

STAFF REPORT

Consent Agenda Item

DATE: December 15, 2025

TO: Honorable Mayor and Council Members

FROM: Aaron Felmlee, Finance Director

THROUGH: Amy Nilsen, City Manager

SUBJECT: Finance Department Monthly Report

STAFF RECOMMENDATION:

Receive report as an informational item.

EXECUTIVE SUMMARY:

SB90 Cost Claims:

Finance staff have submitted cost claims to the State as part of the State Mandated Claims Reimbursement Program. As a way of background, Senate Bill 90 (SB90) was passed by the State Legislature in 1972. The purpose of the SB90 program was to provide local agencies with a financial relief (reimbursement) from the State for the administration or operation of a required program either completely or partially. The State Controller's Office annually receives, reviews, and audits the Mandated Cost claims. The claims are due by January 15 each year.

This year the City submitted claims for five different programs for a total amount of approximately \$40,000. The claims are to be paid in the subsequent State budget *IF* there is any appropriation; otherwise, there is no specific date. Historically the City receives about 85% of the total claim amount within a year. Some claims are still unpaid and date back as far as fiscal year 2005-06.

Measure E Update:

The Measure E committee's next regularly scheduled meeting is set for January 21, 2026, at 5:30pm in the Council Chambers.

The primary purpose of this meeting will be to solicit project ideas and funding input from the public. This is a great place for the public to be heard on how they want their sales and use tax monies to be spent within the City of Fortuna. The City historically receives valuable input and project ideas from the public during these annual public solicitation meetings.

List of Measure E items funded this month:

- (2) Police Detective Positions
- Police Community Services Officer Position
- Police Records Clerk Position

- Parks and Recreation Director Position
- Recreation Program Supervisor Position
- Transit Trips to Eureka for Seniors
- PT Code Compliance Officer Position
- K-9 Program
- Encampment Outreach and Cleanup Services
- Storm Drain Maintenance Projects
- Street Maintenance Projects

An activity log displaying important Finance data is attached for informational purposes.

RECOMMENDED COUNCIL ACTION:

Receive Finance Department Monthly Report. Consent Agenda vote.

ATTACHMENTS:

- Finance Staff Activity Log for November 2025
- Sales Tax Newsletter 2Q 2025 (April – June)