



STAFF REPORT – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council Members

FROM: Tabatha Miller, Assistant City Manager/Finance Director

PREPARER: Tabatha Miller, Assistant City Manager/Finance Director

DATE: October 15, 2025

TITLE: **Bi-Weekly Report on Disbursements.**

RECOMMENDATION:

It is recommended that the Council approve the report on disbursements listing for the period September 20, 2025, through October 3, 2025.

INTRODUCTION:

Pursuant to Section 37208 of the California Government Code, checks drawn in payment of demands certified by the City Finance Director as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment but may be presented to the City Council at the first meeting after delivery.

DISCUSSION:

The attached Disbursements Listing lists the checks and electronic payments that have been paid for the period identified above. The Finance Director certifies that the disbursements were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the checks and electronic payments.

BUDGET/FISCAL IMPACT:

The disbursements presented were drawn in payment of demands included within the adopted budget.

RECOMMENDED COUNCIL ACTION:

Approve the report on disbursements listing for the period of September 20, 2025, through October 3, 2025, by approving the Consent Calendar.

ATTACHMENTS:

- A. Cash Disbursements 10.6