Mo Harper-Desir,
Fernando Paz and Anna Martinez, Regarding Equity Arcata.**

Mo Harper-Desir and Fernando Paz, Co-Managers of Equity Arcata, provided an update on Equity Arcata, touching on its recent events, upcoming programs, and ongoing focus.

b. Receive a Presentation from the League of Women Voters of Humboldt County Regarding the Letter of Support for All Humboldt County Community Members.

Anne Hartline with the League of Women Voters of Humboldt County presented regarding a letter of support for all Humboldt County community members to be considered at a future meeting.

c. Other Staff Reports.

None were received.

5. ORAL AND WRITTEN COMMUNICATIONS [EARLY - TIME LIMITED]

Mayor Stillman invited public comment.

Public Comment: Sean.

RECESS: The Council recessed from 6:27 to 6:35 p.m.

Public Comment [Continued After Recess]: Abraham who provided written communication to the Council, Pat Kanzler, Jody who provided handouts to the Council, Ella, Joanne McGarry, and Mike Edwards.

Mayor Stillman closed the oral and written communications [early-time limited] period.

6. CONSENT CALENDAR

MATTHEWS MOVED AND WHITE SECONDED TO ADOPT THE CONSENT CALENDAR [AS PRESENTED, ITEMS A–K].

Mayor Stillman invited public comment.

Public Comment: Joanne McGarry regarding Item F, and Alex McNeill regarding Item J.

Mayor Stillman closed the public comment period.

THE MOTION PASSED ON A FOUR-TO-ZERO VOICE VOTE WITH ONE ABSENCE. AYES: STILLMAN, WHITE, MATTHEWS, SCHAEFER. NOES: NONE. ABSENT: ATKINS-SALAZAR. ABSTENTIONS: NONE.

- a. Approval to Waive Reading of the Text and Consent to Read by Title Only for Any Ordinance on this Agenda.**
- b. Approve the Minutes of the City Council Special Meeting of September 3, 2025.**
- c. Approve the Minutes of the City Council Meeting of September 3, 2025.**
- d. Bi-Weekly Report on Disbursements.**

- e. **Adopt Resolution No. 256-10 Adopting the Permanent Local Housing Allocation Owner-Occupied Rehabilitation Program Guidelines – California Environmental Quality Act (CEQA) Exempt per the Commonsense Exemption.**
- f. **Award a Contract Amendment in the Amount of \$327,870 to GHD, Inc., for Additional Engineering and Design Services for the US 101 and Sunset Avenue Interchange Improvements Project; and Authorize the City Manager to Execute All Applicable Documents.**
- g. **Reappoint Jim Zoellick to the Energy Committee for a Three-Year Term Ending September 30, 2028.**
- h. **Reappoint Jill MacDonald and Jeanette Cooper to the Historic Landmarks Committee, Each for a Term Expiring September 30, 2028.**
- i. **Approve a Contract Amendment with GHD, Inc. for Professional Services to Support the Construction Phase of the Annie and Mary Trail Project in the Amount of \$86,681.60; and Authorize the City Manager to Execute All Applicable Documents.**
- j. **Approve Sponsorship in an Amount Equivalent to the Plaza Event Fees of \$1,981 for the Same Old People’s North Country Fair to be Held on the Arcata Plaza on September 20 and 21, 2025.**
- k. **Adopt Resolution No. 256-11 Establishing the Community Benefits Program; Action Not Subject to Additional California Environmental Quality Act (CEQA) Review.**

7. NEW BUSINESS

- a. **Hold a Public Hearing to Consider and Adopt Resolution No. 256-05 Confirming City Costs Incurred from Abating Nuisance Conditions at 2579 Baldwin Street and Approving Collection of Costs as a Special Assessment.**

Building Official Bishop provided a staff report regarding actions leading to the abatement at 2579 Baldwin Street.

Building Official Bishop responded to inquiries and comments from the council.

Mayor Stillman opened the public hearing.

There being no public comment, Mayor Stillman closed the public hearing.

ON MOTION BY SCHAEFER, SECONDED BY MATTHEWS, AND WITH A FOUR-TO-ZERO VOICE VOTE WITH ONE ABSENCE, THE COUNCIL ADOPTED RESOLUTION NO. 256-05 CONFIRMING \$10,686.44 IN CITY COSTS INCURRED TO ABATE NUISANCE CONDITIONS AT 2579 BALDWIN STREET, ARCATA, AND COLLECTING THE SAID COSTS VIA SPECIAL ASSESSMENT; AND AUTHORIZED THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS. AYES: STILLMAN, WHITE,

MATTHEWS, SCHAEFER. NOES: NONE. ABSENT: ATKINS-SALAZAR. ABSTENTIONS: NONE.

- b. Award a Contract in the Amount of \$500,000 to Smith Group, Inc. for Professional Services for Planning, Community Outreach and Preliminary Concept Design for the Reconnect Arcata Project.**

City Engineer Khatri and Senior Project Manager Kadlecik provided a staff report regarding the proposed project and details regarding the funding for it.

Staff responded to inquiries and comments from the Council.

The Council deliberated.

BY GENERAL CONSENSUS, THE COUNCIL AGREED TO TABLE THE ITEM UNTIL A FUTURE MEETING DATE.

Mayor Stillman invited public comment.

Public Comment: Joanne McGarry.

Mayor Stillman closed the public comment period.

No Council action was taken at this time.

- c. Receive and Approve an Update on the Fiscal Year 2025/26 Capital Improvement Program (CIP).**

City Engineer Khatri asked for the Council to receive a presentation, but to bring back the guiding Capital Improvement Program document for approval at a future meeting due to some needed corrections.

Director Khatri provided a presentation touching on funding sources and the City's projects. He then responded to inquiries and comments from the Council.

Mayor Stillman invited public comment.

Public Comment: Joanne McGarry.

Mayor Stillman closed the public comment period.

No Council action was taken at this time. There was only an update on the program that was received for this item.

8. ORAL AND WRITTEN COMMUNICATIONS [CONTINUED]

Mayor Stillman invited public comment.

Public Comment: Tricia Murphy.

Mayor Stillman closed the oral and written communications [continued] period.

9. COUNCIL REPORTS

Presenters: Schaefer, Matthews, White, and Stillman.

10. ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Rhea Varley

City Clerk