

**PROFESSIONAL SERVICES AGREEMENT  
BY AND BETWEEN  
COUNTY OF HUMBOLDT  
AND  
BOARD OF TRUSTEES OF THE LELAND STANFORD JUNIOR UNIVERSITY  
FOR FISCAL YEARS 2025-2026 THROUGH 2026-2027**

This Agreement, entered into this \_\_\_\_ day of October, 2025, by and between the County of Humboldt, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and Board of Trustees of the Leland Stanford Junior University (Stanford), on behalf of its School of Medicine, Department of Pediatrics, Division of Adolescent Medicine, a California trust with corporate powers that is tax-exempt under U.S. Internal Revenue Code Section 501(c)(3), hereinafter referred to as "CONTRACTOR," is made upon the following considerations:

WHEREAS, COUNTY, by and through its Department of Health and Human Services – Public Health ("DHHS – Public Health"), desires to retain a qualified professional to provide evaluation support for assessing Stanford REACH Lab's educational programs and provide technical assistance to program and administrative staff in using the curriculum's data dashboard; and

WHEREAS, such work involves the performance of professional, expert and technical services of a temporary and occasional character; and

WHEREAS, COUNTY has no employees available to perform such services and is unable to hire employees for the performance thereof for the temporary period; and

WHEREAS, CONTRACTOR represents that it is adequately trained, skilled, experienced and qualified to perform the educational program evaluation support and technical assistance services required by COUNTY.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. DESCRIPTION OF SERVICES:

CONTRACTOR hereby agrees to provide the services described in Exhibit A – Scope of Services, which is attached hereto and incorporated herein by reference as if set forth in full. In providing such services, CONTRACTOR agrees to fully cooperate with the Department of Health and Human Services Director, or a designee thereof, hereinafter referred to as "Director."

Non-Exclusivity. Nothing in this Agreement shall preclude CONTRACTOR and its faculty, staff, and centers from providing similar services or conducting a similar program, project, or activity anywhere in the world.

No Medical/Legal Advice. THE SERVICES UNDER THIS AGREEMENT SHALL NOT CONSTITUTE MEDICAL OR LEGAL ADVICE, AND CONTRACTOR DOES NOT REPRESENT OR GUARANTEE THAT ANY SUGGESTED COURSE OF CONDUCT, STRATEGY OR ACTION TAKEN BY TRAINEE BASED ON CONTRACTOR TRAINING WILL CONFORM TO ANY APPLICABLE LAW OR REGULATION, OR WILL CURE, TREAT OR PREVENT ANY DISEASE OR HEALTH CONDITION.

2. TERM:

This Agreement shall begin on July 1, 2025 and shall remain in full force and effect until June 30, 2027, unless extended by a valid amendment hereto or sooner terminated as set forth herein.

### 3. TERMINATION:

- A. Termination for Cause. COUNTY may, in its sole discretion, immediately terminate this Agreement, if CONTRACTOR fails to adequately perform the services required hereunder, fails to comply with the terms or conditions set forth herein, or violates any local, state or federal law, regulation or standard applicable to its performance hereunder.
- B. Termination without Cause. COUNTY may terminate this Agreement without cause upon thirty (30) days advance written notice which states the effective date of the termination.
- C. Termination due to Insufficient Funding. COUNTY's obligations under this Agreement are contingent upon the availability of local, state and/or federal funds. In the event such funding is reduced or eliminated, COUNTY shall, at its sole discretion, determine whether this Agreement shall be terminated. COUNTY shall provide CONTRACTOR seven (7) days advance written notice of its intent to terminate this Agreement due to insufficient funding. Any amounts prepaid by COUNTY to CONTRACTOR shall be retained by CONTRACTOR to complete the contracted Services.
- D. Compensation upon Termination. In the event this Agreement is terminated, CONTRACTOR shall be entitled to compensation for uncompensated services provided hereunder through and including the effective date of such termination. However, this provision shall not limit or reduce any damages owed to COUNTY due to a breach of this Agreement by CONTRACTOR.

### 4. COMPENSATION:

- A. Maximum Amount Payable. The maximum amount payable by COUNTY for any and all services provided, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement is ONE HUNDRED THOUSAND Dollars (\$100,000.00). In no event shall the maximum amount paid under this Agreement exceed FIFTY THOUSAND Dollars (\$50,000.00) for fiscal year 2025-2026 and FIFTY THOUSAND Dollars (\$50,000.00) for fiscal year 2026-2027. CONTRACTOR hereby agrees to perform any and all services required by this Agreement for an amount not to exceed such maximum dollar amount. However, if local, state or federal funding or allowance rates are reduced or eliminated, COUNTY may, by amendment, reduce the maximum amount payable hereunder or terminate this Agreement as set forth herein.
- B. Schedule of Rates. The specific rates and costs applicable to this Agreement are set forth in Exhibit B – Schedule of Rates, which is attached hereto and incorporated herein by reference as if set forth in full.
- C. Additional Services. Any additional services not otherwise set forth herein shall not be provided by CONTRACTOR, or compensated by COUNTY, without COUNTY's prior written authorization. Any and all unauthorized costs and expenses incurred above the maximum payable amount set forth herein shall be the responsibility of CONTRACTOR. CONTRACTOR shall notify COUNTY, in writing, at least six (6) weeks prior to the date upon which CONTRACTOR estimates that the maximum payable amount will be reached.

### 5. PAYMENT:

CONTRACTOR shall submit to COUNTY invoices in accordance with Exhibit B. CONTRACTOR shall submit a final invoice for payment within thirty (30) days following the termination of this Agreement. Invoices shall be prepared using a format that is substantially similar to Exhibit C –

Sample Invoice Form, which is attached hereto and incorporated herein by reference as if set forth in full. Payment for any and all costs and expenses incurred pursuant to the terms and conditions of this Agreement shall be made within thirty (30) days after the receipt of approved invoices. Any and all invoices submitted pursuant to the terms and conditions of this Agreement shall be sent to COUNTY electronically at the following address:

COUNTY: Humboldt County DHHS – Public Health  
Attention: Financial Services  
[phfiscal@co.humboldt.ca.us](mailto:phfiscal@co.humboldt.ca.us)

Payments shall be made by County in accordance with Exhibit B.

6. NOTICES:

Any and all notices required to be given pursuant to the terms and conditions of this Agreement shall be in writing and either served personally or sent by certified mail, return receipt requested, to the respective addresses set forth below. Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

COUNTY: Humboldt County DHHS – Public Health  
Attention: Ana Kolpin, Administrative Analyst  
908 7<sup>th</sup> ST  
Eureka, CA 95501

CONTRACTOR: The Board of Trustees of the Leland Stanford Junior University  
Attention: Dr. Bonnie Halpern-Felsher, Psychiatry & Behavioral Sciences  
Director, REACH Lab  
3145 Porter Drive, Wing A, Room A104, MC 5395  
Palo Alto, CA 94304

With Contemporaneous copies to:

Glennia R. Campbell  
Senior Contract Officer  
Research Management Group  
1520 Page Mill Road  
MC 5705  
Palo Alto, CA 94304

And to:

Stanford University  
Office of the General Counsel  
450 Serra Mall, Building 170, 3rd Floor Main Quad  
P.O. Box 20386  
Stanford, CA 94305-2038

7. REPORTS:

CONTRACTOR hereby agrees to provide COUNTY with any and all reports that may be required by any local, state and/or federal agencies for compliance with this Agreement. CONTRACTOR shall submit one (1) electronic copy of any and all reports required pursuant to the terms and

conditions of this Agreement in a format that complies with the Americans with Disabilities Act and any other applicable local, state and federal accessibility laws, regulations and standards. Any and all reports required pursuant to the terms and conditions of this Agreement shall be submitted in accordance with any and all applicable timeframes using the format required by the State of California as appropriate.

8. RECORD RETENTION AND INSPECTION:

- A. Maintenance and Preservation of Records. CONTRACTOR hereby agrees to timely prepare accurate and complete financial, performance and payroll records, documents and other evidence relating to the services provided pursuant to the terms and conditions of this Agreement, and to maintain and preserve said records for at least three (3) years from the date of final payment hereunder, except that if any litigation, claim, negotiation, audit or other action is pending, the records shall be retained until completion and resolution of all issues arising therefrom. Such records shall be original entry books with a general ledger itemizing all debits and credits for the services provided pursuant to the terms and conditions of this Agreement.
- B. Inspection of Records. Pursuant to California Government Code Section 8546.7, all records, documents, conditions and activities of CONTRACTOR, and its subcontractors, related to the services provided pursuant to the terms and conditions of this Agreement, shall be subject to the examination and audit of the California State Auditor and any other duly authorized agents of the State of California for a period of three (3) years after the date of final payment hereunder. CONTRACTOR hereby agrees to make all such records available during normal business hours to inspection, audit and reproduction by COUNTY and any other duly authorized local, state and/or federal agencies. CONTRACTOR further agrees to allow interviews of any of its employees who might reasonably have information related to such records by COUNTY and any other duly authorized local, state and/or federal agencies. Any and all examinations and audits conducted hereunder shall be strictly confined to those matters connected with the performance of this Agreement, including, without limitation, the costs associated with the administration of this Agreement.
- C. Audit Costs. In the event of an audit exception or exceptions related to the services provided pursuant to the terms and conditions of this Agreement, the party responsible for not meeting the requirements set forth herein shall be responsible for the deficiency and for the cost of the audit. If the allowable expenditures cannot be determined because CONTRACTOR's documentation is nonexistent or inadequate, according to generally accepted accounting practices, the questionable cost shall be disallowed by COUNTY.

9. MONITORING:

CONTRACTOR hereby agrees that COUNTY has the right to monitor any and all activities related to this Agreement, including, without limitation, the right to review and monitor CONTRACTOR's records, policies, procedures and overall business operations, at any time upon reasonable notice and during normal business hours, in order to ensure compliance with the terms and conditions of this Agreement. CONTRACTOR shall cooperate with a corrective action plan, if deficiencies in CONTRACTOR's records, policies, procedures or business operations are identified by COUNTY. However, COUNTY is not responsible, and shall not be held accountable, for overseeing or evaluating the adequacy of CONTRACTOR's performance hereunder.

10. CONFIDENTIAL INFORMATION:

- A. Disclosure of Confidential Information. In the performance of this Agreement,

CONTRACTOR may receive information that is confidential under local, state or federal law. CONTRACTOR hereby agrees to protect all confidential information in conformance with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, without limitation, if applicable: Division 19 of the California Department of Social Services Manual of Policies and Procedures – Confidentiality of Information; California Welfare and Institutions Code Sections 827, 5328, 10850 and 14100.2; California Health and Safety Code Sections 1280.15 and 1280.18; the California Information Practices Act of 1977; the California Confidentiality of Medical Information Act (“CMIA”); the United States Health Information Technology for Economic and Clinical Health Act (“HITECH Act”); the United States Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and any current and future implementing regulations promulgated thereunder, including, but not limited to, the Federal Privacy Regulations contained in Title 45 of the Code of Federal Regulations (“C.F.R.”) Parts 160 and 164, the Federal Security Standards contained in 45 C.F.R. Parts 160, 162 and 164 and the Federal Standards for Electronic Transactions contained in 45 C.F.R. Parts 160 and 162, all as may be amended from time to time.

- B. Continuing Compliance with Confidentiality Requirements. Each party hereby acknowledges that local, state and federal laws, regulations and standards pertaining to confidentiality, electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to ensure compliance with such developments. Each party hereby agrees to promptly enter into negotiations concerning an amendment to this Agreement embodying written assurances consistent with the requirements of HIPAA, the HITECH Act, the CMIA and any other applicable local, state and federal laws, regulations or standards.

#### 11. SUSPENSION AND DEBARMENT:

- A. Legal Compliance. CONTRACTOR hereby agrees to comply with any and all applicable local, state and federal suspension and debarment laws, regulations and standards, including, without limitation, 7 C.F.R. Part 3017, 45 C.F.R. Part 76, 40 C.F.R. Part 32 and 34 C.F.R. Part 85.
- B. Certification of Eligibility. By executing this Agreement, CONTRACTOR certifies, to the best of its knowledge and belief, that it and its employees assigned to perform work on this Agreement:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency.
  2. Have not, within a three (3) year period preceding the effective date of this Agreement, been convicted of, or had a civil judgment rendered against it, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public transaction or contract at the local, state or federal level; violation of local, state or federal antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records or receiving stolen property.
  3. Are not presently indicted for, or otherwise criminally or civilly charged by a local, state or federal governmental entity with, commission of any of the offenses referenced herein.
  4. Have not, within a three (3) year period preceding the effective date of this Agreement, had one (1) or more public transactions with a local, state or federal entity terminated for cause or default.

5. Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 C.F.R. Part 9, debarred, suspended, declared ineligible or voluntarily excluded from participation in such transaction, unless specifically authorized to do so by DHCS.

C. Construction of Provision. The terms used herein shall have the meanings set forth in the definitions and coverage sections of the rules implementing Federal Executive Order 12549.

D. Effect of Non-Compliance. Failure to meet any of the requirements set forth herein shall constitute a material breach of this Agreement, upon which COUNTY may, in addition to any other available remedies, immediately suspend any and all payments due hereunder or terminate this Agreement as provided herein.

E. Incorporation of Provisions. CONTRACTOR hereby agrees to include the provisions contained herein, without substantial modification, in all lower tier covered transactions as well as all solicitations for lower tier covered transactions.

## 12. NON-DISCRIMINATION COMPLIANCE:

A. Nondiscriminatory Delivery of Social Services. In connection with the execution of this Agreement, CONTRACTOR, and its subcontractors, shall not unlawfully discriminate in the administration of public assistance and social services programs. CONTRACTOR hereby assures that no person shall be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving local, state or federal financial assistance because of: race; religion or religious creed; color; age, over forty (40) years of age; sex, including, without limitation, gender identity and expression, pregnancy, childbirth and related medical conditions; sexual orientation, including, without limitation, heterosexuality, homosexuality and bisexuality; national origin; ancestry; marital status; medical condition, including, without limitation, cancer and genetic characteristics; mental or physical disability, including, without limitation, HIV status and AIDS; political affiliation; military service; denial of family care leave; or any other classifications protected by any and all applicable local, state or federal laws, regulations or standards, all as may be amended from time to time. COUNTY reserves the right to monitor the services provided hereunder in order to ensure compliance with the requirements of this provision.

B. Professional Services and Employment. In connection with the execution of this Agreement, CONTRACTOR, and its subcontractors, shall not unlawfully discriminate in the provision of professional services or against any employee or applicant for employment because of: race; religion or religious creed; color; age, over forty (40) years of age; sex, including, without limitation, gender identity and expression, pregnancy, childbirth and related medical conditions; sexual orientation, including, without limitation, heterosexuality, homosexuality and bisexuality; national origin; ancestry; marital status; medical condition, including, without limitation, cancer and genetic characteristics; mental or physical disability, including, without limitation, HIV status and AIDS; political affiliation; military service; denial of family care leave; or any other classifications protected by any and all applicable local, state or federal laws, regulations or standards, all as may be amended from time to time. Nothing herein shall be construed to require the employment of unqualified persons.

C. Compliance with Anti-Discrimination Laws. CONTRACTOR further assures that it, and its subcontractors, will abide by the applicable provisions of: Title VI and Title VII of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Food Stamp Act of 1977; Title II of the Americans with Disabilities Act of 1990; the California Fair Employment and Housing Act; California Civil Code Sections 51, *et seq.*;

California Government Code Sections 4450, *et seq.*; California Welfare and Institutions Code Section 10000; Division 21 of the California Department of Social Services Manual of Policies and Procedures; United States Executive Order 11246, as amended and supplemented by United States Executive Order 11375 and 41 C.F.R. Part 60; and any other applicable local, state or federal laws, regulations or standards, all as may be amended from time to time. The applicable regulations of the California Fair Employment and Housing Commission implementing California Government Code Section 12990, set forth in Sections 8101, *et seq.* of Title 2 of the California Code of Regulations are incorporated herein by reference as if set forth in full.

13. NUCLEAR-FREE HUMBOLDT COUNTY ORDINANCE COMPLIANCE:

By executing this Agreement, CONTRACTOR certifies that it is not a Nuclear Weapons Contractor, in that CONTRACTOR is not knowingly or intentionally engaged in the research, development, production or testing of nuclear warheads, nuclear weapons systems or nuclear weapons components as defined by the Nuclear-Free Humboldt County Ordinance. CONTRACTOR hereby agrees to notify COUNTY immediately if it becomes a Nuclear Weapons Contractor as defined above. COUNTY may immediately terminate this Agreement if it determines that the foregoing certification is false or if CONTRACTOR subsequently becomes a Nuclear Weapons Contractor.

14. DRUG-FREE WORKPLACE CERTIFICATION:

By executing this Agreement, CONTRACTOR certifies that it will provide a drug-free workplace in accordance with the requirements of the Drug-Free Workplace Act of 1990 (California Government Code Sections 8350, *et seq.*) by doing all of the following:

- A. Drug-Free Policy Statement. Publish, as required by California Government Code Section 8355(a)(1), a Drug-Free Policy Statement which notifies employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited, and specifies the actions to be taken against employees for violations.
- B. Drug-Free Awareness Program. Establish, as required by California Government Code Section 8355(a)(2), a Drug-Free Awareness Program which informs employees about:
  - 1. The dangers of drug abuse in the workplace;
  - 2. CONTRACTOR's policy of maintaining a drug-free workplace;
  - 3. Any available counseling, rehabilitation and employee assistance programs; and
  - 4. Penalties that may be imposed upon employees for drug abuse violations.
- C. Drug-Free Employment Agreement. Ensure, as required by California Government Code Section 8355(a)(3), that every employee who provides services pursuant to the terms and conditions of this Agreement shall:
  - 1. Receive a copy of CONTRACTOR's Drug-Free Policy Statement; and
  - 2. Agree to abide by CONTRACTOR's Drug-Free Policy as a condition of employment.
- D. Effect of Non-Compliance. Failure to comply with the requirements set forth herein may result in termination of this Agreement and/or ineligibility for award of future contracts.

15. INDEMNIFICATION AND LIMITATIONS ON LIABILITY:

- A. Hold Harmless, Defense and Indemnification. Each Party shall hold harmless, defend and indemnify the other and its agents, officers, officials, employees and volunteers from and against any and all claims, demands, losses, damages, liabilities, costs and expenses of any kind or nature, including, without limitation, attorney's fees and other costs of litigation, arising out of, or in connection with, the Party's negligent performance of, or failure to comply with, any of the duties and/or obligations contained herein, except such loss or damage which was caused by the sole negligence or willful misconduct of the other Party.
- B. Effect of Insurance. Acceptance of the insurance required by this Agreement shall not relieve CONTRACTOR from liability under this provision. This provision shall apply to all claims for damages related to CONTRACTOR's performance hereunder, regardless of whether any insurance is applicable or not. The insurance policy limits set forth herein shall not act as a limitation upon the amount of indemnification or defense to be provided hereunder.
- C. Limitation of Liability. **IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR INDIRECT, CONSEQUENTIAL, OR SPECIAL DAMAGES OR FOR LOST PROFITS OR PUNITIVE DAMAGES, HOWSOEVER ARISING OUT OF OR RELATING TO THIS AGREEMENT, REGARDLESS OF THE BASIS OF THE CLAIM; PROVIDED, HOWEVER, THE FOREGOING LIMITATION OF LIABILITY SHALL NOT (A) APPLY TO LIMIT IN ANY WAY EITHER PARTY'S INDEMNIFICATION OBLIGATIONS UNDER THIS AGREEMENT AND (B) LIMIT DAMAGES RECOVERABLE BY A PARTY IN INSTANCES WHERE THE OTHER PARTY HAS BEEN GROSSLY NEGLIGENT OR HAS ENGAGED IN WILLFUL MISCONDUCT.**
- D. CAP ON LIABILITY. **TO THE MAXIMUM EXTENT ALLOWED BY APPLICABLE LAW, STANFORD'S ENTIRE LIABILITY UNDER THIS AGREEMENT SHALL NOT EXCEED THE AMOUNT OF THE FEES PAID UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRECEDING ANY SUCH CLAIM.NO WARRANTIES:**
- E. No Guarantee. COUNTY acknowledges that CONTRACTOR does not guarantee any particular outcome, result, or specific yield regarding the Services.
- F. Disclaimer of Warranty. **ALL SERVICES PROVIDED HEREUNDER, INCLUDING ANY DELIVERABLES, INFORMATON, DATA, PROTOTPYES, PRODUCTS OR MATERIALS FURNISHED TO COUNTY PURSUANT TO THIS AGREEMENT ARE PROVIDED BY CONTRACTOR "AS IS" WITH ALL FAULTS. CONTRACTOR MAKES NO REPRESENTATIONS AND EXTENDS NO WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED. AMONG OTHER THINGS, CONTRACTOR DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTY: OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OF NON-INFRINGEMENT, OR ARISING OUT OF ANY COURSE OF DEALING, TRADE USAGE OR TRADE PRACTICE.**

16. INSURANCE REQUIREMENTS:

This Agreement shall not be executed by COUNTY, and CONTRACTOR is not entitled to any rights hereunder, unless certificates or memoranda of insurance, or other sufficient proof that the following provisions have been complied with, are received by the Humboldt County Risk Manager or a designee thereof.

- A. General Insurance Requirements. Without limiting CONTRACTOR's indemnification obligations set forth herein, CONTRACTOR, and its subcontractors hereunder, shall take out and maintain, throughout the entire term of this Agreement, and any extensions thereof, the



following policies of insurance, placed with insurers authorized to do business in the State of California with a current A.M. Bests rating of no less than A: VII or its equivalent against personal injury, death and property damage which may arise from, or in connection with, the activities of CONTRACTOR or its agents, officers, directors, employees, licensees, invitees, assignees or subcontractors:

1. Comprehensive or Commercial General Liability Insurance at least as broad as Insurance Services Office Commercial General Liability Coverage (occurrence form CG 0001), in an amount of Two Million Dollars (\$2,000,000.00) per occurrence for any one (1) incident, including, without limitation, personal injury, death and property damage. If a general aggregate limit is used, such limit shall apply separately hereto or shall be twice the required occurrence limit.
2. As stated in Exhibit A – Scope of Services, CONTRACTOR will not drive an automobile in the performance of the services provided pursuant to the terms and conditions of this Agreement. If CONTRACTOR's responsibilities are changed in such a way that driving will be required during the performance of the services set forth herein, CONTRACTOR shall take out and maintain Automobile/Motor Liability Insurance with a limit of liability not less than One Million Dollars (\$1,000,000.00) combined single limit coverage. Such insurance shall include coverage of all owned, hired and non-owned vehicles, and be at least as broad as Insurance Service Offices Form Code 1 (any auto).
3. Workers' Compensation Insurance, as required by the California Labor Code, with statutory limits, and Employers Liability Insurance with a limit of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. Said policy shall contain, or be endorsed to contain, a waiver of subrogation against COUNTY and its agents, officers, officials, employees and volunteers.
4. Professional Liability Insurance – Error and Omission Coverage including coverage in an amount no less than Two Million Dollars (\$2,000,000.00) for each occurrence (Four Million Dollars (\$4,000,000.00) general aggregate). Said insurance shall be maintained for the statutory period during which CONTRACTOR may be exposed to liability regarding the services provided pursuant to the terms and conditions of this Agreement. CONTRACTOR shall require that such coverage be incorporated into its professional services agreements with any other entities.

B. Special Insurance Requirements. Said policies shall, unless otherwise specified herein, be endorsed with the following provisions:

1. The Comprehensive or Commercial General Liability Policy shall provide that COUNTY, and its agents, officers, officials, employees and volunteers, are covered as additional insured for liability arising out of the operations performed by, or on behalf of, CONTRACTOR. The coverage shall contain no special limitations on the scope of protection afforded to COUNTY or its agents, officers, officials, employees and volunteers. Said policy shall also contain a provision stating that such coverage:
  - a. Includes contractual liability.
  - b. Does not contain exclusions as to property damage caused by explosion or collapse of structures or underground damage, commonly referred to as "XCU Hazards."

- c. Is the primary insurance with regard to COUNTY.
  - d. Does not contain a pro-rata, excess only and/or escape clause.
  - e. Contains a cross liability, severability of interest or separation of insureds clause.
- 2. The above-referenced policies shall not be canceled, non-renewed or materially reduced in coverage without thirty (30) days prior written notice being provided to COUNTY in accordance with the notice requirements set forth herein. It is further understood that CONTRACTOR shall not terminate such coverage until COUNTY receives adequate proof that equal or better insurance has been secured.
  - 3. The inclusion of more than one (1) insured shall not operate to impair the rights of one (1) insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one (1) insured shall not operate to increase the limits of the insurer's liability.
  - 4. For claims related to this Agreement, CONTRACTOR's insurance is the primary coverage to COUNTY, and any insurance or self-insurance programs maintained thereby are excess to CONTRACTOR's insurance and will not be used to contribute therewith.
  - 5. Any failure to comply with the terms and conditions of this Agreement shall not affect the coverage provided to COUNTY or its agents, officers, officials, employees and volunteers.
  - 6. CONTRACTOR shall furnish COUNTY with certificates or memoranda and original endorsements effecting the required coverage prior to execution of this Agreement. The endorsements shall be on forms approved by the Humboldt County Risk Manager. Any deductible or self-insured retention over One Hundred Thousand Dollars (\$100,000.00) shall be disclosed to, and approved by, COUNTY. If CONTRACTOR does not keep all required policies in full force and effect, COUNTY may, in addition to any other available remedies, take out the necessary insurance and deduct the cost of said insurance from the monies owed to CONTRACTOR under this Agreement.
  - 7. COUNTY is to be notified immediately if twenty-five percent (25%) or more of any required insurance aggregate limit is encumbered, and CONTRACTOR shall be required to purchase additional coverage to meet the above-referenced aggregate limits.

C. Insurance Notices. Any and all notices regarding the insurance required pursuant to the terms and conditions of this Agreement shall be sent to the addresses set forth below in accordance with the notice requirements contained herein.

COUNTY: County of Humboldt  
Attention: Risk Management  
825 Fifth Street, Room 131  
Eureka, California 95501

CONTRACTOR: The Board of Trustees of the Leland Stanford Junior University  
Attention: Dr. Bonnie Halpern-Felsher, Psychiatry & Behavioral Sciences  
Director, REACH Lab  
3145 Porter Drive, Wing A, Room A104, MC 5395

Palo Alto, CA 94304

With contemporaneous copy to:

Glennia R. Campbell  
Senior Contract Officer  
Research Management Group  
1520 Page Mill Road  
MC 5705  
Palo Alto, CA 94304

17. RELATIONSHIP OF PARTIES:

It is understood that this Agreement is by and between two (2) independent entities and is not intended to, and shall not be construed to, create the relationship of agents, servant, employee, partnership, joint venture or any other similar association. Both parties further agree that CONTRACTOR shall not be entitled to any benefits to which COUNTY employees are entitled, including, without limitation, overtime, retirement, leave or workers' compensation benefits. CONTRACTOR shall be solely responsible for the acts and omissions of its agents, officers, employees, assignees and subcontractors.

18. COMPLIANCE WITH APPLICABLE LAWS, REGULATIONS AND STANDARDS:

- A. General Legal Requirements. CONTRACTOR hereby agrees to comply with any and all local, state and federal laws, regulations, policies, procedures and standards applicable to the services provided pursuant to the terms and conditions of this Agreement.
- B. Licensure Requirements. CONTRACTOR hereby agrees to comply with any and all local, state and federal licensure, certification and accreditation standards applicable to the services provided pursuant to the terms and conditions of this Agreement, including, without limitation, the business licensure requirements set forth in Section 811-6(b) of the Humboldt County Code.
- C. Accessibility Requirements. CONTRACTOR hereby agrees to comply with any and all applicable accessibility requirements set forth in the Americans with Disabilities Act, Section 508 of the Rehabilitation Act of 1973, as amended, California Government Code Section 11135 and any current and future implementing regulations, policies, procedures and standards promulgated thereunder, including, without limitation, the federal accessibility standards set forth in 36 C.F.R. Section 1194.1, all as may be amended from time to time.
- D. Conflict of Interest Requirements. CONTRACTOR hereby agrees to comply with any and all applicable conflict of interest requirements set forth in the California Political Reform Act and any current and future implementing regulations, policies, procedures and standards promulgated thereunder, including, without limitation, COUNTY's Conflict of Interest Code, all as may be amended from time to time.

19. PROVISIONS REQUIRED BY LAW:

This Agreement is subject to any additional local, state and federal restrictions, limitations or conditions that may affect the terms, conditions or funding of this Agreement. This Agreement shall be read and enforced as though all legally required provisions are included herein, and if for any reason any such provision is not included, or incorrectly stated, the parties agree to amend the pertinent section to make such insertion or correction.

20. REFERENCE TO LAWS, REGULATIONS AND STANDARDS:

In the event any law, regulation or standard referred to herein is amended during the term of this Agreement, the parties agree to comply with the amended provision as of the effective date thereof.

21. SEVERABILITY:

If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

22. ASSIGNMENT:

Neither party shall delegate its duties or assign its rights hereunder, either in whole or in part, without the other party's prior written consent. Any assignment by CONTRACTOR in violation of this provision shall be void, and shall be cause for immediate termination of this Agreement. This provision shall not be applicable to service agreements or other arrangements usually or customarily entered into by either party to obtain supplies, technical support or professional services.

23. AGREEMENT SHALL BIND SUCCESSORS:

All provisions of this Agreement shall be fully binding upon, and inure to the benefit of, the parties and to each of their heirs, executors, administrators, successors and permitted assigns.

24. WAIVER OF DEFAULT:

The waiver by either party of any breach of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement. In no event shall any payment by COUNTY constitute a waiver of any breach of this Agreement which may then exist on the part of CONTRACTOR. Nor shall such payment impair or prejudice any remedy available to COUNTY with respect to the breach or default. COUNTY shall have the right to demand repayment of, and CONTRACTOR shall promptly refund, any funds which COUNTY determines were not expended in accordance with the terms and conditions of this Agreement.

25. NON-LIABILITY OF COUNTY OFFICIALS AND EMPLOYEES:

No official or employee of COUNTY or CONTRACTOR shall be personally liable for any default or liability under this Agreement.

26. AMENDMENT:

This Agreement may be amended at any time during the term hereof upon the mutual consent of both parties. No addition to, or alteration of, the terms of this Agreement shall be valid unless made in writing and signed by authorized representatives of the parties hereto.

27. STANDARD OF PRACTICE:

CONTRACTOR represents and certifies that it has the degree of learning and skill ordinarily possessed by reputable professionals practicing in similar localities in the same profession and under similar circumstances. CONTRACTOR's duty is to exercise such care, skill and diligence as professionals engaged in the same profession ordinarily exercise under like circumstances.

28. TITLE TO INFORMATION AND DOCUMENTS AND INTELLECTUAL PROPERTY:

- A. It is understood that any and all documents, information and reports created specifically for COUNTY under this Agreement by CONTRACTOR shall become the property of COUNTY. However, CONTRACTOR may retain copies of such documents, information and reports for its records.
- B. Pre-Existing Intellectual Property. The Parties recognize and understand that the Intellectual Property of each Party that existed before the Effective Date is their separate property and are not affected by this Agreement, and neither Party shall have any claims to, or rights in, any such Intellectual Property of the other Party.
- C. License to COUNTY's Intellectual Property and Data to Perform the Services. If COUNTY or third-party Intellectual Property or data is required for CONTRACTOR to perform the Services, COUNTY grants to, or will secure for CONTRACTOR the right to, use such Intellectual Property to complete the Services.
- D. Inventions. CONTRACTOR shall own all Intellectual Property conceived or developed using CONTRACTOR facilities or equipment or conceived or developed by CONTRACTOR personnel in the performance of the Services. As an exception to the foregoing, Intellectual Property developed by CONTRACTOR in the performance of the Services that is a modification or improvement on COUNTY's Pre-Existing Intellectual Property shall be considered work-for-hire and owned by COUNTY. Notwithstanding the foregoing, any Intellectual Property conceived or developed by COUNTY, CONTRACTOR, or jointly, that relate to CONTRACTOR's techniques, processes, tools, or that related to CONTRACTOR's Pre-Existing Intellectual Property, shall belong solely to CONTRACTOR, and COUNTY hereby assigns and shall ensure that any of its employees and representatives assign any right, title and interest it may have in such Intellectual Property to CONTRACTOR. The Parties shall cooperate with each other regarding any reasonably necessary documentation of assignment or ownership consistent with this section.
- E. License to COUNTY. Except as otherwise expressly set forth in this Agreement (e.g., in the applicable exhibit), CONTRACTOR hereby grants to COUNTY an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use and modify any Intellectual Property or data developed by CONTRACTOR resulting from performance of the Services that are provided by CONTRACTOR to COUNTY hereunder for its internal business purposes. COUNTY shall not share with any third party, or make any other use of, the Intellectual Property or data developed by CONTRACTOR under this Agreement without the express written permission of CONTRACTOR.

29. JURISDICTION AND VENUE:

This Agreement shall be construed in accordance with the laws of the State of California. Any dispute arising hereunder, or relating hereto, shall be litigated in the State of California and venue shall lie in the County of Humboldt unless transferred by court order pursuant to California Code of Civil Procedure Sections 394 or 395.

30. ADVERTISING AND MEDIA RELEASE:

Any and all informational material related to this Agreement shall receive approval from COUNTY prior to being used as advertising or released to the media, including, without limitation, television, radio, newspapers and internet. CONTRACTOR shall inform COUNTY of any and all requests for interviews by the media related to the services provided pursuant to the terms and conditions of

this Agreement before such interviews take place. COUNTY shall be entitled to have a representative present at any and all interviews concerning the subject matter of this Agreement. Any and all notices required by this provision shall be given to Director in accordance with the notice requirements set forth herein.

Unless required by law, or except as otherwise provided in this Agreement, COUNTY shall not use the name of CONTRACTOR, or the names of CONTRACTOR'S employees, trainees, or students in any products, publicity, promotion, promotional advertising, or other promotional materials to be disseminated to the public, or use any trademark, service mark, trade name, logo, or symbol that is representative of CONTRACTOR or its affiliates, whether registered or not, or use the name, title, likeness, or statement of any CONTRACTOR faculty member, employee, or student, without the prior written consent of CONTRACTOR.

31. SUBCONTRACTS:

CONTRACTOR shall obtain prior written approval from COUNTY before subcontracting any of the services to be provided pursuant to the terms and conditions of this Agreement. Any and all subcontracts shall be subject to all applicable terms and conditions of this Agreement, including, without limitation, the licensing, certification, privacy, security and confidentiality requirements set forth herein. CONTRACTOR shall remain legally responsible for the performance of all terms and conditions of this Agreement, including, without limitation, any and all services provided by third parties under subcontracts, whether approved by COUNTY or not.

32. ATTORNEYS' FEES:

If either party shall commence any legal action, including, without limitation, an action for declaratory relief, against the other by reason of the alleged failure of the other to perform any of its obligations hereunder, the party prevailing in said action shall be entitled to recover court costs and reasonable attorneys' fees, including, but not limited to, the reasonable value of services rendered by the Humboldt County Counsel's Office, to be fixed by the court, and such recovery shall include court costs and attorneys' fees on appeal, if applicable. As used herein, the term "prevailing party" means the party who dismisses an action in exchange for payment of substantially all sums allegedly due, performance of provisions allegedly breached, or other considerations substantially equal to the relief sought by said party, as well as the party in whose favor final judgment is rendered.

33. SURVIVAL OF PROVISIONS:

The duties and obligations of the parties set forth in Section 3(D) – Compensation upon Termination, Section 8 – Record Retention and Inspection, Section 10 – Confidential Information and Section 15 – Indemnification shall survive the expiration or termination of this Agreement.

34. CONFLICTING TERMS OR CONDITIONS:

In the event of any conflict in the terms or conditions set forth in any other agreements in place between the parties hereto and the terms and conditions set forth in this Agreement, the terms and conditions set forth herein shall have priority.

35. INTERPRETATION:

This Agreement, as well as its individual provisions, shall be deemed to have been prepared equally by both of the parties hereto, and shall not be construed or interpreted more favorably for one (1) party on the basis that the other party prepared it.

36. INDEPENDENT CONSTRUCTION:

The titles of the sections and subsections set forth herein are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement.

37. FORCE MAJEURE:

Neither party hereto shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control, and without the fault or negligence, of such party. Such events shall include, without limitation, acts of God, strikes, lockouts, riots, acts of war, epidemics, pandemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism or other disasters, whether or not similar to the foregoing.

38. ENTIRE AGREEMENT:

This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the parties hereto. In addition, this Agreement shall supersede in their entirety any and all prior agreements, promises, representations, understandings and negotiations of the parties, whether oral or written, concerning the same subject matter. Any and all acts which may have already been consummated pursuant to the terms and conditions of this Agreement are hereby ratified.

39. COUNTERPART EXECUTION:

This Agreement, and any amendments hereto, may be executed in one (1) or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one (1) and the same agreement. This Agreement, and any amendments hereto, may be signed by manual or electronic signatures in accordance with any and all applicable local, state and federal laws, regulations and standards, and such signatures shall constitute original signatures for all purposes. A signed copy of this Agreement, and any amendments hereto, transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement and any amendments hereto.

40. AUTHORITY TO EXECUTE:

Each person executing this Agreement represents that he or she is duly authorized and has legal authority to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such party's obligations hereunder have been duly authorized.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the first date written above.

**THE BOARD OF TRUSTEES OF THE LELAND STANFORD JUNIOR UNIVERSITY:**

By: Victoria Leyton Digitally signed by Victoria Leyton  
Date: 2025.10.10 15:52:35 -07'00'

Date: 10/10/25

Name: Victoria M. Leyton

Title: Assistant Dean, Research Operations

**READ AND ACKNOWLEDGED:**

By: Bonnie Halpern-Felsher Digitally signed by Bonnie Halpern-Felsher  
Date: 2025.10.10 15:20:16 -07'00'

Date: 10/10/25

Name: Bonnie Halpern-Felsher, PhD

Title: Professor of Pediatrics

**COUNTY OF HUMBOLDT:**

By: \_\_\_\_\_  
Sofia Pereira, Public Health Director  
(Pursuant to the authority granted by the  
Humboldt County Board of Supervisors  
on \_\_\_\_\_, 20\_\_ [Item \_- \_])

Date: \_\_\_\_\_

**INSURANCE AND INDEMNIFICATION REQUIREMENTS APPROVED:**

By: \_\_\_\_\_  
Risk Management

Date: 10/15/2025

**LIST OF EXHIBITS:**

- Exhibit A – Scope of Services
- Exhibit B – Schedule of Rates
- Exhibit C – Sample Invoice Template



**EXHIBIT A**  
**SCOPE OF SERVICES**

The Board of Trustees of the Leland Stanford Junior University  
For Fiscal Years 2025-2026 through 2026-2027

**Services Provided**

- Trainings/Workshops | Quantity: Train staff, per year, on Smart Talk, Safety First, and the Healthy Futures: Cannabis Curriculum, as well as REACH Lab's Data Dashboard
- Evaluation Support with CDPH Cannabis Local Evaluation Plan, including Final Evaluation Report
- Provide technical assistance on using the curriculums and assist staff in using the curriculums data dashboard each year.

**Project Description**

- As of the effective date, Stanford will begin to attend bi-monthly planning meetings with Humboldt DHHS staff
- Train staff on REACH Lab's Smart Talk, Safety First, and Healthy Futures curricula
- Collaborate with staff to develop a data collection and Local Evaluation Plan for the project
- Provide annual Smart Talk, Safety First, and Healthy Futures curriculum trainings, as well as a Data Dashboard training, to staff, plus provide semi-annual booster trainings and working sessions.
- Provide one in-service training for staff on cannabis awareness and prevention. Staff is responsible for securing necessary permissions and approvals for Stanford to provide such in-service training.
- Work with Humboldt's Substance Use Prevention team to collect and analyze anonymous pre- and post-survey data regarding Smart Talk. The data will come from and to REACH Lab's Data Dashboard. Stanford will help Humboldt DHHS look at the data just for their grant reporting reasons. It is understood that the data collected and analyzed specifically for COUNTY in the REACH Lab's Data Dashboard shall become the property of CONTRACTOR. However, COUNTY may retain copies of such data, documents, information and reports for its records.
- Provide consultation on curriculum implementation to ensure fidelity and continuous quality improvement on a schedule agreed-to by the REACH lab.
- Provide support with annual data analyses of REACH Lab Data Dashboard data for Humboldt DHHS's reporting purposes, related to staff trainings, students impacted, and other deliverables.

**EXHIBIT B**  
**SCHEDULE OF FEES**

The Board of Trustees of the Leland Stanford Junior University  
For Fiscal Years 2025-2026 through 2026-2027

**Fees:**

Humboldt DHHS ("County") shall pay Stanford fees as follows: \$50,000 per year for two years, for a total of \$100,000 from Effective Date through June 30, 2027. All fees are inclusive of overhead and are made in advance on a quarterly basis.

**Payment Schedule:**

| Payment Amount                    | Payment Description                                       | Due Date  |
|-----------------------------------|---|---|
| \$12,500.00                       | Year 1 – First Quarter Services (date of signing through) | Upon invoice received after full execution of the Agreement |
| \$12,500.00                       | Year 1 – Second Quarter                                   | Upon invoice, 3 months after Effective Date                 |
| \$12,500.00                       | Year 1 –Third Quarter                                     | Upon Invoice, 6 Months after Effective Date                 |
| \$12,500.00                       | Year 1 – Fourth Quarter                                   | Upon Invoice, 9 months after Effective Date                 |
| \$ 12,500.00                      | Year 2 Services, First Quarter                            | Upon invoice, 12 months after Effective Date                |
| \$ 12,500.00                      | Year 2 Services, Second Quarter                           | Upon invoice, 15 months after Effective Date                |
| \$ 12,500.00                      | Year 2 Services, Third Quarter                            | Upon invoice, 18 months after Effective Date                |
| \$ 12,500.00                      | Year 2 Services, Fourth Quarter                           | Upon invoice, 21 months after Effective Date                |
|                                   |   |   |
| <b>Total Amount: \$100,000.00</b> |   |   |

**Invoicing and Payment:**

1. CONTRACTOR shall send invoices to the following address:

Humboldt County DHHS – Public Health  
Attention: Financial Services  
phfiscal@co.humboldt.ca.us

2. Payments by County are due in U.S. dollars within thirty (30) days of receipt of invoice.
3. Payments by County are to be made by one of the following methods, unless otherwise specified on the invoice:

**Payments by Wire Transfer.** For EFT transfers via ACH or wire, please include in the message field the Invoice # and the name of Dr. Bonnie Halpern-Felsher and use the following EFT information:

ACH/Wire Transfer:

Account Name: Stanford University  
Bank Name: Wells Fargo Bank  
Address: 420 Montgomery Street, San Francisco, CA 94104-1205  
BIC or Swift Code (Foreign): WFBIUS6S  
Sort/Routing/ABA # (Domestic): 121000248  
Bank Account Number: 4945637247  
Bank Contact: Patricia Esteves (415) 228-4013

COUNTY shall email [MiscReceivables@lists.stanford.edu](mailto:MiscReceivables@lists.stanford.edu) and [cashmanagement@lists.stanford.edu](mailto:cashmanagement@lists.stanford.edu) indicating the dollar amount sent date of wire transfer to ensure that funds are promptly credited to the appropriate department.

**Payments by check shall be sent to:**

If First Class Mail:

Stanford University Affiliates  
PO Box 883725  
Los Angeles, CA 90088-3725

If by Certified or Overnight Mail:

Lockbox Services - #0133725  
Stanford University Affiliates  
3440 Flair Drive  
El Monte, CA 91731

4. County shall include the Invoice Number and name of the Primary Faculty Contact: **Dr. Bonnie Halpern-Felsher** on all payment remittances.

**EXHIBIT C**  
**SAMPLE INVOICE FORM**

The Board of Trustees of the Leland Stanford Junior University  
For Fiscal Years 2025-2026 through 2026-2027

*(Place on agency letter head)*

**INVOICE**

**Contractor Name**  
**Contract Reference**  
**Contractor Street**  
**Address**  
**City, State, Zip Code**

**Invoice Date**  
**Invoice Period**  
**Invoice Number**

**Contact Name**  
**Contact Phone Number**

| Date                         | Quantity     | Description of Service     | Rate           | Total  |
|------------------------------|--------------|----------------------------|----------------|--|
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|                              |              |                            |                |  |
| <b>Total Invoiced Amount</b> |              |                            |                |  |
| Contract term                | Contract Cap | Amount expended previously | Invoice Amount | Contract Amount Remaining after this Invoice |
|                              |              |                            |                |  |