



STAFF REPORT – CITY COUNCIL MEETING

October 1, 2025

TO: Honorable Mayor and City Council Members

FROM: Netra Khatri, City Engineer

PREPARER: David Caisse, Assistant City Engineer

DATE: September 23, 2025

TITLE: **Approve the Fiscal Year 2025/26 Capital Improvement Program (CIP) Book.**

RECOMMENDATION:

Approve the Fiscal Year (FY) 2025/26 Capital Improvement Program (CIP) book, including previously completed projects, current projects, and future projects.

INTRODUCTION:

The City's Capital Improvement Program (CIP) is a planning and budgeting tool that identifies major infrastructure projects, their funding sources, and anticipated schedules. It provides a roadmap for investing in the City's long-term needs—such as transportation, utilities, and public facilities—while balancing available resources. In doing so, the CIP helps ensure projects are prioritized, coordinated, and aligned with the community's goals and future growth.

BACKGROUND:

The City of Arcata's Capital Improvement Program (CIP) is a five-year planning tool used to forecast and prioritize capital needs across the community. While funding for the first year is formally adopted and allocated, the remaining four years serve as a guide for planning future projects. Because factors such as the tax base, grant opportunities, community priorities, and regulatory requirements can shift over time, the CIP is designed to be flexible and dynamic. Although the program continually evolves, the document itself is formally updated once every year or two alongside the city budget to align with current goals and available resources.

DISCUSSION:

With the adoption of the City's Budget on July 1, 2025, staff provided the Council with a brief presentation highlighting recent CIP accomplishments on September 17, 2025. The presentation touched on projects that have been completed, those currently under construction, and several new projects about to begin. Due to minor errors in the CIP document that were located the week of September 17, the Council did not approve the document at the time of the presentation. Staff have now made the needed corrections and are presenting the finalized CIP book for approval by the Council.

BUDGET/FISCAL IMPACT:

There is no direct fiscal impact associated with the CIP document, as it has been developed in alignment with and is fully consistent with the City's FY 2025/2026 Adopted Budget.

RECOMMENDED COUNCIL ACTION:

Motion to approve the FY 25/26 Capital Improvement Program (CIP) book, including previously completed projects, current projects, and future projects. Consent Calendar vote.

ATTACHMENTS:

- A. FY 25/26 Five-Year Capital Improvement Program (CIP)