

# STAFF REPORT

## *Consent Agenda Item*

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**DATE:** March 16, 2026

**TO:** Honorable Mayor and Council Members

**FROM:** Kaylyn Stainbrook, Parks and Recreation Director

**THROUGH:** Amy Nilsen, City Manager

**SUBJECT:** **Parks and Recreation Department Monthly Report for February 2026**

### **STAFF RECOMMENDATION:**

Receive report as an informational item.

### **EXECUTIVE SUMMARY:**

#### **Parks Maintenance**

- Deferred Maintenance Items:
  - Forest Management
  - Pavilion Foundation
  - Pavilion Interior/Exterior Paint
  - Monday Club Paint
  - Museum Steps and Ramp
  - Picnic Tables Restoration
  - Rodeo Grounds Restrooms
  - Mower deck repairs or replacement of the John Deere 1435 mower.
  - Rohner Park Roofs
- **Park/Facility Maintenance Tasks Completed** (*in addition to several routine items*):
  - Baseball infield preparation and red rock.
  - Assisted Recreation Division with Hot Shots equipment delivery to Toddy Thomas and Skate Office repairs.
  - Maintained the fence line near Carson Woods by weed eating, raking, and cleaning up fallen storm debris and tree branches.
  - Cleaned the drainage inlet in the bike park of debris from recent rains.
  - Cleaned and hauled four loads of brush from the Cypress tree at Newburg.
  - Replaced the swings in the tot lot.
  - Repaired scratches on the pavilion main floor by sanding and applying two coats to help waterproof the surface.
  - Replaced the broken flagpole at the museum.
  - Repaired broken drinking fountain at library.
  - Replaced the faulty electrical receptacle on the post at the library.
  - Delivered six green waste barrels and one tarp for the Garden Club's project.
  - Removed debris from the Hillside drain and created a drainage canal along the bank.
  - Repaired and maintained a picnic table in the picnic area.

- Checked forest trails for hazardous branches after wind and rainstorms.
- Assisted with collection and labeling of fire extinguishers for scheduled annual maintenance.
- Cleaned and maintained the Rohner Park cook shack BBQ.
- Performed weed abatement on Senestraro Way.
- Completed maintenance at City Hall's entrance and parking lot.
- Replaced burned-out lights and completed ballast bypass work at the Pavilion.
- Repaired broken welds on the John Deere tractor.
- Performed maintenance at the horseshoe restrooms; addressed drainage issues caused by insufficient slope.
- Cleaned gutters, removed broken branches, and cleaned the decorative light fixture along Park Street.

River Lodge Maintenance work:

- Installed the conduit protection wall under the River Lodge stage.
- Replaced two faulty GFCI receptacles at the River Lodge kitchen island.
- Performed electrical maintenance at the River Lodge.
- Continue weekly hot water boils to prevent grease build-up.

### Rentals

There were four Monday Club rentals and Four Rec Hall rental. Additionally, several user groups, such as the Genealogical Society, Fortuna Garden Club, Fortuna High School, Redwood Prep and Results Fit Camp, continue to use our indoor and outdoor facilities on a recurring basis.

### Community Service

There are currently three active Humboldt County Probation-assigned community service workers serving Parks and Recreation who served an accumulative total of 25 hours.

### Recreation

- For the month of February, participation remained steady across all programs. Drop-in programs continue to maintain strong attendance, with a core group of dedicated participants as well as consistent new attendees. Due to the sustained interest and growth in these offerings, we are exploring the addition of more sessions to better accommodate demand.
- Public skate maintained strong popularity, particularly with table rentals for birthday parties and group events. While we experienced a temporary dip in private party attendance due to Hot Shots games being scheduled on Saturdays, bookings are already increasing as we move into the spring season.
- President's Break Camp was held February 17-20 and served 22 participants, representing a 20% increase compared to last year. We were again able to provide meals during the program, which continues to be a significant benefit for participating families.
- The Hot Shots program also launched this month, with a total of 29 teams and 239 games are held on Saturdays at Firemen's Pavillion and Toddy Thomas Middle School. To support the program, we onboarded two new referees and a returning coordinator.
- **Year-Round Recreation Programs (Firemen's Pavilion) Schedules:**
  - **Drop-in Pickleball:** Monday, Wednesday, and Friday mornings, 9:00am – 12:00pm; Sunday and Tuesday evenings, 7:00pm-9:00pm.
  - **Drop-in Basketball:** Thursday evening, 7:00pm-9:00pm.
  - **Drop-in Volleyball:** Sunday evening, 5:00pm-7:00pm.
  - **Public Skate:** Fri/Sat 6:30pm – 9:30pm, Sun 1:30pm – 4:30pm
  - **Private Parties:** Fri afternoon, Sat morning/afternoon, Sun morning (Varies)

<b>Year-Round Programs</b>	<b>Drop-In Pickleball</b>	<b>Drop-In Basketball</b>	<b>Drop-In Volleyball</b>	<b>Public Skate</b>	<b>Private Skate Party</b>
<b>Total Sessions</b>	25	4	3	9	5
<b>Total Participants</b>	414	63	39	505	112

**Fortuna Transit**

- Two new riders signed up for transit service in January.

**Rider/Miles/Hours Stats**

	<i>February 2025</i>	<b>February 2026</b>	<i>YTD July 2024- June 2025</i>	<b>YTD July 2025- June 2026</b>
<b>Total Passengers</b>	<i>658</i>	<b>514</b>	<i>6915</i>	<b>3713</b>
<b>Total Miles</b>	<i>2284</i>	<b>1954</b>	<i>19719</i>	<b>14327</b>
<b>Service Miles</b>	<i>2142</i>	<b>1822</b>	<i>18363</i>	<b>13359</b>
<b>Total Hours Worked</b>	<i>266.50</i>	<b>238.75</b>	<i>2220.00</i>	<b>1711.75</b>
<b>Service Hours Worked</b>	<i>240.75</i>	<b>218.25</b>	<i>1980.25</i>	<b>1566.25</b>

**Fortuna Depot Museum**

- February’s visitor total at the Fortuna Depot Museum was 108 people. February visitation totals in recent years were: 2025: 164, 2024: 198, 2023: 239, 2022: 168, 2021 (open only four days): 22, 2020: 213, 2019: 133, 2018: 264, 2017: 180, 2016: 148.
- In February 2026 we welcomed California visitors from Arcata, Bridgeville, Crescent City, Eureka, Fortuna, Los Angeles, McKinleyville, Sacramento and Yuba City, as well as out-of-state visitors from Oregon.
- The “100 Years Ago” exhibit has been updated to 1926 and the “Now Playing! (100 Years Ago) at the Fortuna Theatre” exhibit continues to be updated every two weeks, to highlight the movies that were showing in Fortuna exactly 100 years ago.

**River Lodge**

- Deferred Maintenance Items:
  - Sheetrock repair in the foyer from earthquake damage.
  - Paint sheetrock that was already repaired in the main rooms.
  - Replace failing windowpanes throughout.
  - Kitchen drainage (currently requiring weekly maintenance)
- The River Lodge hosted several local events in February, including FUHS Safe and Sober fundraisers and the Buckeye Conservancy’s annual meeting.

	February 2025	February 2026	Fiscal YTD 25-26
Total Events	11	10	81
Total Attendees	1928	1733	9383
Total Days Occupied	12	11	89

**RECOMMENDED COUNCIL ACTION:**

Receive Parks and Recreation Department Monthly Report. Consent Agenda vote.