



# STAFF REPORT – CITY COUNCIL MEETING

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**TO:** Honorable Mayor and City Council Members

**FROM:** David Loya, Director of Community Development

**PREPARER:** Jennifer Dart, Deputy Director of Community Development

**DATE:** March 9, 2026

**TITLE:** Adopt Resolution No. 256-48 Accepting the 2025 General Plan Annual Progress Report.

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## **RECOMMENDATION:**

It is recommended that the Council: Adopt Resolution No. 256-48 accepting the 2025 General Plan Annual Progress Report.

## **INTRODUCTION:**

State law (Government Code Sections 65400 and 65700) requires all cities and counties to submit an annual report on the status and progress of their General Plan. Reports must be provided to the city or county legislative body, the Governor’s Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) by April 1 each year. The legislature has set specific reporting requirements for the Housing Element of the General Plan, and those reports are submitted separately.

## **BACKGROUND:**

The General Plan Annual Progress Report (APR) informs the City Council and the public about the implementation of the General Plan and provides decision-makers with an opportunity to assess progress over the 12-month reporting period. These reports also track the City’s progress toward meeting the community’s housing goals, including the Regional Housing Needs Allocation (RHNA) targets adopted in the Housing Element. The APR must be presented to the local legislative body for review and acceptance.

The General Plan APR enables the Office of Planning and Research to identify statewide trends in land use decision-making and assess how local planning and development activities align with statewide planning goals and policies. Additionally, APRs may inform future updates to OPR’s General Plan Guidelines.

The Housing Element APR allows HCD to monitor the progress of Housing Element implementation and serves as a threshold requirement for several State housing funding programs. It also provides transparency and accountability in housing development efforts across jurisdictions.

## **DISCUSSION:**

The Annual Progress Report (APR) allows the City to review how effectively the General Plan is being implemented and to assess progress toward key goals. This includes evaluating land use

decisions, infrastructure development, environmental initiatives, and housing production relative to the City's RHNA obligations.

By tracking these efforts, the APR helps identify areas where policies are working well and where adjustments may be needed to better meet community needs and State requirements. The report also provides transparency for the City Council, Planning Commission, and the public, ensuring that growth and development align with the vision and priorities outlined in General Plan 2045.

This year's General Plan APR consists of three sections:

- **Section 1:** Progress toward meeting the Housing Element RHNA allocations.
- **Section 2:** General Plan Implementation Measure Progress 2025
- **Section 3:** General Plan Updates.

By adopting this resolution, the City Council will fulfill its statutory obligation to review and accept the General Plan APR, ensuring compliance with State requirements while maintaining transparency in local planning efforts.

### **POLICY IMPLICATIONS:**

This report makes connections between existing City policy and actions undertaken by staff in the past fiscal year but does not propose alterations to existing policy. Annual Progress Reports should provide enough information to identify necessary "course adjustments" or modifications to the General Plan to improve local implementation.

### **COMMITTEE/COMMISSION REVIEW:**

The Planning Commission reviewed the General Plan Annual Progress Report at its March 10, 2026, meeting, and recommended adoption by the City Council through adoption of Resolution PC-26-01.

### **ENVIRONMENTAL REVIEW (CEQA):**

The General Plan and Housing Element Annual Progress Report do not qualify as a project as defined in the California Code of Regulations Section 15378(a). The reports are administrative activities conducted by the City that will not result in direct or indirect physical changes in the environment.

### **BUDGET/FISCAL IMPACT:**

The Annual Progress Report submission is required under State law. While preparing the report requires staff time and resources, the State does not provide funding to cover these costs. Despite the lack of direct financial support, the APR remains an important tool for tracking progress on the General Plan, informing decision-making, and ensuring compliance with State requirements.

### **RECOMMENDED COUNCIL ACTION:**

1. Receive a staff report;
2. Receive public comment;
3. Motion to Adopt Resolution No. 256-48 accepting the 2025 General Plan Annual Progress Report.

### **ATTACHMENTS:**

- A. Resolution No. 256-48