
ATTACHMENT 2:
GRANT AWARD & PAYMENT SCHEDULE

*Humboldt County Library***THE BASICS – YOUR GRANT AWARD**

The following provides all the basic information about your grant and managing your grant.

Award #:	ESL21-2-14
Library:	Humboldt County Library
Award Amount:	\$24,750

APPROVED BUDGET

Salary and Benefits	\$ 250
Contract Staff	\$15,000
Operations	\$4,000
Library Literacy Materials	\$3,250
Small Equipment	\$ 0
Equipment (\$5,000 or more per unit)	\$ 0
Subtotal	\$22,500
Indirect	\$2,250
Grant Total	\$24,750

Start Date:	Upon execution
End Date:	June 30, 2023
Please understand that it can take from eight to ten weeks following the receipt of an error free claim form before grant funds are delivered. If you have not received your payment after eight weeks, please contact your grant monitor.	

CONTACT

We want your project to be successful. Please work with the program staff listed below in implementing your project:

Literacy Analyst:	Allyson Jeffredo
Phone Number:	(916) 603-6709
Email Address:	allyson.jeffredo@library.ca.gov
Library Programs Consultant:	Beverly Schwartzberg
Phone Number:	(916) 701-6880
Email Address:	beverly.schwartzberg@library.ca.gov

Humboldt County Library

CERTIFICATION

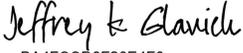
I hereby certify under penalty of perjury: that I am the duly authorized representative of the claimant herein; that the claim is in all respects true, correct and in accordance with law and the terms of the agreement; and that payment has not previously been received for the amount claimed herein.

The claims the indicated allowance for the purposes of carrying out the functions stated in its CLLS application and in Sections 18880-18883 of the California Education Code.

Humboldt County Library, 1313 3rd St, Eureka, CA 95501-0546

SIGNED

DATE

DocuSigned by:

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Signature - Authorized representative

10/21/2022

Jeffrey K Glavich
Purchasing Coordinator

Typed/Printed Name and Title of Authorized Representative

jglavich@co.humboldt.ca.us

Email address of authorized representative



Humboldt County Library

PROJECT INFORMATION:

Invoice #: ESL21-2-14

Project Title: English as a Second Language Services

Grantee: Humboldt County Library

Funding Start Date: Upon execution

Term completion: June 30, 2023

Humboldt County Library

Total Award: \$24,750

PAYMENT SCHEDULE:

Libraries receive 100% of their English as a Second Language Services award upon receipt of the award letter.

Note:

Libraries have 18 months to spend their English as a Second Language Services award funds, from July 1, 2022 in which the funds are awarded until December 30, 2023 of the following year.

	English as a Second Language Service	Total Allocation
Total:	\$24,750	\$24,750

REPORTING:

Libraries will be required to submit a mid-year financial and narrative report and a final report. Reminder emails will be sent out beginning six weeks before the required report.

All required reporting materials will be located on the California State Library's website. The reporting schedule is detailed below.

Mid-year Financial and Narrative Report	Due January 31, 2023
Final Report	Due September 30, 2023

Note:

A budget modification form will be required for all budget changes regardless of amount. Modification form may be submitted throughout the year but no later than May 31st.